

The City of Altamonte Springs, Florida

# Annual Budget



Fiscal Year 2012



## *Section 1*

# *Transmittal Letter*



To the Mayor, City Commission and  
Citizens of Altamonte Springs, Florida

October 1, 2011

In accordance with Florida Law and our own City Charter, it is our pleasure to present the Annual Budget for the Fiscal Year which begins on October 1, 2011 and ends on September 30, 2012.

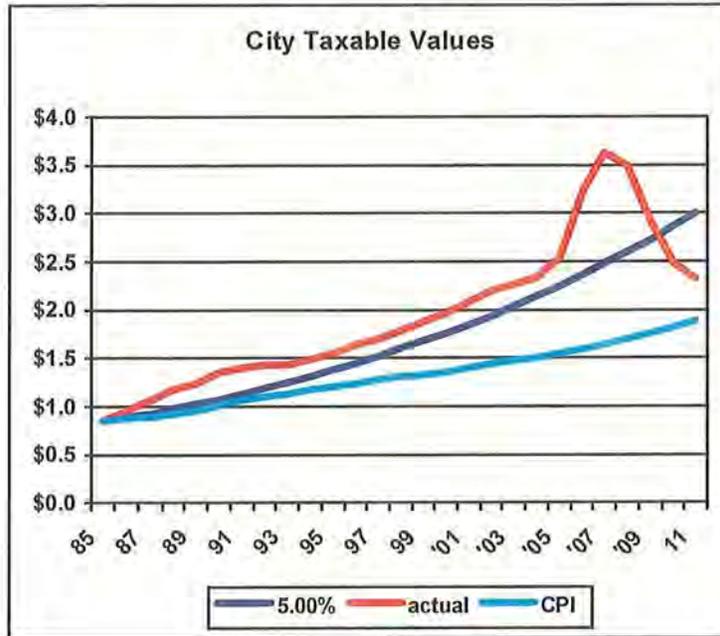
The Budget is balanced, that is projected revenues and other available resources equal or exceed expenditures and other uses. The Budget is complete, covering all departments, operations and funds of the City.

For the coming year we anticipate \$51 million in revenues. The Budget includes \$67 million in expenses and appropriated reserves. The Budget relies on \$17 million in funding from fund balances. We project ending fiscal year 2012 with fund balances

totaling \$91 million. Table 1 presents a highly condensed version of the total City budget.

	2011	2012	Increase (decrease)	
			Amount	Percent
<b>Revenues</b>				
Property taxes	\$ 6.9	\$ 6.4	\$ (0.5)	-7%
Utility charges	19.5	19.4	(0.1)	-1%
Franchise fees & utility taxes	10.9	11.0	0.1	1%
Federal/state shared revenues	5.3	5.8	0.5	9%
Other revenues	9.0	8.2	(0.8)	-9%
<b>Total revenues</b>	<b>\$ 51.6</b>	<b>\$ 50.8</b>	<b>\$ (0.8)</b>	<b>-2%</b>
<b>Expenses</b>				
Operating	\$ 42.0	\$ 40.7	\$ (1.3)	-3%
Capital	37.6	23.4	(14.2)	-38%
Reserves	2.8	3.2	0.4	14%
<b>Total expenses</b>	<b>\$ 82.4</b>	<b>\$ 67.3</b>	<b>\$ (15.1)</b>	<b>-18%</b>
<b>Revenues over (under) expenses</b>	<b>\$ (30.8)</b>	<b>\$ (16.5)</b>	<b>\$ 14.3</b>	<b>46%</b>
<b>Fund balance</b>				
Beginning of year	109.8	108.1	(1.7)	-2%
<b>End of year</b>	<b>\$ 79.0</b>	<b>\$ 91.6</b>	<b>\$ 12.6</b>	<b>16%</b>

We are confident the Budget provides adequate funding for the coming year as well as providing a sound basis for the future financial security of the City.



The continuing story for 2012 is the struggling economy and the effect this has on the City budget. Property values have declined for the fourth year in a row, falling another 6% this past year for a total decline of 36% over the past four years. The chart at left illustrates taxable values from 1985 through 2011.

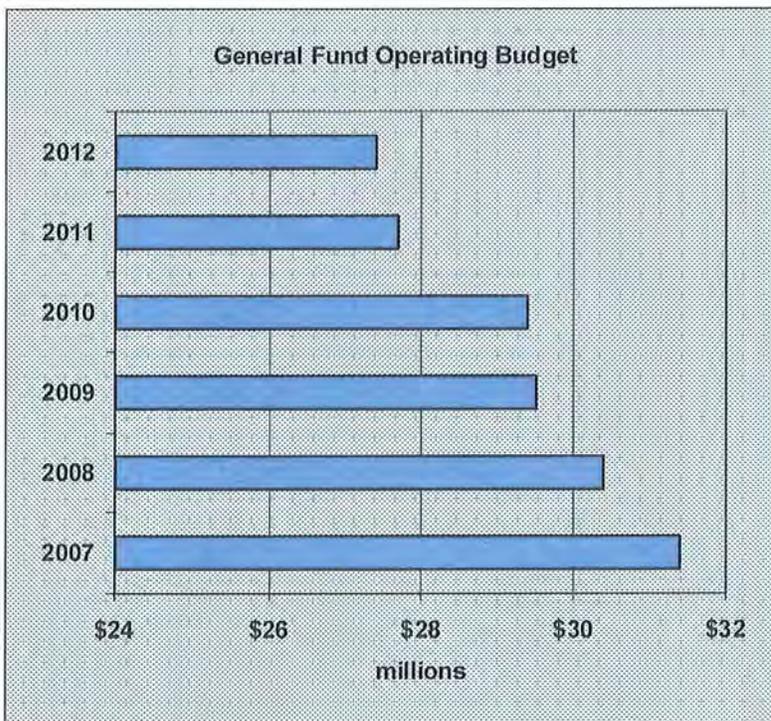
The red line shows actual taxable values from year to year.

The dark blue line shows values at a constant increase of 5% annually. Finally, the sky blue line shows projected values had the values risen at the same pace as the consumer price index. The red line clearly shows the housing bubble we hear so much about. Property values rose 59% in the course of three years from 2004 to 2007. In the following four years values retreated 36%, a wild ride by any definition.

With all the potential exemptions and caps that now exist it is increasingly difficult to determine how any given property tax scenario will affect a broad spectrum of taxpayers as these answers become more and more fact specific. However, we do know that the rolled-back millage rate, the rate which would generate the same amount of tax revenues for the City in 2012 as in 2011, is 3.055. Because of the falling property values the "rolled-back" rate is probably more accurately described as the "rolled-up" rate since 3.055 is higher than the previous year's rate of 2.89 mills. Levying the rolled-back rate would cause all homesteaded residential property owners to pay more in taxes since their save our home value and market

values continue to move closer together. For all other property owners the 3.055 rolled-back rate should result in the same taxes in 2012 as in 2011.

However, we have *maintained the existing 2011 rate of 2.89 mills* for 2012, which is 5% lower than the 3.055 rolled-back rate. How this affects individual homes depends on how “save our homes” affected the appraised value of the individual property. However, for most non-homesteaded properties there will be a tax decrease. At this rate we anticipate a 6% drop (\$424,000) in property tax revenues from 2011 to 2012.



The volatility in the property markets, coupled with passage of numerous property tax reforms, caps, additional exemptions and the like, have made the job of funding local government services ever more difficult. Revenues from property taxes in 2009 totaled \$8.9 million. In the coming year we expect that number to be \$6.4 million, a \$2.5 million

(28%) swing. The City receives several million dollars in revenues collected by the State in the form of sales taxes and shared with cities and counties. In 2006 the City received \$5 million. For the coming year we anticipate \$3.5 million, another \$1.5 million (30%) decrease.

These falling revenues have their effect. It is impossible to continue funding the same level of service with continually decreasing revenues. We have been fighting this battle since the first hint of economic ills in 2008. While continuing to reduce expenditures we are unable to completely balance the budget through cuts. For 2012 the Budget relies on tapping reserves to cover higher expenses. This includes rising workers compensation costs of \$242,000 resulting from higher claims costs than anticipated and rising unemployment costs directly

**Table 2: General Fund Budget Reductions**

	Staff Reductions		Cuts in Operations	Total Reductions
	Positions	Dollar Value		
2008	7	\$ 270,781	\$ 443,000	\$ 713,781
2009	14	605,687	787,613	1,393,300
2010	10	472,978	302,624	775,602
2011	11	826,219	1,281,250	2,107,469
	42	\$ 2,175,665	\$ 2,814,487	\$ 4,990,152

related to the lack of jobs. To meet this deficit we have made the \$881,000 dip into the fund balance.

For the General Fund the proposed 2012 operating portion of the budget is \$27.5 million, almost \$4 million (13%) less than in 2007. We were able to reduce the budget while absorbing increases in costs such as fuel, electricity, labor, and employee benefits. To meet this challenge our managers and employees have put their shoulders to the wheel and really put forth a herculean effort. We have reduced staff by 51 positions, a 12% reduction over the past 4 years. Of these, 42 positions came from the general fund. We have also found ways to reduce non-labor General Fund costs by \$2.8 million. All together we have reduced the General Fund budget by nearly \$5 million since 2007. This equates to a 70% property tax *decrease*, allowing us to continue maintaining a low tax rate for 2012. We continue to look for ways to be more efficient and reduce costs.

In 2009 we completed our regular tri-annual comprehensive, multi-year study of all of our utility funds, rates and operations. After reviewing this study the City Commission adopted a multi-year rate plan. In conformance with this plan the Budget for the coming year includes a 2.5% increase in potable water and sewer rates and a seventy-five cent per month increase in the residential refuse rate. These rate changes, effective October 1, 2011, will increase

the average total residential monthly utility bill by \$2.26 a month or 2% as shown in Table 3.

We believe our Budget meets the test of these challenging times. Despite the rocky

economy, falling property tax values, reduced state revenues and general mania of these uncertain times, our financial goals for the City remain the same: to provide for the City's current needs and maintain financial health. The Budget meets these goals, and does so at an affordable price to our customers.

As always, we commend our City Commission for their continued commitment to the financial well-being of the City. The Budget is a testament to the commitment to excellence constantly displayed by our City Staff. This Budget continues the City's long legacy of excellence.

Sincerely,

Franklin W. Martz, II  
City Manager

**Table 3: Average Monthly Residential Utility Bill**

	<u>2011</u>	<u>2012</u>	<u>Increase</u>	
			<u>Dollars</u>	<u>Percent</u>
Potable water	\$ 24.56	\$ 25.10	\$ 0.54	2.2%
Sewer	44.17	45.09	0.92	2.1%
Reclaimed water	14.00	14.00	-	-
Refuse disposal	19.25	20.00	0.75	3.9%
Stormwater	6.75	6.75	-	-
Utility tax	1.96	2.01	0.05	2.6%
<b>Total</b>	<u><u>\$ 110.69</u></u>	<u><u>\$ 112.95</u></u>	<u><u>\$ 2.26</u></u>	<u><u>2.0%</u></u>



## *Section 2*

# *Overview*

## Overview

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On the following pages we present the Annual City Budget for fiscal year 2012. The budget is divided into ten sections including: an overview section, the operating departments, the Community Redevelopment Agency and, finally, a section devoted to capital projects. This presentation is representative of how the City is organized and administered and provides a clear picture, for each department, of where the money comes from and where it goes. With the exception of the General Fund, all other funds are presented within the department section responsible for that fund. The General Fund is presented in this, the overview section.

Each departmental section begins with a written overview, followed by a summary of the budget by fund (where there is more than one division and/or fund), then the detailed budget for each fund and/or division. The departmental overview portion provides a discussion of expenditures which we will not repeat here. Within the budget for each department we provide the budget, the current budget and the actual expenditures for the prior two fiscal years. Presented in this overview section is a discussion of the budget in total, including anticipated revenues and expenditures on a City-wide basis.

On the following two pages we present a schedule where we have combined all funds and departments into a single Statement of Revenues, Expenditures and Changes in Fund Balance.

**City of Altamonte Springs, Florida  
Fiscal Year 2012 Annual Budget**

**Overview**

**ALL FUNDS COMBINED  
Statement of Revenues, Expenditures  
and Changes in Fund Balance**

	General Fund	Utility Funds			Community Redev. Agency
		Water & Sewer	Refuse Disposal	Storm Water	
<b>Revenues</b>					
Property taxes	\$ 6,435,000	\$ -	\$ -	\$ -	\$ -
Tax increments	-	-	-	-	1,910,044
Utility charges	-	15,823,787	1,577,967	1,958,000	-
Franchise fees & utility taxes	11,044,500	-	-	-	-
Local business tax	864,000	-	-	-	-
Building permit, inspections and impact fees	8,150	71,000	-	5,000	-
Local option gas tax	875,000	-	-	-	-
Intergovernmental revenues	3,596,000	-	-	-	-
Reimbursements from Other Funds	4,530,500	-	-	-	-
Recreation charges for services	565,900	-	-	-	200,195
Other charges for services	545,850	-	-	-	-
Fines & forfeitures	364,000	-	-	-	-
Miscellaneous revenues	711,375	383,000	36,000	118,000	180,000
Operating transfers from other funds	-	3,275,000	-	-	1,332,290
<b>Total Revenues</b>	<b>29,540,275</b>	<b>19,552,787</b>	<b>1,613,967</b>	<b>2,081,000</b>	<b>3,622,529</b>
Less: Interfund Transactions	-	-	-	-	-
<b>Net Total Revenues</b>	<b>29,540,275</b>	<b>19,552,787</b>	<b>1,613,967</b>	<b>2,081,000</b>	<b>3,622,529</b>
<b>Expenditures</b>					
<b>Operating Expenses</b>					
Administration	5,842,450	-	-	-	-
Police	9,973,527	-	-	-	-
Growth management	817,495	-	-	-	-
Community redevelopment agency	-	-	-	-	1,927,649
Public works	685,720	13,283,657	1,558,594	1,309,102	-
Leisure services	3,306,191	-	-	-	-
Maintenance services	5,268,766	-	-	-	-
Workers' compensation	-	-	-	-	-
Debt service	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>25,894,149</b>	<b>13,283,657</b>	<b>1,558,594</b>	<b>1,309,102</b>	<b>1,927,649</b>
<b>Non-Operating Expenses</b>					
Capital outlay	751,716	10,264,936	433,000	775,500	3,750,000
Appropriated reserves	250,000	1,200,000	25,000	100,000	100,000
Transfers to other funds	3,582,290	3,275,000	-	-	-
<b>Total Non-Operating Expenses</b>	<b>4,584,006</b>	<b>14,739,936</b>	<b>458,000</b>	<b>875,500</b>	<b>3,850,000</b>
<b>Total Expenditures</b>	<b>30,478,155</b>	<b>28,023,593</b>	<b>2,016,594</b>	<b>2,184,602</b>	<b>5,777,649</b>
Less: Interfund transactions	-	-	-	-	-
<b>Net Total Expenditures</b>	<b>30,478,155</b>	<b>28,023,593</b>	<b>2,016,594</b>	<b>2,184,602</b>	<b>5,777,649</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(937,880)</b>	<b>(8,470,806)</b>	<b>(402,627)</b>	<b>(103,602)</b>	<b>(2,155,120)</b>
<b>Fund Balances</b>					
Beginning of Year	25,568,945	23,500,296	1,534,469	8,742,330	13,267,522
End of Year	\$ 24,631,065	\$ 15,029,490	\$ 1,131,842	\$ 8,638,728	\$ 11,112,402

City of Altamonte Springs, Florida  
Fiscal Year 2012 Annual Budget

## Overview

ALL FUNDS COMBINED  
Statement of Revenues, Expenditures  
and Changes in Fund Balance

Building Inspections Fund	Capital Projects Fund	Impact Fee Funds	Trans. Sales Tax	Law Enforcemnt Trust	Internal Service Fund	TOTAL	
						2012 Budget	2011 Budget
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,435,000	\$ 6,859,535
-	-	-	-	-	-	1,910,044	2,123,733
-	-	-	-	-	-	19,359,754	19,475,551
-	-	-	-	-	-	11,044,500	10,897,900
-	-	-	-	-	-	864,000	843,500
572,000	-	56,000	-	-	-	712,150	682,400
-	500,000	-	1,750,000	-	-	875,000	910,000
-	-	-	-	-	-	5,846,000	5,306,000
-	-	-	-	-	616,839	5,147,339	4,635,220
-	-	-	-	-	-	766,095	680,150
-	-	-	-	-	-	545,850	442,250
-	-	-	-	-	-	364,000	396,700
3,500	125,000	115,000	300,000	2,500	55,000	2,029,375	3,018,789
-	2,250,000	-	-	-	-	6,857,290	7,335,991
<u>575,500</u>	<u>2,875,000</u>	<u>171,000</u>	<u>2,050,000</u>	<u>2,500</u>	<u>671,839</u>	<u>62,756,397</u>	<u>63,607,719</u>
-	-	-	-	-	-	(12,004,629)	(11,971,211)
<u>575,500</u>	<u>2,875,000</u>	<u>171,000</u>	<u>2,050,000</u>	<u>2,500</u>	<u>671,839</u>	<u>50,751,768</u>	<u>51,636,508</u>
-	-	-	-	-	-	5,842,450	5,409,750
-	-	-	-	119,094	-	10,092,621	10,060,788
1,132,239	-	-	-	-	-	1,949,734	1,898,128
-	-	-	-	-	-	1,927,649	2,155,231
-	-	-	-	-	-	16,837,073	16,321,277
-	-	-	-	-	-	3,306,191	3,979,698
-	-	-	-	-	-	5,268,766	4,701,163
-	-	-	-	-	861,000	861,000	889,000
-	-	-	-	-	-	-	1,154,163
<u>1,132,239</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>119,094</u>	<u>861,000</u>	<u>46,085,484</u>	<u>46,569,198</u>
-	1,955,000	175,000	5,261,165	-	-	23,366,317	37,631,674
25,000	250,000	700,000	500,000	95,000	-	3,245,000	2,750,000
-	-	-	-	-	-	6,857,290	7,335,991
<u>25,000</u>	<u>2,205,000</u>	<u>875,000</u>	<u>5,761,165</u>	<u>95,000</u>	<u>-</u>	<u>33,468,607</u>	<u>47,717,665</u>
1,157,239	2,205,000	875,000	5,761,165	214,094	861,000	79,554,091	94,286,863
-	-	-	-	-	-	(12,004,629)	(11,971,211)
<u>1,157,239</u>	<u>2,205,000</u>	<u>875,000</u>	<u>5,761,165</u>	<u>214,094</u>	<u>861,000</u>	<u>67,549,462</u>	<u>82,315,652</u>
(581,739)	670,000	(704,000)	(3,711,165)	(211,594)	(189,161)	(16,797,694)	(30,679,144)
<u>876,212</u>	<u>7,549,075</u>	<u>7,250,760</u>	<u>19,241,285</u>	<u>353,562</u>	<u>252,221</u>	<u>108,136,677</u>	<u>109,790,486</u>
<u>\$ 294,473</u>	<u>\$ 8,219,075</u>	<u>\$ 6,546,760</u>	<u>\$ 15,530,120</u>	<u>\$ 141,968</u>	<u>\$ 63,060</u>	<u>\$ 91,338,983</u>	<u>\$ 79,111,342</u>

**City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget**

## Overview

The preceding schedule is useful in showing the budget for each fund and the relationship between the various funds and departments. Table 1 provides a condensed version of this schedule.

When we speak of “the budget” we are generally referring to the expenditure or expense budget. However, the total budget includes not only expenses, but also estimated revenues and fund balances. Under Florida law, the City must adopt a budget that is balanced. This means budgeted annual expenses cannot exceed anticipated revenues plus the monies available in fund balance.

As shown in Table 1, the fund balance at the beginning of fiscal year 2012 is projected to

	2011	2012	Increase (Decrease)	
			Amount	%
<b>Revenues</b>				
Property taxes	\$ 6.9	\$ 6.4	\$ (0.5)	-7.2%
Utility charges	19.5	19.4	(0.1)	-0.5%
Franchise fees and utility taxes	10.9	11.0	0.1	0.9%
Federal and state shared revenues	5.3	5.8	0.5	9.4%
Other revenues	9.0	8.2	(0.8)	-8.9%
<b>Total revenues</b>	<b>\$ 51.6</b>	<b>\$ 50.8</b>	<b>\$ (0.8)</b>	<b>-1.6%</b>
<b>Expenses</b>				
Operating	\$ 42.0	\$ 40.7	\$ (1.3)	-3.1%
Capital	37.6	23.4	(14.2)	-37.8%
Reserves	2.7	3.2	0.5	18.5%
<b>Total expenses</b>	<b>\$ 82.3</b>	<b>\$ 67.3</b>	<b>\$ (15.0)</b>	<b>-18.2%</b>
Revenues over or (under) expenses	\$ (30.7)	\$ (16.5)	\$ 14.2	46.3%
<b>Fund balance</b>				
Beginning of year	109.8	108.1	(1.7)	-1.5%
End of year	<b>\$ 79.1</b>	<b>\$ 91.6</b>	<b>\$ 12.5</b>	<b>15.8%</b>

be about \$108 million, which when added to the estimated revenues of \$51 million provides the City with a total of \$159 million in estimated available funding for the coming fiscal year. Expenditures total \$67 million, which when subtracted from the total available funding, leaves a fund balance at year end of \$91 million. Thus the budget meets the requirement for a balanced budget. In the following pages we present an analysis of anticipated revenues, fund balances and expenditures.

**City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget**

## Overview

### Revenues

The City's annually recurring revenues come from a variety of sources as shown in Table 2. At 38% the largest share of the City's revenues comes from utility charges: fees paid by customers for potable water, reclaimed water, sewer treatment services, refuse and stormwater services. Another 22% comes from franchise fees and utility taxes established and imposed by the City. Property taxes, though widely discussed, provide the City with just under 13% of total

**Table 2: Projected City Revenues 2012**  
*(dollar amounts are in millions)*

Utility charges	\$ 19.4	38.2%
Franchise fees & utility taxes	11.0	21.7%
Property taxes	6.4	12.6%
Intergovernmental revenues	5.8	11.4%
Tax increments	1.9	3.7%
Local business tax	0.9	1.8%
Local option gas tax	0.9	1.8%
Recreation charges for services	0.8	1.6%
Building permit, inspection & impact	0.7	1.4%
Other charges for services	0.5	1.0%
Fines & forfeitures	0.4	0.8%
Miscellaneous revenues	2.1	4.1%
	<b>\$ 50.8</b>	<b>100%</b>

revenues. Another 11% comes from intergovernmental revenues which are federal and state revenues shared with the City. The tax increment from the County paid into the CRA accounts for another 4%. The local business tax (formerly occupational licenses fees) gives the City another 2%. The local option gas tax provides another 2%. Recreation fees account for 1.6%. Revenues from building permits, plans inspections, impact fees and similar activities provide 1.4%. Other charges for services add 1%. Fines and forfeitures (largely traffic fines) provide just under one percent of total revenues. The balance of revenues comes from various miscellaneous sources including investment income, sale of surplus property and other items.

## Overview

As noted, the lion's share of revenues comes from taxes, charges and fees imposed by the City. These include property taxes, utility charges, franchise fees and utility taxes. Utility charges are the rates charged by the City to customers for potable water, reclaimed water, sewer services, storm water management and residential refuse service. Franchise fees

**Table 3: Tax & Fee Rate Changes**

Tax or fee	Changes for 2012
Property tax rate	No increase from the existing rate of 2.89 mills.
Utility rates:	
Residential refuse	Increase from \$19.25 to \$20 monthly
Water and sewer	2.5% increase; 3% for commercial
Reclaimed water	No change
Stormwater	No change
Franchise fees:	
Electricity	No change
Natural gas	No change
Commercial refuse	No change
Utility Taxes:	
Electricity	No change
Potable water	No change
Natural & bottled gas	No change
Communications svcs	No change

and utility taxes are imposed on the sale of utility services in the City including electricity, communications services, cable television services, natural and bottled gas, water and commercial refuse services. This year's budget includes the changes in rates as shown in Table 3.

### 1. Property Taxes

Not the largest, but usually the most controversial source of revenues for Florida's local governments are property taxes. Property taxes are a function of both the *taxable value* and the *property tax rate*. The City Commission is empowered with establishing the property tax rate. The taxable value is determined by the County Property Appraiser.

The Property Appraiser has determined that the taxable value of all property within the City during the past year **decreased** 6% or approximately \$150 million from \$2.47 billion (last year's total taxable value) to \$2.32 billion (this year's taxable value excluding annexations and new construction). In past years we have benefited from

## Overview

the effect of the value of new construction and annexations which add to the tax roll.

**Table 4: Taxable Property Values**  
*(dollar amounts are in millions)*

Fiscal Year	Calendar Year	Taxable Value of Existing Properties		New Construction & Annexations	Total Taxable Value	
		Amount	Inc (Dec)		Amount	Inc (Dec)
2007	2005	\$ 3,227	26%	\$ 40	\$ 3,267	27%
2008	2006	3,635	11%	94	3,729	14%
2009	2007	3,488	-6%	24	3,512	-6%
2010	2008	2,921	-17%	4	2,925	-17%
2011	2009	2,478	-15%	11	2,489	-15%
2012	2010	2,326	-7%	10	2,336	-6%

During the past 25 years the annual value of new construction and annexations has ranged from a high of \$94 million in 2006 to a low of \$4 million in 2010.

Fortunately, since 2010 we have seen this number moving in a positive direction.

Table 4 provides information on taxable values for the past few years. Keep in mind the valuations are as of January 1<sup>st</sup> of the beginning of the fiscal year. For example, the value shown for fiscal year 2012 is the value of all property as of January 1, 2011, reflecting activity for calendar year 2010.

### ***The Millage Rate***

Legislative changes of 2007 and 2008, as well as the 2009 enactment of Amendment 1 to the Florida Constitution, significantly changed the way taxable property values are determined and property tax rates are calculated. The “**rolled-back**” rate has been around for 30 plus years and continues to be a measure of the rate at which there would theoretically be no increase in property taxes on individual properties. This basic calculation remains largely unchanged but now includes an adjustment for payments to the tax increment district. The rolled-back rate for 2012 is 3.05 mills.

In 2008 the Legislature brought us the “**maximum millage rate**”. This introduced the concept of dignity of the vote by which varying property tax rates may be levied. A

## Overview

simple majority of the City Commission (3 votes) can levy the maximum millage rate. A super majority (two-thirds or 4 votes) can levy a millage rate not more than 10% above the maximum millage rate. To levy a rate above 110% of the maximum millage rate requires a unanimous vote of the City Commission. The maximum millage rate for 2012 is 4.1 mills.

Fiscal Year	Millage Rate
2006	2.9000
2007	2.6500
2008	2.4343
2009	2.6352
2010	2.6352
2011	2.8900
2012	2.8900

After having performed all of the requisite calculations, the City Commission levied a millage rate of 2.89 for 2012, the same as the current rate. This is 5.4% less than the rolled-back rate and 30% less than the maximum millage rate.

At the adopted millage rate property tax revenues to the City will be over \$424,000 less in 2012 than in 2011. The millage rate of 2.89 is slightly less than the rate levied in 2006. As seen in Table 5 the City's tax rate has been and

continues to be very low.

For the average homeowner whose house has been devalued by the 6% average amount and receiving the full \$50,000 homestead exemption, this means a decrease of

Property Values		City Property Taxes (c)			
Last Year	This Year	Last Year	This Year	Decrease	
\$ 50,184	\$ 47,324	\$ 1	\$ -	\$ (1)	-100%
100,000	94,300	144	128	(16)	-11%
148,424	140,272	284	261	(23)	-8%
200,000	188,600	433	401	(32)	-7%

about \$23 a year. Table 6 shows the effect of the change in tax rate at various dollar valuations.

## Overview

In the General Fund, the only fund that includes property tax revenues, the current budget is \$30.1 million. The 2012 budget totals \$30.4 million, a 1% increase over the current budget. We've been able to reduce the budget in several ways. First, by decreasing the operating subsidy to the Building Inspection Fund. This fund has experienced increases in revenue allowing us to eliminate the subsidy for 2012. In 2011 the Florida Legislature enacted a requirement that public employees enrolled in the Florida Retirement System contribute 3% from their pay towards funding the retirement system. This allowed the Legislature to significantly lower the employer contribution rates. This resulted in a savings to the City for 2012 of \$354,000.

Current budget (2011)	\$ 30,140,558
Deletions -	
Decreased subsidy to building inspection fund	\$ (400,000)
Reduction of employee retirement contribution rates	(353,776)
Cumulative effect of staffing reductions	(173,139)
Reduced TIF payment due to falling property values	(120,279)
The net amount of miscellaneous increases and decreases	(128,622)
	<u>\$ (1,175,816)</u>
Additions -	
New capital outlays	\$ 556,766
Increased workers compensation costs	242,291
Lump sum merits for staff	318,441
Increase in health insurance rates	176,504
Changes in staff	122,723
Salary survey adjustments	96,688
	<u>\$ 1,513,413</u>
Budget for 2012	<b>\$ 30,478,155</b>

The City withdrew from the FRS in 1995 but all City employees in the FRS at that time remain in the FRS so long as they are employed by the City. There remain about 120 City employees still in the FRS.

Over the past few years there have been various staff reductions, realignments, reassignments and similar actions which have cumulatively reduced the budget. These changes result in a savings in the 2012 budget of about \$173,000. The required tax increment payment to the CRA is \$120,000 less in 2012 due to falling property values. Throughout the budget there are various lesser the sum total of which are a budget

## Overview

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reduction of \$128,000.

Additions to the budget total \$1.5 million and include \$556,000 in new capital outlays. These consist of \$190,000 for roof replacement on various City buildings, \$185,000 in software upgrades, and \$98,000 to replace the burglar/fire alarms and air conditioners at several City facilities.

The City is self-insured for workers compensation. This allows the City to take advantage of premium savings and actively manage back to work programs. Over the years this has worked well and kept costs low. The average annual costs have been about \$500,000. In 2011 we were able to reduce premiums down to \$242,000. Now a couple of large claims have caught up with us and we must increase premiums to \$616,000 for 2012. The General Fund's share of this increase is \$242,000.

For 2012 we have included a lump sum merit program for employees at a cost of \$318,000. No one gets an increase in salary or pay, just a one time lump sum payment averaging about 2% of annual pay. This won't make up for the 3% of pay going to the FRS, double-digit increases in health insurance premiums, out of pocket expenses and deductibles, or years without pay increases. But it does help and it sends a message to employees that the City leadership is trying to reward their efforts. The recent all out assault on public employees is unprecedented. We think it's past time to move in a new direction and, as always, we will lead the way.

Employee health insurance premiums have risen by more than 10% for 2012. We monitor this expenditure closely and know that the City's rates are among the lowest in the area but they're still going up. We have set aside an additional \$176,000 to meet this increase.

## Overview

We have included an additional \$97,000 to adjust our salary levels to meet market demands, mainly in the police department. As always we think it important to be able to recruit and retain the very best the market has to offer. Keeping our salary structure competitive is one part of this ongoing effort.

Finally, we have made several moves to reorganize and revitalize our City government. This has resulted in additional \$123,000. However, we believe our new structure will more than offset this additional cost.

### **2. Utility Charges.**

Revenues from utility charges are derived from fees imposed upon users of the City's various utility systems. These charges include potable water, sewer, reclaimed water, stormwater and refuse

<u>Service provided</u>	<u>Rate change</u>
Sewage treatment	Residential up 2.5%; commercial up 3%
Potable water	Residential up 2.5%; commercial up 3%
Reclaimed water	No change
Stormwater management	No change
Residential refuse	Increase from \$19.25 to \$20 monthly

collection. During the first quarter of 2009 the City completed rate studies for all City

utilities. As a result of these studies, the City Commission adopted a multi-year rate plan covering rates for the next three years. The changes for 2012 are shown in Table 8 above.

	<u>2011</u>	<u>2012</u>	<u>Increase</u>	
Potable water	\$ 24.56	\$ 25.10	\$ 0.54	2%
Sewer	44.17	45.09	0.92	2%
Reclaimed water	14.00	14.00	-	-
Refuse disposal	19.25	20.00	0.75	4%
Stormwater	6.75	6.75	-	-
Utility tax	1.96	2.01	0.05	3%
	<u>\$ 110.69</u>	<u>\$ 112.95</u>	<u>\$ 2.26</u>	<u>2%</u>

The monthly utility bill for a typical homeowner located in the City

## Overview

using 10,000 gallons of potable water monthly and connected to the reclaimed water system is shown in Table 9. With the rate changes, the monthly bill for the typical homeowner will increase \$2.26 monthly or about 2%.

For 2012 we project revenues from utility charges will be \$19.34 million, up about 1% from the current year's projected revenues. This includes potable water, reclaimed water, sewer, residential refuse disposal and stormwater fees and reflects all

**Table 10: City Utility Revenues**  
(dollar amounts are in millions)

	2011	2012	Increase	
Potable water	\$ 4.69	\$ 4.76	\$ 0.07	1%
Sewer	8.04	8.13	0.09	1%
Reclaimed water	2.91	2.93	0.02	1%
Refuse disposal	1.63	1.56	(0.07)	-4%
Stormwater	1.95	1.96	0.01	1%
	<u>\$ 19.22</u>	<u>\$ 19.34</u>	<u>\$ 0.12</u>	<u>1%</u>

recent rate adjustments. Table 10 shows the current year's and next year's anticipated revenues.

### 3. Franchise Fees and Utility Taxes

The City imposes franchise fees on the providers, and utility taxes on the users, of public utilities throughout the City. Revenues from these fees and taxes, all of which flow into the General Fund, generate about 22% of the City's total annual revenues. For 2012 we anticipate these revenues will total just over \$11 million. This is 3% or \$310,000 more than the amount we project for 2011. The projection is bolstered by revenues from taxes

**Table 11: Franchise Fees & Utility Taxes**  
(dollar amounts in millions)

Year	Amt	Increase (Decrease)	
2008	\$ 11.11	\$ 0.20	2%
2009	11.01	(0.10)	-1%
2010	11.26	0.25	2%
2011	10.73	(0.53)	-5%
2012	11.04	0.31	3%

on sales of electricity which again appear to be coming in higher than expected.

## Overview

### 4. Impact Fees & Other Growth Related Revenues.

This category includes revenues from impact fees, utility connection fees, business (occupational) licenses and building permits. All of these revenue sources are grouped together because each of them is dependent

**Table 12: Impact Fees & Other Growth Related Revenues**  
(dollar amounts are in millions)

	Connection & Impact fees		Business Licenses		Building Permits & Fees	
	Amt	Increase (Decrease)	Amt	Increase (Decrease)	Amt	Increase (Decrease)
2008	\$ 0.36	-27%	\$ 0.89	1%	\$ 1.33	7%
2009	0.19	-47%	0.91	2%	0.71	-47%
2010	0.52	174%	0.88	-3%	1.26	77%
2011	0.21	-60%	0.86	-2%	0.69	-45%
2012	0.13	-38%	0.86	-	0.61	-12%

upon ongoing and new business and/or construction activity in the City. Thus, they are subject to the volatility of the business cycle. A history of revenue collections from these sources is shown in table 12. As this table so clearly shows, revenues from these sources continue to fall as the economy continues to struggle.

### 5. Intergovernmental Revenues.

Intergovernmental revenues are taxes and fees collected by the state and county and returned or shared with the City plus any state or federal grants received by the City. For 2012 revenues from this source are projected to

**Table 13: Intergovernmental Revenues**  
(dollar amounts are in millions)

	2011	2012	Increase (Decrease)	
Sales tax	\$ 2.33	\$ 2.36	\$ 0.03	1%
State revenue sharing	1.35	1.10	(0.25)	-19%
Infrastructure sales tax	1.68	1.75	0.07	4%
Grants and other	0.18	0.64	0.46	256%
	<u>\$ 5.54</u>	<u>\$ 5.85</u>	<u>\$ 0.31</u>	<u>6%</u>

reach \$5.85 million, up 6% or \$310,000 from the current year's projected total of \$5.54 million. Monies for these shared revenues come primarily from the State sales tax. Retail sales have been down, a condition which continues. This means less money is collected by the State and passed on to local governments.

## Overview

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**6. Recreation Fees and Related Revenues.**

These are revenues from recreation programs, event sponsorships and donations, rental of the civic centers and library and concession fees. For 2012 we project revenues of about \$766,000, up just under 12% from the current year. We do not expect any significant changes in our recreation programs.

**7. Reimbursements from Other Funds.**

These revenues result from interfund transactions; that is when one fund pays another fund for services received. For example, fuel and maintenance of the City's fleet of vehicles is paid entirely from the General Fund. The General Fund charges other funds (the Water and Sewer Fund, Refuse Disposal Fund, etc.) the cost of fuel and maintenance for vehicles owned by each fund. The Workers' Compensation Fund charges other funds for the cost of operating the workers' compensation program. For 2012 revenues from this source are estimated at \$5.1 million.

**8. Fines and Forfeitures.**

As the name implies, revenues from fines and forfeitures are generated from traffic tickets, false alarms, parking fines and the like. For 2012 we project revenues will reach nearly \$364,000.

**9. Miscellaneous Revenues.** Miscellaneous revenues consists of any and all revenue sources not otherwise classified under another heading and includes investment income, insurance reimbursements, sales of surplus properties and about a dozen minor categories. For 2012 we project miscellaneous revenues will total just over \$2 million, or about one million dollars less than the current budget. Most miscellaneous revenues comes from investment income which we project will decrease \$1 million as the bond market continues to struggle against world economic events.

## Overview

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**10. Transfers Between Funds.** Transfers between funds are monies moved from one fund to another, most typically to finance capital improvements. In the City budget there are both annually recurring transfers, which are used to pay recurring costs, and one-time transfers which are generally used for specific capital projects. Transfers in the budget total \$6.9 million, about \$478,000 less than year's level of \$7.3 million. These transfers include the following:

- a) The annual transfer from the Water and Sewer Operating Fund to the Water and Sewer Capital Projects Fund in the budget is \$3.275 million, an increase of \$25,000 as we work to strengthen the capital projects fund. These funds are used to pay the cost of capital replacements and improvements to the water and sewer utility system.
- b) Several years ago the City began a program to spread the costs of major capital improvements over several years by transferring a recurring amount of money from the General Fund to the Capital Projects Fund. To continue and expand funding for this program, the budget includes a transfer of \$2.25 million, same as the current year's budget.
- c) The City transfers money from the General Fund to the CRA Tax Increment Fund to pay the City's tax increment share. At the millage rate of 2.89, the City's share for the coming fiscal year is estimated to be \$1.13 million, down about \$120,000 from the current amount of \$1.25 million. This decrease is the result of falling property values within the tax increment district. As always, these amounts are subject to change, pending the final tax roll numbers from the County Property Appraiser after finalization of the tax roll and adjustments from the Property Appraisal Adjustment Board.

## Overview

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- d) Events at Uptown Altamonte are financed with direct charges and contributions from vendors and the City. The City pays its share with a transfer from the General Fund to the Community Redevelopment Agency Fund. In 2011 this transfer totaled \$183,000. For the coming year we recommend about the same level of support at \$200,000.
  
- e) Finally, to cover anticipated losses in the Building Inspections Fund in 2011 we transferred \$400,000 from the General Fund. For the coming year we eliminated this transfer altogether as 2011 revenues have produced sufficient funding to finance the operations throughout 2012.

Having covered each major category this concludes our discussion on revenues.

### **Appropriated Reserves**

Finally, the discussion comes to appropriated reserves. These are the amounts included in the budgets of the City's various funds and departments to provide (a) contingency funds for both unforeseen and unforeseeable events in the coming year, and (b) to set aside or earmark money for future projects. This year's budget includes \$3.2 million in appropriated reserves.

### **The General Fund**

All facets of the General Fund are explained in detail in other sections of the budget. However, we have not presented the budget for the fund as a whole elsewhere. Thus on the following pages we present three schedules relating to the General Fund. First is a Statement of Revenues and Expenditures which provides an overview, on a total fund basis, of historical data, the current year's budget and next year's budget. Second is a schedule providing figures for each revenue item in the General Fund. And third is a summary schedule of expenditures. These schedules are for informational purposes and

## Overview

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further explanations are not warranted.

### **Conclusion**

This completes the general overview of the budget. The budget is complete in all respects and provides sufficient information upon which to draw conclusions and make decisions. The budget is balanced, is adequate to meet the financial needs of the City for the coming year and protects the City's financial integrity for the future.

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**General Fund**  
**Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**

	2010 Actual	2011		2012 Budget	2012 vs 2011 Budget Increase (Decrease)	
		Budget	Projected		Amount	Percent
<b>REVENUES</b>						
Property taxes	\$ 7,465,255	\$ 6,859,535	\$ 7,037,841	\$ 6,435,000	\$ (424,535)	-6.2%
Franchise fees	4,901,110	4,879,500	4,707,365	4,877,500	(2,000)	0.0%
Building permits	11,205	5,200	10,894	8,150	2,950	-
Utility taxes	3,831,409	3,418,400	3,704,660	3,694,000	275,600	8.1%
Communications taxes	2,529,165	2,600,000	2,318,090	2,473,000	(127,000)	-4.9%
Local business tax	880,492	843,500	859,753	864,000	20,500	2.4%
Local option gas tax	930,733	910,000	845,575	875,000	(35,000)	-3.8%
Intergovernmental revenues	3,814,011	3,556,000	3,859,471	3,596,000	40,000	1.1%
Reimbursements from other funds	4,547,400	4,392,500	4,416,264	4,530,500	138,000	3.1%
Recreation charges for services	513,936	444,650	522,831	565,900	121,250	27.3%
Other charges for services	334,625	442,250	568,755	545,850	103,600	23.4%
Fines and forfeitures	400,749	396,700	375,411	364,000	(32,700)	-8.2%
Miscellaneous revenues	1,272,398	1,066,575	435,946	711,375	(355,200)	-33.3%
<b>Total Revenues</b>	<b>31,432,488</b>	<b>29,814,810</b>	<b>29,662,855</b>	<b>29,540,275</b>	<b>(274,535)</b>	<b>-0.9%</b>
<b>EXPENDITURES</b>						
Operating Expenses -						
City manager	870,179	885,773	878,002	882,076	(3,697)	-0.4%
City clerk	363,833	418,801	380,033	469,927	51,126	12.2%
Human resources	400,991	409,332	394,465	451,907	42,575	10.4%
Finance	1,286,543	1,312,605	1,294,229	1,334,869	22,264	1.7%
Information services	1,182,180	1,335,521	1,271,638	1,353,662	18,141	1.4%
Police	9,989,823	10,034,438	10,029,196	9,973,527	(60,911)	-0.6%
Growth management	938,619	772,750	685,037	817,495	44,745	5.8%
Public works	939,546	711,818	628,873	685,720	(26,098)	-3.7%
Leisure services	4,010,855	3,979,698	3,513,252	3,306,191	(673,507)	-16.9%
Maintenance services	4,337,132	4,701,163	4,770,606	5,268,766	567,603	12.1%
Central lines	1,423,745	1,047,718	1,275,582	1,350,009	302,291	28.9%
Reserve for contingencies	-	250,000	-	250,000	-	-
Operating transfers -						
Operating subsidy to building inspection fund	750,000	400,000	400,000	-	(400,000)	-100.0%
Events subsidy to CRA	300,000	183,422	183,422	200,000	16,578	9.0%
Tax increment payment to CRA	1,563,542	1,252,569	1,242,368	1,132,290	(120,279)	-9.6%
<b>Total Operating Expenditures</b>	<b>28,356,988</b>	<b>27,695,608</b>	<b>26,946,703</b>	<b>27,476,439</b>	<b>(219,169)</b>	<b>-0.8%</b>
<b>OPERATING INCOME</b>	<b>3,075,500</b>	<b>2,119,202</b>	<b>2,716,152</b>	<b>2,063,836</b>	<b>(55,366)</b>	<b>-2.6%</b>
<b>NON-OPERATING EXPENDITURES</b>						
Capital outlay	508,545	194,950	194,270	751,716	556,766	285.6%
Transfer to capital projects fund	2,250,000	2,250,000	2,250,000	2,250,000	-	-
<b>Total Non-Operating Expenditures</b>	<b>2,758,545</b>	<b>2,444,950</b>	<b>2,444,270</b>	<b>3,001,716</b>	<b>556,766</b>	<b>22.8%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>316,955</b>	<b>(325,748)</b>	<b>271,882</b>	<b>(937,880)</b>	<b>(612,132)</b>	<b>187.9%</b>
<b>FUND BALANCE</b>						
Beginning of Year	24,980,108	25,297,063	25,297,063	25,568,945	271,882	1.1%
End of Year	\$ 25,297,063	\$ 24,971,315	\$ 25,568,945	\$ 24,631,065	\$ (340,250)	-1.4%

City of Altamonte Springs, Florida  
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**General Fund Revenues**

	2010 Actual	2011		2012 Budget	2012 vs 2011 Budget Increase (Decrease)	
		Budget	Projected		Amount	Percent
<b>TAXES</b>						
Property taxes	\$ 7,465,255	\$ 6,859,535	\$ 7,037,841	\$ 6,435,000	\$ (424,535)	-6.2%
Local option gas tax	930,733	910,000	845,575	875,000	(35,000)	-3.8%
Utility taxes						
Electric	3,489,898	3,100,000	3,358,952	3,350,000	250,000	8.1%
Water	282,293	260,000	287,921	290,000	30,000	11.5%
Gas	28,374	28,100	31,358	28,000	(100)	-0.4%
Propane	30,844	30,300	26,429	26,000	(4,300)	-14.2%
Communication services taxes	2,529,165	2,600,000	2,318,090	2,473,000	(127,000)	-4.9%
Local business tax	880,492	843,500	859,753	864,000	20,500	2.4%
Total Taxes	<u>15,637,054</u>	<u>14,631,435</u>	<u>14,765,919</u>	<u>14,341,000</u>	<u>(290,435)</u>	<u>-2.0%</u>
<b>FEES</b>						
Franchise fees						
Electric	4,135,324	4,100,000	3,923,545	4,100,000	-	0.0%
Gas	69,132	57,000	61,628	69,000	12,000	21.1%
Refuse	696,654	722,500	722,191	708,500	(14,000)	-1.9%
Permits	11,205	5,200	10,894	8,150	2,950	0.0%
Total Fees	<u>4,912,315</u>	<u>4,884,700</u>	<u>4,718,259</u>	<u>4,885,650</u>	<u>950</u>	<u>0.0%</u>
<b>INTERGOVERNMENTAL REVENUES</b>						
Sales taxes	2,321,338	2,400,000	2,325,068	2,360,000	(40,000)	-1.7%
State revenue sharing	1,080,467	1,020,000	1,353,092	1,100,000	80,000	7.8%
Federal and state grants	23					
FEMA - hurricane reimbursements	-	-	-	-	-	-
Law enforcement grants	124,865	-	(78,586)	1,000	1,000	-
Local grants	95,189	70,000	74,529	75,000	5,000	-
Other intergovernmental revenues						
Alcohol beverage license	30,502	28,000	29,755	30,000	2,000	7.1%
Fuel tax refund	30,873	38,000	31,837	30,000	(8,000)	-21.1%
Total Intergovernmental Revenues	<u>3,814,011</u>	<u>3,556,000</u>	<u>3,859,471</u>	<u>3,596,000</u>	<u>40,000</u>	<u>1.1%</u>
<b>CHARGES FOR SERVICES</b>						
General governmental charges						
Reimbursement from other funds for costs:						
For administrative overhead	3,943,000	3,993,000	3,993,000	4,093,000	100,000	2.5%
For fleet maintenance	210,409	193,500	204,628	208,500	15,000	7.8%
For fuel	201,575	206,000	218,636	229,000	23,000	11.2%
Fuel sold to Seminole County	125,916	110,000	155,931	135,000	25,000	22.7%
Other general governmental charges	66,500	40,000	54,993	53,000	13,000	32.5%
Public safety charges						
Police off-duty extra detail fees	266,764	250,000	295,419	301,000	51,000	-
Fingerprinting	51,036	35,000	49,076	49,000	14,000	40.0%
Other public safety services	4,978	3,750	7,224	3,850	100	2.7%
Transportation charges						
Bus shelters	7,664	-	2,250	-	-	-
Physical environment charges						
Penalties	4,183	3,500	3,862	4,000	500	14.3%

City of Altamonte Springs, Florida  
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**General Fund Revenues**

	2010 Actual	2011		2012 Budget	2012 vs 2011 Budget Increase (Decrease)	
		Budget	Projected		Amount	Percent
<b>CHARGES FOR SERVICES (continued)</b>						
Culture and recreation charges						
Library & Cultural Fees	11,027	9,000	11,796	11,000	2,000	22.2%
Eastmonte Park	76,017	71,550	78,811	114,200	42,650	59.6%
Westmonte Park	237,938	202,200	275,952	303,600	101,400	50.1%
Merrill Park	39,719	43,900	28,292	37,400	(6,500)	-14.8%
Lake Lotus Park	3,143	2,500	1,799	2,600	100	4.0%
Lake Brantley Field House	5,438	1,000	8,985	7,900	6,900	690.0%
Altamonte Sports	34,972	17,500	19,274	25,200	7,700	-
Special Programs	105,682	97,000	97,764	64,000	(33,000)	-
Total Charges for Services	<u>5,395,961</u>	<u>5,279,400</u>	<u>5,507,850</u>	<u>5,642,250</u>	<u>362,850</u>	<u>6.9%</u>
<b>FINES AND FORFEITURES</b>						
Fines & Forfeitures	252,128	250,000	176,140	200,000	(50,000)	-20.0%
Violation of Local ordinances	59,663	65,000	55,360	58,000	(7,000)	-10.8%
Police training fees	46,114	45,000	40,848	47,000	2,000	4.4%
Code enforcement fines	56,486	1,700	30,570	26,000	24,300	-
Parking fines	32,100	35,000	71,119	33,000	(2,000)	-5.7%
Other fines	(45,742)	-	1,374	-	-	-
Total Fines & Forfeitures	<u>400,749</u>	<u>396,700</u>	<u>375,411</u>	<u>364,000</u>	<u>(32,700)</u>	<u>-8.2%</u>
<b>MISCELLANEOUS REVENUES</b>						
Investment income	922,117	800,000	61,185	425,000	(375,000)	-
Reimbursement for damages	59,071	25,500	118,096	25,000	(500)	-2.0%
Sale of surplus equipment	20,205	60,000	31,100	40,000	(20,000)	-33.3%
Contributions	42,960	25,000	25,278	25,000	-	-
Other Miscellaneous Revenues	228,045	156,075	200,287	196,375	40,300	25.8%
Total Miscellaneous Revenues	<u>1,272,398</u>	<u>1,066,575</u>	<u>435,946</u>	<u>711,375</u>	<u>(355,200)</u>	<u>-33.3%</u>
<b>TOTAL REVENUES</b>	<u>\$ 31,432,488</u>	<u>\$ 29,814,810</u>	<u>\$ 29,662,855</u>	<u>\$ 29,540,275</u>	<u>\$ (274,535)</u>	<u>-0.9%</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**General Fund Expenditures**

	2010 Actual	2011		2012 Budget	2012 vs 2011 Budget Increase (Decrease)	
		Budget	Projected		Amount	Percent
<b>ADMINISTRATION</b>						
City manager's office	\$ 870,179	\$ 885,773	\$ 878,001	\$ 882,076	\$ (3,697)	-0.4%
City clerk	363,833	418,801	380,032	469,927	51,126	12.2%
Human resources	400,991	409,332	394,465	451,907	42,575	10.4%
Central lines	1,423,745	1,047,718	1,275,582	1,350,009	302,291	28.9%
Total Administration	3,058,748	2,761,624	2,928,080	3,153,919	392,295	14.2%
<b>FINANCE</b>						
Accounting	615,646	617,074	609,475	624,206	7,132	1.2%
Purchasing	148,398	175,048	170,222	181,266	6,218	3.6%
Utility billing	443,854	438,562	440,582	449,147	10,585	2.4%
Risk management	78,645	81,921	73,951	80,250	(1,671)	-2.0%
Total Finance	1,286,543	1,312,605	1,294,230	1,334,869	22,264	1.7%
<b>INFORMATION SERVICES</b>	1,182,180	1,335,521	1,271,638	1,353,662	18,141	1.4%
<b>POLICE</b>						
Administration	290,475	279,620	262,924	449,864	170,244	60.9%
Services	-	958,358	1,006,212	1,172,883	214,525	22.4%
Investigations	-	1,729,129	1,663,698	1,744,410	15,281	0.9%
Special Operations	-	1,972,654	1,397,672	1,482,071	(490,583)	-24.9%
Operations	6,054,605	4,402,793	4,927,027	4,502,511	99,718	2.3%
Management support	3,644,744	691,884	771,663	621,788	(70,096)	-10.1%
Total Police	9,989,824	10,034,438	10,029,196	9,973,527	(60,911)	-0.6%
<b>GROWTH MANAGEMENT</b>						
Growth management	868,411	702,045	615,291	745,086	43,041	6.1%
Building & life safety inspections	70,208	70,705	69,746	72,409	1,704	2.4%
Total Growth Management	938,619	772,750	685,037	817,495	44,745	5.8%
<b>PUBLIC WORKS</b>						
Administration division	196,502	-	-	-	-	-
Streets maintenance division	743,044	711,818	628,873	685,720	(26,098)	-3.7%
Total Public Works	939,546	711,818	628,873	685,720	(26,098)	-3.7%
<b>LEISURE SERVICES</b>						
Administration	456,624	450,610	421,358	447,352	(3,258)	-0.7%
Library	295,107	305,204	316,595	314,614	9,410	3.1%
Lake Brantley	282,714	199,478	148,727	72,269	(127,209)	-63.8%
Lake Lotus	420,195	435,678	447,227	433,395	(2,283)	-0.5%
Events management	548,229	493,328	384,841	342,755	(150,573)	-30.5%
Eastmonte park	379,720	429,694	238,200	103,273	(326,421)	-76.0%
Merrill park	271,164	359,663	213,945	98,740	(260,923)	-72.5%
Westmonte park	458,711	401,423	332,355	219,605	(181,818)	-45.3%
Recreation programming	898,390	904,620	1,010,004	1,274,188	369,568	40.9%
Total Leisure Services	4,010,854	3,979,698	3,513,252	3,306,191	(673,507)	-16.9%
<b>MAINTENANCE SERVICES</b>						
Park Land Management / Operations	994,755	1,215,112	1,283,347	1,813,480	598,368	49.2%
Fleet maintenance	1,503,944	1,644,915	1,791,031	1,646,423	1,508	0.1%
Facilities maintenance	1,838,433	1,841,136	1,696,228	1,808,863	(32,273)	-1.8%
Total Maintenance Services	4,337,132	4,701,163	4,770,606	5,268,766	567,603	12.1%

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**General Fund Expenditures**

	2010	2011		2012	2012 vs 2011 Budget	
	Actual	Budget	Projected	Budget	Increase (Decrease) Amount	Percent
<b>OPERATING TRANSFERS TO OTHER FUNDS</b>						
Operating subsidy to building inspection func	750,000	400,000	400,000	-	(400,000)	-100.0%
Events subsidy to CRA	300,000	183,422	183,422	200,000	16,578	-
Tax increment payment to CRA	1,563,542	1,252,569	1,242,368	1,132,290	(120,279)	-9.6%
	<u>2,613,542</u>	<u>1,835,991</u>	<u>1,825,790</u>	<u>1,332,290</u>	<u>(503,701)</u>	<u>-27.4%</u>
<b>TOTAL OPERATING EXPENDITURES</b>	<u>28,356,988</u>	<u>27,445,608</u>	<u>26,946,702</u>	<u>27,226,439</u>	<u>(219,169)</u>	<u>-0.8%</u>
<b>NON-OPERATING TRANSFERS TO OTHER FUNDS</b>						
Capital outlay	508,545	194,950	194,270	751,716	556,766	285.6%
Non-operating transfers to other funds -						
Capital projects fund	2,250,000	2,250,000	2,250,000	2,250,000	-	-
Total Other Financing Uses	<u>2,758,545</u>	<u>2,444,950</u>	<u>2,444,270</u>	<u>3,001,716</u>	<u>556,766</u>	<u>22.8%</u>
<b>RESERVES</b>						
Reserved for contingencies	-	-	-	250,000	-	-
Total Reserves	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>-</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 31,115,533</u>	<u>\$ 29,890,558</u>	<u>\$ 29,390,972</u>	<u>\$ 30,478,155</u>	<u>\$ 337,597</u>	<u>1.1%</u>



*Section 3*  
*Administration*

City of Altamonte Springs, Florida  
Fiscal Year 2011/ 2012 Annual Budget

**Administration  
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## Administration Overview

For budget presentation purposes we group a number of departments and divisions under one category labeled "Administration". These departments and divisions serve the City as a whole or serve support functions for the City's other departments or both. With certain exceptions, namely the City Manager's Office, the City Clerk's Office and the Utility Billing Division of the Finance Department, these departments and divisions do not offer direct services to the public at large. Thus their functions are largely administrative in nature

- | The Administrative Section |                            |
|----------------------------|----------------------------|
| ▶                          | City Manager's Office      |
| ▶                          | City Clerk's Office        |
| ▶                          | Human Resources Department |
| ▶                          | Finance Department         |
| ▶                          | Information Services       |
| ▶                          | Central Lines              |
| ▶                          | General Fund Reserves and  |
| ▶                          | Contingencies              |
| ▶                          | Workers' Compensation Fund |

and we feel comfortable in presenting them all under one title. The departments and divisions included in this section are shown in the box above.

The budget is \$10.72 million, an increase of \$160,000 from the current budget of \$10.56 million. In the following passages we present a discussion on the budget for each element of Administration.

### City Manager's Office

In addition to the salaries and other costs associated with operating the City Manager's Office, the budget includes the salaries and other costs of the City Commission. For the coming year the total budget is \$882,000, down \$3,000 from the current amount of \$885,000. The decrease is the result of minor reductions throughout the budget.

### City Clerk's Office

The City Clerk's recommended budget of \$470,000 is \$51,000 more than the current budget of \$419,000. Reductions include a lower budget for classified and legal ads and software modifications completed in 2011 not repeated in 2012.

## Administration Overview

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### **Human Resources Department**

The Human Resources budget of \$452,000 is up \$42,000 from the current budget of \$410,000. This includes an increase of \$32,000 to fund a new class of PRIME (Professional Reinforcement of Innovative Management Experiences), our in-house management development program. Its purpose is to provide training, job shadowing, mentoring and real growth opportunities to a select group of mid-level managers. As we have done in the past we will immerse this group in the "Altamonte Way" of public management. In return, the City will have a pool of trained talent ready to meet the future needs of our community.

### **Finance Department**

The budget for the Finance Department is \$1.33 million, up about \$20,000 from the current budget of \$1.31 million. Since it is business as usual in the Finance Department this increase is result of increased personnel costs and benefits.

### **Information Services**

The budget for the Information Services Department is \$1.54 million, up \$277,000 from the current budget of \$1.26 million. This increase includes \$76,000 necessary to address employee on-call issues, health care increases and competitive pay issues. Another \$36,000 was added to the budget to consolidate all city issued cell phone costs and administration into this one department. Finally, the budget includes \$185,000 in capital outlay for, among other things, upgrades to the Cisco security system, the City website and the Microsoft software.

### **Central Lines**

For accounting purposes the City maintains a cost center within the General Fund called "Central Lines." Within this cost center is budgeted and recorded General Fund expenses which are non-departmental in nature such as telephone service, insurance, donations to

**City of Altamonte Springs, Florida**  
**Fiscal Year 2011 / 2012 Annual Budget**

**Administration**  
**Overview**

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other agencies, and similar items. Similar expenses in other funds are charged directly to those funds. The budget for Central Lines is \$4.9 million, \$200,000 less than the current budget of \$5.1 million. This includes anticipated increases of \$60,000 for unemployment compensation which has exploded along with the falling economy. Worker's compensation costs for the coming year are up \$240,000 mainly reflecting a very low premium in the current budget.

Under Transfers to Other Funds, the budget includes an appropriation of \$1.13 million as a transfer to the CRA fund. This is the City's estimated share of the Tax Increment for the coming year subject to finalization of the tax roll by the County Property Appraiser and subsequent actions of the Property Appraisal Adjustment Board. This is \$120,000 less than in the 2011 budget owing to falling property values within the district. Also included is a transfer to CRA to subsidize various events at Uptown Altamonte. In 2011 this subsidy was \$183,000. For 2012 we have increased this amount to \$200,000. Finally, the 2011 budget includes a transfer of \$400,000 from the General Fund to the Building Inspection Fund as an operating subsidy. For 2012 we have eliminated this subsidy entirely saving \$400,000, as the Fund had a great year in 2011.

**Reserves and Contingencies**

The budget includes an appropriation of \$250,000 in reserves for contingencies in the General Fund. This money is available for unforeseen items arising throughout the year.

**Workers' Compensation Internal Service Fund**

The budget for the Workers' Compensation Internal Service Fund is \$861,000, down \$28,000 from this year's budget. However, during 2010 we settled a couple of large claims which resulted in a net cost to the fund of \$500,000. This has to be made up in 2012 meaning larger premiums across the board.

City of Altamonte Springs, Florida  
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**Administration  
Summary Budget by Fund**

	2012 Commission Approved Budget			2011 Budget
	General Fund	Workers' Compensation Fund	Total	
<b><u>Operating Expenses</u></b>				
City Manager's Office	\$ 882,076	\$ -	\$ 882,076	\$ 885,773
City Clerk's Office	469,927	-	469,927	418,801
Human Resources Department	451,907	-	451,907	409,332
Finance Department	1,334,869	-	1,334,869	1,312,605
Information Services	1,353,662	-	1,353,662	1,246,341
Central Lines	1,350,009	-	1,350,009	1,047,718
Workers' Compensation	-	861,000	861,000	889,000
Total Operating Expenses	\$ 5,842,450	\$ 861,000	\$ 6,703,450	\$ 6,209,570
<b><u>Non-Operating Expenses</u></b>				
Capital Outlay	\$ 185,150	\$ -	\$ 185,150	\$ 14,500
Appropriated Reserves	250,000	-	250,000	250,000
Transfers to Other Funds	3,582,290	-	3,582,290	4,085,991
Total Non-Operating Expenses	\$ 4,017,440	\$ -	\$ 4,017,440	\$ 4,350,491
<b>Total Expenses</b>	<b>\$ 9,859,890</b>	<b>\$ 861,000</b>	<b>\$ 10,720,890</b>	<b>\$ 10,560,061</b>

City of Altamonte Springs, Florida  
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**City Manager's Office  
General Fund (001-101-512)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
11	<b>Executive Salaries</b> Mayor and Four Commissioners	\$ 31,318	\$ 31,294	\$ 31,199	\$ 31,200	\$ 31,200
12	<b>Regular Salaries &amp; Wages</b> Base: 2 Positions	241,387	291,721	234,500	239,189	239,189
17	<b>Auto/Travel Allowance</b> City Manager @ \$400/mo. Mayor @ \$300/mo. Commissioners @ \$250/mo.	20,478	20,478	20,400	20,400	20,400
	<b>Cell Phone Allowance</b>	-	-	1,800	2,400	2,400
21	<b>FICA Taxes</b>	17,771	18,168	22,026	22,431	22,431
22	<b>Retirement Contributions</b> FL Retirement System ICMA Retirement for City Mgr	53,885	62,734	54,669	40,911	40,911
23	<b>Health Insurance</b>	23,056	22,298	34,174	38,640	38,640
24	<b>Life Insurance</b>	871	890	544	544	544
	<b>Total Personal Services</b>	<u>\$ 388,766</u>	<u>\$ 447,583</u>	<u>\$ 399,312</u>	<u>\$ 395,715</u>	<u>\$ 395,715</u>

**POSITION ROSTER**

Mayor		1	1	1	1	1
City Commissioner		4	4	4	4	4
City Manager	1E	1	1	1	1	1
Assistant to City Manager	3B	1	1	1	1	1
<b>Total Positions</b>		<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**City Manager's Office  
General Fund (001-101-512)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b>OPERATING EXPENDITURES</b>						
<b>31</b>	<b>Professional Services</b>					
- 20	Legislative Consultant	\$ 55,746	\$ 58,100	\$ 60,000	\$ 60,000	\$ 60,000
- 60	City Physician	1,758	1,518	2,000	2,000	2,000
- 70	City Attorney	419,106	351,660	400,000	400,000	400,000
- 71	Labor Attorney	35,253	4,862	15,000	15,000	15,000
<b>40</b>	<b>Travel and Per Diem</b>					
- 30	FL League of Cities Commissioners City Manager FCCMA, ICMA	500	470	2,000	2,000	2,000
<b>47</b>	<b>Printing &amp; Binding</b>					
- 10	In-house Copies	116	130	200	200	200
<b>48</b>	<b>Promotional Activities</b>					
- 10	Community Programs					
	Framing/Artwork	-	203	-	-	-
	Embroidery	85	-	-	100	100
	Flowers, Photos, Gifts	1,382	87	-	100	100
	CALNO meeting	229	230	250	150	150
<b>51 - 01</b>	<b>Office Supplies</b>	48	53	300	200	200
<b>52 - 01</b>	<b>Operating Supplies</b>	554	40	500	400	400
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>					
- 40	Subscriptions	110	-	200	200	200
	Miscellaneous	-	177	100	100	100
- 60	Memberships					
	FL League of Cities	4,787	4,258	4,787	4,787	4,787
	Tri-County League of Cities	809	808	809	809	809
	FL City/County Mgrs Assoc	-	-	200	200	200
	Sem Cty Chamber of Comm	-	-	90	90	90
	Council of Local Governments	-	-	25	25	25
<b>Total Operating Expenditures</b>		<b>\$ 520,483</b>	<b>\$ 422,596</b>	<b>\$ 486,461</b>	<b>\$ 486,361</b>	<b>\$ 486,361</b>
<b>TOTAL BUDGET</b>		<b>\$ 909,249</b>	<b>\$ 870,179</b>	<b>\$ 885,773</b>	<b>\$ 882,076</b>	<b>\$ 882,076</b>

City of Altamonte Springs, Florida  
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**City Clerk's Office  
General Fund (001-201-512)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 6 Positions	\$ 238,717	\$ 213,157	\$ 210,671	\$ 216,711	\$ 216,711
	<b>Position Deleted (eff 4/1/12):</b> Public Records Administrator 4C	-	-	-	(7,203)	(7,203)
	<b>Position Added:</b> Deputy City Clerk 2A	-	-	-	48,450	48,450
	<b>Total Salaries &amp; Wages</b>	\$ 238,717	\$ 213,157	\$ 210,671	\$ 257,958	\$ 257,958
14	<b>Overtime</b>	2,986	387	1,000	550	550
16	<b>Special Pay Differential</b>	653	55	-	-	-
21	<b>FICA Taxes</b>	18,252	16,204	16,193	19,776	19,776
22	<b>Retirement Contributions</b>	28,441	26,566	27,337	28,384	28,384
23	<b>Health Insurance</b>	25,594	22,373	24,410	33,120	33,120
24	<b>Life Insurance</b>	724	623	560	720	720
	<b>Total Personal Services</b>	\$ 315,367	\$ 279,365	\$ 280,171	\$ 340,508	\$ 340,508

**POSITION ROSTER**

**Full Time Employees -**

City Clerk	1A	1	1	1	1	1
Deputy City Clerk	2A	1	-	-	-	1
Office Coordinator	3A	-	1	1	1	1
Business Tax Administrator	4C	1	1	1	1	1
Business Tax Specialist	4B	2	2	2	2	2
Administrative Assistant	4B	1	-	-	-	-
<b>Total Full Time Employees</b>		<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>6</u>

**Part Time Employees -**

Staff Assistant	4C	1	-	-	-	-
Public Records Administrator	4C	-	1	1	1	-
<b>Total Part Time Employees</b>		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>-</u>
<b>Total Positions</b>		<u><u>7</u></u>	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

City Clerk's Office  
General Fund (001-201-512)

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>OPERATING EXPENDITURES</b>					
<b>34 Other Contractual Services</b>					
- 15 Bank/Service Fees	\$ -	\$ 207	\$ -	\$ -	\$ -
- 30 Microfilming	519	500	850	1,000	1,000
- 50 Outside Services					
OL Renewals	2,974	2,986	3,837	4,000	4,000
OL Software Modifications	-	-	2,000	-	-
Election Workers	-	-	7,343	8,000	8,000
- 51 Videography/Meetings	4,339	4,275	4,725	4,725	4,725
- 99 Other Contractual Services	160	16,075	1,500	750	750
<b>40 Travel and Per Diem</b>					
- 05 Staff Training & Development	175	-	1,500	1,250	1,250
- 20 FAOLO Brd & Legsltv Meet	-	-	-	-	-
- 30 FACC State Conference	2,287	435	1,825	2,364	2,364
<b>42 Postage &amp; Transportation</b>					
- 01 Postage, FedEx, etc.	501	477	630	630	630
- 10 OL Renewals	4,025	3,072	3,630	3,810	3,810
- 11 Election Notices	-	-	8,325	8,775	8,775
- 99 Other Postage & Transportation	67	999	1,150	1,150	1,150
<b>44 Rentals and Leases</b>					
- 30 Equipment					
Mail Meter	973	973	1,025	1,025	1,025
<b>46 Repair &amp; Maintenance</b>					
- 20 Equipment	-	103	1,000	1,000	1,000
- 81 Mail Machine & Letter Opener	1,732	1,737	1,760	1,900	1,900
- 82 Chambers Audio/Visual Maint	554	3,054	5,000	5,000	5,000
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	4,296	8,849	5,000	9,250	9,250
- 50 Outside Printing	978	136	500	300	300
- 51 Occupational Lic Forms	1,493	788	850	650	650
- 52 Election Notices	-	-	500	500	500
<b>48 Promotional Activities</b>					
- 10 Board Appreciation	15,144	10,025	10,000	9,250	9,250
<b>49 Other Current Charges</b>					
- 20 Legal & Classified Ads	18,486	22,077	63,000	53,000	53,000
- 25 Codification	1,993	2,921	4,000	4,000	4,000
- 30 Recording Fees	685	758	2,000	2,000	2,000
- 99 Other Current Charges					
Election Expenses	543	673	1,100	1,000	1,000
<b>51 - 01 Office Supplies</b>	1,215	1,178	1,500	1,000	1,000

City of Altamonte Springs, Florida  
 Fiscal Year 2011 / 2012 Annual Budget

**City Clerk's Office  
 General Fund (001-201-512)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
52 - 01 Operating Supplies	799	651	1,800	1,300	1,300
54 - 01 Books/Pubs/Subscrs/Membs	1,279	1,009	1,730	1,240	1,240
57 Small Tools & Equipment					
- 10 Office Furniture/Fixtures	-	510	550	550	550
<b>Total Operating Expenditures</b>	<b>\$ 65,217</b>	<b>\$ 84,468</b>	<b>\$ 138,630</b>	<b>\$ 129,419</b>	<b>129,419</b>
<b>TOTAL BUDGET</b>	<b>\$ 380,584</b>	<b>\$ 363,833</b>	<b>\$ 418,801</b>	<b>\$ 469,927</b>	<b>\$ 469,927</b>

City of Altamonte Springs, Florida  
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**Human Resources Department  
General Fund (001-104-512)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b>PERSONAL SERVICES</b>							
12	Regular Salaries & Wages Base: 6 Positions	\$ 336,445	\$ 283,919	\$ 282,474	\$ 291,945	\$ 291,945	
14	Overtime	-	-	100	100	100	
16	Special Pay Differential	653	653	650	650	650	
17 - 01	Auto Allowance	-	-	-	2,400	2,400	
- 02	Cell Phone Allowance	-	-	-	1,200	1,200	
21	FICA Taxes	24,401	20,420	21,666	22,666	22,666	
22	Retirement Contributions	41,150	40,266	41,643	35,863	35,863	
23	Health Insurance	31,395	26,772	29,292	33,120	33,120	
24	Life Insurance	1,086	896	802	808	808	
<b>Total Personal Services</b>		<b>\$ 435,130</b>	<b>\$ 372,926</b>	<b>\$ 376,627</b>	<b>\$ 388,752</b>	<b>\$ 388,752</b>	

**POSITION ROSTER**

**Full Time Employees -**

Human Res Director	1B	1	1	1	1	1
Human Res Dep Director	2B	1	-	-	-	-
Training & Prgm Coordinator	3B	-	1	1	1	1
Senior Hum Resource Analyst	3B	-	2	2	2	2
Human Resource Analyst	3A	2	-	-	-	-
Staff Assistant	4C	2	1	1	1	1
HR Records Specialist	3A	-	1	1	1	1

Total Full Time Employees 6 6 6 6 6

**Part Time Employees -**

Admin Assistant	4B	1	1	-	-	-
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Total Positions 7 7 6 6 6

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Human Resources Department  
General Fund (001-104-512)**

						2012	
		2009	2010	2011	Manager	Comm.	
<u>OPERATING EXPENDITURES</u>		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>	
<b>31</b>	<b>Professional Services</b>						
- 60	Employee Services	\$ 6,382	\$ 6,106	\$ 7,000	\$ 7,000	\$ 7,000	
<b>34</b>	<b>Other Contractual Services</b>						
- 55	Speakers/Trainers						
	Guest Speakers & Training	186	-	-	-	-	
	Supervisor Training	1,747	519	1,500	1,500	1,500	
	PRIME	-	-	-	32,000	32,000	
<b>40</b>	<b>Travel and Per Diem</b>						
- 05	Staff Training	-	299	-	-	-	
- 30	Training Seminars	-	-	100	700	700	
<b>42 - 01</b>	<b>Postage &amp; Transportation</b>	99	16	100	200	200	
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 83	Software	-	89	-	-	-	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	4,541	7,479	6,000	7,000	7,000	
- 57	Cityscape	1,720	-	-	-	-	
<b>48</b>	<b>Promotional Activities</b>						
- 50	Employee Programs						
	Holiday Celebration	-	-	125	125	125	
	Misc Employee Programs	78	70	-	-	-	
- 51	Shining Star Program	903	722	1,300	1,300	1,300	
- 52	Years of Service Recognition	1,939	3,746	4,000	3,700	3,700	
- 53	Wellness Promotion						
	Flu Shots	2,002	2,266	2,500	2,500	2,500	
	7 Pkg Health Screen	2,031	2,188	2,800	1,750	1,750	
- 54	EPIQ Program						
	CIA/EPIQ Awards/Video	25	25	-	-	-	
<b>51</b>	<b>Office Supplies</b>						
- 10	Computer/Printer Supplies						
	Laser Printer Toner Cartridges	251	-	150	150	150	
- 90	General Office Supplies	2,454	1,318	2,400	2,400	2,400	
<b>52</b>	<b>Operating Supplies</b>						
- 50	Program Supplies						
	Training Items	131	-	350	350	350	
- 90	General Operating Supplies	258	366	1,000	1,000	1,000	
	ID Cards Supplies	-	-	300	700	700	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Human Resources Department  
General Fund (001-104-512)**

				2012		
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>					
- 10	Books					
	BNA Human Resources Library	2,322	2,438	2,500	-	-
- 60	Memberships					
	FL Pub Personnel Assn	125	125	220	220	220
	IPMA Memberships	145	145	175	175	175
	SHRM Memberships	-	-	185	185	185
	HR Sentry	-	-	-	200	200
	SHRM Recertification	160	150	-	-	-
	<b>Total Operating Expenditures</b>	<b>\$ 27,499</b>	<b>\$ 28,067</b>	<b>\$ 32,705</b>	<b>\$ 63,155</b>	<b>\$ 63,155</b>
<b>TOTAL BUDGET</b>		<b>\$ 462,629</b>	<b>\$ 400,993</b>	<b>\$ 409,332</b>	<b>\$ 451,907</b>	<b>\$ 451,907</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Finance Department - Accounting Division  
General Fund (001-301-513)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages Base: 7 Positions	\$ 423,180	\$ 438,092	\$ 426,302	\$ 442,544	\$ 442,544	
14	Overtime	240	36	100	200	200	
21	FICA Taxes	29,846	31,374	32,619	33,870	33,870	
22	Retirement Contributions	51,308	55,463	57,433	47,098	47,098	
23	Health Insurance	20,823	21,775	24,410	27,600	27,600	
24	Life Insurance	1,112	1,159	960	1,144	1,144	
	<b>Total Personal Services</b>	<b>\$ 526,509</b>	<b>\$ 547,899</b>	<b>\$ 541,824</b>	<b>\$ 552,456</b>	<b>\$ 552,456</b>	

**POSITION ROSTER**

**Full Time Employees -**

Finance Director	1C	1	1	1	1	1
Deputy Finance Director	2C	1	1	1	1	1
Finance Administrator	3B	1	1	1	1	1
Capital Projects Manager	3B	-	1	1	1	1
Senior Accountant	3B	1	-	-	-	-
Staff Assistant	4C	1	1	1	1	1
Senior Accounts Clerk	4C	1	-	-	-	-
<b>Total Full Time Employees</b>		<b>6</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**Part Time Employees -**

Accountant	3A	1	1	1	1	1
Senior Accounts Clerk	4C	-	1	1	1	1
<b>Total Part Time Employees</b>		<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Positions</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Finance Department - Accounting Division  
General Fund (001-301-513)**

					2012		
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>32</b>	<b>Accounting &amp; Auditing</b>						
- 01	Annual Audit		\$ 59,500	\$ 49,250	\$ 52,500	\$ 52,500	\$ 52,500
<b>34</b>	<b>Other Contractual Services</b>						
- 15	Bank/Service Fees						
	Armored Car Service		5,405	4,752	5,000	5,000	5,000
	Bank Charges		-	524	500	500	500
<b>40</b>	<b>Travel and Per Diem</b>						
- 05	Professional Training		924	200	1,500	1,500	1,500
- 10	Other Training		65	50	150	150	150
<b>42 - 01</b>	<b>Postage &amp; Transportation</b>		7	-	200	200	200
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 20	Equipment Repair		-	-	300	300	300
- 80	Maintenance Contracts						
	Xerox Hardware Maint		-	-	1,000	500	500
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		1,830	5,098	3,000	2,500	2,500
- 50	Annual Budget & Audit		1,882	623	2,000	1,500	1,500
<b>51</b>	<b>Office Supplies</b>						
- 10	Computer/Printer Supplies		2,674	1,886	3,000	2,000	2,000
- 90	General Office Supplies		1,162	1,149	1,500	1,000	1,000
<b>52</b>	<b>Operating Supplies</b>						
- 90	General Operating Supplies		1,078	2,111	2,500	2,000	2,000
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 10	Technical References		432	240	600	600	600
- 20	Professional Publications		275	50	-	-	-
- 60	State & Natl GFOA Membership		1,315	1,545	1,000	1,000	1,000
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 20	Office Equipment		236	269	500	500	500
	<b>Total Operating Expenditures</b>		<u>\$ 76,785</u>	<u>\$ 67,747</u>	<u>\$ 75,250</u>	<u>\$ 71,750</u>	<u>\$ 71,750</u>
<b>TOTAL BUDGET</b>			<u>\$ 603,294</u>	<u>\$ 615,646</u>	<u>\$ 617,074</u>	<u>\$ 624,206</u>	<u>\$ 624,206</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Finance Department - Procurement Division  
General Fund (001-303-513)**

						2012		
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved		
<b><u>PERSONAL SERVICES</u></b>								
12	Regular Salaries & Wages Base: 3 Positions	\$ 120,801	\$ 109,062	\$ 130,211	\$ 133,668	\$ 133,668		
14	Overtime	-	102	200	200	200		
21	FICA Taxes	9,113	7,873	9,977	10,241	10,241		
22	Retirement Contributions	13,200	12,519	15,869	12,682	12,682		
23	Health Insurance	10,793	8,887	14,646	16,560	16,560		
24	Life Insurance	369	322	370	370	370		
	<b>Total Personal Services</b>	<b>\$ 154,276</b>	<b>\$ 138,765</b>	<b>\$ 171,273</b>	<b>\$ 173,721</b>	<b>\$ 173,721</b>		

**POSITION ROSTER**

<b>Full Time Employees -</b>						
Procurement Manager	3C	1	1	1	1	1
Purchasing Agent	3A	1	1	1	1	1
Administrative Assistant	4B	-	-	1	1	1
Staff Assistant	4C	1	-	-	-	-
<b>Total Positions</b>		<b>3</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Finance Department - Procurement Division  
General Fund (001-303-513)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b>OPERATING EXPENDITURES</b>							
<b>40</b>	<b>Travel and Per Diem</b>						
- 15	Certifications						
	NIGP Cert. Classes (Office Ass)	\$ 150	\$ -	\$ 500	\$ 1,000	\$ 1,000	
- 30	Conferences/Seminars						
	Software Conference	-	-	100	100	100	
<b>42</b>	<b>Postage &amp; Transportation</b>						
- 01	Postage, FedEx, etc	-	-	25	25	25	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	1,412	4,059	2,000	4,000	4,000	
- 50	Outside Printing	470	273	-	500	500	
<b>51</b>	<b>Office Supplies</b>						
- 01	General Office Supplies	154	177	175	250	250	
- 10	Computer/Printer Supplies	307	325	300	650	650	
- 90	General Office Supplies	68	-	-	-	-	
<b>52</b>	<b>Operating Supplies</b>						
- 01	General Operating Supplies	4,789	4,050	-	100	100	
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 01	Books/Pubs/Subscrs/Membs	100	-	-	-	-	
- 10	Books	-	-	100	50	50	
- 40	Subscriptions	-	44	45	45	45	
- 60	Memberships						
	Wholesale Clubs (Sam's/Costco)	175	275	100	135	135	
	Professional (NIGP/FAPPO)	430	430	430	430	430	
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 01	Office Equip-Bid Time Clock	-	-	-	260	260	
	<b>Total Operating Expenditures</b>	<u>\$ 8,055</u>	<u>\$ 9,633</u>	<u>\$ 3,775</u>	<u>\$ 7,545</u>	<u>\$ 7,545</u>	
<b>TOTAL BUDGET</b>		<u>\$ 162,331</u>	<u>\$ 148,398</u>	<u>\$ 175,048</u>	<u>\$ 181,266</u>	<u>\$ 181,266</u>	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Finance Department - Utility Billing Division  
General Fund (001-304-513)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 8 Positions	\$ 256,600	\$ 261,334	\$ 256,442	\$ 263,660	\$ 263,660
14	Overtime	3,461	1,213	1,000	1,000	1,000
16	Special Pay Differential	653	652	650	650	650
21	FICA Taxes	18,810	19,275	19,743	20,296	20,296
22	Retirement Contributions	27,844	29,698	29,173	23,275	23,275
23	Health Insurance	30,254	31,420	34,174	38,640	38,640
24	Life Insurance	718	757	680	731	731
	<b>Total Personal Services</b>	<b>\$ 338,340</b>	<b>\$ 344,349</b>	<b>\$ 341,862</b>	<b>\$ 348,252</b>	<b>\$ 348,252</b>

**POSITION ROSTER**

<b>Full Time Employees -</b>						
	Utility Billing Manager	3A	1	1	1	1
	Customer Svc Sprvsr	4C	1	1	1	1
	Senior Cust Svc Rep	4B	1	1	1	1
	Customer Svc Rep	4B	1	1	1	1
	Meter Reader	4B	1	1	1	1
	Senior Meter Reader	4B	2	2	2	2
	<b>Total Full Time Employees</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Part Time Employees -</b>						
	Customer Svc Rep	4B	1	1	1	1
	<b>Total Positions</b>		<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Finance Department - Utility Billing Division  
General Fund (001-304-513)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>						
<b>42</b>	<b>Postage &amp; Transportation</b>					
- 01	Postage, FedEx, etc	\$ 109	\$ -	\$ 100	\$ 100	\$ 100
- 12	Utility Bills/Delinquent Notices	57,385	56,681	52,000	54,000	54,000
	Shipping Charge/Mail Drop	-	-	2,400	2,400	2,400
	Return Postage Due/Renewals	-	-	800	800	800
<b>46</b>	<b>Repair &amp; Maintenance</b>					
- 20	Equipment Repair	-	-	500	500	500
- 80	Maintenance Contract					
	Itron Support	2,987	3,106	3,250	3,025	3,025
<b>47</b>	<b>Printing &amp; Binding</b>					
- 10	In-house Copies	491	591	750	750	750
- 50	Outside Printing					
	Stuffers & Hangers	728	1,103	1,000	1,000	1,000
- 60	Utility Bills/Delinquency Notices	30,918	33,986	31,000	33,000	33,000
	Set Up Fee/Misc. Bill Inserts	-	-	1,000	1,000	1,000
<b>51 - 01</b>	<b>Office Supplies</b>	730	374	700	700	700
<b>52</b>	<b>Operating Supplies</b>					
- 90	General Operating Supplies	1,204	1,482	1,500	1,500	1,500
<b>55</b>	<b>Uniforms</b>					
- 01	Uniforms	48	36	100	100	100
- 05	Rental Uniforms	961	1,045	1,100	1,320	1,320
- 32	Shoes/Workboots	254	286	350	450	450
- 40	Safety	-	-	-	100	100
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 20	Screwdrivers, Flashlights, etc	164	14	150	150	150
- 30	Computer Equipment	486	801	-	-	-
	<b>Total Operating Expenditures</b>	<u>\$ 96,465</u>	<u>\$ 99,505</u>	<u>\$ 96,700</u>	<u>\$ 100,895</u>	<u>\$ 100,895</u>
<b>TOTAL BUDGET</b>		<u>\$ 434,805</u>	<u>\$ 443,854</u>	<u>\$ 438,562</u>	<u>\$ 449,147</u>	<u>\$ 449,147</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Finance Department - Risk Management Division  
General Fund (001-305-513)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages Base: 1 Position	\$ 54,822	\$ 55,705	\$ 55,655	\$ 56,768	\$ 56,768	
21	FICA Taxes	3,421	3,924	4,258	4,343	4,343	
22	Retirement Contributions	5,411	5,643	5,567	3,060	3,060	
23	Health Insurance	4,633	4,439	4,882	5,520	5,520	
24	Life Insurance	173	175	159	159	159	
	<b>Total Personal Services</b>	<b>\$ 68,460</b>	<b>\$ 69,886</b>	<b>\$ 70,521</b>	<b>\$ 69,850</b>	<b>\$ 69,850</b>	
<b><u>POSITION ROSTER</u></b>							
	Full Time Employees - Risk Manager	3C	1	1	1	1	1
	<b>Total Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Finance Department - Risk Management Division  
General Fund (001-305-513)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>31 Professional Services</b>					
- 17 Actuarial Services	\$ 2,512	\$ -	\$ -	\$ -	\$ -
- 60 Pre-employment Screening	3,168	3,675	6,000	5,000	5,000
<b>34 - 99 Other Contractual Services</b>					
Occupational Job Analysis	200	-	-	-	-
<b>40 Travel and Per Diem</b>					
- 20 Meetings	50	-	-	-	-
PRIMA Qtrly Luncheons	-	-	100	100	100
RIMS Monthly Meetings	-	-	150	150	150
- 30 Misc Educational Seminars	25	50	-	-	-
- 50 Monthly Mileage	283	659	500	500	500
<b>42 - 01 Postage &amp; Transportation</b>	65	67	200	200	200
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	619	465	1,100	1,100	1,100
- 50 Other Printing and Binding	-	362	-	-	-
<b>48 Promotional Activities</b>					
- 50 Employee Programs					
Employee Safety Training Films	614	405	700	700	700
Safety Incentive Programs	242	1,500	-	-	-
In-house Training Seminars	-	575	-	-	-
- 54 EPIQ Program	-	833	500	500	500
<b>51 - 01 Office Supplies</b>	74	38	50	50	50
<b>52 - 01 Operating Supplies</b>	101	-	900	900	900
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 40 Publications & Subscriptions	164	70	200	200	200
- 60 Memberships	422	60	500	500	500
<b>57 - 01 Small Tools &amp; Equipment</b>	-	-	500	500	500
<b>Total Operating Expenditures</b>	<u>\$ 8,539</u>	<u>\$ 8,759</u>	<u>\$ 11,400</u>	<u>\$ 10,400</u>	<u>\$ 10,400</u>
<b>TOTAL BUDGET</b>	<u>\$ 76,999</u>	<u>\$ 78,645</u>	<u>\$ 81,921</u>	<u>\$ 80,250</u>	<u>\$ 80,250</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Information Services Department  
General Fund (001-1001-513)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b> Base: 10 Positions	\$ 469,457	\$ 462,053	\$ 465,508	\$ 515,007	\$ 515,007	
14	<b>Overtime</b> On Call	27,744	26,272	20,000	20,000	20,000	
		-	-	-	7,826	7,826	
17	<b>Allowances</b> Cell Phone Allowance	-	6,954	10,200	11,400	11,400	
21	<b>FICA Taxes</b>	36,705	36,116	37,921	42,399	42,399	
22	<b>Retirement Contributions</b>	58,348	66,039	67,102	68,685	68,685	
23	<b>Health Insurance</b>	37,344	36,352	43,938	55,200	55,200	
24	<b>Life Insurance</b>	1,351	1,382	1,322	1,445	1,445	
	<b>Total Personal Services</b>	<u>\$ 630,949</u>	<u>\$ 635,168</u>	<u>\$ 645,991</u>	<u>\$ 721,962</u>	<u>\$ 721,962</u>	

**POSITION ROSTER**

**Full Time Employees -**

Director Information Systems	1C	1	1	1	1	1
Sr Database Appl Admin	3C	1	-	-	-	-
Database Appl Admin	3B	1	1	1	1	1
Technical Support Specialist	3A	3	2	3	3	3
Network Engineer	3C	1	1	1	1	1
Network Administrator	3B	1	3	3	3	3
Telecom Administrator	3A	1	1	1	1	1
<b>Total Positions</b>		<u>9</u>	<u>9</u>	<u>10</u>	<u>10</u>	<u>10</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Information Services Department  
General Fund (001-1001-513)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 50	Temporary Services/Labor						
	AS400 Software Modifications	\$	-	\$	-	\$	4,500
	Out-source System Support		34,490	33,476	30,000	25,000	25,000
39 - 01	Educational Incentive						
			934	-	-	-	-
<b>40</b>	<b>Travel and Per Diem</b>						
- 10	Technical Training						
	PC & Network Training		10,891	14,942	-	-	-
	Systems/Applications Training		2,845	-	9,000	9,000	9,000
	Cisco Router & Switch Training		-	-	6,000	6,000	6,000
	City Phone System Training		100	-	-	2,000	2,000
	PW/GIS Training		-	-	-	2,500	2,500
- 30	Technical Conferences/Seminars						
	PW/GIS Conferences		4,340	4,308	2,000	2,000	2,000
			-	-	-	3,000	3,000
<b>41</b>	<b>Communications</b>						
- 20	Cellular Phones						
			10,514	6,141	-	36,600	36,600
<b>42 - 01</b>	<b>Postage &amp; Transportation</b>						
			-	22	250	150	150
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 40	Network Connections						
	County Fiber		35,178	35,178	40,000	39,000	39,000
	Internet Service Provider		24,496	23,744	27,800	27,400	27,400
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 83	Software Maintenance Contracts						
	Accella Software Maintenance		26,654	29,756	33,000	37,000	37,000
	APS AVL Maintenance		1,607	1,607	3,000	2,100	2,100
	APS Pocket Citation Maint		-	8,286	2,500	-	-
	APS Quick Voice Maintenance		5,191	5,191	2,500	-	-
	ARC View Maintenance		-	-	2,500	-	-
	ASPD Alarm Software Maint		-	-	1,300	500	500
	AutoCAD		2,850	2,850	3,500	-	-
	BMC Software Maintenance		6,678	10,815	12,000	-	-
	Clerks Index Maintenance		-	-	500	500	500
	Com-Vault Backup Software		20,016	18,278	21,000	21,000	21,000
	Crystal Reports Maintenance		1,355	1,467	1,600	1,600	1,600
	Davey Tree Software Maint		-	-	1,000	1,000	1,000
	Disk Keeper Software		-	-	-	3,500	3,500
	Elliot Business Machines		-	-	2,000	-	-
	ESRI Software Maintenance		4,800	-	6,000	8,600	8,600
	Fuel Master		-	-	-	2,400	2,400
	HTE/Sunguard ASP		165,108	166,663	176,000	176,000	176,000
	IDEARA Maintenance		1,799	-	2,000	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Information Services Department  
General Fund (001-1001-513)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont'd)</b>						
- 83	Software Maintenance Contracts (cont'd)						
		IYETek PD Software	-	-	-	1,400	1,400
		KIWI CAT Tools	-	-	500	500	500
		KMCA A/C Control Software	-	-	-	1,000	1,000
		Live Scan - ASPD Finger Printing	1,620	1,620	2,250	2,250	2,250
		Mail Marshal SMTP Filter Maint	10,555	4,925	5,000	5,000	5,000
		Mandarin Software Maint	-	-	900	-	-
		Misc. Software Maintenance	11,539	12,561	3,500	3,500	3,500
		Power DMS/Power Detail Maint	-	-	4,400	5,000	5,000
		Rec Trac Software Maint	4,524	4,674	5,000	5,000	5,000
		Red Hat Software	-	-	1,000	3,000	3,000
		Script Logic Maintenance	-	10,519	12,000	18,000	18,000
		Security System Software Maint	-	5,504	2,500	3,000	3,000
		Sperian IQ Gas Monitoring Softwai	-	-	-	1,000	1,000
		Surpass Library Software	-	-	-	2,500	2,500
		Tech Hero Printer Maint	1,941	-	2,000	-	-
		Trend Micro AntiVirus Maint	4,156	2,877	7,000	3,000	3,000
		VMWare	-	-	9,000	17,500	17,500
		Web Site Maintenance	-	-	2,500	2,500	2,500
		WebSence Maintenance	-	5,760	6,000	6,500	6,500
- 84	Hardware Maintenance Contracts						
		ASPD Car Camera System	-	-	7,000	-	-
		Cisco SmartNet Maintenance	23,786	42,242	45,000	40,000	40,000
		City PC Maintenance	10,000	7,964	15,000	15,000	15,000
		Fluke Network Device	4,263	3,979	6,800	7,000	7,000
		Leibert UPS Maintenance	6,880	7,280	-	-	-
		MICR Laser Check Printer Maint	-	-	1,250	-	-
		Misc. Hardware Maintenance	12,713	9,383	5,000	5,000	5,000
		Network Maint/Modifications	17,875	26,751	20,000	20,000	20,000
		Security Hardware Maintenance	11,735	980	-	-	-
		Tech Hero Printer Maint	-	-	-	3,500	3,500
		Workstation UPS Maintenance	-	-	3,000	3,000	3,000
		Xiotech Maintenance	34,277	15,796	20,000	24,000	24,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		763	2,289	1,500	1,500	1,500
<b>51 - 90</b>	<b>Office Supplies</b>		1,498	599	1,500	1,200	1,200
<b>52 - 90</b>	<b>Operating Supplies</b>		14,670	7,064	10,000	10,000	10,000
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 10	Books		563	498	500	500	500
- 40	Subscriptions		256	744	-	-	-
		Microsoft Tech Net	-	-	1,800	500	500
- 60	Memberships		800	375	2,500	2,500	2,500

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Information Services Department  
General Fund (001-1001-513)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>57 Small Tools &amp; Equipment</b>					
- 10 Office Furniture/Fixtures	1,176	2,131	1,000	1,000	1,000
- 30 Computer Equipment <\$1,000	7,722	7,654	5,000	5,000	5,000
<b>Total Operating Expenditures</b>	<b>\$ 543,158</b>	<b>\$ 546,893</b>	<b>\$ 600,350</b>	<b>\$ 631,700</b>	<b>\$ 631,700</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>64 - 15 Computer Equipment</b>					
CISCO Security Upgrade	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000
City Wide Website Upgrade	-	-	-	100,000	100,000
Building & Fire Safety Division New Monitors	-	-	-	2,400	2,400
Leisure Services Laptop Replacement - Facilities	-	-	-	2,500	2,500
ID Card Replacement @ T-Pool	-	-	-	3,750	3,750
<b>67 - 01 Computer Software</b>					
Upgrades					
Microsoft Software	-	55,080	-	20,000	20,000
Network Security Upgrade	-	-	4,500	-	-
Vmware Software	-	-	10,000	-	-
Adobe Acrobat Pro	-	-	-	8,000	8,000
PW/GIS ESRI Modules for Emer	-	-	-	7,500	7,500
PW Adobe Acrobat Pro	-	-	-	6,000	6,000
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 55,080</b>	<b>\$ 14,500</b>	<b>\$ 185,150</b>	<b>\$ 185,150</b>
<b>TOTAL BUDGET</b>	<b>\$ 1,174,107</b>	<b>\$ 1,237,141</b>	<b>\$ 1,260,841</b>	<b>\$ 1,538,812</b>	<b>\$ 1,538,812</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Central Lines  
General Fund (001-103-512)**

			2012								
			2009	2010	2011	Manager	Comm.				
			Actual	Actual	Budget	Recmnd	Recmnd				
<b><u>OPERATING EXPENDITURES</u></b>											
<b>25 - 01</b>	<b>Unemployment Compensation</b>	\$	44,582	\$	79,023	\$	40,000	\$	100,000	\$	100,000
<b>31</b>	<b>Professional Services</b>										
- 17	Actuarial Services		5,721	-	-	-	-	-	-	-	-
- 20	Consulting Services										
	Legal Consulting		-	24,530	-	-	-	-	-	-	-
	Communication Services Tax		377	-	-	-	-	-	-	-	-
- 60	Employee Screening/Testing										
	DOT Req'd Employee Drug Test		6,357	3,731	6,000	6,000	6,000	6,000	6,000	6,000	6,000
<b>34</b>	<b>Other Contractual Services</b>										
- 15	Banking/Service Fees										
	Monthly Banking Services		28,893	33,303	32,000	32,000	32,000	32,000	32,000	32,000	32,000
	U.T. Lock Box Fees		19,863	22,142	18,000	18,000	18,000	18,000	18,000	18,000	18,000
	Credit Card Fees		35,227	50,648	25,000	25,000	25,000	25,000	25,000	25,000	25,000
	Flex Plan Fees		-	-	5,300	5,300	5,300	5,300	5,300	5,300	5,300
- 60	Trash Disposal/Dumpster Fees		22,950	24,706	35,000	35,000	35,000	35,000	35,000	35,000	35,000
- 99	Other Contractual Services		400	874	-	-	-	-	-	-	-
<b>36 - 03</b>	<b>Pension Benefits</b>		-	427	-	-	-	-	-	-	-
<b>40 - 01</b>	<b>Travel and Per Diem</b>		40	-	100	100	100	100	100	100	100
<b>41</b>	<b>Communications</b>										
- 10	Telephone Service:										
	City-wide Phone System		125,812	136,327	112,500	112,500	112,500	112,500	112,500	112,500	112,500
	New Equipment		-	-	11,900	11,900	11,900	11,900	11,900	11,900	11,900
	Cable/Labor/Parts		1,500	1,465	-	-	-	-	-	-	-
	Software Upgrade		-	17,939	-	-	-	-	-	-	-
	Maintenance Agreement		50,145	26,385	55,600	55,600	55,600	55,600	55,600	55,600	55,600
<b>42</b>	<b>Postage &amp; Transportation</b>										
- 15	City-wide Mailings										
	City-wide Mailings		32,000	29,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000
	Mailing of Property Tax Bills		-	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500
<b>44</b>	<b>Rentals &amp; Leases</b>										
- 10	Off-site Storage		357	1,325	1,000	1,000	1,000	1,000	1,000	1,000	1,000
<b>45</b>	<b>Insurance</b>										
- 10	General Liability & Property		374,743	545,486	327,160	327,160	327,160	327,160	327,160	327,160	327,160
- 40	Workers' Compensation		290,964	239,331	144,508	144,508	386,799	386,799	386,799	386,799	386,799
<b>46</b>	<b>Repair &amp; Maintenance</b>										
- 20	Equipment Repair		-	-	500	500	500	500	500	500	500
<b>47</b>	<b>Printing &amp; Binding</b>										
- 10	In-house Copies from PC's		24,460	12,438	20,000	20,000	20,000	20,000	20,000	20,000	20,000

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Central Lines  
General Fund (001-103-512)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Recmnd
<b>48 Promotional Activities</b>					
- 10 Community Programs					
Life in Altamonte Springs	108,840	108,840	110,000	110,000	110,000
- 54 Clever Ideas in Action	4,685	3,484	6,000	6,000	6,000
<b>52 - 01 Operating Supplies</b>					
Copy Machine Supplies	-	583	1,000	1,000	1,000
Operating Supplies	-	490	200	200	200
Auto Tags & Titles	-	2,526	3,000	3,000	3,000
Emergency Supplies	-	-	1,500	1,500	1,500
- 60 Safety Supplies	1,340	1,002	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 1,179,256</b>	<b>\$ 1,366,005</b>	<b>\$ 989,768</b>	<b>\$ 1,292,059</b>	<b>\$ 1,292,059</b>

**GRANTS AND AID**

<b>81 Aid to Other Organizations</b>					
- 07 Neighborhood Improvement Grant Program	\$ -	\$ 3,000	\$ 5,000	\$ 5,000	\$ 5,000
- 00 Charitable Organizations:					
Meals on Wheels	\$ 5,500	\$ 5,702	\$ -	\$ -	\$ -
Coalition for the Homeless	3,484	4,015	-	-	-
United Arts of Central Florida	440	357	-	-	-
Center for Independent Living	1,704	1,603	-	-	-
Seminole County Bar Assn - Aid	620	589	-	-	-
BETA Center (Parent Res)	1,400	1,381	-	-	-
Sadie Holmes Help Service	1,720	-	-	-	-
Kids House of Seminole	2,640	2,717	-	-	-
Christian Sharing Center	3,200	3,601	-	-	-
Dawn's Heartfelt Corner	510	493	-	-	-
Early Learning Coalition	2,900	3,441	-	-	-
Hospice of the Comforter	2,800	3,341	-	-	-
Boys & Girls Clubs	2,282	2,043	-	-	-
A.S. Chapter of the Links	800	781	-	-	-
Reserved for Distribution	-	-	30,000	30,000	30,000
<b>Total Charitable Contributions</b>	<b>\$ 30,000</b>	<b>\$ 30,064</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Central Lines  
General Fund (001-103-512)**

					2012		
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Recmnd
<b>82</b>	<b>Aid to Governmental Organizations</b>						
- 04	Metropolitan Planning Council	\$	27,419	24,677	22,950	22,950	22,950
	Total Aid to Other Gov'ts	\$	27,419	24,677	22,950	22,950	22,950
	<b>Total Grants and Aid</b>	\$	57,419	57,741	57,950	57,950	57,950
<b><u>TRANSFERS/ADVANCES TO OTHER FUNDS</u></b>							
<b>91</b>	<b>Transfers to Other Funds</b>						
- 01	Incremental Tax Pmt - CRA	\$	2,044,991	1,563,542	1,252,569	1,132,290	1,132,290
- 02	CRA Events Subsidy		300,000	300,000	183,422	200,000	200,000
- 03	Capital Projects Fund		2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
- 04	Refuse Disposal Fund		50,000	-	-	-	-
- 05	Building Inspection Fund		100,000	750,000	400,000	-	-
	<b>Total Transfers</b>	\$	4,744,991	4,863,542	4,085,991	3,582,290	3,582,290
<b>TOTAL BUDGET</b>			\$	5,981,666	6,287,288	5,133,709	4,932,299

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Reserves and Contingencies**  
**General Fund (001-102-512)**

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	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
<b><u>RESERVES</u></b>				
93-01 Reserved for Contingencies	\$ <u>-</u>	\$ <u>-</u>	\$ <u>250,000</u>	\$ <u>250,000</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Workers' Compensation  
Internal Service Fund**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011</u>		<u>2012 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>REVENUES</u></b>					
Premiums:					
General Fund	\$ 290,964	\$ 239,331	\$ 144,508	\$ 144,508	\$ 386,799
Water & Sewer Operating Fund	80,244	77,072	54,310	54,310	101,690
Refuse Disposal Operating Fund	46,489	35,125	22,673	22,673	66,074
Stormwater Management Fund	21,315	16,937	11,115	11,115	36,546
Building Inspections Fund	8,840	11,655	6,260	6,260	15,968
Community Redevelopment Agency	23,071	6,813	3,854	3,854	9,762
Total Premiums	<u>470,923</u>	<u>386,933</u>	<u>242,720</u>	<u>242,720</u>	<u>616,839</u>
Other Revenues:					
Investment Income	131,076	54,720	35,000	23,000	25,000
Reimbursements	106,670	744,226	25,000	254,809	30,000
Total Other Revenues	<u>237,746</u>	<u>798,946</u>	<u>60,000</u>	<u>277,809</u>	<u>55,000</u>
Total Revenues	<u>708,669</u>	<u>1,185,879</u>	<u>302,720</u>	<u>520,529</u>	<u>671,839</u>
<b><u>EXPENSES</u></b>					
Claims Expenses					
Claims Paid	483,092	1,223,867	550,000	536,535	550,000
Claims Reserve	-	-	100,000	-	100,000
Total Claims Expenses	<u>483,092</u>	<u>1,223,867</u>	<u>650,000</u>	<u>536,535</u>	<u>650,000</u>
Other Expenses					
Claims Administration	19,000	20,200	21,000	20,200	21,000
Actuarial Services	-	2,500	3,000	3,000	3,000
Excess Coverage Premiums	162,884	162,957	175,000	173,885	175,000
State Assessments	33,539	27,803	40,000	10,945	12,000
Total Other Expenses	<u>215,423</u>	<u>213,460</u>	<u>239,000</u>	<u>208,030</u>	<u>211,000</u>
Total Expenses	<u>698,515</u>	<u>1,437,327</u>	<u>889,000</u>	<u>744,565</u>	<u>861,000</u>
<b><u>REVENUES OVER (UNDER) EXPENSES</u></b>	10,154	(251,448)	(586,280)	(224,036)	(189,161)
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>717,551</u>	<u>727,705</u>	<u>476,257</u>	<u>476,257</u>	<u>252,221</u>
End of Year	<u>\$ 727,705</u>	<u>\$ 476,257</u>	<u>\$ (110,023)</u>	<u>\$ 252,221</u>	<u>\$ 63,060</u>



*Section 4*  
*Police Department*

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department  
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## Police Department Overview

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The Police Department is an outstanding police service agency, with highly dedicated personnel who are committed to serving the citizens of Altamonte Springs in the most effective and cost-efficient manner, while at the same time, providing the highest level of quality, community-oriented service. The Police Department is accredited through the Commission for Florida Law Enforcement Accreditation (CFA).

The operation of the Police Department is funded almost exclusively from the City's General Fund. Funding for capital expenditures and improvements is derived from the General Fund, the Law Enforcement Trust Fund, and the Police Impact Fee Fund. The total budget for the Department totals \$10.5 million, which includes operating expenses of \$10 million (\$9.6 million in personnel services and \$464,000 in other operating expenses). Other costs include \$187,000 in capital outlay and \$195,000 reserved in the Law Enforcement Trust Fund and the Police Impact Fee Fund. The operating budget is one percent (1%) less than the current budget.

In 2011 we were able to meet many of our capital needs with grant funds which are not available in the coming year. For 2012 we plan to begin phasing in the replacement of our radios with digital versions. Our dispatching services are provided by Seminole County. The County has decided to move to a digital radio system. If we are to continue using the County for dispatch services we will have to switch to the digital system. This means replacing our existing radios with digital versions by 2013. The budget includes \$172,000 in the Impact Fee Fund to begin this process.

Overall, the budget provides sufficient funding to perform the day-to-day operations of the department and also begins the process of addressing future needs in the area of digital radio communications.

## Police Department Overview

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The authorized manpower for the Police Department for Fiscal Year 2012 is one hundred two (102) sworn officers and eighteen (18) civilian employees in various support functions. A restructuring of the Police Department, approved by the City Manager in November 2010, established the Deputy Chief position as the assistant police chief in charge of the five (5) divisions within the police department. The Deputy Chief position and the Administrative Assistant from the Operations Bureau were moved to Administration (501). An additional Commander position was added to give the police department one Commander for each of the five (5) divisions. As a result of these changes, the Police Department now consists of a Chief of Police, a Deputy Chief, five (5) Commanders, twelve (12) Watch Commanders, and eighty-three (83) officer positions. To offset any increase in personnel costs, we are requesting monies from the Federal Law Enforcement Trust Fund be utilized to pay the salary and benefits of our DARE Officer.

Additional organizational changes were made in an effort to stream-line operations and become more efficient. The COPS Section was combined with the Uptown Unit under the direct supervision of one Watch Commander. Both of these areas frequently work together on City events and other projects. Having the employees in both of these areas report to one supervisor instead of two, provides for more consistency in decision making and more overall efficiency. The Watch Commander position will be maintained in Logistics overseeing Records Section as well as maintaining our Emergency Operations Center (EOC), and serving as a Liaison with Seminole County Communications. The Civilian Manager position originally slated to fill the Logistics Manager position will be eliminated and the monies budgeted for this position have been transferred to the Department of Information Services to hire an additional person to handle all departmental matters related to technology which include the laptop computers and in-car video cameras assigned to the Patrol Division.

**City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget**

**Police Department  
Overview**

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Capital expenditures in the budget include the purchase of eight additional Automated External Defibrillators (AEDs). We currently have four AEDs in service in the Patrol Division. The added AEDs will increase the probability that we have an AED in service and available should one be needed 24/7. The total cost of the new AEDs is \$12,000.

We have added \$3,000 for privacy partitions to be installed inside each of the jail cells in our holding facility. One of the standards established under Florida Commission for Law Enforcement Accreditation requires privacy partitions inside each jail cell to prevent others outside the cell from watching prisoner(s) when utilizing the toilet inside the cell. We have also added \$3,500 due to an increase in Taser replacement and repair cost. The majority of our Tasers are the original M26 model which are no longer manufactured or repaired. While these original Tasers are still effective, any future repairs will require us to purchase the newer, more expensive model X26 as replacements.

We added \$41,600 to our overtime budget to bring back briefing time for the patrol division. Based on feedback we have received from our patrol watch commanders and patrol officers, having briefing time at least on the first day back to work after days off is critical to the operation. It allows watch commanders the time to communicate with his or her officers collectively in a group setting, exchange information, identify issues and concerns, and provides an opportunity for debriefing of critical incidents and training.

A portion of the Police Department budget is reserved in special funds, which are used for special projects and programs. These include:

**Police Department  
Overview**

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**Law Enforcement Trust Fund**

The Law Enforcement Trust Fund is funded from cash and other assets confiscated by the Department and turned over to the City by the courts. The governing legislation does not allow revenues to be appropriated before being received, nor can expenditures be used to augment the Department's existing operations. The entire projected fund balance has been appropriated into a reserve account. In support of the Florida Contraband Forfeiture Act, a minimum of fifteen percent (15%) must be used for crime prevention or drug education programs. In compliance with this legislation, funds have historically been earmarked for the Grove Counseling Center, Kids House of Seminole, MADD, Crimeline and Narcotics Overdose Prevention Education (NOPE).

The budget includes using monies from the Federal Trust Fund to pay the salary and benefits of our DARE Officer. According to the Guide to Equitable Sharing for State and Local Law Enforcement Agencies, Federal Trust Fund Monies can be utilized to pay for drug and gang education and awareness programs to include the salaries for officers working in a drug education program such as DARE. We currently have a balance of \$197,000 in the Federal Trust Fund. The salary and benefits for our current DARE Officer is \$87,094.

**Police Impact Fee Fund**

Revenues for the Police Impact Fee Fund come from one-time charges on new growth within the City. These funds are used to help offset the capital costs associated with expanding the Police Department to meet the new demands for services.

The Federal Communications Commission is expected to mandate the switch

## Police Department Overview

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from analog to digital platform for public safety radios in the near future. Although there is no definite date or deadline set, this switch could happen as early as 2013. The mandate will eventually require us to purchase new handheld and mobile radios for every police officer and assigned vehicle in our department. The cost of the digital handheld and mobile radios are about \$4,300 each. We need to replace 192 radios, both mobile and handheld. So far we have purchased nine digital handheld radios. Based on figures provided by Motorola and Seminole County, the estimated cost to completely upgrade our radio systems to the P25 digital platform is \$1.1 million dollars. This figure includes the cost of a new county net radio for each of our assigned vehicles. Due to the significant cost of this equipment, we are recommending phasing the purchase of the new equipment over a five (5) year period. According to representatives from Motorola, we will still be able to continue utilizing our existing analog radios while phasing in the new digital radios over a five (5) year migration period. A total of twenty (20) portable and twenty (20) mobile radios are included in this budget at an estimated cost of \$172,000.

### **Special Projects**

The Special Projects account includes 2<sup>nd</sup> Dollar Training monies and other funds earmarked for annual City events. The 2<sup>nd</sup> Dollar Training Fund comes from a \$2 fee received by the City for each traffic citation, parking ticket, tobacco citation, and seatbelt citation issued by our police officers. The 2<sup>nd</sup> Dollar Training Fund is restricted for use in providing additional training designed to create more knowledgeable police officers and to augment training systems. We estimate collecting \$46,100 in 2<sup>nd</sup> Dollar revenues in Fiscal Year 2012, with the funding used for police officer training.

**City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget**

**Police Department  
Overview**

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Annual City events and programs funded by the Special Projects Fund include Red Hot and Boom, Halloween at Cranes Roost, DARE graduations, Law Enforcement Enhancement Program, Family Fest at Uptown Altamonte, Public Safety Academy, Volunteer Program, Explorers Program, Coppers & Choppers, and the American Cancer Society Relay for Life Program. A total of \$45,020 has been budgeted for these special events. This is an increase of \$125 from 2011. However, as we did in 2011, we anticipate receiving revenues through sponsorships and vendors which will offset our actual costs for special events such as Halloween, Coppers & Choppers, and Relay for Life.

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department  
Summary Budget by Fund**

	<u>2012 Manager's Recommended Budget</u>				<u>2011 Budget</u>
	<u>General Fund</u>	<u>Law Enforcement Trust Fund</u>	<u>Police Impact Fee Fund</u>	<u>Total</u>	
<b><u>Operating Expenses</u></b>					
Administration Division	\$ 449,864	\$ -	\$ -	\$ 449,864	\$ 410,498
Services Division	1,172,883	-	-	1,172,883	1,040,853
Investigations Division	1,744,410	-	-	1,744,410	1,629,929
Special Operations Division	1,482,071	-	-	1,482,071	1,972,654
Operations Division	4,411,391	-	-	4,411,391	4,377,800
Management Support Division	621,788	-	-	621,788	594,289
2nd Dollar Training Fund	46,100	-	-	46,100	52,700
Special Projects	45,020	-	-	45,020	44,895
Law Enforcement Trust Fund	-	119,094	-	119,094	31,350
Total Operating Expenses	<u>\$ 9,973,527</u>	<u>\$ 119,094</u>	<u>\$ -</u>	<u>\$ 10,092,621</u>	<u>\$ 10,154,968</u>
<b><u>Non-Operating Expenses</u></b>					
Capital Outlay	\$ 12,000	\$ -	\$ 175,000	\$ 187,000	\$ 4,000
Appropriated Reserves	-	95,000	100,000	195,000	195,000
Total Non-Operating Expenses	<u>\$ 12,000</u>	<u>\$ 95,000</u>	<u>\$ 275,000</u>	<u>\$ 382,000</u>	<u>\$ 199,000</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Administrative Division  
General Fund (001-501-521)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b>PERSONAL SERVICES</b>							
12	<b>Regular Salaries &amp; Wages</b>						
	Base: 2 Positions	\$ 160,975	\$ 163,031	\$ 292,497	\$ 298,155	\$ 298,155	
	<b>Upgrade:</b>						
	Admin Coord to Office Coord (3A)	-	-	-	2,431	2,431	
	<b>Total Salaries &amp; Wages</b>	\$ 160,975	\$ 163,031	\$ 292,497	\$ 300,586	\$ 300,586	
14	<b>Overtime</b>	-	37	50	1,000	1,000	
16	<b>Special Pay Differential</b>	5,343	5,343	5,923	8,597	8,597	
17	<b>Allowances</b>						
	Cell Phone Allowance	-	390	600	1,800	1,800	
21	<b>FICA Taxes</b>	10,324	11,148	12,867	23,867	23,867	
22	<b>Retirement Contributions</b>	17,716	18,571	20,791	20,950	20,950	
22	<b>Military Retirement Contribution</b>	-	67,733	-	-	-	
23	<b>Health Insurance</b>	9,161	8,743	9,764	22,080	22,080	
24	<b>Life Insurance</b>	499	507	396	774	774	
	<b>Total Personal Services</b>	\$ 204,018	\$ 275,503	\$ 342,888	\$ 379,654	\$ 379,654	

**POSITION ROSTER**

**Sworn Officers -**

Police Chief	1D	1	1	1	1	1
Deputy Chief		-	-	1	1	1

**Civilian Employees -**

Administrative Assistant	4B	-	-	1	1	1
Admin Coordinator	4C	1	1	1	-	-
Office Coordinator	3A	-	-	-	1	1

<b>Total Positions</b>		<u>2</u>	<u>2</u>	<u>4</u>	<u>4</u>	<u>4</u>
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City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Administrative Division  
General Fund (001-501-521)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>					
39 - 01 Educational Incentive	\$ 11,655	\$ 8,870	\$ 18,200	\$ 20,800	\$ 20,800
40 Training and Travel					
- 11 Sworn Officer Training	-	-	800	800	800
- 12 Civilian Seminars/Mtgs/Training	1,792	853	1,500	1,500	1,500
- 30 Conferences/Seminars					
FL Chief of Police Conferences	2,222	882	2,000	2,000	2,000
FL PAC & CFA	-	164	-	-	-
FL Law Enforcement	-	188	-	-	-
FDLE Conference/Seminars	181	1,283	1,200	1,200	1,200
CFLEA Meetings	-	-	1,200	1,200	1,200
47 Printing & Binding					
- 10 In-house Copies	18,741	647	38,800	38,800	38,800
48 Promotional Activities					
- 10 Community Programs					
Luncheon/Meetings/etc	293	-	360	360	360
Miscellaneous Programs	258	-	1,200	1,200	1,200
Retirement Program	-	979	-	-	-
SCLEA	-	204	-	-	-
- 54 EPIQ/CIA	-	75	-	-	-
51 Office Supplies					
- 99 General Office Supplies	117	62	900	900	900
52 - 01 Operating Supplies	540	248	550	550	550
54 Books/Pubs/Subscrs/Membs					
- 60 Memberships	847	517	900	900	900
<b>Total Operating Expenditures</b>	<b>\$ 36,646</b>	<b>\$ 14,972</b>	<b>\$ 67,610</b>	<b>\$ 70,210</b>	<b>\$ 70,210</b>
<b>TOTAL BUDGET</b>	<b>\$ 240,664</b>	<b>\$ 290,475</b>	<b>\$ 410,498</b>	<b>\$ 449,864</b>	<b>\$ 449,864</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Services Division  
General Fund (001-502-521)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages Base: 14 Positions	\$ -	\$ -	\$ 647,442	\$ 771,944	\$	771,944
14	Overtime	-	-	23,088	23,000		23,000
15	Special Duty	-	-	24,030	24,030		24,030
16	Special Pay Differential	-	-	14,935	14,689		14,689
17	Allowances Cell Phone Allowance	-	-	4,800	7,200		7,200
21	FICA Taxes	-	-	52,806	64,326		64,326
22	Retirement Contributions	-	-	133,926	148,878		148,878
23	Health Insurance	-	-	63,466	77,280		77,280
24	Life Insurance	-	-	1,840	2,136		2,136
	<b>Total Personal Services</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 966,333</u>	<u>\$ 1,133,483</u>	<u>\$</u>	<u>1,133,483</u>

**POSITION ROSTER**

**Sworn Officers -**

Police Commander	-	-	1	1	1
Watch Commander	-	-	2	2	2
Police Officer	-	-	8	8	8
<b>Total Sworn Officers</b>	<u>-</u>	<u>-</u>	<u>11</u>	<u>11</u>	<u>11</u>

**Civilian Employees -**

Senior Records Clerk	4C	-	-	1	1	1
Records Clerk	4B	-	-	2	2	2
<b>Total Civilian Employees</b>		<u>-</u>	<u>-</u>	<u>3</u>	<u>3</u>	<u>3</u>
<b>Total Positions</b>		<u>-</u>	<u>-</u>	<u>14</u>	<u>14</u>	<u>14</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Services Division  
General Fund (001-502-521)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Contractual Services</b>						
- 10	Custodial Services						
	Mall Location		\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facility Maintenance						
	Bldg Electronics Maint		-	-	2,700	2,700	2,700
- 80	Maintenance Contracts						
	800 MHZ Radio Maint		-	-	11,000	13,000	13,000
	Wireless Modem Trans Svc		-	-	36,450	-	-
- 90	Bicycle Maintenance		-	-	-	1,500	1,500
<b>47</b>	<b>Printing &amp; Binding</b>						
- 55	Brochures/Pamphlets		-	-	1,000	1,000	1,000
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	Com Orient Police / Bike Rodeo		-	-	4,000	4,000	4,000
	Recruitment Ads/Fairs/Promo		-	-	2,000	2,000	2,000
	Awards and Awards Ceremonies		-	-	3,500	3,500	3,500
<b>51</b>	<b>Office Supplies</b>						
			-	-	3,500	3,500	3,500
<b>52</b>	<b>Operating Supplies</b>						
	Fingerprint Kits/Testing Kits		-	-	1,000	1,000	1,000
	EOC Supplies		-	-	800	800	800
			-	-	1,000	1,000	1,000
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 60	Memberships		-	-	650	600	600
<b>57</b>	<b>Small Tools/Equipment</b>						
- 40	Safety Equipment		-	-	1,000	1,000	1,000
- 41	Bicycle Equipment		-	-	-	1,800	1,800
<b>58 - 01</b>	<b>Computer Software</b>						
	IDS (Power Detail/DMS)		-	-	3,920	-	-
	<b>Total Operating Expenditures</b>		\$ -	\$ -	\$ 74,520	\$ 39,400	\$ 39,400
<b>TOTAL BUDGET</b>			\$ -	\$ -	\$ 1,040,853	\$ 1,172,883	\$ 1,172,883

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Investigations Division  
General Fund (001-503-521)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b> Base: 20 Positions	\$ -	\$ -	\$ 1,016,867	\$ 1,120,224	\$ 1,120,224	
14	<b>Overtime</b> On Call	-	-	42,826	42,800	42,800	
		-	-	-	3,913	3,913	
15	<b>Special Duty</b>	-	-	43,200	43,200	43,200	
16	<b>Special Pay Differential</b>	-	-	23,192	22,697	22,697	
17	<b>Allowances</b> Cell Phone Allowance	-	-	9,600	8,400	8,400	
21	<b>FICA Taxes</b>	-	-	91,165	94,955	94,955	
22	<b>Retirement Contributions</b>	-	-	232,388	219,321	219,321	
23	<b>Health Insurance</b>	-	-	97,640	115,920	115,920	
24	<b>Life Insurance</b>	-	-	3,174	3,100	3,100	
	<b>Total Personal Services</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,560,052</u>	<u>\$ 1,674,530</u>	<u>\$ 1,674,530</u>	
<b><u>POSITION ROSTER</u></b>							
<b>Sworn Officers -</b>							
	Police Commander	-	-	1	1	1	
	Watch Commander	-	-	2	2	2	
	Police Officer	-	-	14	14	14	
	<b>Total Sworn Officers</b>	<u>-</u>	<u>-</u>	<u>17</u>	<u>17</u>	<u>17</u>	
<b>Civilian Employees -</b>							
	Sr. Crime Scene Analyst	3B	-	-	1	1	1
	Crime/Data Systems Analyst	3A	-	-	1	1	1
	Property & Evidence Tec	4C	-	-	1	1	1
	Investigative Support Tech	4C	-	-	1	1	1
	<b>Total Civilian Employees</b>	<u>-</u>	<u>-</u>	<u>4</u>	<u>4</u>	<u>4</u>	
	<b>Total Positions</b>	<u>-</u>	<u>-</u>	<u>21</u>	<u>21</u>	<u>21</u>	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Investigations Division  
General Fund (001-503-521)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>34 Other Contractual Services</b>					
- 50 Temporary Labor/Services					
Automated Info Searches	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
Transcription Service	-	-	1,000	1,000	1,000
<b>35 - 01 Investigative Fund</b>	-	-	7,000	7,000	7,000
<b>44 Rentals &amp; Leases</b>					
- 20 Vehicles					
Cars (SIS)	-	-	43,200	43,200	43,200
- 99 Other Rental & Leases					
SIS Vehicle Repairs/Tinting	-	-	1,780	1,780	1,780
<b>51 - 90 Office Supplies</b>	-	-	2,000	2,000	2,000
<b>52 - 90 Operating Supplies</b>					
Film/Printer Cartridges	-	-	1,000	1,000	1,000
Film Develop/Processing	-	-	100	100	100
Crime Scene Supplies	-	-	3,800	3,800	3,800
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 60 Memberships	-	-	297	300	300
<b>55 Uniforms</b>					
- 10 Clothing Allowance	-	-	7,200	7,200	7,200
<b>56 Gas, Oil &amp; Lube</b>					
- 01 (6) SIS Vehicles	-	-	500	500	500
<b>Total Operating Expenditures</b>	\$ -	\$ -	\$ 69,877	\$ 69,880	\$ 69,880
<b>TOTAL BUDGET</b>	\$ -	\$ -	\$ 1,629,929	\$ 1,744,410	\$ 1,744,410

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Special Operations Division  
General Fund (001-504-521)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages Base: 17 Positions	\$ -	\$ -	\$ 1,249,764	\$ 909,805	\$ 909,805	
14	Overtime	-	-	62,536	62,500	62,500	
15	Special Duty	-	-	66,150	66,150	66,150	
16	Special Pay Differential	-	-	33,159	27,172	27,172	
17	Allowances Cell Phone Allowance	-	-	4,800	2,400	2,400	
21	FICA Taxes	-	-	103,293	81,705	81,705	
22	Retirement Contributions	-	-	295,877	192,180	192,180	
23	Health Insurance	-	-	112,286	99,360	99,360	
24	Life Insurance	-	-	3,555	2,514	2,514	
	<b>Total Personal Services</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,931,420</u>	<u>\$ 1,443,786</u>	<u>\$ 1,443,786</u>	
<b><u>POSITION ROSTER</u></b>							
<b>Sworn Officers -</b>							
	Police Commander	-	-	1	1	1	
	Watch Commander	-	-	3	2	2	
	Police Officer	-	-	18	14	14	
	<b>Total Sworn Officers</b>	<u>-</u>	<u>-</u>	<u>22</u>	<u>17</u>	<u>17</u>	
<b>Civilian Employees -</b>							
	Court Liaison	-	-	1	1	1	
	<b>Total Civilian Employees</b>	<u>-</u>	<u>-</u>	<u>1</u>	<u>1</u>	<u>1</u>	
	<b>Total Positions</b>	<u>-</u>	<u>-</u>	<u>23</u>	<u>18</u>	<u>18</u>	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Special Operations Division  
General Fund (001-504-521)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>31</b>	<b>Professional Services</b>						
- 99	Other Professional Services						
		K-9 Medical Services	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facility Maintenance						
		Armory Operation	-	-	500	500	500
- 20	Equipment Repair		-	-	720	720	720
		Radar Calibration	-	-	4,000	4,000	4,000
- 90	Vehicle Repair & Maintenance						
		Bicycle Maintenance	-	-	1,500	-	-
<b>47</b>	<b>Printing &amp; Binding</b>						
- 50	Outside Printing						
		Thermal Paper-APS Systems	-	-	3,400	3,400	3,400
<b>52 - 90</b>	<b>Operating Supplies</b>						
		Ammunition/Simunitions	-	-	500	500	500
		K-9 Rations	-	-	12,100	12,100	12,100
			-	-	1,250	1,250	1,250
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 60	Memberships		-	-	249	100	100
<b>55</b>	<b>Uniforms</b>						
- 31	Special Units Uniforms		-	-	11,015	11,015	11,015
- 32	Special Units Shoes		-	-	2,400	2,400	2,400
<b>57</b>	<b>Small Tools/Equipment</b>						
- 41	Police Equipment		-	-	800	1,300	1,300
		Bicycle Equipment	-	-	1,800	-	-
	<b>Total Operating Expenditures</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 41,234</u>	<u>\$ 38,285</u>	<u>\$ 38,285</u>
<b>TOTAL BUDGET</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,972,654</u>	<u>\$ 1,482,071</u>	<u>\$ 1,482,071</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Operations Division  
General Fund (001-505-521)**

				2012		
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 55 Positions	\$ 4,384,611	\$ 4,005,409	\$ 2,807,101	\$ 2,863,730	\$ 2,863,730
	<b>Transfer to Law Enfnt Fund</b> Police Officer	-	-	-	(58,260)	(58,260)
	<b>New Position</b> Police Officer	-	-	-	37,000	37,000
	<b>Total Salaries &amp; Wages</b>	\$ 4,384,611	\$ 4,005,409	\$ 2,807,101	\$ 2,842,470	\$ 2,842,470
13	<b>Limited Term</b>	-	9,533	-	-	-
14	<b>Overtime</b>	232,997	191,249	149,009	187,600	187,600
15	<b>Special Duty</b>	179,820	167,847	158,760	158,760	158,760
16	<b>Special Pay Differential</b>	94,210	88,418	51,471	55,017	55,017
17	<b>Allowances</b> Cell Phone Allowance	-	7,829	7,800	7,200	7,200
21	<b>FICA Taxes</b>	361,738	331,588	233,095	248,711	248,711
22	<b>Retirement Contributions</b>	804,900	866,862	653,522	568,125	568,125
23	<b>Health Insurance</b>	356,824	311,531	273,392	303,600	303,600
24	<b>Life Insurance</b>	13,030	11,870	8,085	7,866	7,866
	<b>Total Personal Services</b>	\$ 6,428,130	\$ 5,992,136	\$ 4,342,235	\$ 4,379,349	\$ 4,379,349

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Operations Division  
General Fund (001-505-521)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>POSITION ROSTER</b>					
<b>Sworn Officers -</b>					
Police Commander	1	1	1	1	1
Commander	3	2	-	-	-
Watch Commander	9	8	5	5	5
Police Officer	76	61	45	45	45
<b>Total Sworn Officers</b>	<b>89</b>	<b>72</b>	<b>51</b>	<b>51</b>	<b>51</b>
<b>Civilian Employees -</b>					
Comm Svc Officer I 4C	2	5	4	4	4
Comm Svc Officer II 4C	3	-	-	-	-
Court Liaison 4C	1	1	-	-	-
Fraud & Forgery Invest 3A	1	-	-	-	-
Crime/Data Systems Analyst 3A	1	-	-	-	-
Property & Evidence Tec 4C	1	-	-	-	-
Sr. Crime Scene Analyst 3B	1	-	-	-	-
Investigative Support Tech 4B	1	-	-	-	-
Administrative Assistant 4B	2	1	-	-	-
<b>Total Civilian Employees</b>	<b>13</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Positions</b>	<b>102</b>	<b>79</b>	<b>55</b>	<b>55</b>	<b>55</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Operations Division  
General Fund (001-505-521)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b>OPERATING EXPENDITURES</b>							
<b>31</b>	<b>Professional Services</b>						
- 99	Other						
	K-9 Medical Services		\$ 4,750	\$ 513	\$ -	\$ -	\$ -
<b>34</b>	<b>Other Contractual Services</b>						
- 50	Automated Info Searches		926	-	-	-	-
	Transcription Service		1,000	-	-	-	-
<b>35 - 01</b>	<b>Investigative Fund</b>		2,943	-	-	-	-
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 20	Vehicles						
	Cars (SIS)		41,292	-	-	-	-
- 60	Pagers		3,985	1,415	2,160	2,160	2,160
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Bldg/Facilities Maintenance						
	Partitions for Jail		-	-	-	3,000	3,000
- 20	Equipment Repair		772	382	1,000	1,000	1,000
	Radar Calibration		2,993	2,970	-	-	-
	Taser Maintenance		5,440	1,349	4,000	7,500	7,500
	Digital Patroller Repair & Maint		3,075	2,865	6,000	-	-
	Ticket Writers		-	330	3,725	-	-
	Intoxylizer		-	431	-	-	-
	Boat Markings		-	515	-	-	-
- 90	Vehicle Repair/Maintenance						
	Bicycle Maintenance		1,203	352	-	-	-
	SIS Vehicle Repairs		718	-	-	-	-
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-House Copies		-	27,740	-	-	-
- 50	Outside Printing						
	Envelopes/Paper		-	54	-	-	-
	Report Forms		1,297	-	1,700	1,700	1,700
	Parking Tickets		-	1,588	-	-	-
	Ticket Writer Paper		-	1,392	-	-	-
	Thermal Paper-APS Systems		-	-	500	500	500
	Business Cards		584	1,620	-	-	-
<b>51 - 90</b>	<b>Office Supplies</b>		4,748	1,505	2,500	2,500	2,500
<b>52 - 90</b>	<b>Operating Supplies</b>		1,935	800	7,000	7,000	7,000
	Film / Printer Cartridges/Parts		-	320	-	-	-
	K-9 Rations		1,268	801	-	-	-
	Crime Scene Supplies		3,862	954	-	-	-
	Batteries - Portable Radios		1,819	-	-	-	-
	Taser Supplies		1,247	2,024	-	-	-
	Antenna-Radio		-	412	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Operations Division  
General Fund (001-505-521)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 10	Books						
	Drug ID & Statute Books		1,005	1,139	1,150	1,150	1,150
- 60	Memberships		850	384	498	200	200
<b>55</b>	<b>Uniforms</b>						
- 05	Rental Uniforms		2,966	2,677	3,632	3,632	3,632
- 10	Clothing Allowance		2,096	48	-	-	-
- 31	Special Units Uniforms		7,761	4,405	-	-	-
- 32	Special Units Shoes		488	1,711	-	-	-
<b>56</b>	<b>Gas, Oil &amp; Lube</b>						
- 01	(6) SIS Vehicles		244	-	-	-	-
<b>57</b>	<b>Small Tools/Equipment</b>						
- 41	Police Equipment		4,333	136	1,700	1,700	1,700
	Bicycle Equipment		569	555	-	-	-
	Digital Camera		-	390	-	-	-
	Car Wash Supplies		-	117	-	-	-
	Stop Sticks		7,168	-	-	-	-
	Desk		-	574	-	-	-
<b>58 - 01</b>	<b>Computer Software</b>		65	-	-	-	-
	<b>Total Operating Expenditures</b>		<u>\$ 113,402</u>	<u>\$ 62,468</u>	<u>\$ 35,565</u>	<u>\$ 32,042</u>	<u>\$ 32,042</u>
<b><u>CAPITAL OUTLAY</u></b>							
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 31	Police Equipment						
	Handheld Ticketing Devices (2)	\$	5,036	-	-	-	-
	K-9 Cage for 2010 Chevy Tahoe		-	-	4,000	-	-
	Automated Ext. Defibrillators (8)		-	-	-	12,000	12,000
	<b>Total Capital Outlay</b>	\$	<u>5,036</u>	<u>-</u>	<u>4,000</u>	<u>12,000</u>	<u>12,000</u>
<b>TOTAL BUDGET</b>		\$	<u>6,546,568</u>	<u>6,054,604</u>	<u>4,381,800</u>	<u>4,423,391</u>	<u>4,423,391</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Management Support Division  
General Fund (001-506-521)**

		2012				
		<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>Manager Recmnd</u>	<u>Comm. Approved</u>
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 7 Positions	\$ 1,931,987	\$ 2,327,808	\$ 350,211	\$ 389,349	\$ 389,349
14	Overtime	65,361	71,326	7,602	7,600	7,600
15	Special Duty	50,586	64,491	8,910	8,910	8,910
16	Special Pay Differential	41,564	48,134	7,465	4,083	4,083
17	<b>Allowances</b> Cell Phone Allowance	-	10,280	1,200	1,200	1,200
21	FICA Taxes	154,525	188,441	28,036	31,453	31,453
22	Retirement Contributions	333,440	439,554	72,880	51,210	51,210
23	Health Insurance	160,154	182,990	29,292	38,640	38,640
24	Life Insurance	<u>5,967</u>	<u>7,131</u>	<u>995</u>	<u>1,084</u>	<u>1,084</u>
	<b>Total Personal Services</b>	<u>\$ 2,743,584</u>	<u>\$ 3,340,155</u>	<u>\$ 506,591</u>	<u>\$ 533,529</u>	<u>\$ 533,529</u>

City of Altamonte Springs, Florida  
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**Police Department - Management Support Division  
General Fund (001-506-521)**

		2009	2010	2011	2012	
		Actual	Actual	Budget	Manager Recmnd	Comm. Approved
<b>POSITION ROSTER</b>						
<b>Sworn Officers -</b>						
	Police Commander	1	1	1	1	1
	Commander	2	1	-	-	-
	Watch Commander	4	4	1	1	1
	Police Officer	9	23	1	1	1
	<b>Total Sworn Officers</b>	<b>16</b>	<b>29</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Civilian Employees -</b>						
	Budget Manager 3A	1	1	1	1	1
	Records Manager 3A	1	-	-	-	-
	Sr Records Clerk 4C	1	1	-	-	-
	Records Clerk 4B	3	3	-	-	-
	Accreditation Manager 3C	-	1	1	1	1
	Alarm Coordinator 4C	-	-	1	1	1
	False Alarm Coord 4C	1	1	-	-	-
	Admin Assistant 4B	1	1	1	1	1
	Sr. Crime Scene Analyst 3B	-	1	-	-	-
	Crime/Data Systems Analyst 3A	-	1	-	-	-
	Property & Evidence Tech 4C	-	1	-	-	-
	Investigative Support Tech 4C	-	1	-	-	-
	Background Invstgr 4C	1	-	-	-	-
	Office Manager 3A	1	-	-	-	-
	<b>Total Civilian Employees</b>	<b>10</b>	<b>12</b>	<b>4</b>	<b>4</b>	<b>4</b>
	<b>Total Positions</b>	<b>26</b>	<b>41</b>	<b>7</b>	<b>7</b>	<b>7</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Management Support Division  
General Fund (001-506-521)**

					2012						
			2009	2010	2011	Manager	Comm.				
			Actual	Actual	Budget	Recmnd	Approved				
<b><u>OPERATING EXPENDITURES</u></b>											
<b>31</b>	<b>Professional Services</b>										
- 60	<b>Employee Screening/Testing</b>										
	Employment Physicals	\$	3,751	\$	3,328	\$	2,657	\$	2,657	\$	2,657
	Psychological Screening		2,350		1,930		2,468		2,573		2,573
	Employee Drug Screening		5,158		5,878		5,450		5,450		5,450
	Pre-employment Written Test		633		890		1,000		1,000		1,000
	Hepatitis Testing		660		-		3,391		3,391		3,391
	Wellness Program Doctor Visits		-		-		120		120		120
	Fit for Duty Exams		-		-		468		468		468
	Medical Exam/Screening OSHA		-		-		1,300		1,300		1,300
	Medical Evaluations - 6 reservists		-		-		820		820		820
	Flu Shots		580		-		1,250		1,250		1,250
	Eye Exams for PPE (Eye Inserts)		94		-		150		150		150
<b>34</b>	<b>Other Contractual Services</b>										
- 10	<b>Custodial Services</b>										
	Cleaning Service Mall Location		3,053		1,824		-		-		-
- 50	<b>Temporary Labor/Services</b>										
	Automated Info Searches		-		401		-		-		-
	Transcription Service		-		1,312		-		-		-
<b>35 - 01</b>	<b>Investigative Fund</b>										
			-		4,021		-		-		-
<b>40</b>	<b>Travel and Per Diem</b>										
- 99	<b>Other</b>										
	Accreditation Process		89		-		-		-		-
			-		1,283		-		-		-
<b>41</b>	<b>Communications</b>										
- 20	<b>Cell Phones</b>										
			23,985		6,990		-		-		-
<b>42</b>	<b>Postage &amp; Transportation</b>										
- 01	<b>FedEx/UPS</b>										
			870		980		1,000		1,000		1,000
<b>44</b>	<b>Rentals &amp; Leases</b>										
- 10	<b>Off-site Storage</b>										
	Public Storage		1,728		-		-		-		-
- 20	<b>Vehicles</b>										
	Cars (SIS)		-		40,740		-		-		-
- 50	<b>Facilities</b>										
	Gun Range Rental		1,000		-		1,030		1,020		1,020
	Driving Range Rental SCC		2,500		3,640		2,600		2,650		2,650

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Management Support Division  
General Fund (001-506-521)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facility Maintenance						
		Armory Operation	-	156	-	-	-
		Bldg Electronics Maintenance	-	725	-	-	-
		Security Monitoring	-	511	-	-	-
		EOC Cable TV	-	435	-	-	-
		EOC Ham Radio Room Parts	-	420	-	-	-
		Miscellaneous	1,872	18	-	-	-
- 20	Equipment Repair		135	-	-	-	-
- 80	Maintenance Contracts						
		800 Mhz Radio Maintenance	12,925	10,380	-	-	-
		Gym Equip Maintenance	4,665	5,695	5,000	5,000	5,000
		Wireless Modem Trans Svc	36,396	34,829	-	-	-
- 90	Vehicles						
		SIS Vehicle Repairs/Tinting	-	824	-	-	-
		Miscellaneous	-	578	-	-	-
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		4	6,389	-	-	-
- 50	Outside Printing						
		Business Cards/Misc Printing	178	292	500	500	500
		Paper/Envelopes	-	98	-	-	-
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
		Com Orient Police / Bike Rodeo	-	1,281	-	-	-
		Recruitment Ads/Fairs/Promo	3,047	2,023	-	-	-
		Awards and Awards Ceremonies	3,506	3,763	-	-	-
		Neighborhood Watch	-	217	-	-	-
		Miscellaneous	1,268	232	-	-	-
<b>51 - 90</b>	<b>Office Supplies</b>		3,664	5,529	2,000	2,000	2,000
<b>52 - 90</b>	<b>Operating Supplies</b>		10,829	924	1,000	1,000	1,000
		Ammunition/Simunitions	-	8,936	-	-	-
		AED Batteries and Supplies	-	496	1,000	1,000	1,000
		Fingerprint Kits/Testing Kits	-	496	-	-	-
		Biohazard Kits	-	-	1,200	1,200	1,200
		Training Supplies/Targets	-	474	1,000	1,000	1,000
		EOC Supplies	-	67	-	-	-
		Film/Printer Cartridges	-	391	-	-	-
		Crime Scene Supplies	-	2,206	-	-	-
		Taser Cartridge Replace	-	1,898	-	-	-
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 60	Memberships		3,335	2,183	2,684	3,100	3,100

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Management Support Division  
General Fund (001-506-521)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b>55</b>	<b>Uniforms</b>						
- 10	Clothing Allowance		6,100	8,330	800	800	800
- 31	Uniforms		9,229	7,979	-	-	-
	Alterations/Tailoring/Repair		1,715	2,071	2,800	2,800	2,800
	Badges/Medals/Insignia		844	5,500	2,500	2,500	2,500
	Replacement Uniforms		8,768	-	22,685	22,685	22,685
	Ballistic Vest Program		10,993	10,154	12,825	12,825	12,825
	PPE Equip. Suits (5) Officers		-	-	2,000	2,000	2,000
	PPE Equip. Eye Inserts		64	-	-	-	-
	Service Awards		-	314	-	-	-
- 32	Shoe Program		2,040	1,796	5,000	5,000	5,000
- 40	Safety		-	16	-	-	-
<b>56</b>	<b>Gas, Oil &amp; Lube</b>						
	(6) SIS Vehicles		-	294	-	-	-
<b>57</b>	<b>Small Tools/Equipment</b>						
- 40	Safety Equipment		476	132	1,000	1,000	1,000
	PPE Cartridges		-	7,257	-	-	-
	Video Camera		-	150	-	-	-
	Digital Camera		-	208	-	-	-
	Chairs		-	500	-	-	-
	Podium		-	159	-	-	-
<b>58</b>	<b>Computer Software</b>						
- 01	IDS (Power DETAIL/DMS)		3,820	3,950	-	-	-
	<b>Total Operating Expenditures</b>		<u>\$ 172,324</u>	<u>\$ 214,493</u>	<u>\$ 87,698</u>	<u>\$ 88,259</u>	<u>\$ 88,259</u>
<b><u>CAPITAL OUTLAY</u></b>							
<b>67</b>	<b>Capital Software</b>						
- 01	Training Tracking Program		\$ 1,200	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay</b>		<u>\$ 1,200</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL BUDGET</b>			<u>\$ 2,917,108</u>	<u>\$ 3,554,648</u>	<u>\$ 594,289</u>	<u>\$ 621,788</u>	<u>\$ 621,788</u>

City of Altamonte Springs, Florida  
 Fiscal Year 2011 / 2012 Annual Budget

**Police Department - 2<sup>nd</sup> Dollar Training Fund  
 General Fund (019-507-521)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>REVENUES</b>					
Police Training Revenues	\$ 52,044	\$ 46,114	\$ 52,700	\$ 46,100	\$ 46,100
<b>EXPENDITURES</b>					
<b>40 Travel and Per Diem</b>					
- 10 Technical Training					
Second Dollar Training	19,391	12,487	52,700	46,100	46,100
<b>57 Small Tools and Equipment</b>					
- 10 Office Furniture and Fixtures	760	-	-	-	-
<b>Total Expenditures</b>	<u>20,151</u>	<u>12,487</u>	<u>52,700</u>	<u>46,100</u>	<u>46,100</u>
<b>Revenues Over (Under) Expenditures</b>	31,893	33,627	-	-	-
<b>Fund Balance</b>					
Beginning of Year	<u>121,830</u>	<u>153,723</u>	<u>187,350</u>	<u>187,350</u>	<u>187,350</u>
End of Year	<u>153,723</u>	<u>187,350</u>	<u>187,350</u>	<u>187,350</u>	<u>187,350</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Special Projects  
General Fund (001-507-521)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>REVENUES</b>					
Federal & State Grants					
JAG Car Camera	\$ 16,660	\$ -	\$ -	\$ -	\$ -
ARRA	-	65,101	-	-	-
Byrne/Jag	-	105,393	-	3,500	3,500
Sponsorships	12,715	19,542	-	10,000	10,000
Donations	20,327	21,016	-	-	-
Evidence Monies	2,464	-	-	-	-
<b>Total Revenues</b>	<b>52,166</b>	<b>211,052</b>	<b>-</b>	<b>13,500</b>	<b>13,500</b>
<b>EXPENDITURES</b>					
<b>Operating Expenditures</b>					
<b>46</b>	<b>Repair &amp; Maintenance</b>				
- 20	Equipment Repair				
	ARES-ARES/RACES Emerg	1,999	1,976	2,000	2,000
<b>48</b>	<b>Promotional Activities</b>				
- 10	Community Programs				
	CERT - Emergency Mgmt Equip	686	-	5,875	1,000
	COPPERS - Coppers & Choppers	-	13,520	2,000	2,000
	DARE	6,154	4,561	4,800	4,800
	E-FAMF - Family Fest	1,185	4,826	3,500	3,500
	E-HALL - Halloween	15,009	21,773	7,000	11,500
	E-RHB - Annual July 4th event	5,835	6,425	6,500	7,000
	EXPLOR - Explorer Program	180	-	1,750	1,750
	LEEP-Law Enf Enhance Prog	1,635	1,422	2,200	2,200
	PSACA - Public Safety Academy	2,026	2,201	3,770	3,770
	RELAY - Relay for Life	-	5,494	2,000	2,000
	VOLUNT - Volunteer Program	3,973	3,098	3,500	3,500
	WHEELS	10,340	-	-	-
<b>52 - 90</b>	<b>General Operating Supplies</b>				
	Ammunition	-	11,312	-	-
<b>57</b>	<b>Small Tools &amp; Equipment</b>				
- 30	Computer Equipment <\$1000	11,114	-	-	-
- 40	Safety Equipment	-	73,587	-	-
	<b>Total Operating Expenditures</b>	<b>60,136</b>	<b>150,195</b>	<b>44,895</b>	<b>45,020</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department - Special Projects  
General Fund (001-507-521)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>Capital Outlay</u></b>					
<b>64 Machinery &amp; Equipment</b>					
- 15 Computer Equipment					
Laptop Computers	-	51,832	-	-	-
- 31 Police Equipment					
JAG Ticket Writers	6,000	-	-	-	-
Radar Units	-	8,394	-	-	-
Battery Transmitter	-	4,525	-	-	-
Evidence Lockers	-	13,488	-	-	-
Voice Stress Analyser	-	2,895	-	-	-
Ultralight Alternative Light	-	2,023	-	-	-
<b>67 - 01 Computer Software</b>					
Field Training - Adore	-	14,328	-	-	-
<b>Total Capital Outlay</b>	<u>6,000</u>	<u>97,485</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures</b>	<u>66,136</u>	<u>247,680</u>	<u>44,895</u>	<u>45,020</u>	<u>45,020</u>
<b><u>GENERAL FUND SUBSIDY</u></b>					
Revenues Over (Under) Expenditures	\$ <u>(13,970)</u>	\$ <u>(36,628)</u>	\$ <u>(44,895)</u>	\$ <u>(31,520)</u>	\$ <u>(31,520)</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department  
Law Enforcement Trust Fund (102)**

	2009	2010	2011		2012
	Actual	Actual	Budget	Projected	Budget
<b>REVENUES</b>					
Trust Fund Receipts:					
State Receipts	\$ 32,698	\$ 48,838	\$ -	\$ 12,880	\$ -
Federal Receipts	11,487	54,686	-	4,205	-
Interest Income	18,021	10,892	-	1,544	2,500
Misc. Revenues	-	22	-	-	-
<b>Total Revenues</b>	<b>62,206</b>	<b>114,438</b>	<b>-</b>	<b>18,629</b>	<b>2,500</b>

**EXPENDITURES**

**PERSONAL SERVICES**

12	Regular Salaries & Wages Base: 1 Positions	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfer from Operations Police Officer (1)	-	-	-	-	59,925
	<b>Total Salaries &amp; Wages</b>	-	-	-	-	59,925
14	Overtime	-	-	-	-	3,000
16	Special Pay Differential	-	-	-	-	2,498
17	Allowances Cell Phone Allowance	-	-	-	-	600
21	FICA Taxes	-	-	-	-	5,051
22	Retirement Contributions	-	-	-	-	10,335
23	Health Insurance	-	-	-	-	5,520
24	Life Insurance	-	-	-	-	165
	<b>Total Personal Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 87,094</b>

**POSITION ROSTER**

Sworn Officers - Police Officer	-	-	-	-	1
Total Sworn Officers	-	-	-	-	1
<b>Total Positions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department  
Law Enforcement Trust Fund (102)**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011</u>		<u>2012 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>OPERATING EXPENDITURES</u></b>					
<b>48 Promotional Activities</b>					
<b>- 10 Community Programs</b>					
Altamonte Baseball Club	\$ 500	\$ 500	\$ 500	\$ 500	\$ 1,000
CINS/FINS	-	-	500	-	500
Crimeline	1,000	5,000	5,000	-	5,000
Foundation-Sem Cty Pub Schools	-	-	1,350	1,350	1,500
Grove Counseling	-	-	1,000	-	1,000
Kid's House of Seminole	3,000	-	3,000	-	3,000
Mothers Against Drunk Drivers	-	-	500	500	500
NOPE-Narc Ovrdsse Prevent Educ	2,215	-	3,000	267	12,000
Project Graduation	-	-	500	-	500
Safe House	500	-	500	-	500
Safe Kids	-	-	500	-	500
Central FL Council Boy Scouts	-	-	-	-	1,000
Seminole Youth Comm	-	-	-	-	5,000
St. Mary Magdalen-Running Track	-	-	5,000	5,000	-
<b>64 Machinery &amp; Equipment</b>					
<b>- 31 Police Equipment</b>					
Projector for NOPE	-	-	10,000	17,669	-
<b>93 - 01 Reserve for Contingencies</b>	-	-	95,000	-	95,000
<b>Total Operating Expenditures</b>	<u>7,215</u>	<u>5,500</u>	<u>126,350</u>	<u>25,286</u>	<u>127,000</u>
<b>Total Expenditures</b>	<u>7,215</u>	<u>5,500</u>	<u>126,350</u>	<u>25,286</u>	<u>214,094</u>
<b><u>REVENUES OVER (UNDER) EXPENDITURES</u></b>	54,991	108,938	(126,350)	(6,657)	(211,594)
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>196,290</u>	<u>251,281</u>	<u>360,219</u>	<u>360,219</u>	<u>353,562</u>
End of Year	<u>\$ 251,281</u>	<u>\$ 360,219</u>	<u>\$ 233,869</u>	<u>\$ 353,562</u>	<u>\$ 141,968</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Police Department  
Police Impact Fee Fund (310)**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011</u>		<u>2012 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>REVENUES</u></b>					
Impact Fees	\$ 18,518	\$ 39,808	\$ 500	\$ 10,000	\$ 5,000
Interest Income	<u>45,189</u>	<u>22,110</u>	<u>10,000</u>	<u>7,500</u>	<u>8,000</u>
<b>Total Revenues</b>	<u>63,707</u>	<u>61,918</u>	<u>10,500</u>	<u>17,500</u>	<u>13,000</u>
<b><u>EXPENDITURES</u></b>					
Repair & Maintenance	-	-	-	-	3,000
<b><u>Capital Outlay</u></b>					
Digital Platform -					
Mobile Radios (20)	-	-	-	-	86,000
Portable Radios (20)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>86,000</u>
<b>Total Capital Outlays</b>	-	-	-	-	172,000
<b><u>Contingency Reserves</u></b>					
Reserved for Future Projects	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>100,000</u>
<b>Total Expenditures &amp; Reserves</b>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>275,000</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	63,707	61,918	(89,500)	17,500	(262,000)
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>537,971</u>	<u>601,678</u>	<u>663,596</u>	<u>663,596</u>	<u>681,096</u>
End of Year	<u>\$ 601,678</u>	<u>\$ 663,596</u>	<u>\$ 574,096</u>	<u>\$ 681,096</u>	<u>\$ 419,096</u>

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*Section 5*  
*Growth Management*  
*Department*

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
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## Growth Management Department Overview

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The Growth Management Department is responsible for short and long term planning and regulation of the City's property codes. Organizationally, the department consists of two divisions: Planning and Development Services and Building/Fire Safety.

The Planning and Development Services Division develops and maintains City Plan 2030 (the Comprehensive Plan,) provides development review, transportation planning and economic development support. The Division is responsible for providing staff support and professional recommendations to the Planning Board and Board of Zoning Appeals.

During 2012 Planning and Development Services Division will continue the update of the Comprehensive Plan. Other projects include continued development at Gateway Center, transportation projects including commuter rail, the next phases of Uptown Altamonte and construction of the Adventist Health Systems headquarters located at SR 434 and Maitland Boulevard.

The Building/Fire Safety Division provides permitting and inspection services, fire investigations, and code compliance. The Division processes various code violations and provides support services to the Code Enforcement Board. A large portion of this Division's efforts are focused on regulatory oversight of private development projects within the City and residential and commercial code enforcement activities. Both Divisions play a role in the review of development applications and building plans.

The Planning and Development Services Division is funded by the General Fund. The Building/Fire Safety Division is funded by both the Building Inspection Fund and, to a lesser extent, the General Fund for certain code enforcement activities.

**City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget**

**Growth Management Department  
Overview**

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The budget for the Planning and Development Services Division is \$745,000, up \$43,000 or 6% from the current budget. This increase includes certain updates and additions to the comprehensive plan like \$75,000 to update the Activity Center Design Standards and \$65,000 to prepare a SunRail Station Area Plan. Another \$35,000 is included to update the City's landscape policy to address issues with mature developments.

The Building/Fire Safety Division budget totals \$1.2 million, virtually unchanged from the current budget. For 2012 \$1.13 million of the budget is funded through the Building Inspection Fund and \$72,000 through the General Fund. We anticipate largely business as usual but expect the Adventist Health Care Headquarters construction project to add to both workload and revenues.

Revenues for the Building Inspection Fund come from charges for permits and fees along with a subsidy from the General Fund in those years when revenues are not sufficient to cover expenses. Good news for 2012 is we expect existing reserves of \$876,000 along with projected revenues of \$572,000 will exceed anticipated expenditures of \$1.16 million. So the General Fund subsidy, which was \$400,000 in 2011, is not required for 2012, a real and substantial savings for our taxpayers.

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Summary Budget by Fund**

	<u>2012 Commission Approved Budget</u>			<u>2011 Budget</u>
	<u>General Fund</u>	<u>Building Inspections Fund</u>	<u>Total</u>	
<b><u>Operating Expenses</u></b>				
Administration & Planning Services	\$ 745,086	\$ -	\$ 745,086	\$ 702,045
Building / Fire & Safety Division	<u>72,409</u>	<u>1,132,239</u>	<u>1,204,648</u>	<u>1,196,083</u>
Total Operating Expenses	<u>\$ 817,495</u>	<u>\$ 1,132,239</u>	<u>\$ 1,949,734</u>	<u>\$ 1,898,128</u>
<b><u>Non-Operating Expenses</u></b>				
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Reserved for Contingencies	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total Non-Operating Expenses	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
<b>Total Expenses</b>	<u><u>\$ 817,495</u></u>	<u><u>\$ 1,157,239</u></u>	<u><u>\$ 1,974,734</u></u>	<u><u>\$ 1,923,128</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Administration & Planning Services  
General Fund (001-701-515)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 6 Positions	\$ 548,409	\$ 469,670	\$ 388,224	\$ 374,417	\$ 374,417
14	Overtime	970	198	1,125	1,000	1,000
16	Special Pay Differential	653	653	650	650	650
17	Allowances					
	Car Allowance	4,819	6,462	4,800	4,800	4,800
	Cell Phone Allowance	-	1,994	600	1,200	1,200
21	FICA Taxes	41,664	35,410	30,248	29,228	29,228
22	Retirement Contributions	72,482	67,496	54,122	47,324	47,324
23	Health Insurance	40,549	28,274	29,292	33,120	33,120
24	Life Insurance	1,677	1,321	1,084	1,047	1,047
	<b>Total Personal Services</b>	<u>\$ 711,223</u>	<u>\$ 611,478</u>	<u>\$ 510,145</u>	<u>\$ 492,786</u>	<u>\$ 492,786</u>

**POSITION ROSTER**

**Full Time Employees -**

Director-Growth Mgmt	1C	1	1	1	1	1
Dir Planning & Development	2B	1	1	1	1	1
Director Planning and Development Services	2B	1	1	-	-	-
Principal Planner	3C	2	2	2	1	1
Senior Planner	3B	1	-	-	1	1
Planner	3A	2	2	-	-	-
Development Specialist	3A	1	1	2	2	2
Staff Assistant	4C	1	-	-	-	-
<b>Total Full Time Employees</b>		<u>10</u>	<u>8</u>	<u>6</u>	<u>6</u>	<u>6</u>

**Part Time Employees -**

Admin Assistant	4B	1	-	-	-	-
<b>Total Positions</b>		<u>11</u>	<u>8</u>	<u>6</u>	<u>6</u>	<u>6</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Administration & Planning Services  
General Fund (001-701-515)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>						
<b>31</b>	<b>Professional Services</b>					
- 10	Annual Reports					
	Annual CMS Update	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
- 15	Comprehensive Plan	-	-	25,000	25,000	25,000
	Mobility Plan	-	114,000	15,000	-	-
	Update Activity Center					
	Design Standards	-	-	-	75,000	75,000
	SunRail Station Area Plan	-	-	-	65,000	65,000
- 16	Code Updates/Amendments					
	Municipal Code Website	400	400	400	450	450
	LDC Update-Comp Plan Amend	-	-	110,000	-	-
	Update landscape policy for					
	Mature Developments	-	-	-	35,000	35,000
- 25	Transportation Planning					
	Misc Transportation Assignments	-	126,127	5,000	5,000	5,000
<b>34</b>	<b>Other Contractual Services</b>					
- 20	Landscape Site Plan					
	Review Consultant	6,948	-	-	10,000	10,000
- 30	Microfilm of Records	2,160	-	3,000	3,000	3,000
<b>40</b>	<b>Travel and Per Diem</b>					
- 20	Technical Training	2,508	-	-	2,000	2,000
- 30	Meetings	-	300	-	-	-
	APA Conference	1,120	-	4,000	3,000	3,000
	Institute of Government Conf.	-	-	250	200	200
	AICP Certification	-	-	200	200	200
- 50	Mileage Reimbursement	120	-	350	250	250
<b>42 - 01</b>	<b>Postage &amp; Transportation</b>	-	-	200	200	200
<b>47</b>	<b>Printing &amp; Binding</b>					
- 10	In-house Copies	3,350	4,336	6,000	6,000	6,000
- 50	Outside Printing					
	Other Planning Documents	23	-	500	500	500
- 58	Municipal Code Updates	4,245	2,058	5,000	5,000	5,000
- 59	Comprehensive Plan Printing	-	500	1,000	-	-
<b>48</b>	<b>Promotional Activities</b>					
- 50	Employee Programs					
	Miscellaneous	79	-	-	200	200
<b>51</b>	<b>Office Supplies</b>					
- 90	General Office Supplies	1,105	1,961	3,000	3,000	3,000

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Administration & Planning Services  
General Fund (001-701-515)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
52 - 01 Operating Supplies	1,414	193	3,000	3,000	3,000
54 Books/Pubs/Subscrs/Membs					
- 10 Books	735	-	400	400	400
- 40 Subscriptions	168	1,295	1,400	1,500	1,500
- 60 Memberships					
APA Memberships	1,811	2,101	2,700	2,600	2,600
Other Memberships	-	-	500	800	800
57 Small Tools & Equipment					
- 10 Office Furn/Fixtures	-	3,663	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 26,186</b>	<b>\$ 256,934</b>	<b>\$ 191,900</b>	<b>\$ 252,300</b>	<b>\$ 252,300</b>
<b>TOTAL BUDGET</b>	<b>\$ 737,409</b>	<b>\$ 868,412</b>	<b>\$ 702,045</b>	<b>\$ 745,086</b>	<b>\$ 745,086</b>

City of Altamonte Springs, Florida  
 Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
 Building / Fire & Safety Division  
 Code Enforcement & Existing Fire Occupancy Inspections  
 General Fund (001-704-524)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 1 Position	\$ 42,949	\$ 44,721	\$ 45,032	\$ 45,933	\$ 45,933
14	Overtime	1,944	1,012	500	500	500
17	Allowances Cell Phone Allowance	-	413	600	600	600
21	FICA Taxes	3,466	3,587	3,529	3,598	3,598
22	Retirement Contributions	6,025	6,344	6,584	6,380	6,380
23	Health Insurance	4,580	4,469	4,882	5,520	5,520
24	Life Insurance	134	143	128	128	128
	<b>Total Personal Services</b>	<b>\$ 59,098</b>	<b>\$ 60,689</b>	<b>\$ 61,255</b>	<b>\$ 62,659</b>	<b>\$ 62,659</b>

**POSITION ROSTER**

Full Time Employees - Code Compliance Officer	3A	1	1	1	1	1
<b>Total Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Building / Fire & Safety Division  
Code Enforcement & Existing Fire Occupancy Inspections  
General Fund (001-704-524)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>OPERATING EXPENDITURES</b>					
<b>34 Other Contractual Services</b>					
- 16 Citation Court Cost (10)	\$ 370	\$ 190	\$ 500	\$ 500	\$ 500
- 20 Landscape Maint-Code	360	50	1,000	1,000	1,000
<b>40 Travel and Per Diem</b>					
- 10 Technical Training					
Code Compliance Training	536	315	875	875	875
- 15 Mandatory Recertifications	60	-	250	250	250
<b>41 Communications</b>					
- 20 Cellular Phones	2,398	463	-	-	-
<b>42 - 01 Postage &amp; Transportation</b>	-	-	200	200	200
<b>46 Repairs &amp; Maintenance</b>					
- 90 Vehicles	-	-	400	400	400
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	3,128	7,078	3,200	3,500	3,500
- 55 Brochures/Pamphlets/Forms					
Five-part Computer Paper	-	347	250	250	250
<b>51 Office Supplies</b>					
- 90 General Office Supplies	18	27	500	500	500
<b>52 Operating Supplies</b>					
- 90 General Operating Supplies	-	162	250	250	250
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 10 Books	698	-	800	800	800
- 60 Memberships	80	135	225	225	225
<b>55 Uniforms</b>					
- 01 Uniforms	-	128	125	125	125
- 05 Rental Uniforms	348	347	425	425	425
- 32 Boots/Shoes	112	-	125	125	125
<b>57 Small Tools &amp; Equipment</b>					
- 20 Hand Tools	186	137	-	-	-
- 99 Other Small Tools & Equipment	197	140	325	325	325
<b>Total Operating Expenditures</b>	<b>\$ 8,491</b>	<b>\$ 9,519</b>	<b>\$ 9,450</b>	<b>\$ 9,750</b>	<b>\$ 9,750</b>
<b>TOTAL BUDGET</b>	<b>\$ 67,589</b>	<b>\$ 70,208</b>	<b>\$ 70,705</b>	<b>\$ 72,409</b>	<b>\$ 72,409</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Building / Fire & Safety Division  
Building Inspection Fund (121)  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011</u>		<u>2012 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>REVENUES</u></b>					
Permits:					
Building	\$ 22,160	\$ 180,076	\$ 41,639	\$ 38,419	\$ 30,000
Electrical	13,603	17,031	8,279	17,109	14,000
Plumbing	8,983	10,165	4,028	9,192	8,000
Mechanical	16,680	23,248	9,139	23,318	10,000
Signs	6,170	4,975	2,561	12,763	5,000
Miscellaneous	9,175	11,924	9,099	6,322	7,000
Roofing	31,384	26,581	14,930	19,594	14,000
Res/Com Alter, Ext/Int	73,387	70,821	72,851	66,163	65,000
Early Start	4,900	2,100	1,648	2,571	2,000
Fence/Wall	3,206	2,119	1,566	2,623	2,000
Swimming Pool	387	890	3,272	1,010	1,000
Fire System	8,708	10,293	5,988	9,821	6,000
	<u>198,743</u>	<u>360,223</u>	<u>175,000</u>	<u>208,905</u>	<u>164,000</u>
Fees:					
Inspection Fees - Altamonte	228,895	532,378	257,629	235,939	225,000
Inspection Fees - Casselberry	89,119	98,785	21,106	76,843	65,000
Site Improvement Fees	12,174	64,732	30,584	35,907	30,000
Education Training Fee	8,995	20,722	7,154	9,631	8,000
Plans Review	59,216	135,029	83,527	84,381	80,000
	<u>398,399</u>	<u>851,646</u>	<u>400,000</u>	<u>442,701</u>	<u>408,000</u>
Total Permits & Fees	597,142	1,211,869	575,000	651,606	572,000
Interest Income	22,680	9,679	2,500	4,500	3,500
Transfer from General Fund	100,000	750,000	400,000	400,000	-
<b>Total Revenues</b>	<u>719,822</u>	<u>1,971,548</u>	<u>977,500</u>	<u>1,056,106</u>	<u>575,500</u>
<b><u>EXPENDITURES</u></b>					
Personal Services	933,991	838,838	822,248	833,514	833,133
Operating Expenditures	278,050	265,715	303,130	239,773	299,106
Reserved for Contingencies	-	-	25,000	-	25,000
<b>Total Expenditures</b>	<u>1,212,041</u>	<u>1,104,553</u>	<u>1,150,378</u>	<u>1,073,287</u>	<u>1,157,239</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	(492,219)	866,995	(172,878)	(17,181)	(581,739)
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>518,617</u>	<u>26,398</u>	<u>893,393</u>	<u>893,393</u>	<u>876,212</u>
End of Year	<u>\$ 26,398</u>	<u>\$ 893,393</u>	<u>\$ 720,515</u>	<u>\$ 876,212</u>	<u>\$ 294,473</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Building / Fire & Safety Division  
Building Inspection Fund (121-704-524)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 11 Positions	\$ 717,887	\$ 641,657	\$ 622,749	\$ 635,204	\$ 635,204
12-90	Sign Incentive Award	-	-	-	-	-
14	Overtime On Call	9,002	6,157	5,000	5,000	5,000
		-	-	-	3,913	3,913
16	Special Pay Differential	653	653	650	650	650
17	Allowances					
	Car Allowance	5,903	5,903	5,880	5,880	5,880
	Cell Phone Allowance	-	4,224	6,000	6,000	6,000
21	FICA Taxes	53,871	48,784	48,979	50,234	50,234
22	Retirement Contributions	84,902	80,656	77,513	63,757	63,757
23	Health Insurance	59,544	48,831	53,702	60,720	60,720
24	Life Insurance	2,229	1,973	1,775	1,775	1,775
	<b>Total Personal Services</b>	<b>\$ 933,991</b>	<b>\$ 838,838</b>	<b>\$ 822,248</b>	<b>\$ 833,133</b>	<b>\$ 833,133</b>

**POSITION ROSTER**

**Full Time Employees -**

Fire Marshall/Bldg Officer	2B	1	1	1	1	1
Deputy Fire Marshall	3C	1	1	1	1	1
Deputy Bldg Official	3C	1	1	1	1	1
Code Compliance Inspector	3B	5	5	5	5	5
Code Compliance Inspector	3A	2	2	-	-	-
Office Manager	3A	1	1	1	1	1
Administrative Assistant	4B	2	2	2	2	2
<b>Total Positions</b>		<b>13</b>	<b>13</b>	<b>11</b>	<b>11</b>	<b>11</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Building / Fire & Safety Division  
Building Inspection Fund (121-704-524)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>OPERATING EXPENDITURES</b>					
25 - 01 Unemployment Comp	\$ -	\$ -	\$ 17,000	-	-
34 Other Contractual Services					
- 15 Bank/Service Fees					
Merchant Card Fee (Vhall)	1,325	1,554	3,000	3,000	3,000
- 30 Microfilm of Records	20,466	8,202	15,000	15,000	15,000
- 50 Temporary Help	-	-	6,000	6,000	6,000
40 Travel and Per Diem					
- 10 Technical Training					
Misc Inspector Exams	235	780	1,100	1,100	1,100
- 15 Mandatory Recertifications	3,515	4,010	6,575	6,600	6,600
41 Communications					
- 20 Cellular Phones	9,605	2,569	-	-	-
44 Rentals & Leases					
- 60 Pagers	246	-	-	-	-
45 Insurance					
- 10 General Liability & Property	10,845	10,491	6,738	6,738	6,738
- 40 Workers' Compensation	8,840	11,655	6,260	15,968	15,968
46 Repairs & Maintenance					
- 20 Equipment Repair					
800 MHZ Radio Maintenance	876	816	1,000	1,000	1,000
- 90 Vehicle Repair / Maintenance	2,679	3,413	3,500	3,500	3,500
47 Printing & Binding					
- 10 In-house Copies	-	-	6,950	7,000	7,000
- 55 Brochures/Pamphlets/Forms	2,199	2,000	4,500	4,500	4,500
Five-part Computer Paper	-	-	-	-	-
48 Promotional Activities					
- 10 Community Programs					
Public Education Brochure	142	-	500	500	500
51 Office Supplies					
- 90 General Office Supplies	2,093	1,695	3,000	3,000	3,000
52 Operating Supplies					
- 90 General Operating Supplies	263	1,031	1,450	1,500	1,500

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Growth Management Department  
Building / Fire & Safety Division  
Building Inspection Fund (121-704-524)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 10 Books	2,357	3,768	4,600	4,600	4,600
- 40 Subscriptions	285	183	300	300	300
- 60 Memberships	1,250	1,399	1,200	1,200	1,200
<b>55 Uniforms</b>					
- 01 Uniforms	11	-	250	250	250
- 05 Rental Uniforms	2,580	1,888	3,107	3,200	3,200
- 32 Shoes/Workboots	224	451	1,350	1,400	1,400
- 40 Safety	-	25	-	-	-
<b>56 - 01 Gas, Oil &amp; Lube</b>	<b>7,241</b>	<b>7,119</b>	<b>6,000</b>	<b>9,000</b>	<b>9,000</b>
<b>57 Small Tools &amp; Equipment</b>					
- 10 Office Furniture/Fixtures	-	-	500	500	500
- 15 Office Equipment	-	686	500	500	500
- 20 Hand Tools	28	410	750	750	750
- 30 Computer Equipment <\$1000	-	479	-	-	-
- 40 Safety Equipment					
Vehicle Safety Equipment	-	-	500	500	500
- 99 Other Small Tools & Equipment	745	1,091	1,500	1,500	1,500
<b>59 - 01 Administrative Overhead</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>Total Operating Expenditures</b>	<b>\$ 278,050</b>	<b>\$ 265,715</b>	<b>\$ 303,130</b>	<b>\$ 299,106</b>	<b>\$ 299,106</b>
<b>NON-OPERATING EXPENSES</b>					
<b>93 - 01 Reserve for Contingency</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>TOTAL BUDGET</b>	<b>\$ 1,212,041</b>	<b>\$ 1,104,553</b>	<b>\$ 1,150,378</b>	<b>\$ 1,157,239</b>	<b>\$ 1,157,239</b>

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*Section 6*  
*Public Works*  
*Department*

City of Altamonte Springs, Florida  
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Department of Public Works  
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## Public Works Department Overview

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The Department of Public Works provides a full range of utility services to the City's residents and customers which include drinking water treatment and distribution, sanitary sewer collection and treatment, reclaimed water production and distribution, and solid waste disposal and recycling. The Department is also responsible for the City's transportation infrastructure and stormwater management.

For budget and accounting purposes the Department's activities receive funding from the eight separate funds shown in Table 1. The major source of funds for the operation of the Department comes primarily from charges to users of the Department's utility services. The General

**Table 1: Department Funding Sources**

- ▶ General Fund
- ▶ Water and Sewer Operating Fund
- ▶ Water and Sewer Capital Projects Fund
- ▶ Wastewater Treatment Facility Fund
- ▶ Water and Sewer Connection Fee Fund
- ▶ Refuse Disposal Operating Fund
- ▶ Stormwater Management Operating Fund
- ▶ Stormwater Connection Fee Fund

Fund, to a lesser extent, also provides some funding. Funding for capital improvements is provided from a variety of sources including charges to users, impact and connection fees, and the General Fund, to a minor degree. Transportation improvement projects are funded from the Transportation Impact Fee Fund and the Transportation Sales Tax Fund. Transportation improvement projects are shown in the Capital Projects section of the budget.

### The Budget

The budget for the Department totals \$32.9 million, a decrease of \$4.7 million or 12% over the current budget of \$37.6 million. Most of this decrease (\$5.3 million) comes in the form of capital outlays as major projects are completed. Operating costs are up about 3% or

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\$500,000. Table 2 provides a summary of the budget. A more detailed summary of the budget follows at the end of this discussion. Based on comparisons with other utility providers and customer feedback, our utility and public works services are effective and efficient. We are proud to

	<u>2011</u>	<u>2012</u>	<u>Increase/Decrease</u>	
			<u>Dollars</u>	<u>Percent</u>
Operating expenses	\$ 16.2	\$ 16.7	\$ 0.5	3.1%
Capital outlay	<u>16.8</u>	<u>11.6</u>	<u>(5.2)</u>	<u>-31.0%</u>
	33.0	28.3	(4.7)	-14.2%
Transfers to other funds	3.3	3.3	-	-
Appropriated reserves	<u>1.3</u>	<u>1.3</u>	-	-
<b>Total Budget</b>	<b><u>\$ 37.6</u></b>	<b><u>\$ 32.9</u></b>	<b><u>\$ (4.7)</u></b>	<b><u>-12.5%</u></b>

provide utility services for often fewer dollars than our competitors. The Public Works Department continually strives to maintain this competitive position in the public / private marketplace.

**Operating Expenses**

The ongoing daily costs of operating the Department of Public Works are classified as operating expenses. These costs include employee salaries and benefits, the cost of materials and supplies, utility costs, maintenance costs, and similar expenses. The budget includes \$16.7 million for operating expenses, an increase of \$500,000 or about 3% from the current budget. This increase is the net effect of several budgetary increases and decreases. All three of our operating funds, Water & Sewer, Refuse and Stormwater Management, were affected by the increase in workers compensation rates. This added \$116,000 to the Department's budget.

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In the Water & Sewer Fund we added \$100,000 to the amount we transfer to the Utility Capital Projects Fund as we continue to strive towards full depreciation funding. Also in the Water & Sewer Fund the cost of chemicals, a major staple in the operation of our water and wastewater plants, continues to rise. We expect this cost to reach \$632,000 in 2012, up \$70,500 from the current budget. Due to the large number of plant operators reaching retirement age, we added a contract plant operator trainee position, as a succession planning measure. Training and development has been given more attention in order to expand staff's operational and technical knowledge to ensure maximum efficiency as we move forward. We anticipate the cost of sludge removal and disposal will rise in 2012. We added \$55,000 to the budget for this item. Funded in our Stormwater Management Fund, we plan to engage an engineering firm to study, monitor, model and report on stormwater hydrology and pollutants. We have included \$200,000 for this effort. Offsetting some of these additional operating costs are reductions in the budget including a substantial reduction in utility services (power cost reduced by \$170,000) resulting from modifications in plant operations.

**Capital Outlay**

The capital budget for water, sewer, and solid waste totals \$11.6 million and includes some re-allocation for projects previously funded, but not yet completed. Most of these capital expenditures are related to upgrades to our existing water and wastewater operations to achieve greater reliability. Additionally, \$6.6 million is included in the budget for transportation improvement projects throughout the City.

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Buildings The budget includes \$20,000, to install a generator storage facility at West Altamonte. This allows for emergency generators to be stored at West Altamonte and at Keller Road, creating additional assurance and flexibility during storm events and power outages.

Regional Wastewater Reclamation Facility The budget includes an appropriation of \$3.5 million to design and construct a reclaimed water storage and retrieval pond at the Regional Wastewater Reclamation Facility at Keller Road. This pond will provide additional capacity for storage of reclaimed water, adding to the City's ability to provide reclaimed water during dry periods and thus reduce the need to supplement reclaimed water with potable water.

The budget also includes an appropriation of \$1.5 million for anoxic and nitrification air diffuser cleaning and tank repairs. Additionally, \$200,000 has been included to design and construct a bypass to the water reclamation facility's fine bar screen, which will facilitate maintenance activities. Other capital improvements include the replacement of the sludge conveyor at the water reclamation facility and the replacement of the fluoride tanks at water plants 2 and 5 for a budgeted amount of \$315,000 and \$125,000, respectively.

Utility Relocation Projects The budget includes only one relocation project for 2012, the final phase of the Oakland Estates Community Improvements

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**Public Works Department  
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project. This budget consists of \$250,000 to cover the final portion of the water main replacements and associated improvements in the entire Oakland Estates area.

Sewer Projects The budget includes \$1.35 million for the rehabilitation and upgrade of two major lift stations. Additionally, we anticipate the implementation of several inflow and infiltration projects at a cost of \$500,000. Finally, the condition of our sewage force mains will be assessed and a replacement and/or rehabilitation program will be developed at an anticipated cost of \$250,000. We also intend to assess the condition of our sewage force mains and develop a replacement and/or rehabilitation program at an anticipated cost of \$250,000. Finally, an update of the City's water master plan to include infrastructure improvements, regulatory impacts, and operational improvements is budgeted for 2012 at cost of \$150,000.

Solid Waste In 2012 two refuse trucks are scheduled for replacement at a cost of \$433,000. These trucks are on a staggered, multi-year replacement cycle which means about every fifth year we do not purchase a vehicle.

Stormwater Management The stormwater management program is being modernized to include technological tools for flood attenuation and pollution abatement. The budget includes \$200,000, to conduct a hydrologic and hydraulic (H&H) model update of the City's stormwater management system

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(streams, water bodies, storm sewers, and other storage and conveyance facilities) along with a pollutant loading model to identify flood attenuation and water quality improvement projects, respectively. Additionally, a comprehensive lake management program addressing both water quality and aquatic weed control is being implemented, with a corresponding budget of just under \$70,000. The modernization of this program will result in improved decision making tools for flood control and surface water quality improvements throughout the City.

Transportation Projects The 2012 budget includes \$400,000 for the asphalt milling and resurfacing program. Major transportation projects includes the design and permitting of Gateway Drive and the construction of West Town Parkway at a cost of \$3.8 million. Several intersection and traffic signal improvements are scheduled for design and construction. Some of these projects include improvements to the intersection of SR 436 at Boston Ave. (\$165,000) and to the traffic signal at SR 436 and Palm Springs (\$150,000). Finally, some minor roadway projects include the design of drainage and pedestrian improvements along Orienta Ave. (\$425,000) and drainage improvements at Monticello Drive (\$95,000), among others.

**Interfund Transfers**

There is one interfund transfer within the Department included in the budget. This is \$3.275 million transferred from the Water and Sewer Operating Fund to the Water and

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Sewer Capital Projects Fund to continue annual funding of the depreciation and replacement of utility assets.

**Appropriated Reserves**

Finally, we have included \$1.325 million as appropriated reserves in the budget. This includes reserves for both operating expenses and capital outlays. It does not include the projected fund balances of the various funds.

**Public Works Department  
 Summary Budget by Fund**

2012 Commission Approved Budget					
	Water and Sewer Utility Funds				
	General Fund	Operating Fund	Capital Projects Fund	Wastewater Treatment Facility	Connection Fee Fund
<b><u>Operating Expenses</u></b>					
Streets	\$ 685,720	\$ -	\$ -	\$ -	\$ -
Collection System	-	902,068	-	-	-
Resource Management	-	362,244	-	-	-
Utilities Operations	-	5,280,374	310,000	-	-
Plant Operations	-	3,660,830	-	-	-
Water Distribution	-	1,098,783	-	-	-
Utilities Maintenance	-	1,126,930	-	-	-
Laboratory	-	457,428	-	-	-
Solid Waste	-	-	-	-	-
Stormwater Management	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 685,720</b>	<b>\$ 12,888,657</b>	<b>\$ 310,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Non-Operating Expenses</u></b>					
Capital Outlay	\$ -	\$ 196,950	\$ 9,267,986	\$ 885,000	\$ -
Transfers to Other Funds	-	3,275,000	-	-	-
Appropriated Reserves	-	100,000	200,000	400,000	500,000
<b>Total Non-Operating Expenses</b>	<b>\$ -</b>	<b>\$ 3,571,950</b>	<b>\$ 9,467,986</b>	<b>\$ 1,285,000</b>	<b>\$ 500,000</b>
<b>Total Expenses</b>	<b>\$ 685,720</b>	<b>\$ 16,460,607</b>	<b>\$ 9,777,986</b>	<b>\$ 1,285,000</b>	<b>\$ 500,000</b>

City of Altamonte Springs, Florida  
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**Public Works Department  
Summary Budget by Fund**

2012 Commission Approved Budget

<u>Stormwater Management Funds</u>				
<u>Refuse Disposal Fund</u>	<u>Operating Fund</u>	<u>Connection Fee Fund</u>	<u>Total</u>	<u>2011 Budget</u>
\$ -	\$ -	\$ -	\$ 685,720	711,818
-	-	-	902,068	884,280
-	-	-	362,244	363,496
-	-	-	5,590,374	5,404,962
-	-	-	3,660,830	3,733,267
-	-	-	1,098,783	1,059,584
-	-	-	1,126,930	1,205,853
-	-	-	457,428	449,830
1,558,594	-	-	1,558,594	1,452,248
-	1,309,102	-	1,309,102	970,939
<u>\$ 1,558,594</u>	<u>\$ 1,309,102</u>	<u>\$ -</u>	<u>\$ 16,752,073</u>	<u>\$ 16,236,277</u>
\$ 433,000	\$ 675,500	\$ 100,000	\$ 11,558,436	\$ 16,848,500
-	-	-	3,275,000	3,250,000
<u>25,000</u>	<u>100,000</u>	<u>-</u>	<u>1,325,000</u>	<u>1,325,000</u>
<u>\$ 458,000</u>	<u>\$ 775,500</u>	<u>\$ 100,000</u>	<u>\$ 16,158,436</u>	<u>\$ 21,423,500</u>
<u>\$ 2,016,594</u>	<u>\$ 2,084,602</u>	<u>\$ 100,000</u>	<u>\$ 32,910,509</u>	<u>\$ 37,659,777</u>

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**Public Works Department - Administration Division  
General Fund (001-802-541)**

					2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages	\$ 145,175	\$ 147,143	\$ -	\$ -	\$ -
14	Overtime	105	-	-	-	-
17	Allowances					
	Car Allowance	4,819	4,819	-	-	-
	Cell Phone	-	826	-	-	-
21	FICA Taxes	10,985	11,295	-	-	-
22	Retirement Contributions	13,328	21,135	-	-	-
23	Health Insurance	9,389	8,783	-	-	-
24	Life Insurance	456	462	-	-	-
	<b>Total Personal Services</b>	<u>\$ 184,257</u>	<u>\$ 194,463</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b><u>POSITION ROSTER</u></b>						
<b>Full Time Employees -</b>						
	Public Works Director	1D	1	1	-	-
	Construction Inspector I	3A	1	1	-	-
	<b>Total Positions</b>		<u>2</u>	<u>2</u>	<u>-</u>	<u>-</u>

City of Altamonte Springs, Florida  
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**Public Works Department - Administration Division  
General Fund (001-802-541)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>OPERATING EXPENDITURES</u></b>							
31	Professional Services						
- 50	Surveying	\$ 9,128	\$ 945	\$ -	\$ -	\$ -	-
47	Printing & Binding						
- 10	In-house Copies	127	306	-	-	-	-
48	Promotional Activities						
- 53	Safety/Wellness Promotion	300	-	-	-	-	-
52	Operating Supplies						
- 90	General Operating Supplies	79	13	-	-	-	-
54 - 01	Books/Pubs/Subscrs/Membs	-	776	-	-	-	-
	Spring Cleanup						
	<b>Total Operating Expenditures</b>	<u>\$ 9,634</u>	<u>\$ 2,040</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>
<b>TOTAL BUDGET</b>		<u>\$ 193,891</u>	<u>\$ 196,503</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>

City of Altamonte Springs, Florida  
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**Public Works Department - Streets Division  
General Fund (001-804-541)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 7 Positions	\$ 361,931	\$ 353,695	\$ 235,320	\$ 240,365	\$ 240,365
14	Overtime On Call	15,837	5,270	6,000	6,000	6,000
		-	-	-	1,397	1,397
17	Allowances Cell Phone	-	872	-	-	-
21	FICA Taxes	28,275	26,884	18,461	18,954	18,954
22	Retirement Contributions	46,916	46,950	30,900	24,235	24,235
23	Health Insurance	41,047	40,878	34,174	38,640	38,640
24	Life Insurance	1,133	1,112	671	674	674
	<b>Total Personal Services</b>	<b>\$ 495,139</b>	<b>\$ 475,661</b>	<b>\$ 325,526</b>	<b>\$ 330,265</b>	<b>\$ 330,265</b>

**POSITION ROSTER**

**Full Time Employees -**

Div Dir Sts/San/Stormwater	2B	1	1	-	-	-
Streets Operations Supervisor	3A	1	1	-	-	-
Streets Supervisor	3A	-	-	1	1	1
Heavy Equipment Supervisor	3A	1	1	-	-	-
Sign Shop Supervisor	4C	-	1	1	1	1
Asst Streets Supervisor	4C	1	1	1	1	1
Heavy Equipment Operator	4C	2	2	2	2	2
Staff Assistant	4C	1	-	-	-	-
Roadway Technician	4B	3	2	1	1	1
Sign Shop Technician	4B	1	1	1	1	1
<b>Total Positions</b>		<b>11</b>	<b>10</b>	<b>7</b>	<b>7</b>	<b>7</b>

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**Public Works Department - Streets Division  
General Fund (001-804-541)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>34 Other Contractual Services</b>					
- 80 RR Signal Maintenance	\$ 3,146	\$ 3,146	\$ 6,755	\$ 6,755	6,755
- 81 Street Light Maint (SR 436)	41,657	9,685	30,000	20,000	20,000
- 82 Traffic Signal Maintenance	144,259	145,772	149,000	149,000	149,000
- 85 Spring Cleanup	64,453	36,830	45,000	45,000	45,000
<b>40 - 01 Training and Travel</b>	750	635	1,000	1,500	1,500
<b>44 - 30 Rentals &amp; Leases</b>	6,443	2,551	7,500	5,000	5,000
<b>46 Repair &amp; Maintenance</b>					
- 75 Hardscaping					
Sidewalk Replacement Program	124,170	31,758	75,000	60,000	60,000
Signs	7,669	-	15,000	15,000	15,000
Refurbish Pavement Markings	14,252	3,597	15,000	15,000	15,000
- 99 Other Repair & Maintenance	2,247	1,463	-	-	-
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	599	1,179	1,000	1,000	1,000
- 50 Outside Printing	-	135	-	-	-
<b>51 Office Supplies</b>					
- 90 General Office Supplies	968	1,856	1,000	500	500
<b>52 Operating Supplies</b>					
- 90 General Operating Supplies	8,251	9,303	15,000	12,000	12,000
<b>53 Road Materials &amp; Supplies</b>					
- 10 Asphalt, Clay, Limerock, etc	20,119	14,813	20,000	20,000	20,000
<b>54 - 01 Books/Pubs/Subscrs/Membs</b>	-	-	100	-	-
<b>55 Uniforms</b>					
- 01 Uniforms	155	66	750	750	750
- 05 Rental Uniforms	2,076	1,806	2,187	2,200	2,200
- 32 Shoes/Workboots	772	609	750	850	850
- 40 Safety	461	495	250	400	400
<b>57 - 01 Small Tools &amp; Equipment</b>	2,488	1,683	1,000	500	500
<b>Total Operating Expenditures</b>	<b>\$ 444,935</b>	<b>\$ 267,382</b>	<b>\$ 386,292</b>	<b>\$ 355,455</b>	<b>\$ 355,455</b>
<b>TOTAL BUDGET</b>	<b>\$ 940,074</b>	<b>\$ 743,043</b>	<b>\$ 711,818</b>	<b>\$ 685,720</b>	<b>\$ 685,720</b>

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**Public Works Department  
Water and Sewer Operating Fund  
Statement of Revenues and Expenses**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>REVENUES</b>					
Potable Water	\$ 4,593,091	\$ 4,570,369	\$ 4,897,283	\$ 4,689,039	\$ 4,756,849
Sewer Services	7,888,943	7,922,862	8,272,444	8,039,305	8,134,537
Reclaimed Water	2,794,405	2,670,000	2,810,561	2,912,351	2,932,401
Other Operating Revenues	33,243	31,017	30,500	31,229	31,000
Non-Operating Revenues	400,196	151,405	110,000	59,477	80,000
<b>Total Revenues</b>	<b>15,709,878</b>	<b>15,345,653</b>	<b>16,120,788</b>	<b>15,731,402</b>	<b>15,934,787</b>
<b>EXPENSES</b>					
<b>Operating Expenses:</b>					
Collection System	830,134	822,914	884,280	791,738	902,068
Resource Management	470,857	419,559	363,496	373,344	362,244
Utilities Operations	4,911,452	4,833,433	5,059,962	5,326,585	5,280,374
Plant Operations	3,330,931	3,164,029	3,733,267	2,934,089	3,660,830
Water Distribution	1,089,642	1,093,237	1,059,584	1,044,548	1,098,783
Utilities Maintenance	1,032,769	1,036,205	1,205,853	994,773	1,126,930
Laboratory	432,928	409,134	449,830	383,713	457,428
<b>Total Operating Expenses</b>	<b>12,098,713</b>	<b>11,778,511</b>	<b>12,756,272</b>	<b>11,848,789</b>	<b>12,888,657</b>
<b>Non-Operating Expenses:</b>					
Capital Outlay	193,316	-	17,500	17,500	196,950
Transfers to Water & Sewer Capital Projects Fund	3,175,000	3,175,000	3,250,000	3,250,000	3,275,000
Reserve for Contingencies	-	-	100,000	-	100,000
<b>Total Non-Operating Expenses</b>	<b>3,368,316</b>	<b>3,175,000</b>	<b>3,367,500</b>	<b>3,267,500</b>	<b>3,571,950</b>
<b>Total Expenses</b>	<b>15,467,029</b>	<b>14,953,511</b>	<b>16,123,772</b>	<b>15,116,289</b>	<b>16,460,607</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>242,849</b>	<b>392,142</b>	<b>(2,984)</b>	<b>615,113</b>	<b>(525,820)</b>
<b>FUND BALANCE</b>					
Beginning of Year	2,968,808	3,211,657	3,603,799	3,603,799	4,218,912
End of Year	\$ 3,211,657	\$ 3,603,799	\$ 3,600,815	\$ 4,218,912	\$ 3,693,092

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**Public Works Department  
Water and Sewer Operating Fund  
Detailed Revenues**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b><u>OPERATING REVENUES</u></b>					
<b>Potable Water:</b>					
Metered Water Sales	\$ 4,512,565	\$ 4,503,772	\$ 4,801,258	\$ 4,617,403	\$ 4,663,577
Water Penalties	80,526	66,597	96,025	71,636	93,272
Total Potable Water	<u>4,593,091</u>	<u>4,570,369</u>	<u>4,897,283</u>	<u>4,689,039</u>	<u>4,756,849</u>
<b>Sewer Services:</b>					
Sewer Services	6,634,290	6,687,224	7,263,041	6,911,377	6,980,490
Bulk Sewer	1,141,039	1,138,935	900,457	1,038,951	1,049,340
Sewer Penalties	113,614	96,703	108,946	88,978	104,707
Total Sewer Services	<u>7,888,943</u>	<u>7,922,862</u>	<u>8,272,444</u>	<u>8,039,305</u>	<u>8,134,537</u>
<b>Reclaimed Water:</b>					
Reclaimed Water Sales	1,477,285	1,366,781	1,408,947	1,498,519	1,513,505
Reclaimed Standby Charges	1,280,069	1,272,299	1,380,480	1,382,370	1,396,193
Reclaimed Penalties	37,051	30,920	21,134	31,462	22,703
Total Reclaimed Water	<u>2,794,405</u>	<u>2,670,000</u>	<u>2,810,561</u>	<u>2,912,351</u>	<u>2,932,401</u>
<b>Other Operating Revenues:</b>					
Reconnection Fees	14,325	13,025	14,000	14,271	14,000
Meter Fees	4,500	4,450	4,500	5,143	5,000
Other Service Charges	14,418	13,542	12,000	11,815	12,000
Total Other Operating Rev	<u>33,243</u>	<u>31,017</u>	<u>30,500</u>	<u>31,229</u>	<u>31,000</u>
Total Operating Revenues	15,309,682	15,194,248	16,010,788	15,671,925	15,854,787
<b><u>NON-OPERATING REVENUES</u></b>					
FEMA Grants	165,714	12,758	-	-	-
Interest Income	183,317	100,966	75,000	45,000	45,000
Sale of Surplus Assets	30,802	15,834	15,000	148	15,000
Training Center Revenue	11,750	11,700	10,000	14,215	10,000
Other Miscellaneous Revenues	8,613	10,147	10,000	114	10,000
Total Non-Operating Revenues	<u>400,196</u>	<u>151,405</u>	<u>110,000</u>	<u>59,477</u>	<u>80,000</u>
<b>Total Revenues</b>	<b>\$ <u>15,709,878</u></b>	<b>\$ <u>15,345,653</u></b>	<b>\$ <u>16,120,788</u></b>	<b>\$ <u>15,731,402</u></b>	<b>\$ <u>15,934,787</u></b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Collection System Division  
Water and Sewer Operating Fund (401-806-536)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 9 Positions	\$ 332,467	\$ 294,219	\$ 312,746	\$ 322,887	\$ 322,887
14	<b>Overtime</b> On Call	31,427	17,086	9,000	9,000	9,000
		-	-	-	7,826	7,826
17	<b>Allowances</b> Cell Phone Allowance	-	390	600	600	600
21	<b>FICA Taxes</b>	25,651	23,439	24,660	26,035	26,035
22	<b>Retirement Contributions</b>	44,143	40,267	42,104	38,229	38,229
23	<b>Health Insurance</b>	42,276	35,186	43,938	49,680	49,680
24	<b>Life Insurance</b>	1,029	888	887	916	916
	<b>Total Personal Services</b>	<u>\$ 476,993</u>	<u>\$ 411,475</u>	<u>\$ 433,935</u>	<u>\$ 455,173</u>	<u>\$ 455,173</u>

**POSITION ROSTER**

**Full Time Employees -**

Lift Station & Collect Sys Mgr	3B	1	1	1	1	1
Lead Lift Station/Collection Op	4C	3	3	3	3	3
Lift Station / Collection Op	4C	6	4	4	4	4
Vactor Truck Operator	4C	1	1	1	1	1
<b>Total Positions</b>		<u>11</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Collection System Division  
Water and Sewer Operating Fund (401-806-536)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>OPERATING EXPENSES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 20	Landscaping Services	\$ 9,255	\$ 8,805	\$ 10,000	\$ 10,000	\$ 10,000	
- 50	Temporary Service / Labor	-	-	500	500	500	
- 99	Other						
	Hurritrac System Support	-	-	500	-	-	
	Respirator Fit Testing	-	193	-	-	-	
	Pulmonary Function Test	-	420	-	-	-	
<b>40</b>	<b>Training and Travel</b>						
- 10	Technical Training						
	Certification Courses	-	-	750	1,500	1,500	
	Maintenance Courses	-	-	750	1,250	1,250	
<b>43 - 50</b>	<b>Utility Services</b>	171,267	170,475	180,000	180,000	180,000	
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 50	Facilities						
	Lift Stations	-	-	1,000	1,500	1,500	
	Collection	-	10,586	1,000	-	-	
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building / Facility Maintenance						
	Collection System	10,677	7,711	20,000	10,000	10,000	
	Lift Station	-	9,466	30,000	10,000	10,000	
- 20	Equipment Repair						
	Refurbish Pumps & Motors	61,496	70,939	75,000	100,000	100,000	
	Emergency Equipment	3,156	6,641	6,000	6,000	6,000	
	Hose Fittings & Camlocks etc.	14,409	28,918	3,000	3,000	3,000	
- 80	Maintenance Contracts						
	Gas Monitor Maint. & Sensors	2,594	2,678	12,000	12,000	12,000	
	Calgon Maintenance	-	-	15,000	15,000	15,000	
	Generator Maintenance	25,224	18,162	15,000	15,000	15,000	
	Fall Arrest Maintenance	-	-	3,000	3,000	3,000	
- 90	Vehicle Repair						
	Vac-Con	-	10,315	-	-	-	
- 99	Other Repairs & Maintenance	6,247	11,548	-	-	-	
	Utility Access Cover Replacement	-	-	5,000	7,500	7,500	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	437	923	1,000	1,000	1,000	
- 99	Other Printing	-	315	-	-	-	
<b>51 - 90</b>	<b>Office Supplies</b>	1,130	50	500	500	500	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Collection System Division  
Water and Sewer Operating Fund (401-806-536)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>52 Operating Supplies</b>					
- 20 Chemicals	4,585	3,973	5,000	8,000	8,000
- 40 Propane/Diesel	3,024	3,512	-	5,000	5,000
- 90 General Operating Supplies	31,284	39,117	-	-	-
Collection System	-	-	10,000	10,000	10,000
Lift Stations	-	-	22,000	17,000	17,000
Safety Items	-	-	7,000	7,000	7,000
Shop Supplies	-	-	15,000	12,000	12,000
<b>54 - 01 Books/Pubs/Subscrs/Membs</b>	435	435	-	-	-
<b>55 Uniforms</b>					
- 01 Uniforms	248	487	700	500	500
- 05 Rental Uniforms	3,251	2,430	4,595	4,595	4,595
- 32 Shoes/Workboots	1,536	738	1,800	1,800	1,800
- 40 Safety	415	220	250	250	250
<b>57 - 01 Small Tools &amp; Equipment</b>	2,471	2,382	4,000	3,000	3,000
<b>Total Operating Expenses</b>	<u>\$ 353,141</u>	<u>\$ 411,439</u>	<u>\$ 450,345</u>	<u>\$ 446,895</u>	<u>\$ 446,895</u>
<b><u>CAPITAL OUTLAY</u></b>					
<b>63 Improvements Not Buildings</b>					
- 70 City Plants / Lift Stations					
LS 5 Rehabilitation	\$ 6,629	\$ -	\$ -	\$ -	\$ -
LS 6 Rehabilitation	101,721	-	-	-	-
LS 20 Rehabilitation	34,544	-	-	-	-
LS 25 Rehabilitation	7,019	-	-	-	-
<b>64 Machinery &amp; Equipment</b>					
- 25 Lift Station Equipment					
Vactor Nozzles (2)	-	-	-	3,250	3,250
Replace Welder	-	-	-	3,200	3,200
Replace Cues Camera	-	-	-	52,000	52,000
- 30 Safety Equipment	1,623	-	-	-	-
<b>Total Capital Outlay</b>	<u>\$ 151,536</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 58,450</u>	<u>\$ 58,450</u>
<b>TOTAL BUDGET</b>	<u>\$ 981,670</u>	<u>\$ 822,914</u>	<u>\$ 884,280</u>	<u>\$ 960,518</u>	<u>960,518</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Resource Management  
Water and Sewer Operating Fund (401-807-536)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 6 Positions	\$ 283,856	\$ 291,351	\$ 250,131	\$ 255,134	\$ 255,134
14	Overtime	3,447	185	500	500	500
17	Allowances					
	Car Allowance	3,493	3,493	3,480	3,480	3,480
	Cell Phone Allowance	-	367	600	600	600
21	FICA Taxes	21,123	21,957	19,479	19,869	19,869
22	Retirement Contributions	30,850	32,799	27,709	17,136	17,136
23	Health Insurance	32,062	31,340	29,292	33,120	33,120
24	Life Insurance	864	884	711	711	711
	<b>Total Personal Services</b>	<u>\$ 375,695</u>	<u>\$ 382,376</u>	<u>\$ 331,902</u>	<u>\$ 330,550</u>	<u>\$ 330,550</u>

**POSITION ROSTER**

**Full Time Employees -**

Division Dir Resource Mgmt	2B	1	1	1	1	1
Inventory Control Supervisor	4C	1	1	1	1	1
Asset Mgmt System Spec	4B	1	1	1	1	1
Materials Control Tech	4B	2	2	-	-	-
Administrative Assistant	4B	-	-	1	1	1
Staff Assistant	4C	1	1	1	1	1
Warehouse Worker	4B	1	1	1	1	1
<b>Total Positions</b>		<u>7</u>	<u>7</u>	<u>6</u>	<u>6</u>	<u>6</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Resource Management  
Water and Sewer Operating Fund (401-807-536)**

						2012	
		2009	2010	2011	2011	2012	2012
		Actual	Actual	Budget	Budget	Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENSES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 10	Custodial Services	\$ 38,400	\$ 9,460	\$ -	\$ -	\$ -	\$ -
- 99	Other						
	Hepatitis Shots	5,667	1,280	5,000	4,000	4,000	4,000
	Asset Mgmt. Initial Imp.	18,294	4,473	-	-	-	-
	Respirator/SCBA Fit Testing	981	2,244	5,000	5,000	5,000	5,000
	Elevator Maintenance	1,815	1,800	1,800	1,800	1,800	1,800
<b>40</b>	<b>Training and Travel</b>						
- 10	Technical Training						
	Certifications	75	5	250	500	500	500
	Hurricane Conference	-	-	-	750	750	750
<b>41 - 30</b>	<b>Communications</b>						
	Pagers	-	-	1,800	2,100	2,100	2,100
<b>42 - 01</b>	<b>Postage and Shipping</b>						
	Conservation Fliers	-	9	100	-	-	-
<b>46 - 01</b>	<b>Repair &amp; Maintenance</b>						
	Radio Maintenance	10,363	10,097	-	1,000	1,000	1,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	1,125	1,381	1,000	1,000	1,000	1,000
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	FL Yards & Neighborhoods Education Program	3,000	3,000	3,000	3,000	3,000	3,000
	Conservation Items	-	-	500	500	500	500
	Miscellaneous Educational	-	-	500	500	500	500
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies	585	121	500	500	500	500
<b>52</b>	<b>Operating Supplies</b>						
- 40	Propane/Diesel	-	21	50	50	50	50
- 90	General Operating Supplies	12,252	2,612	-	-	-	-
	General	-	-	5,000	5,000	5,000	5,000
	Warehouse	-	-	5,000	5,000	5,000	5,000
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>	1,823	82	-	-	-	-

City of Altamonte Springs, Florida  
 Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Resource Management  
 Water and Sewer Operating Fund (401-807-536)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>55 Uniforms</b>					
- 01 Uniforms	15	12	-	-	-
- 05 Rental Uniforms	573	576	694	694	694
- 32 Shoes/Workboots	85	-	400	300	300
- 40 Safety	109	10	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 95,162</b>	<b>\$ 37,183</b>	<b>\$ 31,594</b>	<b>\$ 31,694</b>	<b>\$ 31,694</b>
<b>TOTAL BUDGET</b>	<b>\$ 470,857</b>	<b>\$ 419,559</b>	<b>\$ 363,496</b>	<b>\$ 362,244</b>	<b>\$ 362,244</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Utilities Operations Division  
Water and Sewer Operating Fund (401-810-536)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b> Base: 13 Positions	\$ 580,698	\$ 588,928	\$ 724,732	\$ 752,439	\$ 752,439	
14	<b>Overtime</b>	532	-	2,200	2,200	2,200	
16	<b>Special Pay Differential</b>	-	447	650	650	650	
17	<b>Allowances</b>						
	Car Allowance	3,092	3,660	8,280	8,280	8,280	
	Cell Phone Allowance	-	432	1,800	3,000	3,000	
21	<b>FICA Taxes</b>	43,312	44,184	56,432	58,642	58,642	
22	<b>Retirement Contributions</b>	73,615	78,742	99,230	92,353	92,353	
23	<b>Health Insurance</b>	42,970	43,630	63,466	71,760	71,760	
24	<b>Life Insurance</b>	1,688	1,795	2,040	2,054	2,054	
	<b>Total Personal Services</b>	<u>\$ 745,907</u>	<u>\$ 761,818</u>	<u>\$ 958,830</u>	<u>\$ 991,378</u>	<u>\$ 991,378</u>	

**POSITION ROSTER**

**Full Time Employees -**

Public Works Director	1D	-	-	1	1	1
Div Director/City Engineer	2C	1	1	1	1	1
Construction Inspector I	3A	-	-	1	1	1
Utilities Coordinator	3C	1	1	1	1	1
CAD Technician	3A	1	1	1	1	1
Utility Project Manager	3C	1	1	1	1	1
Development Coordinator	3C	1	1	1	1	1
Engineering Technician I	3A	-	1	1	1	1
Engineering Technician II	3B	3	1	1	1	1
Senior GIS Specialist	3C	1	1	1	1	1
Compliance Coordinator	3B	1	1	1	1	1
Staff Assistant	4C	-	1	1	1	1
Office Assistant	4A	1	1	1	1	1
<b>Total Positions</b>		<u>11</u>	<u>11</u>	<u>13</u>	<u>13</u>	<u>13</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Utilities Operations Division  
Water and Sewer Operating Fund (401-810-536)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENSES</u></b>					
<b>25 - 01 Unemployment Comp</b>	\$ -	\$ -	\$ 7,000	\$ 7,000	\$ 7,000
<b>31 Professional Services</b>					
- 10 Annual Reports / Cranes Roost	1,360	6,172	15,000	15,000	15,000
- 17 Actuarial Services	2,048	-	-	-	-
- 40 Engineering & Design Svcs	-	9,863	30,000	20,000	20,000
- 50 Surveying					
Surveyor Plat Rev Svcs (04-042)	-	-	10,000	10,000	10,000
- 60 Employee Testing	-	130	-	-	-
- 70 Legal Fees	21,321	15,895	36,750	50,000	50,000
- 99 Other	4,875	-	10,000	10,000	10,000
<b>34 Other Contractual Services</b>					
- 99 Other					
Sunshine One-Call Fees	4,165	3,665	3,500	4,000	4,000
RR ROW Pipeline Crossing	2,060	2,060	4,500	3,000	3,000
Microfilm Dept Documents	611	889	7,000	7,000	7,000
Security System Annual Maint	-	-	-	11,384	11,384
<b>40 - 01 Training &amp; Travel</b>	2,235	1,620	500	5,000	5,000
Hurricane Conference	-	-	-	750	750
<b>41 Communications</b>					
- 10 City-wide Phone System					
Public Works Phone System	41,538	31,966	24,000	24,000	24,000
Phone Maintenance	36,273	31,632	28,000	28,000	28,000
Cable/Labor/Parts/Equip	1,637	-	8,500	8,500	8,500
Ham Radio Installation	-	2,274	-	-	-
- 20 Cellular Phones	22,598	7,288	-	-	-
Air Cards	-	-	3,000	3,000	3,000
<b>42 - 01 Postage and Shipping</b>	9	-	100	-	-
<b>44 Rentals &amp; Leases</b>					
- 40 Network Connections					
Fiber Optic PW	4,718	4,718	5,000	5,000	5,000
West Alt - Brighthouse	10,757	12,580	13,000	13,000	13,000
<b>45 Insurance</b>					
- 10 General Liability & Property	288,254	242,535	272,972	272,972	272,972
- 40 Workers' Compensation	80,244	77,072	54,310	101,690	101,690
<b>46 Repair &amp; Maintenance</b>					
- 20 Equipment Repair	33	-	-	-	-
- 80 Maintenance Contracts					
Photocopier/Scanner	2,860	1,852	3,000	3,000	3,000
Plotter Maintenance	-	-	500	500	500
Office Equipment	-	-	500	500	500
- 90 Vehicle Repair / Maintenance	59,273	68,519	60,000	70,000	70,000
- 99 Other	-	65	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Utilities Operations Division  
Water and Sewer Operating Fund (401-810-536)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		1,537	1,928	1,500	2,000	2,000
<b>49</b>	<b>Other Services &amp; Charges</b>						
- 01	Bad Debt Expenses		293,923	105,224	-	-	-
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies		949	856	1,500	1,500	1,500
<b>52</b>	<b>Operating Supplies</b>						
- 10	Custodial Supplies		1,298	-	-	-	-
- 90	Computer / Printer Supplies						
	CAD Supplies		965	3,227	7,500	7,500	7,500
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 60	Memberships		26	60	-	-	-
	F.A.C.E.		90	-	-	-	-
	FLERA		600	-	-	-	-
	Red Vector Com		453	-	-	-	-
	AWWA Utility Membership		-	-	-	2,500	2,500
	FEWA Membership		-	-	-	2,700	2,700
- 99	Miscellaneous		675	171	1,000	-	-
<b>55</b>	<b>Uniforms</b>						
- 15	Office Staff		-	-	-	-	-
- 32	Shoes/Workboots		-	-	1,000	1,000	1,000
- 40	Safety		61	11	-	-	-
<b>56 - 01</b>	<b>Gas, Oil &amp; Lube</b>		74,513	87,903	90,000	95,000	95,000
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 15	Office Equipment		-	1,013	1,000	1,000	1,000
- 20	Hand Tools		136	13	-	-	-
	Survey Tools & Equipment		-	-	500	500	500
<b>58</b>	<b>Computer Software</b>						
- 10	Upgrades		-	414	-	2,000	2,000
	ESRI Maintenance						
<b>59 - 01</b>	<b>Reimb to General Fund</b>		<u>3,200,000</u>	<u>3,350,000</u>	<u>3,400,000</u>	<u>3,500,000</u>	<u>3,500,000</u>
	<b>Total Operating Expenses</b>		<u>\$ 4,162,095</u>	<u>\$ 4,071,615</u>	<u>\$ 4,101,132</u>	<u>\$ 4,288,996</u>	<u>\$ 4,288,996</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Utilities Operations Division  
Water and Sewer Operating Fund (401-810-536)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>DEBT SERVICE EXPENSES</u></b>					
Professional Services					
Registrar & Paying Agent Fees	\$ 3,450	\$ -	\$ -	\$ -	\$ -
<b>Total Debt Service Expenses</b>	<b>\$ 3,450</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
Transfers To Other Funds					
Water & Sewer					
Capital Projects Fund	\$ 3,175,000	\$ 3,175,000	\$ 3,250,000	\$ 3,275,000	\$ 3,275,000
Reserve For Contingencies	-	-	100,000	100,000	100,000
<b>Total Non-Operating Expenses</b>	<b>\$ 3,175,000</b>	<b>\$ 3,175,000</b>	<b>\$ 3,350,000</b>	<b>\$ 3,375,000</b>	<b>\$ 3,375,000</b>
<b>TOTAL BUDGET</b>	<b>\$ 8,086,452</b>	<b>\$ 8,008,433</b>	<b>\$ 8,409,962</b>	<b>\$ 8,655,374</b>	<b>\$ 8,655,374</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Plant Operations Division  
Water and Sewer Operating Fund (401-811-536)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b>					
	Base: 19 Positions	\$ 923,747	\$ 941,117	\$ 936,554	\$ 951,081	\$ 951,081
	<b>New Position:</b>					
	Contract Utility Operator Trainee	-	-	-	27,078	27,078
	<b>Total Salaries &amp; Wages</b>	\$ 923,747	\$ 941,117	\$ 936,554	\$ 978,159	\$ 978,159
14	<b>Overtime</b>	129,708	81,544	100,000	100,000	100,000
	On Call	-	-	-	3,913	3,913
17	<b>Allowances</b>					
	Car Allowance	3,493	3,494	3,480	3,480	3,480
	Cell Phone Allowance	-	367	600	600	600
21	<b>FICA Taxes</b>	77,469	75,111	79,575	83,090	83,090
22	<b>Retirement Contributions</b>	113,516	115,232	117,390	85,119	85,119
23	<b>Health Insurance</b>	86,727	83,796	92,758	110,400	110,400
24	<b>Life Insurance</b>	2,873	2,937	2,665	2,719	2,719
	<b>Total Personal Services</b>	\$ 1,337,533	\$ 1,303,598	\$ 1,333,022	\$ 1,367,480	\$ 1,367,480

**POSITION ROSTER**

**Full Time Employees -**

Div Dir Water/WW/Reuse	2B	1	1	1	1	1
Utility Plant Ops Manager	3C	1	1	1	1	1
Regulatory Compliance Mgr	3C	1	1	1	1	1
Lead Utility Operator Dual/AA	3B	1	1	1	1	1
Lead Utility Operator Dual/BA	3B	1	1	1	1	1
Lead Utility Operator Dual/CA	3B	1	1	1	1	1
Utility Operator Dual/CB	3A	6	7	6	7	7
Utility Operator Dual/CC	3A	5	3	4	3	3
Utility Operator Single C	4C	2	-	-	-	-
Contract Utility Oper Trainee	4B	-	2	2	3	3
Staff Assistant	4C	1	1	1	1	1
<b>Total Positions</b>		<u>20</u>	<u>19</u>	<u>19</u>	<u>20</u>	<u>20</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Plant Operations Division  
Water and Sewer Operating Fund (401-811-536)**

			2012								
			2009	2010	2011	Manager	Comm.				
			Actual	Actual	Budget	Recmnd	Approved				
<b><u>OPERATING EXPENSES</u></b>											
<b>31</b>	<b>Professional Services</b>										
- 20	Consulting Services										
	General Consulting WRF	\$	2,682	\$	-	\$	20,000	\$	20,000	\$	20,000
	General Water Consulting		4,370		999		10,000		10,000		10,000
	Reg Compliance Mgmt Sys (Project 95-025)		1,625		1,143		2,500		2,500		2,500
	FDEP Permit Renewal		7,538		-		35,000		40,000		40,000
	WRF FDEP Minor Permit Mod		-		-		5,000		-		-
	WRF Administrative Order		-		-		20,000		10,000		10,000
- 40	Engineering & Design Services										
	Industrial Pretreatment Program		16,247		13,813		25,000		20,000		20,000
	Annual Engineering Services		1,000		-		-		-		-
	State Emergency Response		-		1,000		-		-		-
	RWRF Annual Eng Svcs		38,100		42,240		30,000		30,000		30,000
	WTP Annual Eng Svcs		51,600		51,600		30,000		30,000		30,000
- 45	Permitting and Fees										
	Annual FDEP Fees		6,800		6,750		7,000		7,000		7,000
	CERC Registration Fees		-		-		1,000		-		-
	Annual PWS License Fee		-		6,000		6,000		6,000		6,000
	WRF FDEP Minor Permit Mod		-		-		500		500		500
	WRF Permit Renewal Fee FDEP		-		-		-		5,000		5,000
<b>34</b>	<b>Other Contractual Services</b>										
- 60	Trash Disposal / Dumpster Fees										
			20,033		19,916		20,000		26,000		26,000
- 61	Sludge Hauling										
			296,144		342,615		320,000		375,000		375,000
- 90	Laboratory Services										
	Water Reclamation Facility		12,137		7,443		13,000		12,000		12,000
	Water Treatment Plants		8,775		2,475		13,000		1,000		1,000
- 99	Other										
	DEP Tank Registration Renewal		-		950		-		-		-
	Cathodic Protection Inspection		450		595		150		150		150
	Cathodic Protection Inspection		2,420		1,950		-		-		-
	SCBA Fit Test/Pulmonary		-		1,034		-		-		-
	WRF Grit Removal		-		-		40,000		-		-
<b>39 - 01</b>	<b>Educational Incentive</b>										
			-		-		-		3,000		3,000
<b>40</b>	<b>Training &amp; Travel</b>										
- 10	Technical Training										
			1,465		2,545		6,000		8,000		8,000
- 40	On-site Training/CEUs										
			863		509		1,000		3,000		3,000
- 99	Other										
	License Exams & Renewals		2,650		300		3,000		750		750
<b>42 - 01</b>	<b>Postage and Shipping</b>										
			46		53		-		-		-
<b>43</b>	<b>Utility Services</b>										
- 30	Wastewater Treatment Plants										
			817,719		719,479		860,000		750,000		750,000
- 40	Water Treatment Plants										
			298,439		266,757		330,000		270,000		270,000

City of Altamonte Springs, Florida  
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**Public Works Department - Plant Operations Division  
Water and Sewer Operating Fund (401-811-536)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 30	Equipment		601	485	500	350	350
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building / Facility Maintenance						
	Wastewater Treatment Plant		20,405	2,589	10,000	10,000	10,000
	Water Plants		1,201	-	10,000	5,000	5,000
- 20	Equipment Repair		4,437	-	-	-	-
	Chlorinator/Sulfinator Repairs		-	1,894	-	-	-
	Chemical Feed System Repairs		1,655	-	3,000	3,000	3,000
	Water Quality Analyzer Repairs		-	-	2,000	2,000	2,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		926	1,586	-	-	-
- 55	Brochures / Pamphlets						
	CCR Water Quality Report		1,127	482	900	800	800
<b>48</b>	<b>Promotional Activities</b>						
- 70	Marketing						
	Tour Handouts		627	286	500	500	500
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies		743	372	1,000	800	800
<b>52</b>	<b>Operating Supplies</b>						
- 20	Chemicals						
	Fluoridation Program		13,930	13,661	20,500	18,000	18,000
	Corrosion Inhibitor		17,320	22,199	28,500	24,000	24,000
	Odor Control		6,137	6,575	-	-	-
	Polymer Solvent		-	1,665	3,000	3,000	3,000
	H <sub>2</sub> S Control		140,375	112,487	160,000	190,000	190,000
	De-chlorinate Effluent		6,705	2,980	5,800	-	-
	Phosphorus & Virus Removal		-	-	50,000	90,000	90,000
	Sludge De-watering		25,249	36,726	30,500	40,000	40,000
	WRF Dechlor Bisulfite		-	-	22,000	15,000	15,000
	Miscellaneous Chemicals		-	116	-	-	-
- 21	Chlorine		24,917	28,820	38,000	-	-
- 22	Sodium Hypochlorite		102,263	93,818	156,500	200,000	200,000
- 40	Propane / Diesel		7,248	20,366	30,000	35,000	35,000
- 90	General Operating Supplies						
	Wastewater Treatment Plant		9,103	9,880	12,000	12,000	12,000
	Water Plants		6,351	4,447	5,000	5,000	5,000
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 01	Books/Pubs/Subscrs/Membs		708	-	-	-	-
- 99	Other Books/Pubs/Subscrs/Membs		478	934	445	500	500

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Plant Operations Division  
Water and Sewer Operating Fund (401-811-536)**

		2009	2010	2011	2012	
		Actual	Actual	Budget	Manager Recmnd	Comm. Approved
<b>55</b>	<b>Uniforms</b>					
- 01	Uniforms	221	-	550	500	500
- 05	Rental Uniforms	3,320	3,351	5,000	5,000	5,000
- 32	Shoes/Workboots	1,440	575	2,000	2,000	2,000
- 40	Safety	31	120	1,000	-	-
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 10	Office Furn / Fixtures	687	1,082	1,000	-	-
- 30	Computer Equipment <1000	-	-	400	-	-
- 40	Safety Equipment	-	-	1,000	-	-
- 99	Other	4,090	-	-	-	-
	Portable Meters/Test Kits	-	2,769	1,000	1,000	1,000
	<b>Total Operating Expenses</b>	<b>\$ 1,993,398</b>	<b>\$ 1,860,431</b>	<b>\$ 2,400,245</b>	<b>\$ 2,293,350</b>	<b>\$ 2,293,350</b>
<b><u>CAPITAL OUTLAY</u></b>						
<b>63</b>	<b>Improvements Not Buildings</b>					
- 50	City Plants / Lift Stations WRF Automation Imprvmnts	\$ 14,636	\$ -	\$ -	\$ -	\$ -
<b>64</b>	<b>Machinery &amp; Equipment</b>					
- 15	Computer Equipment Repl Operator Computers	-	-	-	2,400	2,400
- 25	Plant / Lift Station Equipment Spare Metering Pumps NaOCl-2 Flowmeter	- 4,848	- -	- -	3,000 -	3,000 -
	Replace Fluoride Metering Pipes	-	-	4,000	2,600	2,600
	Replace PH Meters (2)	-	-	-	2,000	2,000
	Replace Turbidity Meter	-	-	-	3,000	3,000
	Sonic Algae Killer (2)	-	-	-	5,000	5,000
	<b>Total Capital Outlay</b>	<b>\$ 19,484</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 3,350,415</b>	<b>\$ 3,164,029</b>	<b>\$ 3,737,267</b>	<b>\$ 3,678,830</b>	<b>\$ 3,678,830</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Water Distribution Division  
Water and Sewer Operating Fund (401-814-536)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 20 Positions	\$ 640,875	\$ 647,106	\$ 647,712	\$ 676,601	\$ 676,601
14	<b>Overtime</b> On Call	54,343	26,555	25,000	25,000	25,000
		-	-	-	4,472	4,472
17	<b>Allowances</b> Cell Phone Allowance	-	390	600	600	600
21	<b>FICA Taxes</b>	52,052	50,319	51,509	54,061	54,061
22	<b>Retirement Contributions</b>	80,511	82,167	82,163	67,753	67,753
23	<b>Health Insurance</b>	87,043	84,232	97,640	110,400	110,400
24	<b>Life Insurance</b>	1,965	2,038	1,840	1,846	1,846
	<b>Total Personal Services</b>	<u>\$ 916,789</u>	<u>\$ 892,807</u>	<u>\$ 906,464</u>	<u>\$ 940,733</u>	<u>\$ 940,733</u>

**POSITION ROSTER**

**Full Time Employees -**

Div Dir Water Dist/WW Coll	2B	1	1	1	1	1
Water Distribution Supervisor	3B	1	1	1	1	1
Asst Water Distribution Super	4C	1	1	1	1	1
Lead Utility Service Worker	4B	2	1	2	2	2
Utility Service Worker	4B	7	8	7	7	7
Utility Locator	4B	2	2	2	2	2
Fire Hydrant Technician	4B	1	1	1	1	1
Cross Conn Control Sprvsr	3A	1	1	1	1	1
Cross Conn Control Data	4C	1	1	1	1	1
Cross Connection Tech	4C	3	3	3	3	3
Staff Assistant	4C	1	-	-	-	-
<b>Total Positions</b>		<u>21</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Water Distribution Division  
Water and Sewer Operating Fund (401-814-536)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>OPERATING EXPENSES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 50	Temporary Service / Labor	\$ -	\$ -	\$ 500	\$ 500	\$ 500	
- 99	Other						
	Hepatitis Shots/Fit Test	-	1,033	-	-	-	
	CCC Software Support	-	690	800	800	800	
<b>40</b>	<b>Training and Travel</b>						
- 10	Technical Training						
	Regional Short School	550	2,425	1,000	1,500	1,500	
- 30	Conferences / Seminars						
	Cross Connection Control	-	-	-	2,000	2,000	
	Hurricane Conference	-	-	-	750	750	
<b>42 - 01</b>	<b>Postage and Shipping</b>	126	73	150	500	500	
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building / Facility Maintenance	99,724	153,566	-	-	-	
	Water Distribution	-	-	95,000	95,000	95,000	
	Cross Connection	-	-	12,000	10,000	10,000	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	1,193	1,980	1,700	2,000	2,000	
- 55	Brochures / Pamphlets	-	120	-	-	-	
	RW/CCC Newsletters	-	-	1,500	1,500	1,500	
- 99	Other	414	296	500	500	500	
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies	1,362	1,518	1,500	1,600	1,600	
<b>52</b>	<b>Operating Supplies</b>						
- 90	General Operating Supplies	15,896	14,036	-	-	-	
	New Water Meters	-	-	5,000	3,000	3,000	
	Water Distribution System	-	-	10,000	10,000	10,000	
	Barricades & Cones	3,260	3,150	2,500	2,500	2,500	
	Cross Conn (Backflow Prevntn)	-	-	7,500	7,500	7,500	
	Warehouse Issued Supplies	39,029	7,101	-	-	-	
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms	855	316	1,000	500	500	
- 05	Rental Uniforms	4,422	4,929	5,070	5,500	5,500	
- 32	Shoes/Workboots	1,961	1,683	2,400	2,400	2,400	
- 40	Safety	996	1,336	1,000	1,000	1,000	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Water Distribution Division  
Water and Sewer Operating Fund (401-814-536)**

			2012				
			Manager Recmnd	Comm. Approved			
			2009 Actual	2010 Actual	2011 Budget		
57	<b>Small Tools &amp; Equipment</b>						
- 20	Hand Tools		-	6,178	4,000	9,000	9,000
- 30	Computer Equipment		3,065	-	-	-	-
	<b>Total Operating Expenses</b>		\$ 172,853	\$ 200,430	\$ 153,120	\$ 158,050	\$ 158,050
<b><u>CAPITAL OUTLAY</u></b>							
64	<b>Machinery &amp; Equipment</b>						
- 15	Computer Equipment Laptops (2)		\$ -	\$ -	\$ 2,000	\$ -	\$ -
- 25	Plant / Lift Station Equipment Replace Portable Compressor		-	-	-	2,000	2,000
	<b>Total Capital Outlay</b>		\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL BUDGET</b>			<b>\$ 1,089,642</b>	<b>\$ 1,093,237</b>	<b>\$ 1,061,584</b>	<b>\$ 1,100,783</b>	<b>\$ 1,100,783</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 11 Positions	\$ 448,074	\$ 450,395	\$ 398,194	\$ 406,985	\$ 406,985
14	<b>Overtime</b> On Call	9,664	2,851	4,000	4,000	4,000
		-	-	-	7,826	7,826
17	<b>Auto Allowance</b>	5,073	5,903	3,480	3,480	3,480
21	<b>FICA Taxes</b>	34,263	34,271	31,033	32,305	32,305
22	<b>Retirement Contributions</b>	59,784	62,914	55,915	53,262	53,262
23	<b>Health Insurance</b>	52,980	53,862	53,702	60,720	60,720
24	<b>Life Insurance</b>	1,346	1,415	1,129	1,152	1,152
	<b>Total Personal Services</b>	<u>\$ 611,184</u>	<u>\$ 611,611</u>	<u>\$ 547,453</u>	<u>\$ 569,730</u>	<u>\$ 569,730</u>

**POSITION ROSTER**

**Full Time Employees -**

Plant Maintenance Superviso	3A	1	1	1	1	1
Instrumentation Supervisor	3A	1	1	1	1	1
Instrumentation Technician	3A	3	3	2	2	2
Electrician	3A	1	1	1	1	1
Utility Plant Maint Mgr	3C	1	1	-	-	-
Electrician Helper	4C	-	-	1	1	1
Lead Utility Maint Mechanic	4C	-	-	2	2	2
Mechanic / Utility Operator	4C	1	1	-	-	-
Utility Maintenance Mechanic	4C	5	5	3	3	3
<b>Total Positions</b>		<u>13</u>	<u>13</u>	<u>11</u>	<u>11</u>	<u>11</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

					2012						
			2009	2010	2011	Manager	Comm.				
			Actual	Actual	Budget	Recmnd	Approved				
<b><u>OPERATING EXPENSES</u></b>											
<b>34</b>	<b>Other Contractual Services</b>										
- 10	Custodial Services	\$	14,200	\$	9,000	\$	11,000	\$	-	\$	-
- 20	Landscaping Services		39,083		41,204		40,000		40,000		40,000
- 50	Temporary Services / Labor		-		-		1,000		1,000		1,000
- 99	Other										
	Cathodic Protection Inspection		-		-		3,500		3,000		3,000
<b>40</b>	<b>Training and Travel</b>										
- 10	Technical Training		1,385		2,290		-		-		-
	VTS Interaters Course		-		-		2,500		2,500		2,500
	Maintenance:										
	Maintenance Courses		-		-		6,000		8,000		8,000
<b>41</b>	<b>Communications</b>										
- 10	City-wide Phone System										
	Pager Service		2,107		1,387		-		-		-
<b>42 - 01</b>	<b>Postage and Shipping</b>										
	Operations		760		634		200		-		-
	Telemetry		-		-		200		500		500
<b>44</b>	<b>Rentals &amp; Leases</b>										
- 30	Equipment										
	Maintenance		3,789		4,312		4,000		6,000		6,000
<b>46</b>	<b>Repair &amp; Maintenance</b>										
- 01	Building / Facility Maintenance										
	Wastewater		118		296		5,000		-		-
	Roof - Fluoride Bldg		-		6,254		-		-		-
- 20	Equipment Repair										
	Telemetry System Repairs:										
	Telemetry Monitor and Repair		-		-		3,000		3,000		3,000
	Intercom Equipment		-		-		-		-		-
	Wastewater Plant Monitoring		-		-		3,000		-		-
	Lift Station Monitoring		-		-		3,000		3,000		3,000
	Water Plant Monitoring		-		-		2,000		3,000		3,000
	Reclaim Monitoring		-		-		500		1,000		1,000
	Wastewater Treatment Facility		-		-		3,500		4,000		4,000
	Telemetry Sys Computer Imp		-		-		1,000		1,000		1,000
	Battery RWRf Breaker		-		-		-		2,000		2,000
	Battery RWRf Gen Panel		-		-		-		1,500		1,500
	Transducers		3,647		-		2,000		4,000		4,000
	Security System Repairs		7,176		-		2,500		-		-
	Maintenance:										
	Water Plant Generators		8,069		8,010		30,000		30,000		30,000
	WRF Auxiliary Generators		9,200		12,279		45,000		45,000		45,000
	Plant Equipment		44,551		43,050		80,000		80,000		80,000
	WTP Equipment		11,854		11,843		20,000		20,000		20,000
	Press Belt Replacements		22,109		-		5,000		8,000		8,000

City of Altamonte Springs, Florida  
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**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
46	<b>Repair &amp; Maintenance (cont'd)</b>						
- 20	Equipment Repair (cont'd)						
	WTP GST Repairs		17,725	-	20,000	40,000	40,000
	RWRF GST Inspection/Clean		-	-	-	-	-
	Well Pump Maintenance		17,165	-	40,000	30,000	30,000
	Vertical Conveyor Repair Parts		-	13,854	5,000	5,000	5,000
	Belt Filter Press Roller		-	29,139	15,000	15,000	15,000
	Refurbish/Replace Motors		35,325	-	25,000	-	-
	Refurbish/Replace Pumps		23,522	-	40,000	-	-
	Refurbish/Replace Compressor		23,584	7,229	-	-	-
	Refurbish/Replace Blower		-	6,826	-	-	-
	Pipe/Valve Repairs		-	-	30,000	-	-
	Electrical Repairs		6,950	-	10,000	10,000	10,000
	MLSS 1C Pump & Motor		-	-	-	15,000	15,000
	Spare Gearbox						
	Sludge Transfer Pump		7,223	-	-	-	-
	Biofilters - RWRF Blowers Repl		7,564	-	3,500	3,500	3,500
	Maintain Odor Control Disp		-	-	7,000	7,000	7,000
	PH Mixer Gear Box		9,883	-	-	12,000	12,000
	Hydro Tank Repair		9,271	-	-	-	-
	SW Tower Inspection/Clean		9,920	-	-	-	-
	West Tank Tower Inspect/Clean		-	-	-	-	-
	Low Head Pump Maint.		21,574	8,478	25,000	-	-
	High Service Pump Maint.		-	27,157	25,000	30,000	30,000
	Ground Storage Tank Rep WTP#		-	-	-	-	-
	Replace Submersible Mixer		1,530	-	-	-	-
	Course Bar Screen Repair		-	14,525	40,000	40,000	40,000
	Nitrification Tank		3,489	-	10,000	5,000	5,000
	Effluent Flow Meter		-	14,525	-	-	-
	Chemical Induction Feed/Mix		-	12,090	-	-	-
	Acid Wash Vapor Scrubber		-	26,835	-	-	-
	GST #3		-	3,850	-	-	-
	Gravity Thickener		-	6,629	-	-	-
	Mixer #1		-	10,350	-	-	-
	Fiber Cable		-	4,592	-	-	-
	Raw Screw Pump Guards		-	9,875	-	-	-
	WTP #5:						
	Mechanical Seal		-	2,081	-	-	-
	Well #12		-	4,263	-	-	-
	Well #16		-	1,848	-	-	-
	Well #17		-	16,836	-	-	-
	Lift Station:						
	Pump Inspection		-	3,769	-	-	-
- 80	Maintenance Contracts						
	Battery UPS Maint - Liebert		7,636	7,942	8,500	-	-
	Forklift Maintenance		652	586	1,000	1,000	1,000
	Cranes Insp/Load Test		1,940	1,853	2,000	2,000	2,000
	VTS Trihedral		6,644	6,644	9,000	9,500	9,500
	Chlorine Scrubbers		5,464	-	2,000	-	-
	WRF Elevator Inspection		1,960	1,975	2,200	2,200	2,200
	RWRF Air Compressor Maint		-	-	4,000	4,000	4,000
	RWRF ASCO Generator System		-	-	5,000	5,000	5,000

City of Altamonte Springs, Florida  
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**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont'd)</b>						
- 99	Other Repair and Maintenance		160	175	3,000	4,000	4,000
	Fencing		-	3,778	-	-	-
	Paint		-	902	-	-	-
	Safety Rails		-	855	-	-	-
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		366	580	300	150	150
- 50	Outside Printing		-	-	200	150	150
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies		785	660	-	-	-
	Operations		-	-	200	-	-
	Maintenance		-	-	300	350	350
	Telemetry		-	-	200	350	350
<b>52</b>	<b>Operating Supplies</b>						
- 20	Chemicals						
	Maintenance:						
	Odor Control		-	964	9,000	9,000	9,000
- 40	Propane / Diesel						
	Maintenance:						
	Lubrication, Oil & Sample Kits		10,072	6,326	10,000	10,000	10,000
- 90	General Operating Supplies						
	Wastewater		10,638	13,124	-	-	-
	Operations		-	-	-	-	-
	Telemetry:						
	Wire/Label Cabinets		-	-	700	700	700
	Telemetry Equipment		-	-	700	700	700
	Leak Detector Sensors		-	-	3,000	-	-
	UPS's (Small)		-	-	4,000	4,000	4,000
	Camera Poles, Cabling		-	-	3,500	3,500	3,500
	SCADA Additional Monitoring		-	-	2,000	2,000	2,000
	Maintenance:						
	Misc Parts Fittings		-	-	3,000	3,000	3,000
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>		-	184	300	300	300
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms		240	-	500	300	300
- 05	Rental Uniforms		3,176	3,385	5,000	5,000	5,000
- 32	Shoes/Workboots		1,144	1,420	2,000	2,000	2,000
- 40	Safety		715	559	500	1,000	1,000
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 20	Hand Tools		2,387	5,333	2,500	3,500	3,500
- 30	Computer Equipment <\$1000		2,935	807	2,000	1,000	1,000
- 40	Safety Equipment		-	1,232	-	-	-
	Operations Protective Equipment		-	-	400	1,500	1,500
	Telemetry Safety Equipment		1,898	-	1,500	1,500	1,500

City of Altamonte Springs, Florida  
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**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
58	<b>Computer Software</b>						
- 10	Upgrades		-	-	500	500	500
	<b>Total Operating Expenses</b>		\$ 421,585	\$ 424,594	\$ 658,400	\$ 557,200	\$ 557,200
<b><u>CAPITAL OUTLAY</u></b>							
63	<b>Improvements Not Buildings</b>						
- 50	City Plants / Lift Stations Maintenance:						
	Fencing		\$ 15,488	\$ -	\$ -	\$ -	\$ -
	RWRF Main Gate Controller Re		-	-	7,000	-	-
	RWRF West Gate Replace		-	-	-	16,000	16,000
64	<b>Machinery &amp; Equipment</b>						
- 15	Computer Equipment						
	Desktop Computer		2,499	-	-	-	-
	Replace SCADA Computers		-	-	-	10,000	10,000
- 16	SCADA Equipment						
	Pressure Calibration Tester		-	-	4,500	-	-
	Radio Spectrum Analyser		-	-	-	25,000	25,000
- 70	Heavy Equipment						
	Welder/Plasma		4,309	-	-	-	-
	Powe Analyser Data Logger		-	-	-	15,000	15,000
	8" Lay Flat Flat Hose		-	-	-	15,000	15,000
	Vibration Meter		-	-	-	4,000	4,000
	<b>Total Capital Outlay</b>		\$ 22,296	\$ -	\$ 11,500	\$ 85,000	\$ 85,000
<b>TOTAL BUDGET</b>			<b>\$ 1,055,065</b>	<b>\$ 1,036,205</b>	<b>\$ 1,217,353</b>	<b>\$ 1,211,930</b>	<b>1,211,930</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Laboratory Division  
Water and Sewer Operating Fund (401-819-536)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 6 Positions	\$ 240,734	\$ 242,606	\$ 242,915	\$ 247,773	\$ 247,773
14	<b>Overtime</b> On Call	26,153	13,053	10,000	10,000	10,000
		-	-	-	3,913	3,913
21	<b>FICA Taxes</b>	20,163	18,892	19,347	20,019	20,019
22	<b>Retirement Contributions</b>	30,238	30,141	29,454	24,471	24,471
23	<b>Health Insurance</b>	22,901	22,293	24,410	27,600	27,600
24	<b>Life Insurance</b>	707	725	654	702	702
	<b>Total Personal Services</b>	<u>\$ 340,896</u>	<u>\$ 327,710</u>	<u>\$ 326,780</u>	<u>\$ 334,478</u>	<u>\$ 334,478</u>

**POSITION ROSTER**

**Full Time Employees -**

Laboratory Technical Director	3C	1	1	1	1	1
Laboratory Chemist	3A	3	4	4	4	4
Laboratory Technician	4C	1	-	-	-	-
<b>Total Full Time Employees</b>		<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

**Part Time Employees -**

Laboratory Assistant	4A	1	1	1	1	1
<b>Total Positions</b>		<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Laboratory Division  
Water and Sewer Operating Fund (401-819-536)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENSES</u></b>							
<b>34 - 01 Other Contractual Services</b>							
	Laboratory Cert Environmental	\$	3,000	\$	3,000	\$	5,000
	Other Miscellaneous Services		1,224		400		-
	Supplemental Lab Services		-		-		5,000
	Hazardous Waste Disposal		1,220		1,253		2,500
	Lab Water Purification		2,343		2,508		3,500
	Lab Pure Gases		1,696		1,320		5,000
							2,500
<b>40 Training and Travel</b>							
- 30	Conferences/Seminars		-		106		500
							500
<b>42 - 01 Postage and Shipping</b>			164		501		350
<b>46 Repair &amp; Maintenance</b>							
- 20	Equipment Repair		-		58		-
	Lab Instrumentation		949		898		2,000
	Spectrophotometer		-		1,051		-
	Towels		-		56		-
	Back-Up UPS System		-		1,653		-
- 80	Maintenance Contracts						
	Atomic Absorption Unit		11,385		11,954		10,000
	Analytical Balances		1,081		-		2,000
	Test Equipment Calibrations		439		630		2,000
	Alpkem Analyzer		8,200		8,200		10,000
- 99	Other Repair and Maintenance		542		-		-
<b>47 Printing &amp; Binding</b>							
- 10	In-house Copies		-		1,526		200
- 50	Lab Manuals		831		-		200
<b>51 Office Supplies</b>							
- 90	General Office Supplies		859		888		2,500
<b>52 Operating Supplies</b>							
- 20	Chemicals		10,862		2,017		15,000
- 90	General Operating Supplies		2,293		420		-
	Glassware/Containers/Bottles		5,866		702		10,000
	Atomic Absorption Supplies		3,997		3,575		2,500
	Microbiology Supplies		6,762		7,834		10,000
	QA/QC Supplies		20,350		14,764		15,000
	General Analytical Supplies		5,304		14,478		10,000
	Alpkem Analyzer Supplies		2,367		705		2,500
<b>54 - 01 Books/Pubs/Subscrs/Membs</b>			-		-		800
<b>55 Uniforms</b>							
- 05	Rental Uniforms		298		298		500
- 40	Safety		-		-		500

City of Altamonte Springs, Florida  
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**Public Works Department - Laboratory Division  
Water and Sewer Operating Fund (401-819-536)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
57 - 01 Small Tools & Equipment	-	629	2,000	5,000	5,000
- 30 Computer Equipment <\$1,000	-	-	-	400	400
58 Computer Software					
- 10 Upgrades	-	-	2,000	-	-
<b>Total Operating Expenses</b>	\$ 92,032	\$ 81,424	\$ 123,050	\$ 122,950	\$ 122,950
<b><u>CAPITAL OUTLAY</u></b>					
64 Machinery & Equipment					
- 15 Computer Equipment					
Desktop Computer (4) w/Adob	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
64 - 70 Heavy Equipment					
Drying Oven (2)	-	-	-	10,000	10,000
Glassware Washer (4)	-	-	-	20,000	20,000
<b>Total Capital Outlay</b>	\$ -	\$ -	\$ -	\$ 33,500	\$ 33,500
<b>TOTAL BUDGET</b>	<b>\$ 432,928</b>	<b>\$ 409,134</b>	<b>\$ 449,830</b>	<b>\$ 490,928</b>	<b>\$ 490,928</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b><u>REVENUES</u></b>					
Interest Income	\$ 1,273,475	\$ 612,372	\$ 450,000	\$ 275,000	\$ 225,000
JPA / FDOT Reimbursement	111,105	-	-	-	-
Other Miscellaneous Income	-	31,539	-	-	-
Transfer from Water & Sewer Operating Fund	<u>3,175,000</u>	<u>3,175,000</u>	<u>3,250,000</u>	<u>3,250,000</u>	<u>3,275,000</u>
<b>Total Revenues</b>	<b>\$ 4,559,580</b>	<b>\$ 3,818,911</b>	<b>\$ 3,700,000</b>	<b>\$ 3,525,000</b>	<b>\$ 3,500,000</b>
<b><u>EXPENSES</u></b>					
<b>31 - 20 Professional Services</b>					
Asset Management					
Implementation Upgrades	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
Inflow & Infiltration Study	-	-	250,000	-	-
Elv Tank Evaluation Prgrm (10-007)	-	-	25,000	11,600	-
Update Water Master Plan	-	-	-	-	150,000
<b>46 - 99 Repair &amp; Maintenance</b>					
Paint Misc Surfaces (06-006)	6,646	969	50,000	790	50,000
Elevated Storage Tank Prog. (10-007)	-	5,500	-	-	-
Weather Head for Antenna	-	796	-	-	-
WTP #3 Elev Storage (08-038)	18,128	-	-	-	-
Replace WRF Aeration Diffusers	8,633	-	-	-	-
Keller Road Metal Roof Repair	45,322	-	-	-	-
Eval of Anoxic & Aeration Basins	103,587	-	-	-	-
Roof Replacements & Repairs:					
Mechanical Maintenance Bldg	-	-	-	-	25,000
Keller Road Operations Bldg	-	-	-	-	65,000
<b>Total Operating Expenses</b>	<b>\$ 182,316</b>	<b>\$ 7,265</b>	<b>\$ 345,000</b>	<b>\$ 12,390</b>	<b>\$ 310,000</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>62 - 10 Buildings</b>					
West Alta. Field Ops Facility	\$ 217,325	\$ -	\$ -	\$ -	\$ -
W. Altamonte Pond & Walkway	2,760	-	20,000	-	-
RWRF Lab Replacement (06-017):					
Design	-	14,832	20,000	-	-
Construction	-	169,560	600,000	925,558	-
Generator Storage Facility	-	-	-	-	20,000

City of Altamonte Springs, Florida  
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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>62 - 10 Buildings (continued)</b>					
Security System					
Keller Rd Water Reclamation Faci	-	-	-	-	97,678
Water Plant 2	-	-	-	-	56,032
Water Plant 3	-	-	-	-	36,440
Water Plant 5	-	-	-	-	56,445
PW Six Remote Sites	-	-	-	-	26,952
West Alta. Administration	-	-	-	-	37,726
West Alta. Warehouse	-	-	-	-	11,780
New/Upgraded Software	-	-	-	-	14,433
<b>63 - 50 Treatment Plant</b>					
Wastewater Budget Tracking (09-00)	-	-	-	32,250	-
Wastewater Budget Tracking (11-00)	-	-	-	29,996	-
<b><u>Process Renovations</u></b>					
RWRF Electr Eval/Impl (2002-24):					
Low Voltage Improvement II & III					
Construction	107,977	266,967	-	43,971	-
WTP #3 Elev Storage Rehab (08-038)	-	472,968	-	-	-
SW Elev Storage Tank Rehab	-	-	-	-	250,000
WRF Fine Barscreen Bypass	-	-	-	-	200,000
Chlorine Storage Facility (08-036)					
Design	25,135	1,265	-	125,100	-
RWRF Anoxic & Nitrification Air Diffuser					
Cleaning/Tanks Repair (09-002)	49,984	-	1,300,000	-	1,500,000
Sludge Conveyor Replacement					
Design	-	-	-	-	45,000
Construction	-	-	-	-	270,000
WTP #2 & #5 Fiber & Cable (07-036)	253,313	-	-	-	-
RWRF Biosolids Eval Study	30,529	-	-	-	-
Conversion - CL2 & SO4					
to Alternative	-	-	360,000	-	-
Wastewater Budget Track (10-003)	-	67,867	-	-	-
RWRF Alternative Analysis (10-013)	-	90,386	-	-	-
Replc Fluoride Tanks WP #2 & #5	-	-	-	-	125,000
RWWTF GST Handrails (11-026)	-	-	-	7,600	-

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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>63 - 70 Improvements Not Buildings</b>					
<b><u>Utility Relocations</u></b>					
Bunnell Road and Eden Park Utility Improvements (2001-38):					
Design	587,531	996	-	-	-
Construction	-	275,933	-	63,449	-
SR434 & Douglas Underpass (01-016)					
Design and Construction	9,960	-	-	-	-
SR434 W of Montgmy to I-4 (05-017)	16,812	1,061	-	17,403	-
SR434 Maitland to Trailwood (10-017)	-	49,688	-	-	-
Wymore Road Widening (Utilities)					
Design (94-023)	17,823	7,019	-	150,896	-
La Floresta (07-023)					
Construction	133,087	-	-	-	-
I-4 Widening (07-033)					
Design	50,826	12,315	-	22,809	-
Maltbie Sewer Main Rehab (09-007)	17,624	-	-	-	-
Oakland Estates Wtr & Swr (03-019)					
Design	-	-	100,000	-	-
Construction	-	-	1,000,000	1,110,171	250,000
Wymore Quality Inn Wtrline (11-020)	-	-	-	38,782	-
<b><u>Potable Water Projects</u></b>					
Fire Station No. 12 Potable Tower Demo (08-039):					
Design	22,117	-	-	-	-
Bruster's Ice Cream - Developers Agreement Potable Water Main	38,627	-	-	-	-
WTP #2 & #5 High Svc Pumps (09-014)					
Design	9,227	19,260	-	-	-
Construction	-	-	450,000	407,517	-
Hydrant Installation McNorton Rd	5,289	-	-	-	-
Water Facilities Works Plan (10-015)	-	40,838	-	11,046	-

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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>63 - 70 Improvements Not Buildings (continued)</b>					
<b><u>Sewer Projects</u></b>					
City-wide Manhole Rehabilitation (2001-23, 05-011, 10-026)	3,227	-	-	74,405	-
Orange Drive Sewer Line Replacement (07-009):					
Design	33,383	10,237	-	28,895	-
Central Parkway Force Main (07-032)	-	-	-	16,890	-
Spring Lake Road Force Main Replacement (09-015):					
Design	59,810	10,400	-	342,380	-
Peoples First Bank Cost Share Agrmr	58,208	-	-	-	-
L/S 12 & Force Main Replacement (08-045)					
Design	59,700	34,871	-	-	-
Construction	-	501,786	-	38,067	-
L/S 55 Rehabilitation (09-018)					
Construction	40,503	-	-	-	-
LS 8 Rehabilitation (09-008)					
Design	132,435	1,117	15,000	-	-
Construction	-	-	1,800,000	2,014,300	-
LS 19 @ Metavante - Upgrade (09-021)					
Design	19,131	37,890	40,000	-	-
Construction	-	-	410,000	20,410	-
LS 1 @ Central Prkwy-Upgrade (09-02)					
Design	24,968	47,361	75,000	4,360	-
Construction	-	-	775,000	-	-
LS 23@Haines&Orange-Rehab(08-04)					
Design	58,744	14,680	50,000	-	-
Construction	-	-	450,000	387,886	-
LS 14 - Morse Street (09-024)	833	42,212	-	-	-
LS 15 - Oak Street (09-025)	833	67,257	-	-	-
LS 18 - Hermits Cov (09-026)	-	6,084	-	-	-
LS 37 - Villa Brantley (09-027)	1,137	8,216	-	-	-
LS 43 - River Run (09-028)	1,137	40,950	-	-	-

City of Altamonte Springs, Florida  
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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>63 - 70 Improvements Not Buildings (continued)</b>					
<b><u>Sewer Projects (continued)</u></b>					
LS 52 - North Douglas (09-029)	833	45,808	-	-	-
LS 53 - North Street (09-030)	833	50,882	-	-	-
LS 7 - Spring Valley (10-018)	-	-	400,000	-	400,000
LS 29 - Douglas Ave. (10-019)	-	-	750,000	-	750,000
LS 10 - Pershing (11-015)	-	-	-	96,455	-
LS 11 - Pennsylvania (11-016)	-	-	-	87,114	-
LS 30 - L/S # 30 (11-014)	-	-	-	73,417	-
LS 101 EOC PS Bldg (11-017)	-	-	-	25,735	-
Manhole Rehab	-	10,291	50,000	-	10,000
Lift Station Drywell Rehab (In-house) Construction	-	-	300,000	-	200,000
Lift Station Motor Replacements	-	-	-	-	30,000
Orange/Essex Sewer Line (07-009) Design	-	-	20,000	-	-
Construction	-	-	580,000	-	425,000
Inflow & Infiltration Assess & Rehab	-	-	-	-	500,000
Forcemain Assess & Repl Program	-	-	-	-	250,000
<b><u>Reclaimed Water</u></b>					
Fire Hydrant Replacement Construction Ph III (07-040) Design	5,239	-	-	-	-
Construction	80,350	-	-	-	-
Cranes Roost (CBD) Storage and Retrieval (2002-45): Design	14,811	4,942	-	25,462	-
Keller Rd Storage Pond (10-021) Design	-	25,166	350,000	304,045	-
Construction	-	-	5,650,000	-	3,500,000
Merrill Park Reclaimed Line (10-023)	-	250	-	21,137	-
SW Tower RW Pipe Relocation	-	-	-	-	75,000

City of Altamonte Springs, Florida  
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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>64 Machinery &amp; Equipment</b>					
- 15 Computer Equipment					
Replace Lg Format Printer	-	3,968	-	-	-
Scanner/Plotter (19763)	-	14,820	-	-	-
SCADA Upgrade Servers	-	-	-	-	15,000
New Lab Computers	-	-	-	-	10,000
Monitor Upgrades	-	-	-	-	3,000
SCADA /Security System Monitors	-	-	-	-	3,000
PW/GIS Handheld GPS w/ESRI	-	-	-	-	11,000
- 25 Keller Road VHF Radio System	-	111,566	-	-	-
- 60 Vehicle Replacements					
F-250 (2432, 2434 & 2436)	-	-	48,000	45,444	-
Toyota Prius (2138)	-	-	23,000	22,230	-
Utility Truck (2441)	-	-	-	-	34,500
Prius (2) (1001 & 1011)	-	-	-	-	46,000
- 70 Heavy Equipment					
Light Tower (PC#15122)	-	-	-	-	8,000
<b>Total Capital Outlay</b>	<b>\$ 2,192,061</b>	<b>\$ 2,581,709</b>	<b>\$ 15,636,000</b>	<b>\$ 6,615,180</b>	<b>\$ 9,267,986</b>
<b>RESERVES</b>					
93 - 01 Reserve for Contingency	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
<b>Total Expenditures</b>	<b>\$ 2,374,377</b>	<b>\$ 2,588,974</b>	<b>\$ 16,181,000</b>	<b>\$ 6,627,570</b>	<b>\$ 9,777,986</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ 2,185,203</b>	<b>\$ 1,229,937</b>	<b>\$ (12,481,000)</b>	<b>\$ (3,102,570)</b>	<b>\$ (6,277,986)</b>
<b>FUND BALANCE</b>					
Beginning of Year	14,246,633	16,431,836	17,661,773	17,661,773	14,559,203
End of Year	<u>\$ 16,431,836</u>	<u>\$ 17,661,773</u>	<u>\$ 5,180,773</u>	<u>\$ 14,559,203</u>	<u>\$ 8,281,217</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department  
Wastewater Treatment Facility Fee Fund (405)**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2011 Projected</u>	<u>2012 Budget</u>
<b><u>REVENUES</u></b>					
Wastewater Plant Expansion Fee	\$ 45,190	\$ 169,655	\$ 25,000	\$ 40,000	\$ 30,000
Investment Income	216,459	91,027	65,000	9,882	15,000
<b>Total Revenues</b>	<b>\$ 261,649</b>	<b>\$ 260,682</b>	<b>\$ 90,000</b>	<b>\$ 49,882</b>	<b>\$ 45,000</b>
<b><u>EXPENSES</u></b>					
<b>46 Repair and Maintenance</b>					
<b>- 20 Equipment Repair</b>					
Replace Motors	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Replace Pumps	-	-	40,000	-	40,000
Replace Valves	-	-	20,000	-	20,000
<b>62 - 10 Buildings</b>					
RWRF Lab Replacement (06-017):					
Design	52,631	-	-	-	-
<b>63 - 50 Improvements Not Buildings</b>					
Process Equipment Upgrades	26,321	-	100,000	-	100,000
RWRF VFD Rotary Screw	-	57,094	-	-	-
RWRF Septage Receiving Area (08-010):					
Design	449,388	10,281	-	-	-
RWRF Grit Removal System	-	-	500,000	-	500,000
Motorized Valves RW Supplement	-	-	-	-	200,000
<b>93 - 01 Reserve for Contingency</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>400,000</b>
<b>Total Expenditures</b>	<b>\$ 528,340</b>	<b>\$ 67,375</b>	<b>\$ 1,085,000</b>	<b>\$ -</b>	<b>\$ 1,285,000</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (266,691)</b>	<b>\$ 193,307</b>	<b>\$ (995,000)</b>	<b>\$ 49,882</b>	<b>\$ (1,240,000)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>2,752,080</u>	<u>2,485,389</u>	<u>2,678,696</u>	<u>2,678,696</u>	<u>2,728,578</u>
End of Year	<u>\$ 2,485,389</u>	<u>\$ 2,678,696</u>	<u>\$ 1,683,696</u>	<u>\$ 2,728,578</u>	<u>\$ 1,488,578</u>

City of Altamonte Springs, Florida  
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**Public Works Department  
Water and Sewer Connection Fee Fund (417)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b><u>REVENUES</u></b>					
Sewer Connection Fees	\$ 9,335	\$ 36,420	\$ 4,500	\$ 16,030	\$ 16,000
Water Connection Fees	10,121	52,737	7,000	25,684	25,000
Interest Income	145,027	70,151	44,065	30,000	32,000
<b>Total Revenues</b>	<b>\$ 164,483</b>	<b>\$ 159,308</b>	<b>\$ 55,565</b>	<b>\$ 71,714</b>	<b>\$ 73,000</b>
<b><u>EXPENDITURES</u></b>					
63 - 99 Improvements Not Buildings	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>RESERVES</u></b>					
93 - 01 Reserve for Contingency	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ 164,483</b>	<b>\$ 159,308</b>	<b>\$ (444,435)</b>	<b>\$ 71,714</b>	<b>\$ (427,000)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	1,598,098	1,762,581	1,921,889	1,921,889	1,993,603
End of Year	<b>\$ 1,762,581</b>	<b>\$ 1,921,889</b>	<b>\$ 1,477,454</b>	<b>\$ 1,993,603</b>	<b>\$ 1,566,603</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department  
Refuse Disposal Operating Fund (404)  
Statement of Revenues and Expenses**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011</u>		<u>2012 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b>REVENUES</b>					
Garbage Service	\$ 1,424,070	\$ 1,470,408	\$ 1,498,503	\$ 1,533,631	\$ 1,548,967
Bulk Garbage Fees	4,725	5,680	6,775	3,197	4,000
FEMA Reimbursements	12,897	-	-	-	-
Recycling Fees	18,265	48,322	18,600	64,853	18,000
Refuse Penalties	31,936	30,322	14,985	34,839	25,000
Interest Income	116,608	47,909	25,749	21,000	18,000
Sale of Surplus Equipment	16,650	36,075	15,000	-	-
Transfer from Other Funds					
General Fund (spring/fall clean-up)	50,000	-	-	-	-
<b>Total Revenues</b>	<u>\$ 1,675,151</u>	<u>\$ 1,638,716</u>	<u>\$ 1,579,612</u>	<u>\$ 1,657,521</u>	<u>\$ 1,613,967</u>
<b>EXPENSES</b>					
Personal Services	\$ 796,593	\$ 779,326	\$ 792,024	\$ 798,904	\$ 838,569
Operating Expenses	652,218	650,938	660,224	576,752	720,025
Capital Outlay	180,238	189,686	200,000	192,624	433,000
Reserves	-	-	25,000	-	25,000
<b>Total Expenses</b>	<u>\$ 1,629,049</u>	<u>\$ 1,619,950</u>	<u>\$ 1,677,248</u>	<u>\$ 1,568,280</u>	<u>\$ 2,016,594</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<u>\$ 46,102</u>	<u>\$ 18,766</u>	<u>\$ (97,636)</u>	<u>\$ 89,241</u>	<u>\$ (402,627)</u>
<b>FUND BALANCE</b>					
Beginning of Year	<u>1,380,360</u>	<u>1,426,462</u>	<u>1,445,228</u>	<u>1,445,228</u>	<u>1,534,469</u>
End of Year	<u>\$ 1,426,462</u>	<u>\$ 1,445,228</u>	<u>\$ 1,347,592</u>	<u>\$ 1,534,469</u>	<u>\$ 1,131,842</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Refuse Disposal Division  
Refuse Disposal Operating Fund (404-801-534)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages Base: 20 Positions	\$ 586,679	\$ 567,623	\$ 571,841	\$ 605,636	\$ 605,636	
14	Overtime	6,024	7,552	4,000	4,000	4,000	
21	FICA Taxes	44,234	42,898	44,048	46,636	46,636	
22	Retirement Contributions	73,267	75,882	77,750	70,225	70,225	
23	Health Insurance	84,639	83,591	92,758	110,400	110,400	
24	Life Insurance	1,750	1,780	1,627	1,672	1,672	
	<b>Total Personal Services</b>	<b>\$ 796,593</b>	<b>\$ 779,326</b>	<b>\$ 792,024</b>	<b>\$ 838,569</b>	<b>\$ 838,569</b>	

**POSITION ROSTER**

**Full Time Employees -**

Resource Recovery Assistant	3A	1	1	-	-	-
Solid Waste Coordinator	3A	-	-	1	1	1
Sts/San/Stormwater Ops Mgr	3C	1	-	-	-	-
Solid Waste Oper Supervisor	3A	-	1	1	1	1
Solid Waste Driver	4B	15	14	15	15	15
Solid Waste Worker	4A	1	2	2	2	2
Staff Assistant	4C	-	1	1	1	1
<b>Total Positions</b>		<b>18</b>	<b>19</b>	<b>20</b>	<b>20</b>	<b>20</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Refuse Disposal Division  
Refuse Disposal Operating Fund (404-801-534)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENSES</u></b>					
25 - 01 Unemployment Comp	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
<b>34 Other Contractual Services</b>					
- 10 Custodial Services	3,540	160	-	-	-
- 50 Temporary Services / Labor	16,851	19,773	15,000	15,000	15,000
- 60 Trash Disposal / Dumpster Fees					
County Transfer Station	221,067	206,937	265,000	265,000	265,000
Yard Waste Disposal	71,369	81,392	60,000	60,000	60,000
C & D Disposal	28,020	25,356	20,000	20,000	20,000
40 - 01 Training & Travel	375	(100)	-	1,000	1,000
42 - 01 Postage & Shipping	1,151	1,194	1,500	1,500	1,500
<b>45 Insurance</b>					
- 10 General Liability & Property	18,853	15,940	11,011	11,011	11,011
- 40 Workers' Compensation	46,489	35,125	22,673	66,074	66,074
<b>46 Repair &amp; Maintenance</b>					
- 90 Vehicle Repair / Maintenance	80,051	96,635	80,000	85,000	85,000
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	227	376	1,500	1,500	1,500
- 50 Outside Printing	1,062	1,519	3,000	2,500	2,500
<b>48 Promotional Activities</b>					
- 10 Community Programs	1,218	270	-	-	-
Recycle Bins	6,930	4,993	6,000	6,500	6,500
- 70 Marketing	-	999	-	-	-
Paint Trucks	1,100	-	2,500	2,500	2,500
<b>51 Office Supplies</b>					
- 90 General Office Supplies	211	29	250	500	500
<b>52 Operating Supplies</b>					
- 90 General Operating Supplies	2,255	1,748	3,500	3,500	3,500
54 - 01 Books/Pubs/Subscrs/Membs	507	-	100	-	-
<b>55 Uniforms</b>					
- 01 Uniforms	2,259	225	3,000	3,000	3,000
- 05 Rental Uniforms	2,168	2,255	2,690	2,690	2,690
- 32 Shoes/Workboots	874	1,848	3,500	3,500	3,500
- 40 Safety	1,392	1,671	500	750	750

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Refuse Disposal Division  
Refuse Disposal Operating Fund (404-801-534)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
56 - 01 Gas, Oil & Lube	69,249	77,593	80,000	90,000	90,000
57 - 01 Small Tools & Equipment	-	-	500	500	500
59 - 01 Reimbursement to General Fund	75,000	75,000	75,000	75,000	75,000
<b>Total Operating Expenses</b>	<b>\$ 652,218</b>	<b>\$ 650,938</b>	<b>\$ 660,224</b>	<b>\$ 720,025</b>	<b>\$ 720,025</b>
<b><u>CAPITAL OUTLAY</u></b>					
64 Machinery & Equipment					
- 60 Vehicles					
Refuse Truck (1369)	\$ 180,238	\$ -	\$ -	\$ -	\$ -
Refuse Truck (1370)	-	189,686	-	-	-
Refuse Truck (1302)	-	-	200,000	-	-
Refuse Truck (1303)	-	-	-	218,000	218,000
Recycle Truck (1355)	-	-	-	215,000	215,000
<b>Total Capital Outlay</b>	<b>\$ 180,238</b>	<b>\$ 189,686</b>	<b>\$ 200,000</b>	<b>\$ 433,000</b>	<b>\$ 433,000</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
93 - 01 Reserve for Contingency	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
<b>Total Non-Operating Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>TOTAL BUDGET</b>	<b>\$ 1,629,049</b>	<b>\$ 1,619,950</b>	<b>\$ 1,677,248</b>	<b>\$ 2,016,594</b>	<b>\$ 2,016,594</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104)  
Statement of Revenues and Expenses**

	2009 <u>Actual</u>	2010 <u>Actual</u>	2011		2012 <u>Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>REVENUES</u></b>					
Stormwater Management Fees	\$ 1,933,496	\$ 1,918,865	\$ 1,935,000	\$ 1,929,972	\$ 1,935,000
Penalties	29,217	22,104	40,000	16,927	23,000
FEMA Reimbursements	29,289	63,554	-	-	-
Interest Income	454,372	254,006	170,000	114,000	117,000
Sale of Surplus Equipment	1,397	15,753	-	-	-
<b>Total Revenues</b>	<b>\$ 2,447,771</b>	<b>\$ 2,274,282</b>	<b>\$ 2,145,000</b>	<b>\$ 2,060,899</b>	<b>\$ 2,075,000</b>
<b><u>EXPENDITURES</u></b>					
Personal Services	\$ 483,973	\$ 426,934	\$ 543,241	\$ 499,716	\$ 556,086
Operating Expenditures	438,317	429,076	427,698	440,531	753,016
Capital Outlay	29,088	193,866	160,000	187,915	675,500
Appropriated Reserves	-	-	100,000	-	100,000
<b>Total Expenditures</b>	<b>\$ 951,378</b>	<b>\$ 1,049,876</b>	<b>\$ 1,230,939</b>	<b>\$ 1,128,162</b>	<b>\$ 2,084,602</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ 1,496,393</b>	<b>\$ 1,224,406</b>	<b>\$ 914,061</b>	<b>\$ 932,737</b>	<b>\$ (9,602)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>4,958,823</u>	<u>6,455,216</u>	<u>7,679,622</u>	<u>7,679,622</u>	<u>8,612,359</u>
End of Year	<u>\$ 6,455,216</u>	<u>\$ 7,679,622</u>	<u>\$ 8,593,683</u>	<u>\$ 8,612,359</u>	<u>\$ 8,602,757</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104-830-538)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 11 Positions	\$ 338,978	\$ 310,647	\$ 392,110	\$ 408,789	\$ 408,789
14	<b>Overtime</b> On Call	28,093	8,888	10,000	10,000	10,000
		-	-	-	1,397	1,397
17	<b>Allowances</b> Cell Phone Allowance	-	367	1,800	1,200	1,200
21	<b>FICA Taxes</b>	27,283	23,411	30,901	32,234	32,234
22	<b>Retirement Contributions</b>	44,219	40,744	53,613	40,605	40,605
23	<b>Health Insurance</b>	44,399	41,905	53,702	60,720	60,720
24	<b>Life Insurance</b>	1,001	972	1,115	1,141	1,141
	<b>Total Personal Services</b>	\$ <u>483,973</u>	\$ <u>426,934</u>	\$ <u>543,241</u>	\$ <u>556,086</u>	\$ <u>556,086</u>

**POSITION ROSTER**

**Full Time Employees -**

Trans & Storm Division Dir	2C	-	-	1	1	1
Stormwater Supervisor	3A	1	1	1	1	1
Asst Stormwater Supervisor	4C	1	1	1	1	1
Asst Construction Supervisor	4C	1	1	1	1	1
Heavy Equipment Operator	4C	3	3	3	3	3
Construction Specialist	4B	5	4	4	4	4
<b>Total Positions</b>		<u>11</u>	<u>10</u>	<u>11</u>	<u>11</u>	<u>11</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104-830-538)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>25 - 01</b>	<b>Unemployment Comp</b>	\$	-	-	\$ 5,000	\$ 5,000	\$ 5,000
<b>31</b>	<b>Professional Services</b>						
- 10	Annual Reports						
	NPDES Annual Reports	8,465	-	10,000	10,000	10,000	
- 17	Actuarial Services	283	-	-	200	200	
- 21	Environmental Analysis						
	Stormwater Hydrology/Hydraulic Monitoring & Pollutant Modeling	-	-	-	200,000	200,000	
- 40	Engineering & Design Services	918	-	10,000	10,000	10,000	
- 45	Permits and Fees						
	FDEP Annual Reg Program Surveillance Fee	2,411	2,411	2,100	2,500	2,500	
- 70	Legal Fees	15,577	29,830	5,000	20,000	20,000	
- 99	Other Professional Fees	1,790	-	-	500	500	
<b>34</b>	<b>Other Contractual Services</b>						
- 20	Landscaping Services	67,342	78,375	73,000	80,000	80,000	
- 60	Trash Disposal / Dumpster Fees						
	Street Sweepings Disposal	16,217	18,593	20,000	35,000	35,000	
- 99	Other						
	Pond Maintenance	3,774	-	10,000	10,000	10,000	
	Lake Treatments	-	-	-	15,000	15,000	
	Tree Removal/Trimming	4,100	1,850	-	5,000	5,000	
	Wetland Mitigation Treatment	14,000	5,000	-	-	-	
	Lake Orienta Drainwells	-	3,640	-	2,000	2,000	
	IS Picnic Table	-	770	-	-	-	
<b>40</b>	<b>Training and Travel</b>						
- 30	Conferences / Seminars						
	Construction Staff	-	-	500	2,500	2,500	
	Hurricane Conference	-	-	-	750	750	
<b>43</b>	<b>Utility Services</b>						
- 10	City-wide Utilities	14,311	11,813	10,000	10,000	10,000	
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 30	Equipment Rentals	-	466	5,000	5,000	5,000	
<b>45</b>	<b>Insurance</b>						
- 10	General Liability & Property	9,742	8,176	5,920	5,920	5,920	
- 40	Workers' Compensation	21,315	16,937	11,115	36,546	36,546	
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 90	Vehicle Repair / Maintenance	67,257	57,252	50,000	50,000	50,000	
- 99	Other Repair and Maintenance						
	Drainage System Repairs	16,445	18,488	20,000	20,000	20,000	
	Cranes Roost Pump	-	2,967	-	-	-	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104-830-538)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		60	80	500	500	500
- 50	Outside Printing		-	-	150	-	-
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	Watershed Atlas		5,000	5,000	5,000	5,000	5,000
- 70	Marketing						
	Paint New Sweeper		-	998	-	-	-
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies		44	171	250	500	500
<b>52</b>	<b>Operating Supplies</b>						
- 20	Chemicals						
	Lake Treatment Chemicals		10,902	4,476	15,000	45,000	45,000
- 90	General Operating Supplies		5,046	6,162	5,000	7,500	7,500
	Lake Sampling Supplies		-	-	7,000	7,000	7,000
<b>54 - 01</b>	<b>Books/Pubs/Subscript/Membs</b>		-	690	-	-	-
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms		488	114	750	150	150
- 05	Rental Uniforms		2,292	2,123	2,763	2,750	2,750
- 32	Shoes/Workboots		1,055	1,154	1,650	1,500	1,500
- 40	Safety		1,129	990	500	700	700
<b>56 - 01</b>	<b>Gas, Oil &amp; Lube</b>		26,231	28,959	30,000	35,000	35,000
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 01	Small Tools & Equipment		2,123	1,343	1,500	1,500	1,500
- 20	Hand Tools & Equipment		-	248	-	-	-
<b>59 - 01</b>	<b>Administrative Overhead</b>		120,000	120,000	120,000	120,000	120,000
<b>Total Operating Expenditures</b>			\$ 438,317	\$ 429,076	\$ 427,698	\$ 753,016	\$ 753,016

**CAPITAL OUTLAY**

<b>63</b>	<b>Improvements Not Buildings</b>						
- 70	City Utility System						
	TMDL Reduction -	\$	-	\$	-	\$	375,000
	Lake Adelaide		9,696	-	-	-	-
	Lake Florida		9,696	-	-	-	-
	Lake Orienta		9,696	-	-	-	-
	Orange Ave. Stormwater Retrofit						
	Design		-	-	-	20,000	20,000
	Construction		-	-	-	165,000	165,000
	Roy Blvd Drainage Improvements		-	-	-	25,000	25,000

City of Altamonte Springs, Florida  
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**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104-830-538)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>64 Machinery &amp; Equipment</b>					
- 60 Vehicle Replacements					
Street Sweeper (#1507)	-	192,624	-	-	-
Bobcat (#1595)	-	-	50,000	-	-
Loader (#1581)	-	-	105,000	-	-
Dump Truck (1564)	-	-	-	87,500	87,500
- 70 Heavy Equipment					
Replace Cement Mixer	-	-	5,000	-	-
Concrete Grinder	-	1,242	-	-	-
Large Line Cleaning Nozzle	-	-	-	3,000	3,000
<b>Total Capital Outlay</b>	<b>\$ 29,088</b>	<b>\$ 193,866</b>	<b>\$ 160,000</b>	<b>\$ 675,500</b>	<b>\$ 675,500</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
93 - 01 Reserve for Contingency	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
<b>TOTAL BUDGET</b>	<b>\$ 951,378</b>	<b>\$ 1,049,876</b>	<b>\$ 1,230,939</b>	<b>\$ 2,084,602</b>	<b>\$ 2,084,602</b>

City of Altamonte Springs, Florida  
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**Public Works Department  
Stormwater Connection Fee Fund (317)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>REVENUES</b>					
Drainage Connection Fees	\$ 8,518	\$ 33,215	\$ 4,000	\$ 10,090	\$ 5,000
Interest Income	18,166	6,824	4,800	758	1,000
<b>Total Revenues</b>	<b>\$ 26,684</b>	<b>\$ 40,039</b>	<b>\$ 8,800</b>	<b>\$ 10,848</b>	<b>\$ 6,000</b>
<b>EXPENDITURES</b>					
<b>Capital Outlay</b>					
<b>63 Improvements Not Buildings</b>					
General Large Projects	\$ -	\$ -	\$ 66,000	\$ -	\$ 100,000
Cranes Roost Pump Station (2002-37)	42,503	-	-	-	-
Keller Road Pond Cleanout (09-016)	18,174	-	-	-	-
West Altamonte Pond (08-044)	13,063	-	-	-	-
Lk Maltbie Storm & Swr Main (09-007)	37,370	-	-	-	-
West Altamonte Truck Wash (10-020)	-	19,296	-	-	-
Lake Maltbie Cleaning (11-025)	-	-	84,000	83,849	-
<b>Total Expenditures</b>	<b>\$ 111,110</b>	<b>\$ 19,296</b>	<b>\$ 150,000</b>	<b>\$ 83,849</b>	<b>\$ 100,000</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (84,426)</b>	<b>\$ 20,743</b>	<b>\$ (141,200)</b>	<b>\$ (73,001)</b>	<b>\$ (94,000)</b>
<b>FUND BALANCE</b>					
Beginning of Year	266,655	182,229	202,972	202,972	129,971
End of Year	<u>\$ 182,229</u>	<u>\$ 202,972</u>	<u>\$ 61,772</u>	<u>\$ 129,971</u>	<u>\$ 35,971</u>



*Section 7*  
*Leisure and*  
*Maintenance Services*  
*Department*

*Leisure Services*

City of Altamonte Springs, Florida  
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Leisure and Maintenance Services Department  
Leisure Services Section  
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**Leisure and Maintenance Services Department  
Leisure Services Section  
Overview**

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The City's Leisure and Maintenance Services Department provides both recreational facilities and programs to our citizens as well as maintenance and similar support services to the City's operating departments. This year's budget reflects numerous changes in personnel and operating expenditures resulting from a department-wide reorganization and the repurposing of several positions. Functionality changes are largely visible with **nearly one million dollars of funding reallocated from one division to another**. The most notable of these changes include the renaming of Altamonte Sports to Altamonte Recreation, the Special Community Services division reassigned to Recreation, and all park maintenance personnel transferred to the department's maintenance divisions. Responsibility for maintenance of park grounds previously funded in individual parks budgets have been reassigned to Park Landscape Management Operations (PLM&O), formally known as Urban Beautification. Because of this change there has been a reduction in staffing in Eastmonte, Westmonte and Merrill Park.

Operating expenditure budgets for ground maintenance and ball fields were also transferred to PLM&O. These transfers were dollar-for-dollar without increase from last year's budget lines. Building maintenance, electrical and hardscape repairs were also transferred from park budgets to Facility Maintenance along with two custodial employees. These again were dollar-for-dollar without any increases from the current budget.

For budget presentation purposes, we have divided the Department into the two major functional sections: Leisure Services and Maintenance Services. In this section we present the budget for the Leisure Services Section. The budget for Maintenance Services is presented in another section of the budget.

The Leisure Services Section consists of nine operating divisions: Administration,

**Leisure and Maintenance Services Department  
Leisure Services Section  
Overview**

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Eastmonte Park, Merrill Park, Westmonte Park, Altamonte Recreation, Lake Brantley Sports Complex, Lake Lotus Park, Events Management and the Library. Funding for the operation of Leisure Services is provided almost exclusively by the General Fund. The Recreational Facilities Impact Fee Fund provides limited funding for facility expansions needed to meet new service demands.

At first glance you will see an alarming reduction across the board in this section's requested budget. While most division budgets reflect a slight decrease, the overall reduction is largely due to transfer of responsibilities and funding from the various parks to the appropriate maintenance divisions. Additionally, all recreation/sports programming dollars have been consolidated and placed in the Recreation Services division (formally called Altamonte Sports) allowing for better tracking of shared resources. The slight increase in requested funds reflected in this division is solely attributed to "new" programming (Baseball, Winter Camp and Special Community Services) totally offset by registration fees.

Lake Lotus Park, Events Management and the Library budgets remain stable with a slight decrease, and include the reallocation of funds for Special Community Services to the Recreation Services division.

***Currently the Library has 14,000 registered patrons and a total operating budget of \$359,313. That equates to \$26 a person per year!***

All in all, nearly half of the Department's employees have been restructured or repurposed to generate new, innovative and creative ways for the Department to succeed in managing its resource.

City of Altamonte Springs, Florida  
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**Leisure and Maintenance Services Department  
Leisure Services Section  
Summary Budget by Fund**

	<u>2012 Commission Approved Budget</u>			
	<u>General Fund</u>	<u>Recreational Facilities Impact Fee Fund</u>	<u>2012 Budget</u>	<u>2011 Budget</u>
<b><u>Operating Expenses</u></b>				
Leisure Services Administration	\$ 447,352	\$ -	\$ 447,352	\$ 450,610
Eastmonte Park	103,273	-	103,273	464,432
Merrill Park	98,740	-	98,740	384,529
Westmonte Park	219,605	-	219,605	434,351
Altamonte Sports	1,274,188	-	1,274,188	904,620
Lake Brantley Sports Complex	72,269	-	72,269	203,607
Lake Lotus Park	433,395	-	433,395	435,678
Events Management	342,755	-	342,755	493,328
Library	<u>314,614</u>	<u>-</u>	<u>314,614</u>	<u>305,204</u>
Total Operating Expenses	<u>\$ 3,306,191</u>	<u>\$ -</u>	<u>\$ 3,306,191</u>	<u>\$ 4,076,359</u>
<b><u>Non-Operating Expenses</u></b>				
Capital Outlay	\$ 70,355	\$ -	\$ 70,355	\$ 53,750
Appropriated Reserves	<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Total Non-Operating Expenses	<u>\$ 70,355</u>	<u>\$ 100,000</u>	<u>\$ 170,355</u>	<u>\$ 153,750</u>
<b>Total Expenses</b>	<u>\$ 3,376,546</u>	<u>\$ 100,000</u>	<u>\$ 3,476,546</u>	<u>\$ 4,230,109</u>

City of Altamonte Springs, Florida  
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**Leisure and Maintenance Services Department - Administration Division  
General Fund (001-911-572)**

		2009 Actual	2010 Actual	2011 Budget	2012	
					Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 5 Positions	\$ 355,459	\$ 342,841	\$ 321,140	\$ 327,563	\$ 327,563
14	Overtime	415	415	100	100	100
17	Allowances					
	Car Allowance	3,493	3,945	3,480	4,800	4,800
	Cell Phone Allowance	-	1,191	2,400	2,400	2,400
21	FICA Taxes	25,373	24,698	25,025	25,618	25,618
22	Retirement Contributions	16,748	29,552	39,042	24,458	24,458
23	Health Insurance	13,983	19,006	24,410	27,600	27,600
24	Life Insurance	724	809	913	913	913
	<b>Total Personal Services</b>	<b>\$ 416,195</b>	<b>\$ 422,457</b>	<b>\$ 416,510</b>	<b>\$ 413,452</b>	<b>\$ 413,452</b>

**POSITION ROSTER**

**Full Time Employees -**

Leisure Services Director	1D	1	1	1	1	1
Deputy Director - Rec, Fac, Fleet	2B	-	1	1	1	1
Fiscal Manager	3B	1	1	1	1	1
Office Manager	3A	1	1	1	1	1
Program Specialist	3A	1	1	1	1	1
<b>Total Full Time Employees</b>		<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**Contract Employee -**

Deputy Director - Recreation		1	-	-	-	-
<b>Total Positions</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Administration Division  
General Fund (001-911-572)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 70	Background Checks	\$ 10,545	\$ 13,745	\$ 16,800	\$ 16,800	\$ 16,800	
<b>40</b>	<b>Travel and Per Diem</b>						
- 30	FRPA Meetings & Seminars	350	40	500	500	500	
<b>41</b>	<b>Communications</b>						
- 20	Cellular Phones	31,822	13,294	-	-	-	
	Radio Accessories	-	-	1,000	1,000	1,000	
<b>42 - 01</b>	<b>Postage &amp; Shipping</b>	29	-	-	-	-	
<b>44</b>	<b>Rentals and Leases</b>						
- 50	Facility Rentals	-	-	10,000	10,000	10,000	
	Facility Improvements/Schools	-	-	-	-	-	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	874	1,463	900	1,200	1,200	
- 55	Brochures						
	Program Flyers	1,443	596	-	-	-	
	Summer Playground	2,258	1,083	-	-	-	
<b>48</b>	<b>Promotional Activities</b>						
- 50	Employee Programs						
	EPIQ Program	176	-	-	-	-	
<b>51 - 01</b>	<b>Office Supplies</b>	2,866	2,771	3,500	3,000	3,000	
<b>52 - 01</b>	<b>Operating Supplies</b>	601	600	1,000	1,000	1,000	
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>	403	575	400	400	400	
	<b>Total Operating Expenditures</b>	\$ 51,367	\$ 34,167	\$ 34,100	\$ 33,900	\$ 33,900	
<b>TOTAL BUDGET</b>		\$ 467,562	\$ 456,624	\$ 450,610	\$ 447,352	\$ 447,352	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Eastmonte Park  
General Fund (001-912-572)**

			2012								
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved				
<b><u>PERSONAL SERVICES</u></b>											
12	<b>Regular Salaries &amp; Wages</b>										
	Base: 9 Positions	\$	329,990	\$	214,538	\$	254,726	\$	251,985	\$	251,985
	<b>Transfers:</b>										
	6 positions to Park Land Management/Operations		-	-	-	(165,835)	(165,835)				
	1 position to Facilities Maintenance		-	-	-	(31,696)	(31,696)				
13	<b>Limited Term Employees</b>										
	Recreation Workers (1,640 Hrs)		12,142	6,933	16,400	-	-				
	<b>Total Salaries &amp; Wages</b>	\$	342,132	\$	221,471	\$	271,126	\$	54,454	\$	54,454
14	<b>Overtime</b>		8,749	4,717	4,000	4,000	4,000				
16	<b>Special Pay Differential</b>		120	647	650	650	650				
17	<b>Auto Allowance</b>		2,059	-	-	-	-				
21	<b>FICA Taxes</b>		26,377	16,811	20,822	4,521	4,521				
22	<b>Retirement Contributions</b>		41,110	29,828	35,111	8,121	8,121				
23	<b>Health Insurance</b>		42,012	31,755	39,056	11,040	11,040				
24	<b>Life Insurance</b>		964	637	717	148	148				
	<b>Total Personal Services</b>	\$	463,523	\$	305,866	\$	371,482	\$	82,934	\$	82,934

**POSITION ROSTER**

**Full Time Employees -**

Sr Operations Supervisor	3A	-	-	1	-	-
Turf/Irrigation Specialist	3A	1	1	1	-	-
Operations Supervisor	4C	1	1	-	-	-
Lead Groundskeeper	4B	1	1	2	-	-
Groundskeeper	4B	3	3	2	-	-
Park Ranger	4B	2	2	2	2	2
<b>Total Full Time Employees</b>		8	8	8	2	2

**Part Time Employees -**

Special Worker		1	1	1	-	-
<b>Total Positions</b>		9	9	9	2	2

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Eastmonte Park  
General Fund (001-912-572)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Contractual Services</b>						
- 99	Other Contractual Services	\$ -	\$ 4,080	\$ -	\$ -	\$ -	-
<b>40</b>	<b>Travel and Per Diem</b>						
- 30	Conferences/Seminars						
	FRPA Meetings & Seminars	20	180	-	-	-	-
	STMA Meetings & Seminars	-	-	250	-	-	-
42 - 01	Postage & Transportation	10	-	-	-	-	-
<b>44</b>	<b>Rentals and Leases</b>						
- 30	Equipment	-	879	1,000	-	-	-
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facilities Maintenance	2,184	3,631	9,000	-	-	-
	Electrical Repairs	135	480	2,500	-	-	-
	Add'l Park Banners	1,158	230	1,000	1,000	1,000	1,000
	Security Camera Repair	275	1,993	500	-	-	-
	Stage Curtain Repair	323	-	-	-	-	-
	Replace Park Signs	-	-	-	3,000	3,000	3,000
- 02	Fencing						
	Windscreens	1,551	811	1,500	-	-	-
	Back Stop Fence	1,731	-	-	-	-	-
- 05	Civic Center Repair	795	743	800	-	-	-
	Auditorium Tables/Chairs	-	-	800	800	800	800
	Replace Stage Curtain	-	-	4,000	-	-	-
	Refinish Stage Floor	-	-	-	1,500	1,500	1,500
- 10	Ballfield Maintenance	5,435	3,330	5,000	-	-	-
	Crimson Stone/Fields 1,2,5	1,943	1,983	2,000	-	-	-
	Diamond Pro Infield Conditioner	3,180	3,180	1,500	-	-	-
	Light Maintenance	3,178	-	3,000	-	-	-
	Drainage	-	2,087	-	-	-	-
- 15	Landscape Maintenance						
	Sod, grass, trees, shrubs, irrigation supplies, ballfield clay, general supplies, etc	5,908	7,347	10,000	-	-	-
	Trees and Landscaping	-	-	2,000	-	-	-
	Mower Repair	1,893	930	2,000	-	-	-
	Well Maintenance	-	-	500	-	-	-
- 20	Equipment Repair	1,298	1,418	1,000	1,000	1,000	1,000
	Scoreboard Signage	-	-	1,000	1,000	1,000	1,000

City of Altamonte Springs, Florida  
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**Leisure and Maintenance Services Department - Eastmonte Park  
General Fund (001-912-572)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont'd)</b>						
- 75	Hardscape						
	Concrete Work/Flds 2 & 3		-	-	3,000	-	-
- 99	Other Repair & Maintenance		1,980	2,083	3,000	3,000	3,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		528	931	1,000	1,000	1,000
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	Youth Baseball Opening Day		1,551	297	-	-	-
	Holiday Decorations		-	-	500	150	150
<b>49</b>	<b>Other Current Charges</b>						
- 10	Programming Awards:						
	Cheerleading Rec League		604	-	-	-	-
	Racquetball		505	-	-	-	-
	Baseball		325	-	-	-	-
<b>52</b>	<b>Operating Supplies</b>						
- 10	Custodial Supplies		7,487	5,833	5,000	-	-
- 20	Chemicals		106	(358)	-	-	-
- 40	Propane/Diesel		315	607	1,500	1,500	1,500
- 50	Programming Supplies		728	490	-	-	-
	Racquetball		1,711	-	-	-	-
	Flag Football		16,124	-	-	-	-
	Cheerleading		8,156	-	-	-	-
	Baseball		1,032	-	-	-	-
- 85	Landscaping Supplies		-	7,360	-	-	-
	Insecticides/Pesticides		6,680	9,062	15,000	-	-
- 90	General Supplies		6,070	4,325	5,000	-	-
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 60	Memberships		190	100	200	-	-
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms		158	222	200	-	-
- 05	Rental Uniforms		2,519	2,793	3,500	489	489
- 32	Shoes/Workboots		390	759	800	600	600
- 40	Safety		427	683	100	-	-
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 20	Hand Tools/Equipment		688	1,053	500	-	-
- 50	Park Equipment		1,685	1,162	1,300	1,300	1,300
	Field Bases		1,602	2,168	2,000	-	-
	Scoreboard Module		605	-	1,000	-	-
	Picnic Tables, Benches & Grills		-	-	-	4,000	4,000
- 99	Other Small Tools & Equipment		1,585	983	-	-	-
<b>Total Operating Expenditures</b>			<b>\$ 94,768</b>	<b>\$ 73,855</b>	<b>\$ 92,950</b>	<b>\$ 20,339</b>	<b>\$ 20,339</b>

City of Altamonte Springs, Florida  
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Leisure and Maintenance Services Department - Eastmonte Park  
 General Fund (001-912-572)

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>CAPITAL OUTLAY</u></b>					
<b>63 Improvements Not Buildings</b>					
- 30 City Parks					
Perimeter Fencing	\$ -	\$ 2,125	\$ -	\$ -	\$ -
Raise Dugout Floors/Flds 3 & 4	2,485	-	-	-	-
Awning/Concession Stand	2,025	-	-	-	-
	<u>4,510</u>	<u>2,125</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Capital Outlay</b>	<b>\$ 4,510</b>	<b>\$ 2,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL BUDGET</b>	<b>\$ 562,801</b>	<b>\$ 381,846</b>	<b>\$ 464,432</b>	<b>\$ 103,273</b>	<b>\$ 103,273</b>

City of Altamonte Springs, Florida  
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**Leisure and Maintenance Services Department - Merrill Park  
General Fund (001-913-572)**

						2012		
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved		
<b><u>PERSONAL SERVICES</u></b>								
12	<b>Regular Salaries &amp; Wages</b> Base: 7 Positions	\$ 201,673	\$ 167,747	\$ 235,220	\$ 237,261	\$ 237,261		
	<b>Transfers</b>							
	4 positions to Park Land Management/Operations	-	-	-	(111,338)	(111,338)		
	1 position to Recreation Programming	-	-	-	(67,053)	(67,053)		
13	<b>Limited Term Employees:</b> Scorekeepers	5,739	88	-	-	-		
	<b>Total Salaries &amp; Wages</b>	\$ 207,412	\$ 167,835	\$ 235,220	\$ 58,870	\$ 58,870		
14	<b>Overtime</b>	13,092	4,211	4,000	4,000	4,000		
16	<b>Special Pay Differential</b>	653	5	-	-	-		
17	<b>Allowances</b>							
	Car Allowance	-	-	2,400	-	-		
	Cell Phone Allowance	-	-	600	-	-		
21	<b>FICA Taxes</b>	16,869	13,113	18,531	4,810	4,810		
22	<b>Retirement Contributions</b>	27,054	22,461	29,194	8,639	8,639		
23	<b>Health Insurance</b>	27,482	22,527	29,292	11,040	11,040		
24	<b>Life Insurance</b>	609	506	668	162	162		
	<b>Total Personal Services</b>	\$ 293,171	\$ 230,658	\$ 319,905	\$ 87,521	\$ 87,521		

**POSITION ROSTER**

**Full Time Employees -**

Operations Division Mgr	3C	-	-	1	-	-
Program Supervisor	3A	1	1	-	-	-
Senior Operations Supervisor	3A	-	-	1	-	-
Operations Supervisor	4C	1	1	1	-	-
Park Ranger	4B	2	2	2	2	2
Lead Groundskeeper	4B	1	1	-	-	-
Groundskeeper	4B	1	1	1	-	-
Office Assistant	4A	1	1	-	-	-
<b>Total Full Time Employees</b>		7	7	6	2	2

**Part Time Employees -**

Special Worker		1	1	1	-	-
<b>Total Positions</b>		8	8	7	2	2

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Merrill Park  
General Fund (001-913-572)**

					2012		
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 50	Temporary Services						
	Umpires	\$ 29,306	\$ -	\$ -	\$ -	\$ -	\$ -
	Central Florida ASA	6,030	-	-	-	-	-
<b>40</b>	<b>Travel and Per Diem</b>						
- 30	Conferences/Seminars						
	FRPA Meetings & Seminars	20	220	-	-	-	-
		-	-	250	-	-	-
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 50	Facility Rentals						
	Ballfield Improve/Lk Brantley	-	-	5,000	-	-	-
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facilities Maintenance						
	Electrical Repairs	3,798	1,859	6,000	-	-	-
	Shade Replacement	-	-	1,000	-	-	-
	Concrete Work/Repair	1,169	-	-	-	-	-
	Camera Repair	-	-	2,000	-	-	-
	Replace Park Signs	-	300	-	-	-	-
		-	-	-	3,000	3,000	3,000
- 02	Fencing/Security						
	Temporary Fence (all parks)	-	-	3,000	-	-	-
	Assorted Fencing	2,227	2,969	-	-	-	-
- 10	Ballfield Maintenance						
	Ballfield Light Maintenance	4,823	4,663	4,000	-	-	-
	Crimson Stone	-	1,852	2,000	-	-	-
	Replace Windscreen	-	-	4,000	-	-	-
	Sand Mix/Supplies	929	2,096	1,500	-	-	-
	Bleacher Shade Post	2,175	-	-	-	-	-
	Bases	-	3,714	-	-	-	-
	Banners/Flags	-	951	-	-	-	-
- 15	Landscape Maintenance						
	Sod, grass, trees, shrubs, irrigation supplies, ballfield clay, general supplies, etc	4,498	3,642	6,000	-	-	-
	Mulch	3,756	-	2,000	-	-	-
- 20	Equipment Repair						
	Scoreboard Module	32	163	500	500	500	500
		-	1,991	-	-	-	-
- 99	Other Repair & Maintenance						
		155	546	1,000	1,000	1,000	1,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies						
		298	384	500	150	150	150
<b>49</b>	<b>Other Current Charges</b>						
- 10	Program Awards:						
	Softball	736	-	-	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Merrill Park  
General Fund (001-913-572)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>52 Operating Supplies</b>					
- 10 Janitorial Supplies	1,825	1,280	1,200	-	-
- 50 Programming Equip/Supplies:	174	-	-	-	-
Softball Program	3,405	-	-	-	-
Senior Tournaments	2,095	-	-	-	-
- 85 Landscaping Supplies					
Insecticides/Pesticides	4,522	4,770	10,000	-	-
- 90 General Supplies	788	469	5,000	-	-
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 60 Memberships	250	290	250	-	-
<b>55 Uniforms</b>					
- 01 Uniforms	41	60	100	-	-
- 05 Rental Uniforms	1,723	1,875	2,224	669	669
- 32 Shoes/Workboots	235	471	600	600	600
- 40 Safety	127	57	100	-	-
<b>57 Small Tools &amp; Equipment</b>					
- 20 Hand Tools/Equipment	439	44	500	-	-
Edger	264	-	-	-	-
Drill	187	-	-	-	-
Snapper Mower	-	850	-	-	-
Gas Cans	-	107	-	-	-
- 50 Park Equipment	510	65	1,300	1,300	1,300
Field Bases	1,809	1,581	2,000	-	-
Picnic Tables, Benches, Grills	-	-	2,000	4,000	4,000
Scoreboard Module	-	608	600	-	-
Volleyball Nets	-	1,534	-	-	-
Bleachers	-	806	-	-	-
Speakers	-	290	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 78,346</b>	<b>\$ 40,507</b>	<b>\$ 64,624</b>	<b>\$ 11,219</b>	<b>\$ 11,219</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>63 Improvements Not Buildings</b>					
- 30 City Parks					
Repl Player Benches/Fld C	\$ 3,400	\$ -	\$ -	\$ -	\$ -
Repl Sound System	-	3,665	-	-	-
Repl Bleachers/Fld C	-	6,182	-	-	-
<b>64 Machinery &amp; Equipment</b>					
- 45 Park Equipment					
Repl Pressure Washer	1,334	-	-	-	-
<b>Total Capital Outlay</b>	<b>\$ 4,734</b>	<b>\$ 9,847</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL BUDGET</b>	<b>\$ 376,251</b>	<b>\$ 281,012</b>	<b>\$ 384,529</b>	<b>\$ 98,740</b>	<b>\$ 98,740</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Westmonte Park  
General Fund (001-914-572)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b>						
	Base: 8 Positions	\$ 476,746	\$ 264,098	\$ 203,649	\$ 207,980	\$ 207,980	
	<b>Transfers</b>						
	2 positions to Park Land Management/Operations	-	-	-	(57,741)	(57,741)	
	1 position to Recreation Programming	-	-	-	(28,755)	(28,755)	
	<b>Deleted</b>						
	Special Worker	-	-	-	(8,700)	(8,700)	
13	<b>Limited Term Positions:</b>						
	All limited-term positions transferred to Parks and Recreation in 2010:						
	Lifeguards (5500 Hrs)	54,667	14	-	-	-	
	Recreation Workers	78,901	-	-	-	-	
	Adapted Aquatics Instr (1500 Hrs)	15,753	160	-	-	-	
	Bus Driver (1000 Hrs)	8,844	-	-	-	-	
	<b>Total Salaries &amp; Wages</b>	\$ 634,911	\$ 264,272	\$ 203,649	\$ 112,784	\$ 112,784	
14	<b>Overtime</b>	13,641	5,619	4,000	4,000	4,000	
16	<b>Special Pay Differential</b>	1,305	1,305	1,300	650	650	
21	<b>FICA Taxes</b>	48,362	20,322	16,260	8,984	8,984	
22	<b>Retirement Contributions</b>	58,558	36,887	30,326	16,136	16,136	
23	<b>Health Insurance</b>	59,544	35,305	34,174	22,080	22,080	
24	<b>Life Insurance</b>	1,442	769	592	313	313	
	<b>Total Personal Services</b>	\$ 817,763	\$ 364,479	\$ 290,301	\$ 164,947	\$ 164,947	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Westmonte Park  
General Fund (001-914-572)**

					2012		
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>POSITION ROSTER</u></b>							
<b>Full Time Employees -</b>							
Program Operations Supr	3C	1	-	-	-	-	-
Program Manager	3B	1	-	-	-	-	-
Alt Sports Mgr City Programs	3B	1	-	-	-	-	-
Senior Operations Supervisor	3A	1	1	-	-	-	-
Lead Groundskeeper	4B	1	1	1	-	-	-
Groundskeeper	4B	1	1	1	-	-	-
Adapted Aquatics Specialist	3A	1	-	-	-	-	-
Staff Assistant	4C	1	2	2	2	2	2
Operations Supervisor	4C	1	1	1	-	-	-
Program Leader	4C	1	-	-	-	-	-
Park Ranger	4B	2	2	2	2	2	2
Office Assistant	4A	1	-	-	-	-	-
<b>Total Full Time Employees</b>			<u>13</u>	<u>8</u>	<u>7</u>	<u>4</u>	<u>4</u>
<b>Part Time Employees -</b>							
Custodian	4A	1	-	-	-	-	-
Adapted Aquatics Instr	4B	1	-	-	-	-	-
Special Worker		1	1	1	-	-	-
<b>Total Part Time Employees</b>			<u>3</u>	<u>1</u>	<u>1</u>	<u>-</u>	<u>-</u>
<b>Total Positions</b>			<u>16</u>	<u>9</u>	<u>8</u>	<u>4</u>	<u>4</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Westmonte Park  
General Fund (001-914-572)**

					2012						
			2009	2010	2011	Manager	Comm.				
			Actual	Actual	Budget	Recmnd	Approved				
<b><u>OPERATING EXPENDITURES</u></b>											
<b>34</b>	<b>Other Contractual Services</b>										
- 50	Temporary Services										
	Temporary Services	\$	-	\$	2,443	\$	1,500	\$	-	\$	-
	Outdoor Pool Assessment		-		-		10,000		-		-
- 55	Field Trips										
	Senior Programs		58,509		-		35,000		-		-
	Youth Programs		33,630		-		-		-		-
- 83	Certifications										
	Swim Lesson Certifications		70		-		-		-		-
<b>40</b>	<b>Travel and Per Diem</b>										
- 10	Technical Training										
	Instructor Training		510		-		-		-		-
- 30	Conferences/Seminars										
	FRPA Meetings & Seminars		185		35		250		-		-
<b>42 - 01</b>	<b>Postage &amp; Transportation</b>										
			121		154		-		-		-
<b>44</b>	<b>Rentals &amp; Leases</b>										
- 99	Miscellaneous		608		-		500		-		-
	Portable Restrooms		-		-		2,000		2,000		2,000
<b>46</b>	<b>Repair &amp; Maintenance</b>										
- 01	Building/Facilities Maintenance		3,072		5,600		8,000		-		-
	Electrical Repairs		-		-		1,000		-		-
	Therapeutic and										
	Outdoor Pool Repairs		5,595		8,978		5,000		-		-
	Outdoor Pool Chairs		1,131		-		500		500		500
	Repair Groundcover (all parks)		-		1,436		-		-		-
	Replace Park Signs		-		-		-		3,000		3,000
- 05	Civic Center										
	Auditorium Tables/Chairs		-		579		1,000		1,000		1,000
	Curtains		-		508		-		-		-
	Replace Wallpaper		-		-		-		1,750		1,750
- 10	Ballfield Maintenance		1,000		-		3,000		-		-
	Windscreens Fields 1 & 2		2,634		717		2,000		-		-
	Repair Tennis Courts (cracks)		-		1,937		4,000		4,000		4,000
	Ballfield Backstop Fencing		606		-		-		-		-
	Crimson Stone		2,447		6,389		2,000		-		-
	Screen Drag		-		369		-		-		-
- 15	Landscape Maintenance										
	Sod, grass, trees, shrubs,										
	irrigation supplies, ballfield										
	clay, general supplies, etc		5,962		1,212		7,000		-		-
	Landscaping		-		707		2,000		-		-
	Tree Work		1,395		706		-		-		-
	Mulch/Playground		1,800		-		2,000		-		-
	Irrigation Renovations		-		-		1,000		-		-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Westmonte Park  
General Fund (001-914-572)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont'd)</b>						
- 20	Equipment Repair		455	-	500	500	500
	Gymnastics Equipment		-	1,751	-	-	-
- 75	Hardscape Maintenance						
	Sidewalk Repairs		-	940	2,000	-	-
- 99	Other		364	549	1,000	1,000	1,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		2,001	3,090	2,000	3,700	3,700
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs		12,860	16	-	-	-
	Holiday Decorations		-	-	500	150	150
- 50	Employee Programs		31	-	-	-	-
<b>49</b>	<b>Other Current Charges</b>						
- 10	Programming Awards:		211	-	-	-	-
<b>52</b>	<b>Operating Supplies</b>						
- 10	Custodial Supplies		5,006	6,345	6,000	-	-
- 20	Chemicals						
	Pool Chemicals		14,323	10,423	12,000	12,000	12,000
	Thera Pool Cleaning Supplies		-	-	-	500	500
- 40	Propane Gas		11,068	17,699	11,000	15,000	15,000
- 50	Programming Equip/Supplies:		927	-	-	-	-
	Aquatic Program		1,975	-	-	-	-
	Summer Program		11,405	220	-	-	-
	Let Loose		2,843	-	-	-	-
	Teen Summer Program		2,075	-	-	-	-
	Day in the Park		2,017	-	-	-	-
	Therapeutic Pool		273	-	-	-	-
	Spring Break		700	-	-	-	-
	Football/Cheerleading		-	485	-	-	-
- 85	Landscaping Supplies						
	Insecticides/Pesticides		3,373	6,576	10,000	-	-
- 90	General Supplies		4,274	5,177	5,000	-	-
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 99	Miscellaneous		49	-	200	-	-
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms		18	-	-	-	-
	Summer Program Staff		1,250	-	-	-	-
	Summer Pool Staff		1,363	-	-	-	-
	Therapeutic Pool		333	-	-	-	-
- 05	Rental Uniforms		2,185	2,055	2,600	658	658
- 32	Shoes/Workboots		754	538	800	600	600
- 40	Safety		132	354	100	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Westmonte Park  
General Fund (001-914-572)**

					2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 20	Hand Tools	302	1,057	300	-	-
- 30	Computer Equipment <\$1000	500	1,084	-	-	-
- 50	Park Equipment	945	2,272	1,300	1,300	1,300
	Picnic Tables, Benches & Grills	-	1,369	-	7,000	7,000
	Bases & Field Equipment	464	-	1,000	-	-
	Gym Mat	670	-	-	-	-
	Projector	678	-	-	-	-
	Grills	-	462	-	-	-
	<b>Total Operating Expenditures</b>	<b>\$ 205,099</b>	<b>\$ 94,232</b>	<b>\$ 144,050</b>	<b>\$ 54,658</b>	<b>\$ 54,658</b>
<b><u>CAPITAL OUTLAY</u></b>						
<b>64</b>	<b>Machinery &amp; Equipment</b>					
- 45	Park Equipment					
	Repl Push Blower	\$ 1,294	\$ -	\$ -	\$ -	\$ -
	Portable Scoreboard	-	3,602	-	-	-
	Therapeutic Pool Vacuum	5,049	-	-	-	-
	Lane Line Storage Reel	-	1,570	-	-	-
	Replace Awning Cover	-	-	-	1,500	1,500
	<b>Total Capital Outlay</b>	<b>\$ 6,343</b>	<b>\$ 5,172</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>TOTAL BUDGET</b>		<b>\$ 1,029,205</b>	<b>\$ 463,883</b>	<b>\$ 434,351</b>	<b>\$ 221,105</b>	<b>\$ 221,105</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>PERSONAL SERVICES</u></b>							
<b>12</b>	<b>Regular Salaries &amp; Wages</b>						
	Base: 9 Positions	\$ 158,740	\$ 423,178	\$ 382,211	\$ 357,953	\$ 357,953	
	<b>Transfers</b>						
	1 Position from Merrill Park	-	-	-	67,053	67,053	
	1 Position from Westmonte Park	-	-	-	28,755	28,755	
	1 Position from Lake Brantley	-	-	-	32,155	32,155	
	3 Positions from Events Mgmt	-	-	-	102,498	102,498	
	<b>Pay Adjustment</b>						
	End of Probation Increase for the Programs Div Manager	-	-	-	4,299	4,299	
<b>13</b>	<b>Limited Term Employees</b>						
	Softball Scorekeepers	-	-	7,500	7,500	7,500	
	Lifeguards (5500 Hrs)	-	111,206	55,000	55,000	55,000	
	Playground Leaders (1440 Hrs)	-	5,145	15,840	15,840	15,840	
	Playground Aides (7200 Hrs)	-	6,998	64,800	64,800	64,800	
	Teen leaders (720 hrs)	-	-	7,920	7,920	7,920	
	Teen Aides (720 hrs)	-	-	6,480	6,480	6,480	
	Adapted Aquatics Instr (1500 Hrs)	-	16,423	15,000	15,000	15,000	
	Bus Driver (1000 Hrs)	-	-	11,000	11,000	11,000	
	Recreation Workers	-	-	-	6,200	6,200	
	<b>Total Salaries &amp; Wages</b>	\$ 158,740	\$ 562,950	\$ 565,751	\$ 782,453	\$ 782,453	
<b>14</b>	<b>Overtime</b>	1,251	1,193	1,000	1,000	1,000	
<b>16</b>	<b>Special Pay Differential</b>	-	425	-	650	650	
<b>17</b>	<b>Allowances</b>						
	Car Allowance	2,409	2,409	2,400	8,280	8,280	
	Cell Phone Allowance	-	390	600	3,600	3,600	
<b>21</b>	<b>FICA Taxes</b>	12,424	43,244	43,574	60,895	60,895	
<b>22</b>	<b>Retirement Contributions</b>	11,762	43,739	48,750	61,142	61,142	
<b>23</b>	<b>Health Insurance</b>	13,741	38,392	39,056	77,280	77,280	
<b>24</b>	<b>Life Insurance</b>	507	1,300	1,089	1,638	1,638	
	<b>Total Personal Services</b>	\$ 200,834	\$ 694,042	\$ 702,220	\$ 996,938	\$ 996,938	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

		2009 Actual	2010 Actual	2011 Budget	2012	
					Manager Recmnd	Comm. Approved
<b><u>POSITION ROSTER</u></b>						
<b>Contract/Full Time Employees -</b>						
Operations Division Mgr	3C	-	-	-	1	1
Program Division Manager	3C	-	-	1	1	1
Program Manager	3B	1	4	4	3	3
Adapted Aquatics Specialist	3A	-	1	1	1	1
Program Supervisor	3A	-	1	-	-	-
Program Specialist	3A	1	1	1	-	-
Spec Comm Svcs Spvrs	3A	-	-	-	1	1
Recreation Leader Aide	4A	-	-	-	1	1
Operations Supervisor	4C	-	-	-	2	2
Program Coordinator	4C	-	-	-	1	1
Recreation Programmer	3A	-	-	-	1	1
Program Leader	4C	-	1	1	1	1
Spec Comm Svcs Coord	4C	-	-	-	1	1
Contract Altamonte Sports Director		1	1	-	-	-
Total Full Time Employees		3	9	8	14	14
<b>Part Time Employees -</b>						
Adapted Aquatics Instr	4B	-	1	1	1	1
Total Part Time Employees		-	1	1	1	1
<b>Total Positions</b>		<b>3</b>	<b>10</b>	<b>9</b>	<b>15</b>	<b>15</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 50	Temporary Services/Labor						
	Marketing Services /						
	Constant Contact						
	\$	3,695	\$	1,064	\$	2,000	\$ 2,000
		1,130		605		1,000	1,000
		-		-		3,000	3,000
		-		-		18,750	18,750
		-		-		2,000	2,000
		-		-		-	2,000
		-		-		30,000	30,000
		-		-		2,000	2,000
- 55	Field Trips						
		-		-		30,000	30,000
		-		-		4,000	4,000
		-		-		-	4,000
- 83	Certifications						
	NYSCA Coach Certifications:						
		340		1,496		750	750
		720		1,120		750	750
		1,200		-		600	600
		-		-		200	200
		-		-		200	400
<b>40</b>	<b>Travel and Per Diem</b>						
- 30	Conferences/Seminars						
		-		-		250	750
		-		-		-	750
<b>42 - 01</b>	<b>Postage &amp; Transportation</b>						
		1,927		-		2,000	2,000
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 10	Off-site Storage						
		1,891		-		-	1,000
- 50	Facilities						
		1,181		-		-	-
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies						
		633		-		2,000	550
- 55	Marketing Brochures						
		8,767		-		9,000	9,000
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
		-		-		2,000	2,000
- 70	Marketing						
		7,714		-		-	-
		-		-		3,000	3,000
		-		-		3,000	-
		-		-		2,000	2,000
		-		-		1,000	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>49 - 01 Other Current Charges</b>	2,889	-	-	-	-
- 10 City-wide Programming Awards	-	-	4,600	4,600	4,600
<b>51 - 01 Office Supplies</b>	822	-	-	-	-
<b>52 Operating Supplies</b>					
- 50 Program Equipment/Supplies	354	-	-	-	-
Aquatic Program	-	-	2,500	2,500	2,500
Cheerleading	-	-	10,000	10,000	10,000
Day in the Park	-	-	1,500	-	-
Flag Football	-	-	12,000	18,000	18,000
Flag Football Officials	-	-	6,000	-	-
Racquetball	-	-	2,000	2,750	2,750
Softball Program	-	-	3,000	3,000	3,000
Softball Girls Program	-	-	500	500	500
Spring Break	-	-	250	250	250
Winter Break	-	-	-	250	250
Summer Program	-	-	21,800	21,800	21,800
Teen Program	-	-	2,000	2,000	2,000
Therapeutic Pool	-	-	1,000	1,000	1,000
Wrestling	-	-	1,000	1,000	1,000
5k Road Race	-	-	500	500	500
Baseball	-	-	500	40,000	40,000
Basketball	-	-	2,000	2,000	2,000
Boxing	-	-	1,000	1,000	1,000
Gymnastics	-	-	500	1,000	1,000
Softball Tournaments	-	-	3,000	3,000	3,000
Tennis	-	-	500	500	500
Volleyball	-	-	1,500	1,500	1,500
Weightlifting	-	-	500	250	250
Special Community Services:					
Winter Camp	-	-	-	1,750	1,750
Summer Camp	-	-	-	2,250	2,250
Cheerleading	-	-	-	4,000	4,000
Thursday Night Out	-	-	-	500	500
Ball Room Dancing	-	-	-	500	500
Belly Dancing	-	-	-	500	500
Senior Bocce Ball	-	-	-	1,000	1,000
Senior Cards	-	-	-	500	500
Senior Bowling	-	-	-	500	500
Senior Health Fair	-	-	-	500	500
- 90 General Supplies	-	-	-	21,600	21,600
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 60 Memberships	-	-	250	-	-
- 99 Miscellaneous	250	-	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>55</b> <b>Uniforms</b>					
- 01 <b>Uniforms</b>					
Summer Program Staff	-	-	1,600	1,600	1,600
Teen Program Staff	-	-	300	300	300
Summer Pool Staff	-	-	1,800	1,800	1,800
Therapeutic Pool	-	-	800	800	800
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total Operating Expenditures</b>	\$ 33,513	\$ 4,285	\$ 202,400	\$ 277,250	\$ 277,250
<b>TOTAL BUDGET</b>	<u>\$ 234,347</u>	<u>\$ 698,327</u>	<u>\$ 904,620</u>	<u>\$ 1,274,188</u>	<u>\$ 1,274,188</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Lake Brantley Sports Complex  
General Fund (001-908-572)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b> Base: 3 Positions	\$ 147,834	\$ 148,674	\$ 84,390	\$ 84,390	\$ 84,390	
	<b>Transfers</b>						
	2 positions to Park Land Management/Operations	-	-	-	(52,235)	(52,235)	
	1 position to Recreation Programming	-	-	-	(32,155)	(32,155)	
13	<b>Limited Term Employees</b> Recreation Workers	42,143	38,430	35,000	35,000	35,000	
	<b>Total Salaries &amp; Wages</b>	\$ 189,977	\$ 187,104	\$ 119,390	\$ 35,000	\$ 35,000	
14	<b>Overtime</b>	3,070	348	1,000	-	-	
16	<b>Add Pay</b>	8	-	-	-	-	
17	<b>Allowances</b>						
	Car Allowance	351	2,409	-	-	-	
	Cell Phone	-	390	-	-	-	
21	<b>FICA Taxes</b>	13,938	13,597	9,210	2,678	2,678	
22	<b>Retirement Contributions</b>	17,931	18,542	12,348	-	-	
23	<b>Health Insurance</b>	17,795	17,433	14,646	-	-	
24	<b>Life Insurance</b>	468	472	239	-	-	
	<b>Total Personal Services</b>	\$ 243,538	\$ 240,295	\$ 156,833	\$ 37,678	\$ 37,678	

**POSITION ROSTER**

**Full Time Employees -**

Operations Division Manager	3C	1	1	-	-	-
Operations Supervisor	4C	1	1	1	-	-
Site Supervisor	4B	1	1	-	-	-
Lead Groundskeeper	4B	-	-	1	-	-
Groundskeeper	4B	1	1	1	-	-
<b>Total Positions</b>		<u>4</u>	<u>4</u>	<u>3</u>	<u>-</u>	<u>-</u>

The Lake Brantley Sports complex includes Lake Brantley High School and Field House, Brantley South gym and ballfields, and ballfields at Forest City Elementary and Teague Middle School.

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Lake Brantley Sports Complex  
General Fund (001-908-572)**

					2012		
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>40</b>	<b>Travel and Per Diem</b>						
- 50	Mileage Reimbursement	\$	-	\$	102	\$	-
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 50	Facility Use Fees		10,000	10,000	10,000	10,000	10,000
	Ballfield Improve/Lk Brantley		-	-	-	5,000	5,000
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facilities Maintenance		7,205	866	-	-	-
	Internet Connection for Portables		-	4,311	-	-	-
	Field House Gym:						
	Resurface Gym Floors		7,425	-	8,000	8,000	8,000
	Electrical Repairs		-	-	1,800	-	-
	General Maintenance		-	-	3,000	-	-
	Brantley South Gym:						
	General Maintenance		-	-	3,000	-	-
	Electric Utility Service		6,800	6,800	6,800	6,800	6,800
- 02	Fencing/Security						
	Light Maintenance		-	156	2,500	-	-
	Temp Fencing		-	4,688	-	-	-
	Fencing		-	2,892	-	-	-
- 10	Ballfield Maintenance						
	Infield Clay/Fill/Sod		2,268	3,144	3,500	-	-
- 15	Landscape Maintenance						
	Turf Maintenance		2,531	4,475	-	-	-
- 20	Equipment Repair		-	300	-	-	-
- 99	Other		-	-	-	1,000	1,000
<b>47 - 10</b>	<b>Printing &amp; Binding</b>		183	145	300	100	100
<b>49</b>	<b>Other Current Charges</b>						
- 10	Programming Awards:		488	-	-	-	-
<b>52</b>	<b>Operating Supplies</b>						
- 10	Janitorial Supplies		224	468	750	-	-
- 50	Programming Equip/Supplies:		1,678	-	-	-	-
	Wrestling		277	-	-	-	-
	Seminole Cities Rec Council		465	-	-	-	-
	Banners & Signs		940	-	-	-	-
- 90	General Operating Supplies		366	1,147	3,000	-	-
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms		219	-	-	-	-
- 05	Rental Uniforms		951	532	1,524	191	191
- 32	Shoes/Workboots		269	280	400	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Lake Brantley Sports Complex  
General Fund (001-908-572)**

			2012	
			Manager Recmnd	Comm. Approved
			2009 Actual	2010 Actual
			2011 Budget	
<b>57</b>	<b>Small Tools &amp; Equipment</b>			
- 20	Hand Tools		-	-
- 50	Park Equipment		152	-
	Volleyball Nets		-	1,021
	Basketball Back Boards		486	-
	Scorebord Module		-	802
	Remote Speakers		-	290
			<u>          </u>	<u>          </u>
	<b>Total Operating Expenditures</b>		<b>\$ 42,927</b>	<b>\$ 42,419</b>
			<b>\$ 46,774</b>	<b>\$ 34,591</b>
			<b>\$ 34,591</b>	<b>\$ 34,591</b>
<b><u>CAPITAL OUTLAY</u></b>				
<b>63</b>	<b>Improvements Not Buildings</b>			
- 10	City Buildings			
	Field House Gym:			
	Numeric Key Pad/BB Goals		\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ 2,000
			\$ 2,000	\$ 2,000
	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>\$ -</b>
			<b>\$ -</b>	<b>\$ 2,000</b>
			<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>TOTAL BUDGET</b>			<b>\$ 286,465</b>	<b>\$ 282,714</b>
			<b>\$ 203,607</b>	<b>\$ 74,269</b>
			<b>\$ 74,269</b>	<b>\$ 74,269</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Lake Lotus Park  
General Fund (001-909-572)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 7 Positions	\$ 287,952	\$ 290,967	\$ 290,874	\$ 292,407	\$ 292,407
14	Overtime	6,525	3,950	6,000	6,000	6,000
17	Allowances Cell Phone Allowance	-	1,491	2,400	2,400	2,400
21	FICA Taxes	20,354	20,967	22,895	23,012	23,012
22	Retirement Contributions	36,796	38,759	39,185	34,205	34,205
23	Health Insurance	32,062	31,345	34,174	38,640	38,640
24	Life Insurance	900	919	825	813	813
	<b>Total Personal Services</b>	<b>\$ 384,589</b>	<b>\$ 388,398</b>	<b>\$ 396,353</b>	<b>\$ 397,477</b>	<b>\$ 397,477</b>

**POSITION ROSTER**

**Full Time Employees -**

Chief Ranger	2B	1	1	1	1	1
Deputy Chief Ranger	3A	2	2	2	2	2
Staff Assistant	4C	1	1	1	1	1
Park Ranger	4B	3	3	3	3	3
<b>Total Positions</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Lake Lotus Park  
General Fund (001-909-572)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 20	Landscaping Services						
	Contract Mowing	\$	2,372	\$	-	\$	-
- 50	Temporary Services/Labor						
	Temporary Labor		330		2,961		1,000
	Pest Removal		100		-		-
- 60	Trash Disposal		1,498		1,634		1,600
39 - 01	Educational Incentive		-		-		1,000
40	<b>Travel and Per Diem</b>						
- 10	Technical Training		220		1,442		1,000
46	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facilities Maintenance		5,610		5,514		7,000
	Replace Roof/Pavilion 1		-		-		6,000
- 15	Landscape Maintenance		442		1,001		500
- 20	Equipment Repair		405		721		500
	Boat Hull Renovation		-		-		5,000
- 75	Hardscape Maintenance		2,998		2,914		3,000
47	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		392		1,649		500
48	<b>Promotional Activities</b>						
- 10	Community Programs		133		-		-
	Jr. Rangers		-		107		500
51 - 90	Office Supplies		555		713		700
52	<b>Operating Supplies</b>						
- 10	Custodial Supplies		-		360		-
- 85	Landscaping Supplies		-		216		-
- 90	General Operating Supplies		4,601		6,051		6,000
	Reptile Food		3,703		3,015		4,000
54	<b>Books/Pubs/Subscrs/Membs</b>						
- 60	Memberships		200		-		200
55	<b>Uniforms</b>						
- 01	Uniforms		576		12		600
- 05	Rental Uniforms		1,878		1,814		2,200
- 32	Shoes/Workboots		100		554		600
- 40	Safety		120		187		150
							750
							2,200
							1,200
							250

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Lake Lotus Park  
General Fund (001-909-572)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 15	Office Equipment						
		Replace Nextel (2)	27	-	-	400	400
		Lockers	230	-	-	-	-
		Misting Fan	119	-	-	-	-
		Answering Machine	-	128	-	-	-
- 20	Hand Tools		1,362	-	1,200	600	600
		Chisels/Scrapers/Saws	-	70	-	-	-
		Lake Rakes	-	467	-	-	-
		Lake Chemicals	-	110	-	-	-
		Digital Camera Binoculars	-	30	-	-	-
		Cell Phone Battery/holders	-	90	-	-	-
- 50	Park Equipment						
		Benches/Fishing Dock	-	37	675	-	-
		Radio	-	-	-	868	868
<b>Total Operating Expenditures</b>			<b>\$ 27,971</b>	<b>\$ 31,797</b>	<b>\$ 39,325</b>	<b>\$ 35,918</b>	<b>\$ 35,918</b>
<b><u>CAPITAL OUTLAY</u></b>							
<b>62</b>	<b>Buildings</b>						
- 30	City Parks						
		Aluminum Carport	\$ 3,611	\$ -	\$ -	\$ -	\$ -
		Education Building					
		Design	-	-	-	2,000	2,000
		Construction	-	-	-	4,500	4,500
<b>63</b>	<b>Improvements Not Buildings</b>						
- 30	City Parks						
		Fence/Pedestrian Path	2,631	-	-	-	-
		Wood Fence/Tram	-	-	2,000	-	-
		Tables & Grills	-	2,230	-	-	-
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 45	Park Equipment						
		Finishing Mower	-	1,450	-	-	-
		Sprayer Pump W/Skid	-	2,886	-	-	-
		Outboard Motor/Work Boat	-	-	-	9,000	9,000
<b>Total Capital Outlay</b>			<b>\$ 6,242</b>	<b>\$ 6,566</b>	<b>\$ 2,000</b>	<b>\$ 15,500</b>	<b>\$ 15,500</b>
<b>TOTAL BUDGET</b>			<b>\$ 418,802</b>	<b>\$ 426,761</b>	<b>\$ 437,678</b>	<b>\$ 448,895</b>	<b>\$ 448,895</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Events Management Division  
General Fund (001-910-574)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 7 Positions	\$ 392,129	\$ 376,124	\$ 317,183	\$ 321,477	\$ 321,477
	<b>Transfers</b> 3 positions to Recreation Programming	-	-	-	(102,498)	(102,498)
	<b>Total Salaries &amp; Wages</b>	\$ 392,129	\$ 376,124	\$ 317,183	\$ 218,979	\$ 218,979
14	<b>Overtime</b>	2,543	1,482	2,000	2,000	2,000
17	<b>Allowances</b>					
	Car Allowance	11,806	10,984	8,280	5,880	5,880
	Cell Phone Allowance	-	2,320	3,000	2,400	2,400
21	<b>FICA Taxes</b>	29,479	28,381	25,280	17,538	17,538
22	<b>Retirement Contributions</b>	46,875	47,624	43,012	25,569	25,569
23	<b>Health Insurance</b>	34,835	34,129	34,174	22,080	22,080
24	<b>Life Insurance</b>	1,217	1,180	899	609	609
	<b>Total Personal Services</b>	\$ 518,884	\$ 502,224	\$ 433,828	\$ 295,055	\$ 295,055

**POSITION ROSTER**

**Full Time Employees -**

Dep Dir Events, PLM&O, Lib, Rn	2B	1	1	1	1	1
Community Events Manager	3C	1	1	1	1	1
Events Production Manager	3B	1	1	1	1	1
Senior Events Specialist	3C	1	1	-	-	-
Spec Comm Svcs Spvsr	3A	1	1	1	-	-
Spec Comm Svcs Coord	4C	1	1	1	-	-
Recreation Leader Aide	4A	1	1	1	-	-
Event Production Assistant	3A	1	1	1	1	1
<b>Total Positions</b>		<u>8</u>	<u>8</u>	<u>7</u>	<u>4</u>	<u>4</u>

City of Altamonte Springs, Florida  
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**Leisure and Maintenance Services Department - Events Management Division  
General Fund (001-910-574)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>31 Professional Services</b>					
- 40 Engineering & Design Services					
Graphic Design	\$ -	\$ -	\$ 500	\$ 500	\$ 500
<b>40 Travel and Per Diem</b>					
- 05 Professional Training	-	-	200	200	200
- 10 Technical Training					
IFA/FFEA	-	-	1,000	1,000	1,000
- 50 Mileage Reimbursement	-	-	200	200	200
<b>42 - 01 Postage &amp; Transportation</b>					
Event Mailouts	2,496	879	1,500	1,000	1,000
<b>44 Rentals &amp; Leases</b>					
- 10 Off-site Storage					
Storage Space Lease	5,040	2,996	6,500	3,500	3,500
Special Community Serv Storage	864	864	1,000	-	-
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	2,992	4,537	1,000	1,300	1,300
- 55 Brochures/Pamphlets					
Volunteer Banquet	-	-	1,000	1,000	1,000
Various Event Brochures	1,341	1,928	1,000	1,000	1,000
<b>48 Promotional Activities</b>					
- 10 Community Programs					
Small Fireworks Display	-	-	5,000	5,000	5,000
Youth Baseball Opening Day	3,267	3,000	1,500	1,500	1,500
Other Events	4,015	-	-	-	-
Volunteer Awards Banquet	15,706	16,779	18,000	15,000	15,000
Seasonal Entertainment	-	-	5,000	4,000	4,000
- 70 Marketing					
Photographer/Videographer	100	998	1,500	1,500	1,500
<b>51 - 90 Office Supplies</b>	1,003	1,101	1,000	1,000	1,000
<b>52 - 90 Operating Supplies</b>	6,182	8,689	5,000	5,000	5,000
Spec Comm Svcs Programs	3,138	3,970	8,600	-	-
<b>54 - 60 Memberships</b>	81	162	-	-	-
<b>55 Uniforms</b>					
- 40 Safety	40	102	-	-	-
<b>57 Small Tools &amp; Equipment</b>					
- 50 Park Equipment	-	-	-	5,000	5,000
<b>Total Operating Expenditures</b>	<b>\$ 46,265</b>	<b>\$ 46,005</b>	<b>\$ 59,500</b>	<b>\$ 47,700</b>	<b>\$ 47,700</b>
<b>TOTAL BUDGET</b>	<b>\$ 565,149</b>	<b>\$ 548,229</b>	<b>\$ 493,328</b>	<b>\$ 342,755</b>	<b>\$ 342,755</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Library  
General Fund (001-902-571)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 8 Positions	\$ 199,193	\$ 203,282	\$ 202,197	\$ 207,803	\$ 207,803
13	Limited Term Employees Library Assistants (750 hrs)	<u>4,771</u>	<u>5,668</u>	<u>6,600</u>	<u>6,600</u>	<u>6,600</u>
	Total Salaries & Wages	\$ 203,964	\$ 208,950	\$ 208,797	\$ 214,403	\$ 214,403
14	Overtime	166	-	-	-	-
16	Special Pay Differential	653	653	650	650	650
21	FICA Taxes	15,173	15,384	16,022	16,451	16,451
22	Retirement Contributions	24,998	27,092	27,216	26,208	26,208
23	Health Insurance	27,482	26,986	29,292	33,120	33,120
24	Life Insurance	<u>564</u>	<u>575</u>	<u>577</u>	<u>577</u>	<u>577</u>
	Total Personal Services	\$ <u>273,000</u>	\$ <u>279,640</u>	\$ <u>282,554</u>	\$ <u>291,409</u>	\$ <u>291,409</u>

**POSITION ROSTER**

**Full Time Employees -**

Library Director	3B	1	1	1	1	1
Technical Svc Librarian	4C	1	1	1	1	1
Children's Librarian	4C	1	1	1	1	1
Library Assistant	4A	2	2	2	2	2
Comm Information Coord	4C	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full Time Employees		<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

**Part Time Employees -**

Library Assistant	4A	1	1	1	1	1
Special Worker		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Part Time Employees		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Positions</b>		<u><u>8</u></u>	<u><u>8</u></u>	<u><u>8</u></u>	<u><u>8</u></u>	<u><u>8</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Library  
General Fund (001-902-571)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>34 - 99 Other Contractual Services</b>					
Lyrasis	\$ 604	\$ 604	\$ 4,000	\$ -	\$ -
Mandarin Service Contract	270	745	800	-	-
CFLC:DLLI (Interlibrary Loan)	3,750	1,800	2,250	2,250	2,250
OCLC Online Service	-	-	-	2,525	2,525
Surpass	-	-	-	2,430	2,430
<b>39 - 01 Educational Incentive</b>	-	-	250	250	250
<b>40 Travel and Per Diem</b>					
- 50 Monthly Mileage Reimb	743	743	750	750	750
<b>42 - 01 Postage &amp; Transportation</b>	6	11	200	200	200
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	1,712	3,351	2,000	2,400	2,400
<b>48 Promotional Activities</b>					
- 10 Community Programs	2,405	2,731	4,200	4,200	4,200
<b>51 - 01 Office Supplies</b>	275	1,172	2,000	2,000	2,000
<b>52 - 01 Operating Supplies</b>	5,063	3,309	5,000	5,000	5,000
<b>54 - 01 Books/Pubs/Subscrs/Membs</b>					
- 99 Miscellaneous	1,000	1,000	1,200	1,200	1,200
<b>58 - 01 Computer Software</b>	510	-	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 16,338</b>	<b>\$ 15,466</b>	<b>\$ 22,650</b>	<b>\$ 23,205</b>	<b>\$ 23,205</b>

City of Altamonte Springs, Florida  
 Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Library  
 General Fund (001-902-571)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>CAPITAL OUTLAY</u></b>					
<b>66 - 01 Books &amp; Other Library Material</b>					
Inventory & Replacement Books	\$ 43,360	\$ 42,703	\$ 37,000	\$ 37,000	\$ 37,000
Reference Books	15,932	5,605	10,000	10,000	10,000
Misc Mags/News Subs	1,864	1,633	2,000	2,000	2,000
Microfiche	-	-	2,000	2,000	2,000
On-line Genealogy	2,264	-	-	-	-
<b>67 - 01 Computer Software</b>					
Software for Network	-	-	750	355	355
<b>Total Capital Outlay</b>	<u>\$ 63,420</u>	<u>\$ 49,941</u>	<u>\$ 51,750</u>	<u>\$ 51,355</u>	<u>\$ 51,355</u>
<b>TOTAL BUDGET</b>	<u><u>\$ 352,758</u></u>	<u><u>\$ 345,047</u></u>	<u><u>\$ 356,954</u></u>	<u><u>\$ 365,969</u></u>	<u><u>\$ 365,969</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department  
Recreational Facilities Impact Fee Fund (315)**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2011 Projected</u>	<u>2012 Budget</u>
<b><u>REVENUES</u></b>					
Impact Fees	\$ 3,628	\$ 3,110	\$ 1,200	\$ 2,305	\$ 1,000
Interest Income	<u>27,658</u>	<u>13,588</u>	<u>7,500</u>	<u>6,500</u>	<u>7,000</u>
<b>Total Revenues</b>	<b>\$ <u>31,286</u></b>	<b>\$ <u>16,698</u></b>	<b>\$ <u>8,700</u></b>	<b>\$ <u>8,805</u></b>	<b>\$ <u>8,000</u></b>
<b><u>EXPENDITURES</u></b>					
Reserve for Future Projects	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 31,286</b>	<b>\$ 16,698</b>	<b>\$ (91,300)</b>	<b>\$ 8,805</b>	<b>\$ (92,000)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>345,122</u>	<u>376,408</u>	<u>393,106</u>	<u>393,106</u>	<u>401,911</u>
End of Year	<b>\$ <u><u>376,408</u></u></b>	<b>\$ <u><u>393,106</u></u></b>	<b>\$ <u><u>301,806</u></u></b>	<b>\$ <u><u>401,911</u></u></b>	<b>\$ <u><u>309,911</u></u></b>

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*Section 8*  
*Leisure and*  
*Maintenance Services*  
*Department*

*Maintenance Services*

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department  
Maintenance Services Section  
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**Leisure and Maintenance Services Department  
Maintenance Services Section  
Overview**

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The City's Leisure and Maintenance Services Department provides both recreational facilities and programs to our citizens as well as maintenance and similar support services to the City's operating departments. For budget presentation purposes, we have divided the Department into the two major functional sections; Leisure Services and Maintenance Services. In this section we present the budget for Maintenance Services. The budget for Leisure Services is presented in another section of the budget.

Maintenance Services consists of three operating divisions; Park Landscape Management and Operations (formerly known as Urban Beautification) Division, Fleet Maintenance Division, and Facilities Maintenance Division. Funding for these divisions is provided exclusively by the General Fund. The Park Landscape Management and Operations Division is responsible for maintenance and upkeep of City grounds as well as the operation of Lake Lotus Park and Cranes Roost Park. The Fleet Maintenance Division is responsible for the maintenance of City-owned vehicles and motorized equipment. The Facilities Maintenance Division is responsible for the upkeep of City-owned buildings and facilities.

**Park Landscape Management and Operations (PLMO)** – Are we making the best possible use of our time, money and resources? That was the question for park staff earlier this year. With nearly 70 acres of park/municipal property and 18 miles of roadways to maintain on a daily basis, we decided that strength does come in numbers. By consolidating park maintenance staff with urban beautification staff, we have eliminated some of the expenses of using contractors and unnecessary duplication of equipment and resources throughout the Department. Most importantly, we removed the tendencies of a “we/they” culture that, at times, caused a disconnect between program needs and facility requirements. Working together, this Division will most certainly take park landscape and

**Leisure and Maintenance Services Department  
Maintenance Services Section  
Overview**

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maintenance operations to a new level of excellence.

The **Fleet Maintenance Division** has reduced their budget for the upcoming year and continues to look for new ways to reduce fleet fuel consumption in an effort to save money. The replacement cost for City vehicles is lower than last year and is based on overall mileage and life expectancy of each vehicle which will change from year to year. Fuel cost for next year has remained the same. Based on this year's consumption and projections on a three-year average, a budget price of \$3.75/gallon was estimated for the upcoming year.

The **Facilities Maintenance Division** overall budget has increased to accommodate replacement of air conditioning units and roof replacements throughout the City. Additionally we have included funding for energy-efficient initiatives that, over the course of time, will extend the life expectancies of roofs while reducing energy cost. Capital Outlay is 17% of the overall budget and includes significant facility updates and repairs needed city-wide. The repurposing of three positions caused funding increases in custodial and maintenance services budgets. The considerable increase in capital outlay is the result of previous project delays due to budgetary constraints. It should be noted that over the next 5-10 years, substantial improvements will be necessary to maintain the City's aging facilities. Fortunately, most facility improvements will provide cost-saving incentives that will ultimately save the City thousands of dollars.

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department  
Maintenance Services Section  
Summary Budget by Fund**

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	<u>2012 Commission Approved Budget</u>	<u>2011 Budget</u>
<b><u>Operating Expenses</u></b>		
Park Land Management/Operations	\$ 1,813,480	\$ 1,128,980
Fleet Maintenance	1,646,423	1,646,926
Facilities Maintenance	<u>1,808,863</u>	<u>1,705,107</u>
 Total Operating Expenses	 <u>\$ 5,268,766</u>	 <u>\$ 4,481,013</u>
 <b><u>Non-Operating Expenses</u></b>		
Capital Outlay	\$ <u>484,211</u>	\$ <u>248,200</u>
 Total Expenses	 <u>\$ 5,752,977</u>	 <u>\$ 4,729,213</u>

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Note: These divisions are funded entirely from the General Fund.

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 16 Positions	\$ 502,518	\$ 511,019	\$ 524,609	\$ 553,400	\$ 553,400
	<b>Transfers</b>					
	6 positions from Eastmonte	-	-	-	165,835	165,835
	4 positions from Merrill	-	-	-	111,338	111,338
	2 positions from Westmonte	-	-	-	57,741	57,741
	2 positions from Lake Brantley	-	-	-	52,235	52,235
	<b>Total Salaries &amp; Wages</b>	\$ 502,518	\$ 511,019	\$ 524,609	\$ 940,549	\$ 940,549
14	<b>Overtime</b>	16,649	5,026	4,000	4,000	4,000
17	<b>Allowances</b> Cell Phone Allowance	-	390	600	2,400	2,400
21	<b>FICA Taxes</b>	38,657	38,442	40,486	72,440	72,440
22	<b>Retirement Contributions</b>	63,568	66,179	68,267	108,873	108,873
23	<b>Health Insurance</b>	68,123	67,647	78,112	154,560	154,560
24	<b>Life Insurance</b>	1,537	1,586	1,496	2,605	2,605
	<b>Total Personal Services</b>	\$ 691,052	\$ 690,289	\$ 717,570	\$ 1,285,427	\$ 1,285,427

**POSITION ROSTER**

**Full Time Employees -**

Parks Land Mgmt&Oper Super	2A	1	1	1	1	1
Arborist	3A	1	1	1	1	1
Senior Operations Supervisor	3A	-	-	-	1	1
Sr Operations Supervisor	3A	-	-	-	1	1
Turf/Irrigation Specialist	3A	-	-	-	1	1
Crew Leader	4C	5	5	5	5	5
Heavy Equipment Operator	4C	1	1	1	1	1
Operations Supervisor	4C	-	-	-	1	1
Groundskeeper	4B	-	-	-	5	5
Irrigation Technician	4B	1	1	1	1	1
Landscapers	4B	5	5	5	5	5
Lead Groundskeeper	4B	-	-	-	3	3
Tree Maint Workers	4B	2	2	2	2	2
<b>Total Full Time Employees</b>		16	16	16	28	28

**Part Time Employees -  
Special Worker**

		-	-	-	2	2
<b>Total Positions</b>		16	16	16	30	30

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

			2012						
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved		
<b><u>OPERATING EXPENDITURES</u></b>									
<b>34</b>	<b>Other Contractual Services</b>								
- 20	Landscaping Services								
	Major Tree Removal	\$	55,333	\$	47,650	\$	53,000	\$	53,000
	Landscape Maintenance		142,572		148,748		200,000		200,000
	Cholinesterase Testing		732		500		500		500
	Licenses (Pest Ctrl, Mosquitos, Herbicides)		150		350		2,000		2,000
	Respirator/Pulmonary Tests		640		443		-		-
	CDL Training		-		-		800		800
- 50	Temporary Labor		4,474		820		7,000		3,000
- 60	Trash Disposal		316		-		6,500		1,500
<b>39 - 01</b>	<b>Educational Incentive</b>								
			-		-		500		500
<b>40</b>	<b>Travel and Per Diem</b>								
- 10	Technical Training		175		-		-		-
- 20	Visit Cities/Observations/Train		-		-		300		300
- 30	Conferences/Seminars								
	FIPP State Conference		-		-		200		-
	Tech Seminars & Certifications		40		-		2,400		2,400
	Arbor Culture Conference (2)		654		334		1,000		1,000
	DODD Mosquito Short Course		380		102		1,500		1,500
	International Society Arborculture		235		225		-		-
	Spray Test Books		-		211		-		-
	Eventbrite - Tree and Landscape Short Course		-		180		-		-
	Pesticide Licence Renew		-		40		1,000		1,000
	STMA & FRPA Seminars		-		-		750		750
<b>44</b>	<b>Rentals &amp; Leases</b>								
- 30	Parks		-		-		1,000		1,000
<b>46</b>	<b>Repair &amp; Maintenance</b>								
- 02	Fencing/Security								
	Repl Windscreens (EM, WM, MP)		-		-		5,000		5,000
	Temporary Fencing (all Parks)		-		-		3,000		3,000
- 10	Ballfield Maintenance								
	General Maintenance (all Parks)		-		-		13,500		13,500
	Crimson Stone		-		-		8,000		8,000
	Diamond Pro Infield Cond (EM)		-		-		1,500		1,500
- 15	Landscape Maintenance								
	Lawn Maintenance		3,763		1,965		-		-
	General Lndscpng/Pub Buildings		-		-		7,500		7,500
	City Hall Complex		-		-		9,000		9,000
	Library		2,923		843		-		-
	Others		455		333		-		-
	General Landscaping/All Parks		816		1,906		-		-
	Homeowner Asst/Trees E/M		-		-		28,500		28,500
			-		-		5,000		5,000

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont)</b>						
- 15	Landscape Maintenance (cont)						
		Irrigation Parts/Repair/City-wide	12,645	15,021	14,000	15,000	15,000
		Hermits Tr Hardscape Maint Play	846	-	2,500	1,250	1,250
		Landscape Repairs Uptown	4,121	4,093	-	-	-
		Hardscape Rep/Turnball/Sunshine	-	1,085	5,000	-	-
		Tree Work - Westmonte Park	-	-	4,000	4,000	4,000
		Median Plantings - Trees (SR436, Central Parkway)	5,490	7,526	-	-	-
		F.A.S.T. Planting Program	7,235	-	-	-	-
		Repl Plants/Right of Way	-	-	-	10,000	10,000
		Repl Turf/Common Areas/Parks	-	-	-	15,000	15,000
		Mulch (all Parks)	-	-	-	4,000	4,000
		Forestry (Trees)	-	-	-	18,000	18,000
		Well Maintenance	-	-	-	500	500
- 20	Equipment Repair						
		Repair Arrow Boards (2)	-	-	2,000	-	-
		Mower Repair	-	-	-	4,000	4,000
- 75	Hardscape Maintenance						
		Repairs/Turnbull & Sunshine	-	-	-	5,000	5,000
		Repairs/Hermits Trail	-	-	-	1,250	1,250
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		312	670	100	700	700
- 55	Brochures/Pamphlets		25	69	700	-	-
		FAST Program	-	-	350	350	350
		Tree Giveaway Program	-	-	350	350	350
<b>51 - 01</b>	<b>Office Supplies</b>		1,176	723	2,000	2,000	2,000
<b>52</b>	<b>Operating Supplies</b>						
- 20	Chemicals						
		Sprayers	-	290	-	-	-
		Chemicals/Weed Control	1,271	1,516	-	-	-
		Fertilizer	3,135	3,393	15,000	15,000	15,000
		Mosquito Control Chem	786	-	10,000	5,000	5,000
		Insecticides/Pesticides (all Parks)	-	-	-	25,000	25,000
- 40	Propane/Diesel		2,415	4,742	3,000	5,000	5,000
- 85	Landscaping Supplies		3,872	-	-	-	-
		Forestry (Trees)	2,033	-	18,000	-	-
		Repl Plants for Right of Way	6,668	13,480	10,000	-	-
		Central Parkway Trees	-	1,986	-	-	-
		Nursery Operating Supplies	27,646	16,829	6,000	6,000	6,000
		FAST Program	-	7,352	-	-	-
		Tree Give Away	-	990	-	-	-
		Uptown Sod	-	3,385	-	-	-
		Chain Saw	-	590	-	-	-
- 90	General Operating Supplies		7,228	2,735	4,500	4,500	4,500

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
54 - 01 Books/Pubs/Subscrs/Membs	215	158	800	800	800
<b>55      Uniforms</b>					
- 01 Uniforms	927	229	3,000	3,300	3,300
- 05 Rental Uniforms	3,936	4,556	3,110	10,403	10,403
- 32 Shoes/Workboots	1,813	1,040	3,000	9,200	9,200
- 40 Safety	477	186	500	800	800
<b>57      Small Tools &amp; Equipment</b>					
- 20 Hand Tools	3,710	1,046	2,500	6,000	6,000
Warehouse Issues	-	106	-	-	-
Chain Saw (2)	-	822	1,600	-	-
Weedeaters (4)	1,264	-	-	-	-
Hedge Trimmers (2)	822	-	-	-	-
Mower 20"	849	-	-	-	-
Edger	363	-	-	-	-
Replacement Blower (2)	587	-	-	-	-
Blowers (2)	-	846	-	-	-
Pole Saw (1)	-	482	-	-	-
Pole Saw (2)	-	-	1,200	-	-
Tiller (2)	-	1,349	-	-	-
Tiller (1)	-	-	1,000	-	-
Dolly (1)	-	800	-	-	-
Trash Sticks	-	472	-	-	-
Wood Planer	-	400	-	-	-
Hurricane Kits	-	510	-	-	-
Auger (1)	-	341	-	-	-
- 50 Park Equipment					
Reel Mower 25"	1,349	-	-	-	-
Radios (6)	-	-	-	5,400	5,400
<b>Total Operating Expenditures</b>	<b>\$ 316,874</b>	<b>\$ 304,468</b>	<b>\$ 411,410</b>	<b>\$ 528,053</b>	<b>\$ 528,053</b>

**CAPITAL OUTLAY**

<b>62      Buildings</b>					
- 10 City Buildings					
Green House - Replace Roof	\$ -	\$ 13,500	\$ -	\$ -	\$ -
<b>63      Improvements/Not Buildings</b>					
- 30 City Parks					
Merrill Park:					
Repair Boardwalk	-	-	-	6,000	6,000
Retaining Wall	-	-	-	8,000	8,000

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 20	Lawn Equipment						
		Auger	-	-	1,500	-	-
		Replace Bush Hog Mower	-	-	-	4,000	4,000
		Grapple Rake	-	-	-	5,000	5,000
- 45	Park Equipment						
	Eastmonte Park:						
		Replace 48" Scagg Mower	-	-	-	10,000	10,000
		Replace Turf Sweeper	-	-	-	27,511	27,511
	Westmonte Park:						
		Aerator/Fields/Common Areas	-	-	-	24,000	24,000
- 60	Vehicles						
		Replace Utility Vehicles	-	-	13,000	-	-
- 99	Other Machinery & Equipment						
		Generator	-	-	2,200	-	-
	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>\$ 13,500</b>	<b>\$ 16,700</b>	<b>\$ 84,511</b>	<b>\$ 84,511</b>
<b>TOTAL BUDGET</b>			<b>\$ 1,007,926</b>	<b>\$ 1,008,257</b>	<b>\$ 1,145,680</b>	<b>\$ 1,897,991</b>	<b>\$ 1,897,991</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Fleet Maintenance Division  
General Fund (001-904-519)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b> Base: 11 Positions	\$ 406,328	\$ 421,941	\$ 430,439	\$ 432,286	\$ 432,286	
	<b>Upgrade</b> Equipment Maint Supr 3A to 3B	-	-	-	1,498	1,498	
	<b>Total Salaries &amp; Wages</b>	\$ 408,337	\$ 423,951	\$ 432,450	\$ 433,784	\$ 433,784	
14	<b>Overtime</b>	396	-	900	900	900	
17	<b>Allowances</b> Cell Phone Allowance	-	780	1,200	1,200	1,200	
21	<b>FICA Taxes</b>	30,581	32,152	33,088	33,346	33,346	
22	<b>Retirement Contributions</b>	51,029	55,858	57,320	50,074	50,074	
23	<b>Health Insurance</b>	45,978	46,155	53,702	60,720	60,720	
24	<b>Life Insurance</b>	1,244	1,280	1,226	1,209	1,209	
	<b>Total Personal Services</b>	\$ 537,565	\$ 560,176	\$ 579,886	\$ 581,233	\$ 581,233	

**POSITION ROSTER**

**Full Time Employees -**

Fleet Division Manager	3C	1	1	1	1	1
Office Manager	3A	1	1	1	1	1
Automotive Technician	4C	4	4	4	4	4
Preventive Maint Mechanic	4B	1	1	1	1	1
Small Engine Mechanic	4C	2	2	2	2	2
Auto Parts Specialist	4B	1	1	1	1	1
Equip Maint Supervisor	3B	1	1	1	1	1
<b>Total Positions</b>		<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Fleet Maintenance Division  
General Fund (001-904-519)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>					
34 Other Contractual Services					
- 50 Outside Repairs	\$ 47,737	\$ -	\$ -	\$ -	\$ -
39 - 01 Educational Incentive	-	-	500	500	500
40 Travel and Per Diem					
- 15 Certifications (ASE)	842	1,029	750	750	750
- 20 Meetings	154	300	500	500	500
- 30 Conferences/Seminars	100	86	-	-	-
46 Repair & Maintenance					
- 02 Fencing/Security	-	3,900	-	-	-
- 20 Computer Repair	-	6,668	600	-	-
- 90 Vehicle Repair/Maint	6,710	-	20,000	20,000	20,000
Outside Repairs	-	62,730	60,000	60,000	60,000
47 - 10 Printing & Binding	654	1,172	1,500	1,350	1,350
51 - 01 Office Supplies	674	2,016	2,000	2,000	2,000
52 - 90 Operating Supplies	244,024	233,160	180,000	180,000	180,000
54 - 01 Books/Pubs/Subscrs/Membs	1,025	266	1,500	1,500	1,500
55 Uniforms					
- 01 Uniforms	29	47	500	-	-
- 05 Rental Uniforms	1,978	2,053	2,740	2,740	2,740
- 32 Shoes/Workboots	120	1,256	1,000	1,500	1,500
56 - 01 Gas, Oil & Lube	516,464	624,605	786,250	786,250	786,250
57 - 01 Small Tools & Equipment	6,672	6,489	8,100	8,100	8,100
58 - 01 Computer Software	-	-	1,100	-	-
<b>Total Operating Expenditures</b>	<b>\$ 827,183</b>	<b>\$ 945,777</b>	<b>\$ 1,067,040</b>	<b>\$ 1,065,190</b>	<b>\$ 1,065,190</b>
<b><u>CAPITAL OUTLAY</u></b>					
64 Machinery & Equipment					
- 50 Shop Equipment					
Heavy Duty Scan Tool	\$ 1,575	\$ -	\$ -	\$ -	\$ -
Upgrade AIMS (Auto Fuel Sys)	-	7,860	55,000	-	-
Replace Truck Jaws	-	-	-	29,500	29,500
Replace Fuel Dispenser/W Alt	-	-	-	4,200	4,200
<b>Total Capital Outlay</b>	<b>\$ 1,575</b>	<b>\$ 7,860</b>	<b>\$ 55,000</b>	<b>\$ 33,700</b>	<b>\$ 33,700</b>
<b>TOTAL BUDGET</b>	<b>\$ 1,366,323</b>	<b>\$ 1,513,813</b>	<b>\$ 1,701,926</b>	<b>\$ 1,680,123</b>	<b>\$ 1,680,123</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 13 Positions	\$ 403,917	\$ 427,089	\$ 363,500	\$ 372,704	\$ 372,704
	<b>Transfers</b> 1 position from Lake Brantley	-	-	-	31,696	31,696
13	<b>Limited Term Employees</b> Custodian (1020 Hrs)	-	-	-	10,200	10,200
	<b>Total Salaries &amp; Wages</b>	\$ 403,917	\$ 427,089	\$ 363,500	\$ 414,600	\$ 414,600
14	<b>Overtime</b> On Call Pay	8,565	3,604	4,000	2,250	2,250
		-	-	-	3,913	3,913
17	<b>Allowances</b> Cell Phone Allowance	-	4,681	6,000	6,000	6,000
21	<b>FICA Taxes</b>	30,588	32,202	28,571	32,644	32,644
22	<b>Retirement Contributions</b>	45,899	46,767	37,167	32,303	32,303
23	<b>Health Insurance</b>	39,152	34,175	34,174	44,160	44,160
24	<b>Life Insurance</b>	1,181	1,140	802	1,120	1,120
	<b>Total Personal Services</b>	\$ 529,302	\$ 549,658	\$ 474,214	\$ 536,990	\$ 536,990

**POSITION ROSTER**

**Full Time Employees -**

Deputy Director -						
	Maintenance Operations	2B	1	1	-	-
	Facilities Maintenance and Development Supt.	2A	1	1	1	1
	Sr. Maintenance Specialist	4C	1	-	-	-
	HVAC Technician	3A	-	1	1	1
	Maintenance Specialist	4C	2	2	2	2
	Custodial Supervisor	4B	1	1	1	2
	Custodian	4A	1	-	-	-
	Staff Assistant	4C	1	1	1	1
	Electrician	3A	1	1	1	1
	<b>Total Full Time Employees</b>		9	8	7	8

**Part Time Employees -**

	Custodian	4A	1	3	6	6
	<b>Total Positions</b>		10	11	13	14

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>						
<b>34</b>	<b>Other Contractual Services</b>					
- 10	Custodial Services	\$ 22,820	\$ 9,950	\$ -	\$ -	\$ -
	Carpet Cleaning	9,442	9,092	18,500	18,500	18,500
- 40	Pest Control Service	4,830	5,340	6,800	6,800	6,800
- 50	Temporary Labor	608	1,940	3,000	3,000	3,000
39 - 01	Educational Incentive	475	-	500	500	500
<b>40</b>	<b>Travel and Per Diem</b>					
- 05	Professional Training	-	-	600	600	600
	Bldg Control System Training	-	-	800	800	800
- 10	Computer Training	-	-	500	500	500
- 30	Conferences/Seminars	131	-	-	-	-
	Refrigeration Seminars	-	-	650	650	650
	FIPP Conference	265	-	-	-	-
	IFMA Conference	-	-	1,000	1,000	1,000
<b>43</b>	<b>Utility Services</b>					
- 10	City-wide Utilities	974,598	966,185	957,000	957,000	957,000
<b>46</b>	<b>Repair &amp; Maintenance</b>					
- 01	Building/Facilities Maintenance	22,619	28,160	-	-	-
	Electrical Repair/Parts	25,671	22,377	13,500	19,500	19,500
	Plumbing Repair/Parts	6,983	16,820	4,500	9,500	9,500
	HVAC	3,920	5,684	15,750	18,750	18,750
	Light Bulb Disposal	-	-	2,000	2,000	2,000
	Painting City-wide	21,790	1,413	11,378	15,378	15,378
	Electrical Door Maintenance	14,693	4,239	-	-	-
	Roofing City-wide	-	-	19,000	19,000	19,000
	Roofing Repairs	7,015	-	32,890	32,890	32,890
	Carpet Maintenance	7,998	-	4,500	7,500	7,500
	Burglar/Fire Alarm	13,160	-	-	-	-
	Outdoor Lighting Upgrades	-	9,571	-	-	-
	City Wide Hand Dryers	-	6,455	-	-	-
	City Parks:					
	Ballfield Lighting	-	-	-	7,500	7,500
	Scoreboard Modules	-	-	-	2,100	2,100
	Gym Maintenance	-	-	-	4,000	4,000
	Eastmonte Civic Center:					
	Paint Exterior	-	9,000	9,000	-	-
	Dugout Roof Repair	-	1,695	-	-	-
	Heat Pump	-	1,334	-	-	-
	Westmonte Civic Center:					
	Patch & Paint Exterior Stucco	-	7,000	7,000	-	-
	Customer Service Counter	-	-	6,500	-	-
	T-pool	-	3,463	-	5,000	5,000
	Compressor Repair	-	3,300	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

			2012				
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont'd)</b>						
- 01	Building/Facilities Maintenance (cont'd)						
		Lake Brantley-Door Install	-	995	-	-	-
		Lift Station #40 & #51-Re-Roof	-	24,839	-	-	-
		Fleet Gate Repair	-	2,767	-	-	-
		Fire Station #11 Duct Clean	-	55,183	-	-	-
- 20	Equipment Repair						
		Handicap Chair Maint TH/Pool	832	874	870	975	975
		Generator Maintenance	8,917	9,825	10,000	13,000	13,000
		Generator Repair	-	4,707	-	-	-
		Elevator Maintenance	4,125	4,291	6,500	7,500	7,500
		Dust Control Mats	1,782	-	-	-	-
		Fire Burglar Alarm Monitoring	547	8,294	6,300	6,300	6,300
		Elevator Monitoring	-	-	-	600	600
		Fire Suppression/Chem/Halon	-	-	2,000	2,000	2,000
		PSB Low Voltage System Maint	450	-	3,000	3,000	3,000
		City-wide Fire Extinguish Maint	3,621	-	3,500	4,000	4,000
		Fire Sprinkler Maintenance	-	21,505	10,000	15,000	15,000
- 84	Hardware Maintenance Contracts						
		Leibert UPS Maintenance	-	-	7,500	7,500	7,500
		Security Hardware Maintenance	-	-	10,000	10,000	10,000
		VRLA Battery Maintenance	-	-	13,000	13,000	13,000
		Security Camera Hardware Maint	-	-	-	500	500
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		250	410	400	775	775
- 50	Work order Forms		-	-	50	50	50
<b>48</b>	<b>Promotional Activities</b>						
- 10	Holiday Decorations & Lights		1,821	1,973	1,500	1,500	1,500
<b>51 - 01</b>	<b>Office Supplies</b>		515	540	1,000	1,000	1,000
<b>52</b>	<b>Operating Supplies</b>						
- 10	Custodial Supplies		16,509	18,779	12,000	22,000	22,000
		Hand Sanitizer	-	-	1,000	1,000	1,000
- 40	Propane for Generators		-	-	1,200	1,200	1,200
- 90	General Operating Supplies		1,724	3,536	1,500	1,500	1,500
		HVAC Filters/Health	3,147	-	3,000	3,000	3,000
		Lighting (Bulb Replacement)	6,427	10,063	7,500	7,500	7,500
		Batteries	1,355	1,068	2,000	2,000	2,000
		Warehouse Shelving & Bins	4,938	-	-	2,000	2,000
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>		1,103	541	850	850	850

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

		2012				
		2009	2010	2011	Manager	Comm.
		Actual	Actual	Budget	Recmnd	Approved
<b>55</b>	<b>Uniforms</b>					
- 01	Uniforms	352	48	500	500	500
- 05	Rental Uniforms	2,240	1,975	3,455	3,455	3,455
- 32	Shoes/Workboots	451	549	1,000	1,800	1,800
- 40	Safety	19	23	500	500	500
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 10	Appliances As Needed	377	760	2,700	2,700	2,700
- 20	Hand Tools	1,238	2,211	2,700	2,700	2,700
<b>Total Operating Expenditures</b>		<b>\$ 1,199,758</b>	<b>\$ 1,288,774</b>	<b>\$ 1,230,893</b>	<b>\$ 1,271,873</b>	<b>\$ 1,271,873</b>

**CAPITAL OUTLAY**

<b>62</b>	<b>Buildings</b>					
- 10	City Buildings					
	City Hall:					
	Replace Carpet	\$ -	\$ 9,653	\$ -	\$ -	\$ -
	Building Automation	14,929	-	-	-	-
	West End Remodel	-	-	-	15,000	15,000
	WTP #4 A/C Unit	1,925	-	-	-	-
	Building Automation Controls					
	For Energy Conservation:					
	Occupancy Sensors (City Wide)	-	10,630	-	-	-
	City Hall	-	4,271	-	-	-
	City Clerk	-	3,782	-	-	-
	Public Safety Bldg	-	5,895	-	-	-
	Information Services	-	5,231	-	-	-
	Fleet Maint	-	6,045	-	-	-
	Sanitation	-	3,588	-	-	-
	E/M Park Ballfield Lighting	-	-	4,000	-	-
	Keller Road Ops	-	-	10,000	-	-
	Keller Road Lab	-	-	10,000	-	-
	Keller Road Mech Maint	-	-	9,000	-	-
	Keller Road Neut Bldg	-	-	6,000	-	-
	Keller Road Blower Bldg	-	-	6,000	-	-
	Keller Road Press Bldg	-	-	6,000	-	-
	Keller Road Plant Maint	-	-	6,000	-	-
	WTP #2	-	-	6,000	-	-
	Power Conditioning Equipment:					
	13 Vac Power					
	Conditioning Devices	-	24,050	-	-	-
	Public Safety Bldg	-	14,231	-	-	-
	City Hall	-	1,328	-	-	-
	City Clerk	-	2,442	-	-	-
	Information Services	-	2,808	-	-	-
	Fleet Maint	-	8,859	-	-	-
	Sanitation	-	5,969	-	-	-
	City Clerk Bldg	-	-	4,000	-	-
	West Altamonte Admin	-	-	15,000	-	-
	Westmonte Civic Ctr	-	-	6,000	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

			2012				
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b>62</b>	<b>Buildings (cont'd)</b>						
- 10	City Buildings (cont'd)						
		West Alt Sanitation Rm Addition	-	-	4,500	-	-
		Repl Burglar/Fire Systems City W	-	-	-	40,000	40,000
		Public Safety Bldg:					
		First Floor Hall Remodel	-	-	-	8,000	8,000
		Energy Star White Roof Coating	-	-	-	46,000	46,000
		Roof Replacement & Repairs:					
		City Clerk Building	-	-	-	14,000	14,000
		Therapeutic Pool	-	-	-	50,000	50,000
		Fleet Maintenance(Ceiling)	-	-	-	55,000	55,000
		Maintenance Bldg (Lk lotus)	-	-	-	15,000	15,000
		Restrooms (Lk lotus)	-	-	-	10,000	10,000
- 30	City Parks						
		Westmonte Park:					
		Civic Center - Remodel Restroc	-	-	24,000	24,000	24,000
		Merrill Park:					
		Staircase, Handrail & Ped Bridge	34,243	-	-	-	-
<b>63</b>	<b>Improvements Not Buildings</b>						
- 10	City Buildings						
		Public Safety Building:					
		3 Var Sp Drives-Energy Cons	2,390	-	-	-	-
		VAV Box	20,995	-	-	-	-
		City Hall:					
		Repl Chambers Exterior Doors	-	-	2,500	-	-
		Replace Soffit Lights	-	-	-	15,000	15,000
		Warehouse:					
		Shelving	9,308	-	-	-	-
		LED Lighting Upgrades	-	78,600	-	-	-
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 15	Computer						
		Best Access Key Control Sftwre	1,911	-	-	-	-
- 55	Building Equipment						
		Energy Conservation Measures:					
		Occupancy Sensors for					
		Light Switches - City Wide	-	-	11,000	-	-
		Power Conditioning Equipment -					
		Install Hand Dryer/City Wide	-	-	6,500	-	-
		Electrical Circuit/Wire Tracer	-	-	1,000	-	-
		3 Phase Power Logger	-	-	3,000	-	-
		Eastmonte Park					
		Generator Upgrade	-	-	36,000	-	-
		Replace Air Conditioning Units:					
		Westmonte Park Ops Bldg	-	-	-	24,000	24,000
		Police Department Gym	-	-	-	8,000	8,000
		Police Evidence Warehouse	-	-	-	8,000	8,000
		Lift Station #40	-	-	-	8,000	8,000

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>64 Machinery &amp; Equipment (cont'd)</b>					
- 55 Building Equipment (cont'd)					
Keller Road:					
Low Head Pump Bldg	-	-	-	6,500	6,500
Ops 2nd Floor North End	-	-	-	9,000	9,000
Plant Maintenance	-	-	-	10,500	10,500
	<u>          </u>				
<b>Total Capital Outlay</b>	\$ <u>85,701</u>	\$ <u>187,382</u>	\$ <u>176,500</u>	\$ <u>366,000</u>	\$ <u>366,000</u>
<b>TOTAL BUDGET</b>	\$ <u><u>1,814,761</u></u>	\$ <u><u>2,025,814</u></u>	\$ <u><u>1,881,607</u></u>	\$ <u><u>2,174,863</u></u>	\$ <u><u>2,174,863</u></u>



*Section 9*  
*Community*  
*Redevelopment Agency*

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

Community Redevelopment Agency  
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**City of Altamonte Springs, Florida  
Fiscal Year 2011/2012 Annual Budget**

**Community Redevelopment Agency  
Overview**

The City created the Community Redevelopment Agency (CRA) in the mid 1980's with the mission of addressing the blighted conditions in and around the center of the City. This mission includes the encouragement of development of vacant parcels and re-development of underutilized parcels and, to the extent possible, alleviating traffic problems primarily in and around the I-4/SR 436 intersection, the City's Central Business District (CBD). To alleviate traffic crowding, the CRA has sought to encourage or redirect commercial growth from the City's main thoroughfares to sites within the CBD. The CRA has made extensive infrastructure improvements, including new and expanded roadways, and the construction of a pedestrian park and sidewalk system featuring Cranes Roost Lake, a center of attraction in this area. The CRA continues to make additional infrastructure improvements as well as to ensure the maintenance of the existing improvements.

<b>Tax Increment Calculations</b>					
	<b>FY 2011 Actual</b>	<b>FY 2012 Projected</b>	<b>Decrease</b>		
<b>1. Incremental Increase in Values</b>					
Total Taxable Value	\$ 729,078,194	\$ 669,439,322	\$ (59,638,872)	-8.2%	
Less: Base Year Value	(284,022,707)	(284,022,707)	-	-	
Incremental Value at 100%	\$ 445,055,487	\$ 385,416,615	\$ (59,638,872)	-13.4%	
Incremental Value at 95%	\$ 422,802,713	\$ 366,145,784	\$ (56,656,929)	-13.4%	
<b>2. Tax Rates</b>					
City of Altamonte Springs	2.8900	2.8900	-	-	
Seminole County	4.9000	4.9000	-	-	
<b>3. Incremental Share (1 x 2)</b>					
City of Altamonte Springs	\$ 1,221,900	\$ 1,058,161	\$ (163,739)	-13.4%	
Seminole County	2,071,733	1,794,114	(277,619)	-13.4%	
<b>Total Tax Increment Revenues</b>	<b>\$ 3,293,633</b>	<b>\$ 2,852,275</b>	<b>\$ (441,358)</b>	<b>-13.4%</b>	

To provide the CRA with the financial resources to accomplish its mission, the City created, at the same time as the CRA, the Altamonte Springs Tax Increment District. These tax increment revenues are expected to provide the CRA with over \$2.8 million in new resources for the coming year as shown in the chart.

City of Altamonte Springs, Florida  
Fiscal Year 2011/2012 Annual Budget

**Community Redevelopment Agency  
Overview**

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The fiscal year 2012 figures are estimates subject to change pursuant to the finalization of the tax roll by the Seminole County Property Appraiser and subsequent actions of the Seminole County Property Appraisal Adjustment Board. The budget provides funding to continue the CRA's capital improvements and maintenance programs.

**Administration and Marketing**

The CRA Administration is responsible for the overall economic development, redevelopment, planning and construction program within the CBD. Today virtually every square inch of undeveloped property within the CRA is either under development or planned for development. The CRA's marketing efforts during the upcoming year will continue to focus on promoting Uptown Altamonte and the Altamonte Town Center.

**Maintenance / Operations**

The CRA Maintenance/Operations budget totals \$856,000. This division is responsible for the operation of Cranes Roost Park, as well as the maintenance of the boardwalks, sidewalks, landscaping and all of the new public improvements in the park and surrounding areas. We have included funding in the budget to continue the on-call park ranger program to provide additional coverage in the expanded park. We continue to closely monitor the workload of our park staff to ensure that there are sufficient resources available to adequately maintain all of the new facilities.

Additionally, we have included \$106,000 to fund several projects including staining sidewalks, replacing banners, painting light poles, and replacing shoreline rocks.

**Events Management**

Events are funded by private sponsorships and a direct subsidy from the General Fund. No tax increment money is used to fund events. The budget of \$399,000 is 5% lower in

**City of Altamonte Springs, Florida  
Fiscal Year 2011/2012 Annual Budget**

**Community Redevelopment Agency  
Overview**

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2012 than in 2011, reflecting the fiscal realities of our changing economy. The budget is funded with \$199,000 in sponsorships and a subsidy from the General Fund of \$200,000. Even though we have retooled, our events program remains the finest in the region and continues to provide outstanding return for the City and our funding partners.

**Capital Projects**

The budget includes \$3.75 million in capital projects spending. During the upcoming year, we anticipate spending \$2.9 million to replace the boardwalk handrails and \$850,000 to begin replacing lights and poles.

**Debt Service**

During 2011 the City paid off the existing CRA bank note two years early. This action eliminated nearly \$470,000 in annual debt service payments. The budget is free from these payments.

**Summary**

We are confident we have a budget which provides adequate funding to meet the goals of the CRA for the coming year, including anticipated new and continued development activity, construction of new infrastructure facilities and continued maintenance of existing facilities.

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency  
ALL FUNDS COMBINED**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>REVENUES</b>					
Tax Increments:					
Seminole County	\$ 3,504,003	\$ 2,907,315	\$ 2,123,733	\$ 2,061,206	\$ 1,910,044
City of Altamonte Springs	2,044,991	1,563,542	1,252,569	1,221,900	1,132,290
	<u>\$ 5,548,994</u>	<u>\$ 4,470,857</u>	<u>\$ 3,376,302</u>	<u>\$ 3,283,106</u>	<u>\$ 3,042,334</u>
Interest Income	1,026,985	573,031	303,500	250,722	180,000
Event Sponsorships and Subsidy	577,042	542,164	418,922	392,276	400,195
Miscellaneous Revenues	175,973	16,844	-	-	-
<b>Total Revenues</b>	<u>\$ 7,328,994</u>	<u>\$ 5,602,896</u>	<u>\$ 4,098,724</u>	<u>\$ 3,926,104</u>	<u>\$ 3,622,529</u>
<b>EXPENDITURES</b>					
Administration	\$ 692,988	\$ 699,348	\$ 710,229	\$ 681,583	\$ 714,068
Maintenance Operations	722,230	671,732	1,026,080	757,703	855,581
Events	449,883	382,222	418,922	350,258	399,000
Capital Projects	213,970.00	-	8,280,000	4,656,242	3,750,000
Debt Service Bank Note	468,567	468,567	1,154,163	1,154,786	-
<b>Total Expenditures</b>	<u>\$ 2,547,638</u>	<u>\$ 2,221,869</u>	<u>\$ 11,589,394</u>	<u>\$ 7,600,572</u>	<u>\$ 5,718,649</u>
<b>APPROPRIATED RESERVES</b>					
Reserved for Contingencies	\$ -	\$ -	\$ 100,000	\$ -	\$ 59,000
<b>Total Expenditures, Other Financing Sources (or Uses), and Reserves</b>	<u>\$ 2,547,638</u>	<u>\$ 2,221,869</u>	<u>\$ 11,689,394</u>	<u>\$ 7,600,572</u>	<u>\$ 5,777,649</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<u>\$ 4,781,356</u>	<u>\$ 3,381,027</u>	<u>\$ (7,590,670)</u>	<u>\$ (3,674,468)</u>	<u>\$ (2,155,120)</u>
<b>FUND BALANCE</b>					
Beginning of Year	8,779,607	13,560,963	16,941,990	16,941,990	13,267,522
End of Year	<u>\$ 13,560,963</u>	<u>\$ 16,941,990</u>	<u>\$ 9,351,320</u>	<u>\$ 13,267,522</u>	<u>\$ 11,112,402</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency  
Tax Increment Fund (103)  
Statement of Revenues and Expenses**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>REVENUES</b>					
Tax Increments					
Seminole County	\$ 3,504,003	\$ 2,907,315	\$ 2,123,733	\$ 2,061,206	\$ 1,910,044
City of Altamonte Springs	2,044,991	1,563,542	1,252,569	1,221,900	1,132,290
Total Tax Increments	<u>\$ 5,548,994</u>	<u>\$ 4,470,857</u>	<u>\$ 3,376,302</u>	<u>\$ 3,283,106</u>	<u>\$ 3,042,334</u>
Investment Income	1,018,259	568,618	300,000	250,000	180,000
Events:					
Sponsorships	277,042	242,164	235,500	208,854	200,195
General Fund Subsidy	300,000	300,000	183,422	183,422	200,000
Miscellaneous Revenues	<u>175,973</u>	<u>16,844</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenues</b>	<u>\$ 7,320,268</u>	<u>\$ 5,598,483</u>	<u>\$ 4,095,224</u>	<u>\$ 3,925,382</u>	<u>\$ 3,622,529</u>
<b>EXPENDITURES</b>					
Operating Expenses:					
Administration	\$ 692,988	\$ 699,348	\$ 710,229	\$ 681,583	\$ 714,068
Maintenance Operations	722,230	671,732	1,026,080	757,703	855,581
Events	449,883	382,222	418,922	350,258	399,000
Trans. to Debt Service Fund	450,000	465,000	1,150,096	1,150,096	-
Total Operating Expenses	<u>\$ 2,315,101</u>	<u>\$ 2,218,302</u>	<u>\$ 3,305,327</u>	<u>\$ 2,939,640</u>	<u>\$ 1,968,649</u>
Capital Projects:					
Land Purchase	\$ -	\$ -	\$ 4,500,000	\$ 4,500,000	\$ -
Lake Adelaide Weir Rehabilitation	213,970	-	-	-	-
Cranes Roost Park -					
Handrail & Lighting Storm Repair	-	-	2,900,000	-	2,900,000
Replace Phase 1 Lightpoles	-	-	724,920	-	850,000
Cranes Roost Blvd - Reseal	-	-	155,080	156,242	-
Total Capital Projects	<u>\$ 213,970</u>	<u>\$ -</u>	<u>\$ 8,280,000</u>	<u>\$ 4,656,242</u>	<u>\$ 3,750,000</u>
Reserves:					
Contingencies	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 59,000</u>
<b>Total Expenditures</b>	<u>\$ 2,529,071</u>	<u>\$ 2,218,302</u>	<u>\$ 11,685,327</u>	<u>\$ 7,595,882</u>	<u>\$ 5,777,649</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<u>\$ 4,791,197</u>	<u>\$ 3,380,181</u>	<u>\$ (7,590,103)</u>	<u>\$ (3,670,500)</u>	<u>\$ (2,155,120)</u>
<b>FUND BALANCE</b>					
Beginning of Year	<u>8,756,090</u>	<u>13,547,287</u>	<u>16,927,468</u>	<u>16,927,468</u>	<u>13,256,968</u>
End of Year	<u>\$ 13,547,287</u>	<u>\$ 16,927,468</u>	<u>\$ 9,337,365</u>	<u>\$ 13,256,968</u>	<u>\$ 11,101,848</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Administration Division  
Tax Increment Fund (103-703-515)**

						2012	
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages Base: 2 Positions	\$ 99,277	\$ 101,533	\$ 69,285	\$ 75,342	\$ 75,342	
14	Overtime	1,204	274	100	300	300	
17	Allowances Cell Phone Allowance	-	826	1,200	1,200	1,200	
21	FICA Taxes	4,811	5,030	5,400	5,879	5,879	
22	Retirement Contributions	8,509	9,535	10,033	10,393	10,393	
23	Health Insurance	8,055	8,907	9,764	11,040	11,040	
24	Life Insurance	179	209	199	208	208	
	<b>Total Personal Services</b>	<b>\$ 122,035</b>	<b>\$ 126,314</b>	<b>\$ 95,981</b>	<b>\$ 104,362</b>	<b>\$ 104,362</b>	

**POSITION ROSTER**

CRA Director	2B	1	1	-	-	-
Director of CRA & Special Projects	3C	-	-	1	1	1
CRA Coordinator	3A	1	1	-	-	-
Communications Assistant	4C	1	1	1	1	1
<b>Total Positions</b>		<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Administration Division  
Tax Increment Fund (103-703-515)**

						2012	
		2009	2010	2011	Manager	Comm.	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>OPERATING EXPENDITURES</u></b>							
<b>31</b>	<b>Professional Services</b>						
- 20	Consulting Services						
	TCEA Monitoring Program	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
	Transportation Level of Service Standards (part of TCEA)	-	-	15,000	15,000	15,000	
- 25	Transportation Consulting						
	Gateway Drive Alignment	341	2,784	-	-	-	
- 70	Legal Fees	52,108	63,837	50,000	50,000	50,000	
- 80	Marketing/Promotional Services						
	Downtown Altamonte & Economic Development, Marketing and Promotions	7,638	2,062	11,615	12,000	12,000	
<b>34</b>	<b>Other Contractual Services</b>						
- 99	Other Contractual Services						
	Sign Design Services	-	-	1,000	-	-	
<b>40</b>	<b>Travel and Per Diem</b>						
- 50	Mileage	428	530	500	500	500	
<b>41 - 20</b>	<b>Communications</b>	30	-	-	-	-	
<b>42 - 01</b>	<b>Postage</b>	-	-	500	500	500	
<b>44</b>	<b>Rentals and Leases</b>						
- 10	Storage Space Lease	2,652	1,499	3,500	1,800	1,800	
- 40	Network Connection Service	-	-	3,100	-	-	
- 50	Office Lease (04-023)	111,332	98,139	110,000	60,000	60,000	
<b>45</b>	<b>Insurance</b>						
- 10	General Liability & Property	35,283	47,380	50,199	50,199	50,199	
- 40	Workers' Compensation	23,071	6,813	3,854	9,762	9,762	
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 80	Maintenance Agreements						
	Website Maintenance	4,791	4,654	4,800	4,800	4,800	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	420	1,163	2,000	2,000	2,000	
- 55	Program Flyers & Brochures	-	-	1,000	-	-	
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	General	922	-	-	-	-	
- 50	Talk of the Town	-	-	150	-	-	
- 70	Marketing	-	630	-	-	-	
	Holiday Show	-	94	-	-	-	
	CBD Property Owner Events	62	-	1,000	-	-	
	Constant Contact	-	-	-	1,000	1,000	

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Administration Division  
Tax Increment Fund (103-703-515)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>51 Office Supplies</b>					
- 01 General Office Supplies	1,492	1,891	3,000	2,500	2,500
- 10 Color Printer Cartridges	-	-	2,000	1,000	1,000
<b>52 - 01 Operating Supplies</b>	870	4,917	3,000	3,000	3,000
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 40 Subscriptions	110	-	200	200	200
- 60 Memberships					
Special Districts (DCA)	-	-	175	175	175
Urban Land Institute	-	-	-	-	-
FL Redevelopment Assoc	195	195	200	200	200
SESAC	536	563	560	560	560
Seminole County Chamber	195	195	195	195	195
Department of Community Affairs	175	175	-	-	-
ASCAP	302	314	315	315	315
<b>57 Small Tools &amp; Equipment</b>					
Lighting & Sound Equipment	-	7,199	-	-	-
Move Office Furniture	-	-	3,385	10,000	10,000
<b>59 Reimbursement to General Fund</b>					
- 01 For Administrative Services	198,000	198,000	198,000	198,000	198,000
<b>Total Operating Expenditures</b>	<b>\$ 440,953</b>	<b>\$ 443,034</b>	<b>\$ 474,248</b>	<b>\$ 428,706</b>	<b>\$ 428,706</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>63 Improvements Not Buildings</b>					
- 30 Relocate Offices:					
Computer Wiring & Relocation	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Relocate Phone Equipment	-	-	-	6,000	6,000
A/V Configuration	-	-	-	10,000	10,000
<b><u>GRANTS AND AID</u></b>					
<b>80 - 82 Aid to Other Organizations</b>					
LYNX Contribution					
Operating Subsidy	130,000	130,000	140,000	140,000	140,000
<b><u>OPERATING TRANSFERS OUT</u></b>					
<b>90 - 91 Transfers to Other Funds</b>					
To Debt Service Fund	450,000	465,000	1,150,096	-	-
<b><u>RESERVES</u></b>					
<b>93 - 01 Reserve for Contingencies</b>	-	-	100,000	59,000	59,000
<b>TOTAL BUDGET</b>	<b>\$ 1,142,988</b>	<b>\$ 1,164,348</b>	<b>\$ 1,960,325</b>	<b>\$ 773,068</b>	<b>\$ 773,068</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Maintenance/Operations Division  
Tax Increment Fund (103-930-519)**

		2012				
		2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 8 Positions	\$ 245,292	\$ 253,413	\$ 252,264	\$ 243,293	\$ 243,293
13	Limited Term Employees On Call Park Rangers (12 @ 315 hours each)	<u>33,456</u>	<u>39,830</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
	<b>Total Salaries &amp; Wages</b>	\$ 278,748	\$ 293,243	\$ 302,264	\$ 293,293	\$ 293,293
14	Overtime	27,750	10,386	15,000	17,500	17,500
16	Special Pay Differential	653	653	650	650	650
17	Allowances Cell Phone Allowance	-	390	600	1,200	1,200
21	FICA Taxes	22,441	22,047	24,368	23,917	23,917
22	Retirement Contributions	32,343	32,695	33,325	25,718	25,718
23	Health Insurance	35,238	36,033	39,056	44,160	44,160
24	Life Insurance	<u>763</u>	<u>803</u>	<u>717</u>	<u>668</u>	<u>668</u>
	<b>Total Personal Services</b>	\$ <u>397,936</u>	\$ <u>396,250</u>	\$ <u>415,980</u>	\$ <u>407,106</u>	\$ <u>407,106</u>

**POSITION ROSTER**

Deputy Chief Ranger	3A	1	1	-	-	-
Venue Maintenance Specialist	3A	-	-	1	1	1
Senior Park Ranger	4C	1	1	1	-	-
Crew Leader	4C	1	1	1	1	1
Park Ranger	4B	4	4	4	4	4
Groundskeeper/Landscaper	4B	1	1	1	2	2
<b>Total Positions</b>		<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Maintenance/Operations Division  
Tax Increment Fund (103-930-519)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b><u>OPERATING EXPENDITURES</u></b>					
25 - 01 Unemployment Comp	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000
<b>34 Contractual Services</b>					
- 20 Landscape Maintenance	46,174	46,629	50,000	25,000	25,000
- 50 Temporary Labor/Services Security	3,447	2,979	3,500	3,500	3,500
- 60 Trash Disposal	59	241	1,500	1,500	1,500
- 61 Sludge Hauling	150	350	200	350	350
- 81 Street Light Maintenance	23,109	5,467	20,000	15,000	15,000
- 99 Other Contractual Services					
Road Reseal / Repairs	-	-	-	30,000	30,000
AV System Maintenance	-	9,570	12,000	10,000	10,000
Fountain Repairs	-	-	10,000	10,000	10,000
Floating Stage Analysis	-	-	45,000	-	-
Boardwalk Analysis	-	-	25,000	-	-
<b>40 Travel and Per Diem</b>					
- 10 Technical Training	25	60	-	-	-
FIPP/Tech Training	-	-	750	-	-
Aquatic Weed Control	100	-	-	-	-
Ranger Academy	-	-	-	1,500	1,500
<b>43 - 10 Utility Services</b>	63,492	62,705	65,000	65,000	65,000
<b>44 Rentals and Leases</b>					
- 30 Equipment					
Lift Rental	2,322	2,797	1,000	2,400	2,400
On-Site Storage Unit	1,925	1,469	1,500	1,500	1,500
- 50 Office Lease-Rangers (04-022)	23,736	22,252	25,000	25,000	25,000
- 99 Other Rentals & Leases					
DMX License Rental	-	1,944	2,000	2,000	2,000
<b>46 Repair &amp; Maintenance</b>					
- 01 Building/Facilities	7,626	1,987	8,000	8,000	8,000
Electrical System	975	2,798	1,000	1,000	1,000
Boardwalk Repairs	1,600	-	1,500	1,000	1,000
Lights/Ballasts Uptown	6,791	8,038	7,500	7,000	7,000
Tower Lights	-	9,907	-	-	-
Wall Repair	10,925	-	-	-	-
Security/Cameras	2,444	1,365	2,500	3,500	3,500
Boat Motor	3,520	-	3,500	1,000	1,000
Unanticipated Repairs	-	-	10,000	10,000	10,000
Painting	-	2,118	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Maintenance/Operations Division  
Tax Increment Fund (103-930-519)**

	2009 Actual	2010 Actual	2011 Budget	2012	
				Manager Recmnd	Comm. Approved
<b>46 Repair &amp; Maintenance (cont'd)</b>					
- 15 Landscape Maintenance					
Irrigation System	1,052	1,288	2,000	-	-
Uptown/Plaza Landscape	55	-	5,000	-	-
Fencing	6,994	961	-	2,500	2,500
Storm (Fay) Repairs	29,647	-	-	-	-
Finial	-	-	2,000	-	-
Pet Care	-	997	-	-	-
- 20 Equipment Repair	2,724	2,239	4,000	4,000	4,000
Stage Operations	-	1,750	-	-	-
Boat Hull Renovation	-	-	-	5,000	5,000
- 75 Hardscaping					
Restripe Central Parkway	-	-	27,000	27,000	27,000
Pet Waste Stations	-	-	-	1,500	1,500
- 80 Maintenance Contracts					
Park Audio Maintenance					
- Teer Engineering	6,871	-	-	-	-
- 82 A/V System Maintenance	5,582	1,033	-	5,600	5,600
Fountain	-	10,096	-	-	-
<b>47 - 10 In-House Copies</b>	-	127	-	175	175
<b>51 - 01 Office Supplies</b>	540	153	350	200	200
<b>52 Operating Supplies</b>					
- 10 Janitorial Supplies	5,310	6,376	5,600	6,500	6,500
- 60 CPR/AED Training Supplies	839	414	1,000	500	500
- 85 Plant & Shrubbery Replacement	1,099	3,445	-	-	-
Replace Sod & Trees	-	16,066	30,000	30,000	30,000
- 90 General Operating Supplies	15,420	13,081	16,000	20,000	20,000
<b>54 - 01 Books/Pubs/Subscrs/Membs</b>	20	-	100	100	100
<b>55 Uniforms</b>					
- 01 Uniforms	68	37	500	1,000	1,000
- 05 Rental Uniforms	4,134	4,137	4,500	4,500	4,500
- 32 Shoes/Workboots	479	1,013	1,000	2,500	2,500
- 40 Safety	30	179	100	100	100
<b>57 Small Tools &amp; Equipment</b>					
- 15 Office Equipment	266	918	-	-	-
(3) Radios	-	-	-	2,650	2,650
- 20 Hand Tools	16	146	-	200	200
- 50 Park Equipment	180	101	250	200	200
Pet Waste Stations	-	-	750	-	-
<b>Total Operating Expenditures</b>	<b>\$ 279,746</b>	<b>\$ 247,233</b>	<b>\$ 400,600</b>	<b>\$ 342,475</b>	<b>\$ 342,475</b>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Maintenance/Operations Division  
Tax Increment Fund (103-930-519)**

			2012								
			2009 Actual	2010 Actual	2011 Budget	Manager Recmnd	Comm. Approved				
<b><u>CAPITAL OUTLAY</u></b>											
<b>63</b>	<b>Improvements Not Buildings</b>										
- 30	Cranes Roost Park										
	Water Fountain	\$	-	\$	2,890	\$	3,000	\$	-	-	
	Stage Uplights (16)		-		9,462		-		-	-	
	Storm (Fay) Repairs		44,548		-		-		-	-	
	Stain Sidewalks		-		-		105,000		10,000	10,000	
	Replace Banner Poles		-		-		40,000		-	-	
	Replace Banners		-		-		15,000		15,000	15,000	
	Stage Safety Lights		-		-		2,000		-	-	
	Balustrade Stone Replace		-		6,723		-		-	-	
	Paint Lightpoles		-		-		-		60,000	60,000	
	Rocks for Shoreline		-		-		-		12,000	12,000	
<b>64</b>	<b>Machinery &amp; Equipment</b>										
- 45	Park Equipment										
	Scissor Lift		-		9,174		-		-	-	
	Trailer for Scissor Lift		-		-		6,500		-	-	
	Replace Stage Motors		-		-		15,000		-	-	
	Replace Camera System		-		-		23,000		-	-	
	Walk Behind Reed Mower		-		-		-		2,000	2,000	
	Pressure Cleaner (2)		-		-		-		2,000	2,000	
	Enclosed Trailer		-		-		-		5,000	5,000	
	<b>Total Capital Outlay</b>	\$	<u>44,548</u>	\$	<u>28,249</u>	\$	<u>209,500</u>	\$	<u>106,000</u>	\$	<u>106,000</u>
<b>TOTAL BUDGET</b>		\$	<u>722,230</u>	\$	<u>671,732</u>	\$	<u>1,026,080</u>	\$	<u>855,581</u>	\$	<u>855,581</u>

City of Altamonte Springs, Florida  
Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Events Operations Division  
Tax Increment Fund (103-935-574)**

					2012		
			2009	2010	2011	Manager	Comm.
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>31</b>	<b>Professional Services</b>						
- 81	Entertainment	\$	-	\$	-	\$	25,000
- 82	Electrical Distribution		4,200		4,200		3,500
- 83	Pyrotechnics		7,515		7,515		7,500
- 84	Event Labor/Misc.		750		-		750
- 85	AV, Photographer, Security		1,245		1,454		2,000
<b>34</b>	<b>Other Contractual Services</b>						
- 53	Production Services		38,000		23,320		-
	Red, Hot & Boom Production		-		-		8,000
<b>42</b>	<b>Postage</b>						
- 01	Concert Mailouts		-		-		250
<b>44</b>	<b>Rentals and Leases</b>						
- 51	Tents and Other Shelters		1,831		1,286		7,500
- 52	Portable Restrooms		1,890		2,064		3,500
- 53	Tree and Light Displays		97,001		84,929		2,500
- 99	Miscellaneous		1,944		-		90,000
<b>45</b>	<b>Insurance</b>						
- 50	Special Events Coverages		10,640		-		500
<b>47</b>	<b>Printing and Binding</b>						
- 55	Promotional Brochures, Etc.		9,468		2,750		11,172
<b>48</b>	<b>Promotional Activities</b>						
- 10	Unscheduled Events		-		15		2,500
- 15	Red, Hot & Boom		133,567		136,121		2,500
- 20	Ongoing Events Production		119,050		83,835		150,000
- 25	Festival of the Arts		2,897		7,096		25,000
	Winestock		-		-		-
- 30	Health Expo		2,250		-		15,000
	Family Fest		-		-		-
- 35	Wedding Expo		-		-		10,000
- 70	Signs / Advertising		14,418		16,802		10,000
- 71	Flags and Banners		3,217		10,835		2,500
	100 Pole Banners		-		-		1,000
	Overhead Banners		-		-		5,000
<b>Total Operating Expenditures</b>			<b>\$ 449,883</b>	<b>\$ 382,222</b>	<b>\$ 418,922</b>	<b>\$ 399,000</b>	<b>\$ 399,000</b>

City of Altamonte Springs, Florida  
 Fiscal Year 2011 / 2012 Annual Budget

**Community Redevelopment Agency - Capital Projects  
 Tax Increment Fund (103-400)**

	2009	2010	2011		2012
	Actual	Actual	Budget	Projected	Budget
Land Purchase	\$ -	\$ -	\$ 4,500,000	\$ 4,500,000	\$ -
Lake Adelaide Weir Project	213,970	-	-	-	-
<b>Cranes Roost Park:</b>					
Handrail & Lighting Storm Repair	-	-	2,900,000	-	2,900,000
Replace Phase 1 Lightpoles	-	-	724,920	-	850,000
Cranes Roost Blvd - Reseal & Refurbish	-	-	155,080	156,242	-
<b>Total Expenditures</b>	<u>\$ 213,970</u>	<u>\$ -</u>	<u>\$ 8,280,000</u>	<u>\$ 4,656,242</u>	<u>\$ 3,750,000</u>

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**Community Redevelopment Agency  
 Debt Service Fund (113)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b><u>REVENUES</u></b>					
Interest Income	\$ 8,726	\$ 4,413	\$ 3,500	\$ 722	\$ -
Transfer from Tax Increment Fund	450,000	465,000	1,150,096	1,150,096	-
<b>Total Revenues</b>	<b>\$ 458,726</b>	<b>\$ 469,413</b>	<b>\$ 1,153,596</b>	<b>\$ 1,150,818</b>	<b>\$ -</b>
<b><u>EXPENDITURES</u></b>					
Principal	\$ 405,007	\$ 419,028	\$ 1,112,471	\$ 1,112,470	\$ -
Interest	63,560	49,539	41,192	42,316	-
Other Debt Service Costs	-	-	500	-	-
<b>Total Expenditures</b>	<b>\$ 468,567</b>	<b>\$ 468,567</b>	<b>\$ 1,154,163</b>	<b>\$ 1,154,786</b>	<b>\$ -</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (9,841)</b>	<b>\$ 846</b>	<b>\$ (567)</b>	<b>\$ (3,968)</b>	<b>\$ -</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	23,517	13,676	14,522	14,522	10,554
End of Year	<u>\$ 13,676</u>	<u>\$ 14,522</u>	<u>\$ 13,955</u>	<u>\$ 10,554</u>	<u>\$ 10,554</u>



*Section 10*  
*Capital Projects Funds*

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**Capital Projects  
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## Capital Projects Funds Overview

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This final section of the budget, Capital Projects, covers three funds which are not readily ascribed to one of the City's operating departments. These are the Capital Projects Fund, the Transportation Impact Fee Fund, and the Transportation Sales Tax Fund. The Capital Projects Fund is used to account for revenues and expenditures for major capital acquisitions and improvements not attributable to the City's utilities (water, sewer, reclaimed water, refuse, and stormwater management). The Transportation Impact Fee Fund is used to account for receipt and disbursement of Transportation Impact Fees. These fees are used exclusively to enhance or expand the City's transportation network. The Transportation Sales Tax Fund is used to account for receipt and disbursement of the local transportation sales tax passed by the voters in 2002.

### **Capital Projects Fund**

In fiscal year 1994 the City established a separate Capital Projects Fund to provide funding for replacement, acquisition and/or construction of major capital items such as roads, buildings, building improvements and heavy or expensive equipment. This fund is financed primarily through annual transfers from the General Fund and, to a lesser extent, interest earned on idle monies. Like a savings account, this method allows the City to spread the costs of large purchases over several years, thus reducing the effect of these purchases on any one year. The 2012 budget includes a transfer of \$2.25 million from the General Fund to finance the completion of several ongoing projects, begin some new projects, and continue to build our capital savings account.

For fiscal year 2012 expenditures total \$2.2 million to fund a number of capital items. These include the following:

1. An appropriation of \$500,000 to landscape the medians on the recently widened sections of State Road 434. It is anticipated that this project will be completely

### Capital Projects Funds Overview

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reimbursed by the Florida Department of Transportation. If FDOT does not provide funding then this project will not proceed.

2. An appropriation of \$400,000 to continue the City's program of paving and resurfacing City streets.
3. An appropriation of \$368,000 to replace the in-car video systems in police cars.
4. An appropriation of \$100,000 for additional computer storage.
5. Another appropriation of \$100,000 to upgrade the City's website.
6. An appropriation of \$65,000 to upgrade the City's phone server.
7. Finally, we have included \$384,000 for replacement of fleet vehicles. This is a recurring annual expenditure to keep the City's fleet of vehicles up-to-date.

We have included a reserve for contingencies of \$250,000, which leaves an estimated \$8.2 million in fund balance. This amount will be held in reserve for future capital projects.

#### **Transportation Impact Fee Fund**

The Transportation Impact Fee Fund is supported by impact fees charged to new growth. These fees are used to enhance or expand the City's transportation network. We anticipate ending fiscal year 2011 with a fund balance of \$6.2 million. For fiscal year 2012 we anticipate revenues will total \$150,000 which, when added to the anticipated fund balance, yields \$6.3 million in total available resources.

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**Capital Projects Funds  
Overview**

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For fiscal year 2012 we have no recommended expenditures. We are waiting for transportation projects, like the widening of I-4 and commuter rail, to progress. Our future expenditures will be driven, in large measure, by these projects. These projects, in turn, are subject to availability of funds, particularly at the State level. For the moment we think it prudent to take a wait and see approach.

**Transportation Sales Tax Fund**

In 2002, Seminole County voters approved extending the transportation and school infrastructure local sales tax for 10 more years. A substantial amount of the money collected from this tax goes directly to the Seminole County School Board for school construction. Seminole County Government and the seven cities within the County share the balance.

For fiscal year 2012 expenditure appropriations total \$5.3 million to fund a number of transportation items. These include the following:

1. An appropriation of \$1.6 million for design, reengineering, and right of way acquisition for the Gateway Drive (eastern segment) project.
2. An appropriation of \$2.2 million for design, engineering, and construction of the West Town Parkway extension to the east.
3. An appropriation of \$545,000 for design, engineering and construction of various intersection improvements including SR 436 at Boston Avenue, SR 436 at Hattaway Drive, and Central Parkway at Douglas Avenue.
4. An appropriation of \$500,000 for design, engineering, and right of way

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**Capital Projects Funds  
Overview**

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acquisition for drainage and pedestrian improvements on Orienta Avenue.

5. An appropriation of \$150,000 for signal improvements at State Road 436 and Palm Springs.
6. An appropriation of \$95,000 for design of drainage improvements along Monticello Drive.

We have included a reserve for contingencies of \$500,000, which leaves an estimated \$15.5 million in the fund balance. This amount will be held in reserve for future capital projects.

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**Capital Projects Fund (301)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>REVENUES</b>					
Interest Income	\$ 298,511	\$ 196,926	\$ 125,000	\$ 120,000	\$ 125,000
FDOT Grant - SR 434 Median Landscaping	-	-	-	-	500,000
Sale of Surplus Equipment	60,134	87,409	-	5,244	-
Miscellaneous Revenues	50,000	251,608	-	-	-
Sponsor to Replace Scoreboards at Lake Brantley Field House	-	-	10,000	-	-
Transfer from the General Fund	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
<b>Total Revenues</b>	<b>\$ 2,658,645</b>	<b>\$ 2,785,943</b>	<b>\$ 2,385,000</b>	<b>\$ 2,375,244</b>	<b>\$ 2,875,000</b>
<b>EXPENDITURES</b>					
<b>Road Projects</b>					
Roadway Rehabilitation	\$ -	\$ 235,764	\$ 350,000	\$ 350,042	\$ 400,000
SR 434 Median Landscaping	-	-	-	-	500,000
<b>Total Road Projects</b>	<b>\$ -</b>	<b>\$ 235,764</b>	<b>\$ 350,000</b>	<b>\$ 350,042</b>	<b>\$ 900,000</b>
<b>Land Expenditures</b>					
804 Walnut	\$ -	\$ 2,150	\$ -	\$ -	\$ -
Gateway Dr. Additional ROW	21,000	-	-	-	-
<b>Total Land Expenditures</b>	<b>\$ 21,000</b>	<b>\$ 2,150</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Communications Equipment</b>					
City-wide radios	\$ -	\$ 80,522	\$ -	\$ -	\$ -
<b>Information Services</b>					
Replace Xiotech Hard Drives	\$ 99,803	\$ -	\$ -	\$ -	\$ -
Network Assessment Tools	12,879	-	-	-	-
CISCO Equipment Replacement	8,103	-	-	-	-
Xiotech Storage Upgrade	-	104,950	100,000	100,000	100,000
GIS Solution (11-500)	-	-	-	30,813	-
UPS Replacement	-	9,789	10,000	7,492	-
Police Department					
In-Car Video Replacement	-	-	-	-	368,000
Power Inverters for Cars	-	-	-	-	7,000
AVL Antenas	-	-	-	-	5,000
Printers for Cars	-	-	-	-	20,000
City Wide Phone Server Upgrade	-	-	-	-	65,000
City Wide Website Upgrade	-	-	-	-	100,000
Replace Computers/Printers/Scanners:					
Administration	-	-	-	-	-
Information Services	1,638	-	-	-	-
Growth Management	-	-	-	-	-
Public Works	-	-	7,500	8,395	-
Police Department	30,332	53,683	25,000	24,982	-
<b>Total Information Systems</b>	<b>\$ 152,755</b>	<b>\$ 168,422</b>	<b>\$ 142,500</b>	<b>\$ 171,682</b>	<b>\$ 665,000</b>

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**Capital Projects Fund (301)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b><u>City Buildings / Facilities</u></b>					
Public Safety Building:					
Annex Remodel (07-037 & 07-038)	\$ 392	\$ 19,056	\$ -	\$ -	\$ -
City Hall:					
Portico Replacement & Improvements	-	46,100	-	105,075	-
Building Automation: A/C & Lighting	51,754	70	-	-	-
<b>Total City Bldgs/Facilities</b>	<b>\$ 52,146</b>	<b>\$ 65,226</b>	<b>\$ -</b>	<b>\$ 105,075</b>	<b>\$ -</b>
<b><u>Park Improvements</u></b>					
Lake Orianta:					
Replace Dock	\$ -	\$ -	\$ 20,000	\$ 11,121	\$ -
Replace Rocks - Driveway	-	-	3,000	-	-
Lake Lotus Park:					
Replace Cushman	9,000	-	-	-	-
Replace ATV	5,196	-	-	-	-
Eastmonte Park:					
Replace Sandpro	19,153	-	-	-	-
Replace Cushman Cart	15,314	-	-	-	-
Bleacher Shades	17,121	-	-	-	-
Replace Perimeter Fencing-Field 1	9,000	9,975	-	-	-
LED Scoreboards	-	17,764	-	-	-
Replace Sidewalk	-	5,637	-	-	-
Civic Center Re-Roof	-	222,168	-	-	-
Replace Outfield Fence/Field 2	-	-	20,000	16,166	-
Westmonte Park:					
Rpl Sidewalk/Landscaping BB Courts	11,399	-	-	-	-
Replace Concession Building	66,263	-	-	-	-
Replace Outdoor Pool Tiles	4,554	-	-	-	-
Replace Sandpro	10,877	-	-	-	-
Replace Fertilizer Spreader	16,632	9,200	-	-	-
Replace Sidewalks	-	2,416	-	-	-
Civic Center Re-Roof	-	98,526	-	-	-
Customer Kiosk	-	-	4,500	4,500	-
Replace Toro Mower	-	-	28,000	26,599	-
Replace Pavilion	-	-	30,000	19,800	-
Outdoor Pool Vacuum	-	-	4,000	4,000	-
Replace Sound System/Thera pool	-	-	3,000	2,001	-
Outdoor Pool ADA Compliance	-	-	-	-	6,000
Merrill Park:					
Replace Bleacher Shade Tops	10,090	-	-	-	-
Renovate Volleyball Courts	8,215	-	-	-	-
Replace Fencing / Field B	14,583	-	-	-	-
Replace Toro Mower	-	26,444	-	-	-
Replace Entrance Gate	-	3,445	-	-	-
Replace Trail Exercise Station	-	7,834	-	-	-
Repl Groundcover/Playground (all parks)	-	11,493	10,000	8,210	-
Replace Bleachers	-	-	3,000	2,995	-
Mechanical Storage Building	-	9,371	-	-	-

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**Capital Projects Fund (301)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b><u>Park Improvements (continued)</u></b>					
Brantley South Gym:					
Replace Divider Curtain / BB Court	7,436	-	-	-	-
Entrance Sign	-	5,686	-	-	-
Sidewalks	-	5,236	-	-	-
Replace Scoreboards	-	-	10,000	-	-
Total Park Improvements	\$ 224,833	\$ 435,195	\$ 135,500	\$ 95,392	\$ 6,000
<b><u>Vehicle Replacements</u></b>					
Police Department:					
Impalas					
(9) Impala (411, 412, 415, 423, 425, 431, 432, 1889, 1899)	\$ -	\$ -	\$ -	\$ -	\$ 220,500
(2) Impala	-	40,546	-	-	-
(1) Impala-Total loss	-	20,641	-	-	-
(10) Chevy Impala (425, 427, 430, 431, 874, 1872, 1873, 1874, 1884, 1892)	-	-	230,000	225,345	-
(1) Prius	-	-	-	-	23,000
(9) Prius 2009	222,632	-	-	-	-
(2) Prius (810, 1804)	-	-	46,000	44,430	-
(6) Harley Davidsons	-	97,500	-	-	-
(6) Harley Davidsons (484, 485, 486, 488, 489)	-	-	100,500	99,000	-
Honda	-	21,759	-	-	-
(2) Chevy Astro Van (CSO) (407, 847)	-	-	46,000	38,224	-
Chevy Suburban (K-9) (1818)	-	-	26,000	26,000	-
(1) Chevy Tahoe	-	-	-	-	28,000
Leisure & Maintenance Services:					
Bucket Truck	120,230	-	-	-	-
(4) Gem Carts	-	38,520	-	-	-
Loader-Bobcat (3204)	-	-	38,000	32,722	-
(1) Impala (588)	-	-	-	-	23,000
Step Van (1402)	-	-	-	-	39,500
1 Ton Dump (3262)	-	-	-	-	27,000
Finance:					
(2) Honda	-	43,518	-	-	-
Information Services:					
(1) Prius (207)	-	-	-	-	23,000
Total Vehicle Replacements	\$ 342,862	\$ 262,484	\$ 486,500	\$ 465,721	\$ 384,000
<b>Total Capital Outlay</b>	<b>\$ 793,596</b>	<b>\$ 1,249,763</b>	<b>\$ 1,114,500</b>	<b>\$ 1,187,912</b>	<b>\$ 1,955,000</b>
<b><u>Reserves</u></b>					
<b>Appropriated Reserves:</b>					
Reserve for Contingencies	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000
<b>Total Expenditures and Other</b>	<b>\$ 793,596</b>	<b>\$ 1,249,763</b>	<b>\$ 1,364,500</b>	<b>\$ 1,187,912</b>	<b>\$ 2,205,000</b>

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**Capital Projects Fund (301)**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2011 Projected</u>	<u>2012 Budget</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	\$ 1,865,049	\$ 1,536,180	\$ 1,020,500	\$ 1,187,332	\$ 670,000
<b>FUND BALANCE</b>					
Beginning of Year	<u>2,960,514</u>	<u>4,825,563</u>	<u>6,361,743</u>	<u>6,361,743</u>	<u>7,549,075</u>
End of Year	<u>\$ 4,825,563</u>	<u>\$ 6,361,743</u>	<u>\$ 7,382,243</u>	<u>\$ 7,549,075</u>	<u>\$ 8,219,075</u>

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**Transportation Impact Fee Fund (303)**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011</u>		<u>2012 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>REVENUES</u></b>					
Impact Fees	\$ 92,428	\$ 182,484	\$ 60,000	\$ 106,982	\$ 50,000
Interest Income	<u>465,662</u>	<u>208,582</u>	<u>125,000</u>	<u>98,000</u>	<u>100,000</u>
<b>Total Revenues</b>	<u>\$ 558,090</u>	<u>\$ 391,066</u>	<u>\$ 185,000</u>	<u>\$ 204,982</u>	<u>\$ 150,000</u>
<b><u>EXPENDITURES</u></b>					
SR 434 Improvements (south of 436) (Project Number 05-017)	\$ 408,176	\$ 58,021	-	\$ 86,857	-
Reserved for Future Projects	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500,000</u>
<b>Total Expenditures</b>	<u>\$ 408,176</u>	<u>\$ 58,021</u>	<u>\$ -</u>	<u>\$ 86,857</u>	<u>\$ 500,000</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<u>\$ 149,914</u>	<u>\$ 333,045</u>	<u>\$ 185,000</u>	<u>\$ 118,125</u>	<u>\$ (350,000)</u>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>5,566,669</u>	<u>5,716,583</u>	<u>6,049,628</u>	<u>6,049,628</u>	<u>6,167,753</u>
End of Year	<u>\$ 5,716,583</u>	<u>\$ 6,049,628</u>	<u>\$ 6,234,628</u>	<u>\$ 6,167,753</u>	<u>\$ 5,817,753</u>

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**Transportation Sales Tax Fund (323)**

	2009 Actual	2010 Actual	2011		2012 Budget
			Budget	Projected	
<b>REVENUES</b>					
Sales Tax - Infrastructure	\$ 1,728,973	\$ 1,716,377	\$ 1,750,000	\$ 1,677,522	\$ 1,750,000
SR 436 Arterial Study	-	-	-	-	-
Interest Income	1,073,129	568,350	375,000	255,000	300,000
<b>Total Revenues</b>	<b>\$ 2,802,102</b>	<b>\$ 2,284,727</b>	<b>\$ 2,125,000</b>	<b>\$ 1,932,522</b>	<b>\$ 2,050,000</b>

**EXPENDITURES**

**Gateway Drive (Eastern Segment) (04-040)**

Construct new 4-lane, divided road  
between Albermarle Road and Keller

Design & Engineering	\$ -	\$ -	\$ 350,000	\$ 1,940	\$ 900,000
Right of Way Acquisition	-	-	500,000	-	750,000
Construction	-	-	7,000,000	-	-

**West Town Parkway Extension (10-12)**

Extend West Town Parkway north  
easterly from the intersection of Laurel  
Street and Orange Avenue.

Design & Engineering	-	114,619	136,021	49,849	86,172
Construction	-	-	2,100,000	-	2,100,000

**Intersection Improvements:**

SR 436 @ Boston Ave. (add turn lanes) (04-016)

Design & Engineering	-	27,946	32,703	17,710	14,993
Construction	-	-	340,000	-	150,000

SR 436 @ Hattaway Dr. (add turn lanes)

Design & Engineering	-	-	100,000	-	100,000
Construction	-	-	200,000	-	200,000

Central Parkway @ Douglas Ave.  
(Repair/replace southbound turn lanes)

Construction	-	-	50,000	-	50,000
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West Town Parkway

Traffic Signal Improvements	-	-	-	-	30,000
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**Roadway Improvements:**

Oriente Ave.- Drainage & Pedestrian Improvements

Right of Way Acquisition	-	-	-	-	75,000
Design	-	-	-	-	425,000

Galloway Dr. - Realignment

Construction	-	-	-	-	60,000
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City of Altamonte Springs, Florida  
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**Transportation Sales Tax Fund (323)**

	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011</u>		<u>2012 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b>Roadway Improvements (continued):</b>					
Oranole Rd - Bank Stabilization Construction	-	-	-	-	75,000
SR 436 @ Palm Springs Traffic Signal	-	-	-	-	150,000
Montcello Drainage Improvements Design and Construction	-	-	-	-	95,000
<b>Multi-modal Improvements</b>					
Construct pedestrian connections between uses and modes of transportation; transportation circulator systems; multi-modal congestion management systems.					
Design & Engineering	-	-	220,000	63,734	-
Right of Way Acquisition	-	-	250,000	-	-
<b>Reserved for Future Projects</b>	<u>-</u>	<u>-</u>	<u>500,000</u>	<u>-</u>	<u>500,000</u>
<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ 142,565</u>	<u>\$ 11,778,724</u>	<u>\$ 133,233</u>	<u>\$ 5,761,165</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<u>\$ 2,802,102</u>	<u>\$ 2,142,162</u>	<u>\$ (9,653,724)</u>	<u>\$ 1,799,289</u>	<u>\$ (3,711,165)</u>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>12,497,732</u>	<u>15,299,834</u>	<u>17,441,996</u>	<u>17,441,996</u>	<u>19,241,285</u>
End of Year	<u>\$ 15,299,834</u>	<u>\$ 17,441,996</u>	<u>\$ 7,788,272</u>	<u>\$ 19,241,285</u>	<u>\$ 15,530,120</u>