CITY OF ALTAMONTE SPRINGS
RESIDENTIAL ARBOR PERMIT APPLICATION
PHONE: 407-571-8433 / 8153   FAX: 407-571-8445

PERMIT FEE: No Fee
Documentation required with submittal:
Sketch showing the location of the tree(s) to be removed must be provided

PERMIT MAY TAKE UP TO FIVE CALENDAR DAYS TO PROCESS

If residing in a subdivision regulated by a Mandatory Homeowners Association, prior approval from association is required. **APPROVAL LETTER MUST BE SUBMITTED WITH APPLICATION.**

PROPERTY OWNER: _____ PHONE #:_____

ADDRESS: _____

EMAIL ADDRESS: _____

TREE CONTRACTOR: _____ PHONE #: _____

REASON FOR REMOVAL OF TREE(S) –
TREE MUST MEET ONE OF THE FOLLOWING CRITERIA TO APPLY:

☐ Dead   ☐ Diseased
☐ In danger of falling   ☐ Located in driveway/building pad
☐ Danger to utility lines   ☐ Damaging property
☐ Other(explain) _____

TYPE OF TREE(S) TO BE REMOVED: _____

NUMBER OF TREE(S) TO BE REMOVED: _____

DIAMETER OF TREE(S) TO BE REMOVED: _____

NOTE: At the time of the tree removal there must be at least two (2) trees remaining on the property!!!

The two (2) remaining trees must be at least 2" caliper in size and cannot be a fruit tree or a tree on The City of Altamonte Springs prohibited tree list. The prohibited tree list can be found in Section 8 of the City of Altamonte Springs Land Development Code.

Permit is valid for 60 days from issue date.

_____   _____
Property Owner – printed name   Property Owner – signature*

*By signing this document, owner gives Code Enforcement Officer permission to enter property to see tree(s) if they are not visible from the street. Additionally, owner agrees to tree replacement, if required.

ATTENTION TREE CONTRACTORS: You will need the AUTHORIZATION TO ACT ON OWNERS BEHALF TO OBTAIN AN ARBOR PERMIT form, in order to obtain/sign for owners.

☐ **PERMIT APPROVED**   ☐ **PERMIT DENIED**

_____
Code Compliance – Date

Altamonte Springs LDC 8.3.1 – No person shall, directly, or indirectly cut down, substantially alter, destroy, remove or move, or effectively destroy through damaging, or authorize the cutting down, destroying, removing or moving, or damaging of any living trees Situated on property within the city without a permit having first been obtained.

←PROPERTY LINES→

CONSIDER THIS AS AN OVERHEAD VIEW OF YOUR PROPERTY.
DRAW PLACEMENT OF YOUR HOME AND DRIVEWAY AND THEN
DRAW PLACEMENT OF THE TREE(S) YOU ARE
REQUESTING TO BE REMOVED.

*PLEASE MARK TREES TO BE REMOVED WITH A COLORED RIBBON