

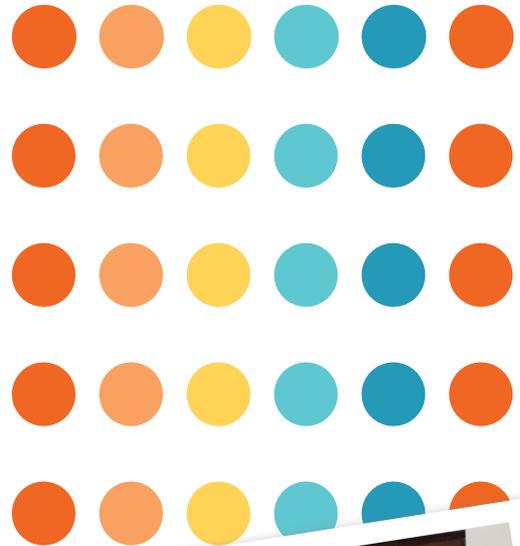


SPECIAL NEEDS

2017 Activities Program



Altamonte
Springs
RECREATION



Creating friendships and memories, one adventure at a time!

Table of Contents

- ALTAMONTE SPRINGS SPECIAL NEEDS RECREATION 3**
- SPONSORSHIP OPPORTUNITIES..... 3**
- THE ADVISORY BOARD FOR THE DISABLED 3**
- GENERAL PROGRAMS 4**
 - Bowling..... 4
 - Buddy Ball 4
 - Holiday Gala..... 4
 - Holiday Light Ride 4
 - Nightbird Dances 5
 - Swim Lessons 5
- DANCE PROGRAMS 6**
 - Ballroom Dance 6
 - Belly Dance 6
 - Sparklers Cheerleading..... 6
- CLUBHOUSE PROGRAMS..... 7**
 - Winter Session 7
 - Summer Session 7
 - Christmas Craft Session 7
 - S.T.O.P. Trips..... 7
- EVENTS SCHEDULE 8-13**
- VOLUNTEER INFORMATION 14**
- PARTICIPANT MEMBERSHIP FORM..... 15**
- MEDICATION AUTHORIZATION FORM..... 17**

Altamonte Springs Special Needs Recreation

Altamonte Springs Recreation and The Advisory Board for the Disabled, Inc. provide social and recreational activities at a minimal cost to individuals with mental or physical disabilities in Altamonte Springs and surrounding communities.

Activities include day programs, dance training, social outings, field trips and more. Programs are designed to provide a safe and fun environment for all participants that promote emotional and physical health through creative participation and learning while providing opportunities for success, recognition and acceptance by others.

All participants must have a current Participant Membership Form on file in order to attend any of the events and functions of Altamonte Springs Recreation or the Advisory Board for the Disabled.

ACTIVITY LOCATIONS

- Eastmonte Park
830 Magnolia Drive
Altamonte Springs, FL 32701
- Westmonte Park
624 Bills Lane
Altamonte Springs, FL 32714
(407) 571-8740
- Lake Brantley South Gym
1010 Sand Lake Road
Altamonte Springs, FL 32714
- AMF Altamonte Lanes
280 Douglas Avenue
Altamonte Springs, FL 32714

CONTACT INFORMATION

Terri Vitale, *Special Needs Activities Supervisor*
TVitale@altamonte.org
Phone: (407) 571-8814 | Fax: (407) 571-8451

Emergency Phone: If you need to contact us while a program is in session, call (321) 303-5255.

Sponsorship Opportunities

Altamonte Springs Special Needs Recreation relies on the support of our community. Community sponsorships ensure that participants can have the opportunity to enjoy the great programs offered by never being turned away due to a program fee. With your help, we can continue to provide these opportunities at little or no cost to the participants. Please contact us today about available sponsorship packages or to create a customized package suitable for you.

Terri Vitale, *Special Needs Activities Supervisor*
(407) 571-8814 | TVitale@altamonte.org

The Advisory Board for the Disabled

The Advisory Board for the Disabled, Inc. is a non-profit volunteer organization that functions in conjunction with the Altamonte Springs Recreation Department. The basic powers and general purpose of the board are to evaluate and fill the needs of individuals with disabilities in the area of social and rehabilitative activities and raise funds in order to provide an outstretched hand at all times to any member of the special population who has any type of need. Board meetings are held on the second Tuesday of the month at Eastmonte Park at 4 p.m. For more information, call (407) 571-8814 or visit www.AdvisoryBoardforDisabled.org.



General Programs

BOWLING

Whether you are a consistent bowler or just want to drop in from time to time, join us for practice on Mondays at the AMF Altamonte Lanes from 3 to 5 p.m. Cost is \$2 per game and shoes are included. **Note:** There is no bowling on January 2, January 16, May 29, June 12, July 3, September 4, December 18 or December 25.

Bowling Banquet

Eastmonte Park | Monday, June 12 | 6 - 8 p.m.

Registration Opens April 3

Scores are recorded throughout the year and trophies are awarded with participant's high score at the banquet. Invitations are distributed at practices in April.

Special Olympics Advancement

Training scores are collected for Special Olympics eligibility starting in June. Competitions are held in August, September and November. To participate, all athletes must register at www.SpecialOlympicsSeminole.org.

BUDDY BALL

Buddy Ball is a free, 10-week baseball program conducted each spring and fall specifically for players with special needs ages 5 to 20, including children in walkers, wheelchairs or with limited mobility. The program allows for a "buddy" to help the player swing a bat, round the bases, catch a ball, etc.

For more information, contact Sarah Reece at (407) 463-2504 or Sarah.Reece@orlandohealth.com or visit www.CFBuddyBall.SIPlay.com

HOLIDAY GALA

Friday, December 1

Our festive annual Holiday Gala is a special celebration held at Eastmonte Park. Invitations are mailed out to current and active participants. Registration opens at 9 a.m. on November 6. Space is limited. Sponsorship opportunities are available. Please call or email to reserve your spot.

HOLIDAY LIGHT RIDE

Tuesday, Dec. 19 OR Wednesday, Dec. 20

6 - 8:30 p.m.

Get into the holiday spirit with your friends as we sing carols, drink cocoa and tour local houses with beautiful light displays. Participants will meet at Eastmonte Park.

Cost is \$1 with cookies and hot cocoa provided. Registration opens at 9 a.m. on November 20. Please call or email to reserve your spot. Space is limited.



NIGHTBIRD DANCES

Themed dances are held one Friday a month from 7 to 9 p.m. at Eastmonte Park. Prizes are awarded for dance and costume contest winners, as well as birthdays! Drinks and light snacks are provided.

Cost is \$2 per participant and \$1 per guest (parent, caregiver, etc). If you have a group home or a large party, please call in advance to reserve a group table(s).

- January 13 New Year's Bash
- February 10 Sweetheart's Dance
- March 10 Luck of the Irish
- April 7 Country Western Hoe Down
- May 12 Fiesta!
- June 2 Hawaiian Pool Party
(Westmonte Park, rain or shine.)
- September 8 Crazy Hat Dance
- October 27 Halloween Bash
- November 10 Decade's Dance

SWIM LESSONS

Swim lesson sessions are designed to meet the needs of each individual by offering eight, 15-minute classes with one-on-one instruction. Sessions run May through August for ages 3 to 5 and 6 and up. Sessions are held Monday through Thursday for two weeks from 6 to 6:45 p.m. Cost is \$40 per session for city residents and \$55 per session for non-residents. Space is limited. Financial assistance is available.

Evening Session	Session Date	Registration Opens*
1	May 8 - 18	May 1
2	May 30 - June 8	May 22
3	June 19 - 29	June 12
4	July 10 - 20	July 3
5	July 31 - Aug 10	July 24

*Registration opens at 9 a.m. on the date listed.

To register, visit www.ASRecreation.org or call (407) 571-8740.



Dance Programs

BALLROOM DANCE

The Orlando Chapter of USA Dance teaches an eight-week workshop on Sundays in the fall. Practice is located at Lake Brantley South Gym, located across from Lake Brantley High School. Cost is \$20. Register online or call Westmonte Park at (407) 571-8740. Space is limited. Financial assistance is available. The silver team meets from 1 to 1:45 p.m. and the gold team from 1:45 to 2:30 p.m. There is no difference in skill level between teams.

Fall Session

- Begins on October 1
Registration opens at 9 a.m. on September 5
- Ballroom Dance Showcase
November 19 | 1:30 - 2:45 p.m.

BELLY DANCE

Our Special Needs Belly Dancers and family members meet from 6:30 to 7:45 p.m. at Eastmonte Park to exercise and prepare for the recital. Cost is \$15 per season. Family members dance free for 11 weeks. Registration opens at 9 a.m. on February 7. Practices begin March 8. Register online or call the Westmonte Park at (407) 571-8740. Space is limited. Financial assistance is available.

Belly Dance Recital

Friday, June 9 | 7 - 9 p.m. | Eastmonte Park

Enjoy a night of performances by our dancers and guests from the belly dance community. Cost is \$2 and snacks and lucky tickets are available for purchase. All proceeds directly supports Troupe Moumayaza (special needs dancers).

SPARKLERS CHEERLEADING

The Altamonte Sparklers Special Needs Cheerleading program began in 2005 with the vision to provide athletes with mental or physical disabilities an opportunity to experience success, recognition and acceptance by others. This program teaches cheerleading fundamentals and sportsmanship. More than just a cheerleading squad, the Altamonte Sparklers are inspirational athletes who prove anything is possible if given the chance.

Athletes range in ages and prepare for performances, parades, other community events and local competitions. Practices are located at Lake Brantley South Gym, located across from Lake Brantley High School, during the fall and spring. New athletes are accepted when openings are available. Sponsorship opportunities are available.



Clubhouse Programs

The Clubhouse is a time when friends come together to experience adventures and create memories through participation in crafts, games, guest speakers, field trips and more! Please call (407) 571-8814 or email TVitale@altamonte.org to reserve your spot. Reservations are taken in the order in which they are received. You will receive a confirmation email within two business days. Space is limited. Financial assistance is available. A program T-shirt is required.

Note: When registering, please clearly state whether you are a general participant or an assisted participant. General participants are supervised by program volunteers on a 1:5 ratio. Assisted participants provide their own 1:1 caretaker. The caretaker must be able to transport the participant and themselves. Exceptions can be made for participants in wheelchairs.

WINTER SESSION (2017 & 2018)

2017 Reg. opens at 9 a.m. on Dec. 5, 2016

2018 Reg. opens at 9 a.m. on Dec. 4, 2017

Held on Wednesdays for eight weeks in January and February at Eastmonte Park from 9 a.m. to 4 p.m. Cost is \$50 per person. Bring your own lunch and we will supply the rest, including the handshake to get in! Program T-shirt is required.

SUMMER SESSION (2017)

Registration opens at 9 a.m. on May 8, 2017

Held on Wednesdays for eight weeks in June and July at Eastmonte Park from 9 a.m. to 4 p.m. Cost is \$50 per person. Bring your own lunch and we will supply the rest, including the handshake to get in! Program T-shirt is required.

CHRISTMAS CRAFT SESSION (2017)

Tuesday, Dec. 19 & Wednesday, Dec. 20

1:30 - 5:30 p.m.

Registration opens at 9 a.m. on November 20

Join us as we create holiday-themed crafts, presents, cookies, sing carols and more. Cost is \$10 with pizza dinner provided for both days. Participants have the option to stay for the Holiday Light Ride at 6 p.m. on one of the evenings for an additional \$1, please reserve your spot on a Holiday Light Ride at the time of Christmas Craft Clubhouse registration.

S.T.O.P. Trips

(Saturday Time Out for Parents)

Trips are held one Saturday a month. The day will include an entertaining or educational field trip and lunch. Drop off and pick up is at Eastmonte Park. Cost is \$3 per participant. Bring payment on trip day. Feel free to send souvenir money for trips. Please call or email to reserve your spot. Program T-shirt is required.

- Skeletons: Animals Unveiled
January 21 | 9 a.m. - 4 p.m.
Registration opens January 13 at 9 a.m.
- St. Augustine Castillo de San Marcos & Pirate Treasure Museum
February 18 | 9 a.m. - 5 p.m.
Registration opens February 10 at 9 a.m.
- Strawberry Festival in Plant City
March 11 | 9 a.m. - 5 p.m.
Registration opens March 3 at 9 a.m.
- Crayola Experience
April 22 | 9 a.m. - 4 p.m.
Registration opens April 14 at 9 a.m.
- 34th Annual Softball Game
Altamonte Specials vs. News 6
Eastmonte Park Buddy Ball Field
May 13 | 10 a.m. - 4 p.m.
Registration opens May 5 at 9 a.m.
- Orlando Science Center
September 16 | 9 a.m. - 4 p.m.
Registration opens September 8 at 9 a.m.
- Access-Life Expo Ocoee
(Boating, fishing, archery, etc.)
October 7 | 9 a.m. - 4 p.m.
Registration opens September 29 at 9 a.m.
- Sea World Orlando*
November 18 | 9 a.m. - 7 p.m.
Registration opens November 10 at 9 a.m.

*Limited space: Due to the high demand of theme park trips, a random drawing will take place after all reservations are received to select participants attending this trip. Lunch is provided. Participants should plan to bring money for snacks/dinner.

Events Schedule

JANUARY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	2 No Bowling	3	4 Clubhouse Winter Session	5	6	7
8	9 Bowling	10 Advisory Board Meeting	11 Clubhouse Winter Session	12	13 Nightbird Dance R.S.V.P. for S.T.O.P.	14
15	16 No Bowling MLK Day	17	18 Clubhouse Winter Session	19	20	21 S.T.O.P. Trip
22	23 Bowling	24	25 Clubhouse Winter Session	26	27	28
29	30 Bowling	31				

FEBRUARY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Clubhouse Winter Session	2	3	4
5	6 Bowling	7 Belly Dance Reg. Opens	8 Clubhouse Winter Session	9	10 Nightbird Dance R.S.V.P. for S.T.O.P.	11
12	13 Bowling	14 Advisory Board Meeting Valentine's Day	15 Clubhouse Winter Session	16	17	18 S.T.O.P. Trip
19	20 Bowling President's Day	21	22 Clubhouse Winter Session	23	24	25
26	27 Bowling	28				

MARCH

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 R.S.V.P. for S.T.O.P.	4
5 Cheer	6 Bowling	7	8 Belly Dance	9	10 Nightbird Dance	11 S.T.O.P. Trip
12 Cheer <i>Daylight Saving Time Starts</i>	13 Bowling	14 Advisory Board Meeting	15 Belly Dance	16	17	18
19 Cheer	20 Bowling	21	22	23	24	25
26 Cheer	27 Bowling	28	29 Belly Dance	30	31	

APRIL

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Cheer Competition
2	3 Bowling Banquet Reg. Opens Bowling	4	5	6	7 Nightbird Dance	8
9 Cheer End of Season Party <i>Palm Sunday</i>	10 Bowling	11 Advisory Board Meeting	12 Belly Dance	13	14 R.S.V.P. for S.T.O.P. <i>Good Friday</i>	15
16 No Practices <i>Easter</i>	17 Bowling	18	19 Belly Dance	20	21	22 S.T.O.P. Trip
23/30	24 Bowling	25	26 Belly Dance	27	28	29

Events Schedule

MAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Bowling	2	3	4	5 R.S.V.P. for S.T.O.P.	6
7	8 Clubhouse Reg. Opens	9 Advisory Board Meeting	10 Belly Dance	11	12 Nightbird Dance	13 S.T.O.P. Trip
14 <i>Mother's Day</i>	15 Bowling	16	17 Belly Dance	18	19	20
21	22 Bowling	23	24 Belly Dance	25	26	27
28	29 No Bowling <i>Memorial Day</i>	30	31 Clubhouse Counselor Training Belly Dance			

JUNE

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Nightbird Dance	3
4	5 Bowling	6	7 Clubhouse Summer Session Belly Dance	8	9 Belly Dance Recital	10
11	12 Bowling Banquet (No Bowling)	13 Advisory Board Meeting	14 Clubhouse Summer Session Belly Dance Season End Party	15	16	17
18 <i>Father's Day</i>	19 Bowling	20	21 Clubhouse Summer Session	22	23	24
25	26 Bowling	27	28 Clubhouse Summer Session	29	30	

JULY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 No Bowling	4 <i>Independence Day</i>	5 Clubhouse Summer Session	6	7	8
9	10 Bowling	11 Advisory Board Meeting	12 Clubhouse Summer Session	13	14	15
16	17 Bowling	18	19 Clubhouse Summer Session	20	21	22
23	24 Bowling	25	26 Clubhouse Summer Session	27	28	29
30	31 Bowling					

AUGUST

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3	4
6	7 Bowling	8 Advisory Board Meeting	9	10	11
13	14 Bowling	15	16	17	18
20	21 Bowling	22	23	24	25
27 Cheer Coach Training	28 Bowling	29	30	31	

Events Schedule

SEPTEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 No Bowling <i>Labor Day</i>	5 Ballroom Dance Reg. Opens	6	7	8 Nightbird Dance R.S.V.P. for S.T.O.P.	9
10 Cheer	11 Bowling	12 Advisory Board Meeting	13	14	15	16 S.T.O.P. Trip
17 Cheer	18 Bowling	19	20	21	22	23
24 Cheer	25 Bowling	26	27	28	29 R.S.V.P. for S.T.O.P.	30

OCTOBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Ballroom Dance Cheer	2 Bowling	3	4	5	6	7 S.T.O.P. Trip
8 Ballroom Dance Cheer	9 Bowling <i>Columbus Day</i>	10 Advisory Board Meeting	11	12	13	14
15 Ballroom Dance Cheer	16 Bowling	17	18	19	20	21
22 Ballroom Dance Cheer	23 Bowling	24	25	26	27 Nightbird Dance	28
29 Ballroom Dance Cheer	30 Bowling	31 <i>Halloween</i>				

NOVEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5 Ballroom Dance Cheer <i>Daylight Saving Time Ends</i>	6 Bowling Holiday Gala Reg. Opens	7	8	9	10 Nightbird Dance R.S.V.P. for S.T.O.P.	11
12 Ballroom Dance Dress Rehearsal Cheer	13 Bowling	14 Advisory Board Meeting	15	16	17	18 S.T.O.P. Trip
19 Ballroom Dance Showcase Cheer	20 Bowling Light Ride & Christmas Craft Reg. Opens	21	22	23 <i>Thanksgiving</i>	24	25
26 No Cheer	27 Bowling	28	29	30 Holiday Gala Set Up		

DECEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Holiday Gala	2
3 Cheer	4 Bowling/Winter Clubhouse 2018 Reg. Opens	5	6	7	8	9
10 Cheer	11 Bowling	12 Advisory Board Meeting	13	14	15	16
17	18 No Bowling	19 Christmas Craft Session Light Ride 1	20 Christmas Craft Session Light Ride 2	21	22	23
24/31	25 No Bowling <i>Christmas First Day of Hanukkah</i>	26	27	28	29	30

Volunteers

Volunteers are the backbone of Altamonte Springs Special Needs Recreation. They enable us to offer a wide variety of activities and programs for individuals in our community with special needs. When you volunteer, you join a family of people from all walks of life who gain a greater understanding of and appreciation for people with mental and physical disabilities.

Volunteers are needed to assist with many ongoing and special projects, which include:

- Clubhouse counselors
- Dance program instructors (no experience necessary)
- Nightbird dance chaperones
- Bowling volunteers
- Office and clerical work
- Special events and fundraisers

SIGN UP

Volunteer opportunities are available in all programs offered. Upon approval as a volunteer, individuals/groups can begin attending events of their choice.

Sign up for specific events by contacting Terri Vitale at TVitale@altamonte.org or (407) 571-8814 (preferably at least a week before an event.) Volunteers should arrive 15 to 20 minutes before start time on publications (unless otherwise communicated).





Contact Information (Please print clearly.)

Participant Name: _____ Date of Birth (mm/dd/yyyy): _____
 Street Address: _____ T-shirt Size: _____
 City: _____ State: _____ Zip: _____
 Email: _____ Receive monthly eNewsletter? Yes No

Emergency Contact Information

Please provide multiple numbers for general inquiries, emergencies, late arrivals, etc. Remember to include self, parent, guardian, caretaker, etc.

Name: _____ Relationship: _____ Phone: _____
 Name: _____ Relationship: _____ Phone: _____
 Name: _____ Relationship: _____ Phone: _____
 Name: _____ Relationship: _____ Phone: _____

List individuals authorized to pick up participant from programs such as day programs, trips, etc.

- All Names Listed Above _____
- Access Lynx _____
- Travels Independently _____

Medical Information

Gender: Male Female **Height:** _____ ft./_____ in. **Weight:** _____ lbs.

Disability: Down Syndrome Cerebral Palsy Autism Spectrum Disorder Learning Disability
 Physical Disability Developmental Delay Other: _____

Participation: General (1:5) Assited (1:1) Both Depending on Program/Setting

Communication: Verbal Non Verbal Sign Language Other

Assistive Devices:

Hearing Aid Glasses Walker Other: _____
 Wheelchair If yes: Electric Non-Electric Able to transfer to a bus seat after being raised on a lift

Other Conditions:

Asthma Cardiac Disorder Vision Problems Hearing Problems
 Seizures/Description of: _____
 Allergies/Description of: _____

Diet:

Regular Diabetic Gluten Free
 Low Fat Other: _____

Reaction to:

Motion Sun Heat
 Medicine Other: _____

Swim Participation:

Swims Shallow End Only
 Cannot Swim

Medications & Physician Information (Use additional sheet if needed. Additional paperwork needed if taken on site.)

Medication Name	Amount Taken	When/Frequency	Special Instructions

Physician Name: _____ Phone: _____
 Insurance Carrier: _____ Policy Number: _____

Other Notes (Comments, behavior tendencies, behavior plans, or non-behavioral issue, health issues, etc.)

Program Rules

REGISTRATION

To participate in any of the programs, participant needs an annual Participant Membership Form on file. After completed form is received, participant will be added to mailing list and monthly e-newsletter. Then participant can begin attending events of their choice. (Select programs require reservation or additional registrations). Participants do not need to reside in Altamonte Springs to take part in programs. Parent/Guardian/Caretakers are required to sign participant in and out of activities. (Unless participant is independently arriving to/from events.)

PROGRAM ELIGIBILITY

Participants with special needs must meet the following criteria to take part in programs. If they are unable to do so, participant is welcome to attend programs, but must provide their own assistant for supervision (such as a family member, companion, etc.)

- Age 13 and over (with exception to select specially designed youth programs)
- Be able to function in a group structure (one staff member/volunteer per five participants)
- Capable of participation in group activities
- Have independent bathroom skills
- Be able to follow basic instructions

ZERO-TOLERANCE BEHAVIOR

Disruptive behavior that is harmful to self or other participants and/or property of self, city employees, and volunteers will not be tolerated.

CODE OF CONDUCT

The undersigned participant and/or his/her parent/guardian agrees to:

- Respect the rights, dignity and worth of participants, coaches, other volunteers, friends and spectators in program.
- Not use foul language, name calling, cursing, or other disrespectful language to other participants, coaches, other volunteers, friends and spectators and will display control, respect and dignity at all times.
- Not physically harm anyone by keeping hands to themselves.
- Dress and act at all times in a manner which is appropriate for each program.
- Not "tattle," unless it is an emergency, backtalk or have a negative attitude, and will report all emergencies to the nearest coach or volunteer.
- Stay with the group at all times and ask permission to leave.
- Not consume alcoholic beverages and/or controlled substances during any program.
- Not smoke or chew tobacco during program except in designated areas.
- Follow the rules/directions of the volunteers/staff at all times and ask questions when you do not understand.

DISCIPLINARY STEPS

- Verbal Warnings (up to three)
- Time out from group activities
- Program Incident Report Form (with parent signature)
- One or multi-day suspension or removal from activity/program

Parent/Guardian Release

Waiver & Release from Liability:

THE PARTICIPANT and/or his/her guardian, in consideration for the City of Altamonte Springs through its Department of Leisure Services providing facilities, instruction and supervision in the activity listed above does hereby:

1. Assume all risk of possible damage or injury involved through participation in the above said activity.
2. Request permission to participate in said activity with full knowledge that said activity could result in damage or injury to me.
3. Agree to indemnify and hold harmless the City, its representatives, affiliates, employees, volunteers, selected and appointed officials, departments or agencies, from liability resulting from any participation in said activity.
4. Authorize for any pictures or videos of me in said activity to be used by the City for marketing purposes including but not limited to websites, printed literature, social media and any other types of promotions.
5. Give permission to be transported to and from any off-site locations that may be included in said activity.

Participant Signature _____

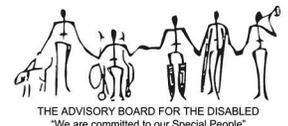
Parent/Guardian Signature (if participant is under 18) _____

Printed Name of Parent/Guardian _____

Date _____

Please Return Completed Form at Any Events or Send to:

City of Altamonte Springs
Attn: Terri Vitale
225 Newburyport Avenue
Altamonte Springs, FL, 32701



Contact Information:

Email: TVitale@altamonte.org | Phone: (407) 571-8814 | Fax: (407) 571-8451



Altamonte Springs Special Needs Recreation MEDICATION AUTHORIZATION FORM

Contact Information (Please print clearly.)

Participant Name: _____ Date of Birth (mm/dd/yyyy): _____

Participates in: Winter Clubhouse Summer Clubhouse Christmas Craft Clubhouse S.T.O.P. Clubhouse

Medication Policy

- If participant requires prescribed daily medication while attending a Clubhouse program, please complete the Medication Authorization Form.
- Please clearly note if your participant needs any assistance with their medication and if so, make arrangements to speak with the Activity Coordinator and Lead Team Counselor so appropriate arrangements can be made. Staff and volunteers are not permitted to provide or administer any kind of medication. Medication can be stored on site.

I, the undersigned, am a parent/guardian of the specified participant. I have read and fully understand the provisions of the above releases and explained them to the said participant.

Parent/Guardian Signature: _____ Printed Name: _____

Relationship: _____ Date: _____

Medication Information (Use additional sheet if needed.)

Medication Name	Amount Taken	Time or Frequency	Administration	Storage	Special Instructions
			<input type="checkbox"/> Takes independently <input type="checkbox"/> Needs reminder from counselor <input type="checkbox"/> Needs supervision from counselor	<input type="checkbox"/> Stores independently <input type="checkbox"/> Store by counselor	
			<input type="checkbox"/> Takes independently <input type="checkbox"/> Needs reminder from counselor <input type="checkbox"/> Needs supervision from counselor	<input type="checkbox"/> Stores independently <input type="checkbox"/> Store by counselor	
			<input type="checkbox"/> Takes independently <input type="checkbox"/> Needs reminder from counselor <input type="checkbox"/> Needs supervision from counselor	<input type="checkbox"/> Stores independently <input type="checkbox"/> Store by counselor	
			<input type="checkbox"/> Takes independently <input type="checkbox"/> Needs reminder from counselor <input type="checkbox"/> Needs supervision from counselor	<input type="checkbox"/> Stores independently <input type="checkbox"/> Store by counselor	

Other Notes

Office Use Only (Make a copy of this form and place in Clubhouse binder.)

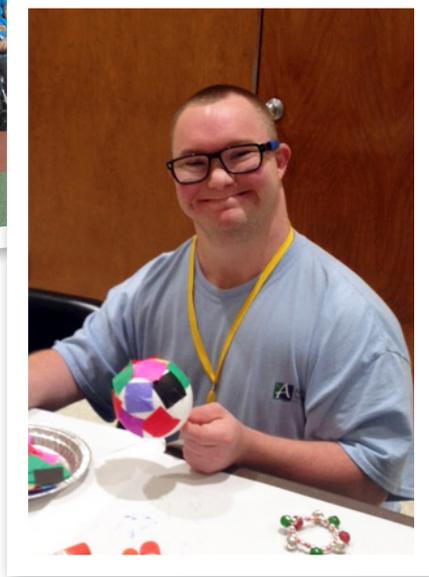
Team Assignment: _____ Year/Session: _____

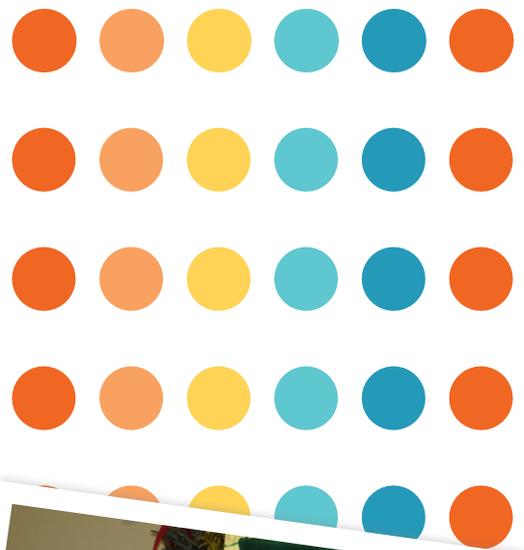
Note Date, Time and Action Taken: _____

Return Completed Form (Form must be received prior to the start of the Clubhouse program.)

Mail: City of Altamonte Springs | Attn: Special Needs Recreation | 225 Newburyport Avenue | Altamonte Springs, FL, 32701

Email: Tvitale@altamonte.org | Phone: (407) 571-8814 | Fax: (407) 571-8451







www.ASRecreation.org/SpecialNeeds