



## **City of Altamonte Springs General Information**

### **General Information/Ethics**

There is no higher honor and privilege than government service. That is why the City of Altamonte Springs is dedicated to Ethics in government. The purpose of the City's Ethics Policy is to provide guidance to all employees so that actions will be avoided which may result in or create the appearance of: using public office or employment for private gain, giving preferential treatment to any organization or person, impairing independence or impartiality of action, impeding governmental efficiency or economy, adversely affecting the confidence of the public in the integrity of City government. All officers or employees of the City of Altamonte Springs should be loyal to the community objectives expressed by the electorate and the programs developed to attain those objectives. Officers and employees should adhere to the rules of work and performance established as the standard for their positions by the appropriate authority. Officers and employees should not exceed their authority, breach the law or ask others to do so. They should work in full cooperation with other public officers and employees unless prohibited from doing so by law or by the officially recognized confidentiality of their work.

### **Equal Opportunity Employer & Reasonable Accommodations**

It shall be the continuing policy of the City of Altamonte Springs to afford equality of opportunity for employment to all persons without regard to race, color, religion, sex (including gender, gender identification, or expression), age, national origin, political affiliation, disability, genetic information, marital status, military veteran status, or any other category protected by applicable federal, state, or local law, except when the disability is job related and consistent with business necessity and the safe performance of the job. Persons shall be judged by such factors as their qualifications when seeking employment and in no case shall hiring, training, promotion or advancement opportunities, rates of pay, conditions of employment, performance rating, discipline or termination be influenced, made or withheld on the basis of the above cited factors. Programs and benefits offered to employees of the City of Altamonte Springs shall also be afforded without regard to the above cited factors.

The City of Altamonte Springs will provide reasonable accommodations to applicants with disabilities preventing them from completing a City application form. Applicants needing special accommodations should contact the Department of Human Resources at (407) 571-8000.