

The City of Altamonte Springs

# Commissioner Approved Budget



## Annual Budget

Fiscal Year 2015

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# *Section 1*

# *Overview*

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City of Altamonte Springs, Florida  
Fiscal Year 2015 Annual Budget

## Overview

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On the following pages we present the Annual City Budget for fiscal year 2015. The budget is divided into ten sections including: an overview section, the operating departments, the Community Redevelopment Agency, a section devoted to Capital Project Funds, and, finally a section containing the City's Five Year Capital Improvement Plan. This presentation is representative of how the City is organized and administered and provides a clear picture, for each department and activity, of where the money comes from and where it goes. With the exception of the General Fund, all other funds are presented within the department section responsible for that fund. The General Fund is presented in this, the overview section.

Each departmental section begins with a written overview, followed by a summary of the annual budget by fund (where there is more than one division and/or fund), then the detailed budget for each fund and/or division. The departmental overview portion provides a discussion of expenditures which we will not repeat here. Within the budget for each department we provide the annual budget, the current budget and the actual expenditures for the prior two fiscal years. Presented in this overview section is a discussion of the annual budget in total, including anticipated revenues and expenditures on a City-wide basis.

On the following two pages we present a schedule where we have combined all funds and departments into a single Statement of Revenues, Expenditures and Changes in Fund Balance.

**City of Altamonte Springs, Florida  
Fiscal Year 2015 Annual Budget**

**Overview**

**ALL FUNDS COMBINED  
Statement of Revenues, Expenditures  
and Changes in Fund Balance**

	General Fund	Utility Funds			Community Redev. Agency
		Water & Sewer	Refuse Disposal	Storm Water	
<b>Revenues</b>					
Property taxes	\$ 6,583,834	\$ -	\$ -	\$ -	\$ -
Tax increments	-	-	-	-	2,100,954
Utility charges	-	17,636,971	1,822,699	1,935,599	-
Franchise fees & utility taxes	10,798,900	-	-	-	-
Local business tax	872,500	-	-	-	-
Building permit, inspections and impact fees	-	131,475	-	18,250	-
Local option gas tax	635,000	-	-	-	-
Intergovernmental revenues	4,015,000	1,000,000	-	-	-
Reimbursements from Other Funds	4,895,000	-	-	-	-
Recreation charges for services	708,450	-	-	-	240,000
Other charges for services	599,800	-	-	-	-
Fines & forfeitures	255,500	-	-	-	-
Miscellaneous revenues	801,650	533,197	14,339	196,497	200,000
Operating transfers from other funds	-	4,075,000	-	-	1,332,528
<b>Total Revenues</b>	<b>30,165,634</b>	<b>23,376,643</b>	<b>1,837,038</b>	<b>2,150,346</b>	<b>3,873,482</b>
Less: Interfund Transactions	-	-	-	-	-
<b>Net Total Revenues</b>	<b>30,165,634</b>	<b>23,376,643</b>	<b>1,837,038</b>	<b>2,150,346</b>	<b>3,873,482</b>
<b>Expenditures</b>					
<b>Operating Expenses</b>					
Administration	6,709,974	-	-	-	-
Police	10,452,723	-	-	-	-
Growth management	1,117,446	-	-	-	-
Community redevelopment agency	-	-	-	-	2,092,809
Public works	777,460	14,092,317	1,675,934	1,359,159	-
Leisure services	4,157,930	-	-	-	-
Maintenance services	6,277,231	-	-	-	-
Workers' compensation	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>29,492,764</b>	<b>14,092,317</b>	<b>1,675,934</b>	<b>1,359,159</b>	<b>2,092,809</b>
<b>Non-Operating Expenses</b>					
Capital outlay	157,805	23,646,740	240,000	1,133,900	4,221,950
Appropriated reserves	250,000	1,100,000	25,000	100,000	100,000
Transfers to other funds	15,082,528	4,075,000	-	-	-
<b>Total Non-Operating Expenses</b>	<b>15,490,333</b>	<b>28,821,740</b>	<b>265,000</b>	<b>1,233,900</b>	<b>4,321,950</b>
<b>Total Expenditures</b>	<b>44,983,097</b>	<b>42,914,057</b>	<b>1,940,934</b>	<b>2,593,059</b>	<b>6,414,759</b>
Less: Interfund transactions	-	-	-	-	-
<b>Net Total Expenditures</b>	<b>44,983,097</b>	<b>42,914,057</b>	<b>1,940,934</b>	<b>2,593,059</b>	<b>6,414,759</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(14,817,463)</b>	<b>(19,537,414)</b>	<b>(103,896)</b>	<b>(442,713)</b>	<b>(2,541,277)</b>
<b>Fund Balances</b>					
Beginning of Year	28,437,936	39,148,228	1,511,636	10,302,495	19,206,690
End of Year	\$ 13,620,473	\$ 19,610,814	\$ 1,407,740	\$ 9,859,782	\$ 16,665,413

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Overview

ALL FUNDS COMBINED  
Statement of Revenues, Expenditures  
and Changes in Fund Balance

Building Inspections Fund	Capital Projects Funds	Impact Fee Funds	Infra. Sales Tax	Law Enforcemnt Trust	Internal Service Fund	TOTAL	
						Commission Approved	Current Budget
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,583,834	\$ 6,571,761
-	-	-	-	-	-	2,100,954	1,960,222
-	-	-	-	-	-	21,395,269	20,803,615
-	-	-	-	-	-	10,798,900	10,742,900
-	-	-	-	-	-	872,500	833,000
782,084	-	170,600	-	-	-	1,102,409	766,500
-	-	-	-	-	-	635,000	700,000
-	3,500,000	-	1,305,500	-	-	9,820,500	13,632,000
-	-	-	-	-	444,000	5,339,000	5,033,000
-	-	-	-	-	-	948,450	902,700
-	-	-	-	-	-	599,800	563,350
-	-	-	-	-	-	255,500	405,000
17,916	400,000	83,000	70,000	3,000	25,000	2,344,599	1,998,266
-	13,750,000	-	-	-	-	19,157,528	7,337,036
800,000	17,650,000	253,600	1,375,500	3,000	469,000	81,954,243	72,249,350
-	-	-	-	-	-	(24,496,528)	(12,370,036)
800,000	17,650,000	253,600	1,375,500	3,000	469,000	57,457,715	59,879,314
-	-	-	-	-	-	6,709,974	6,273,400
-	-	-	-	118,376	-	10,571,099	10,337,053
1,221,461	-	-	-	-	-	2,338,907	2,308,514
-	-	-	-	-	-	2,092,809	1,878,822
-	-	-	-	-	-	17,904,870	16,973,686
-	-	-	-	-	-	4,157,930	3,983,934
-	-	-	-	-	-	6,277,231	5,958,255
-	-	-	-	-	694,000	694,000	621,000
1,221,461	-	-	-	118,376	694,000	50,746,820	48,334,664
-	9,768,650	3,129,000	512,500	10,000	-	42,820,545	37,798,755
25,000	450,000	275,000	65,000	50,000	-	2,440,000	4,500,000
-	-	-	-	-	-	19,157,528	7,337,036
25,000	10,218,650	3,404,000	577,500	60,000	-	64,418,073	49,635,791
1,246,461	10,218,650	3,404,000	577,500	178,376	694,000	115,164,893	97,970,455
-	-	-	-	-	-	(24,496,528)	(12,370,036)
1,246,461	10,218,650	3,404,000	577,500	178,376	694,000	90,668,365	85,600,419
(446,461)	7,431,350	(3,150,400)	798,000	(175,376)	(225,000)	(33,210,650)	(25,721,105)
1,345,163	6,505,870	7,637,565	5,420,143	355,519	296,454	120,167,699	119,198,636
\$ 898,702	\$ 13,937,220	\$ 4,487,165	\$ 6,218,143	\$ 180,143	\$ 71,454	\$ 86,957,049	\$ 93,477,531

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## Overview

The preceding schedule is useful in showing the budget for each fund and the relationship between the various funds and departments. Table 1 provides a condensed version of this schedule.

When we speak of “the budget” we are generally referring to the expenditure or expense budget. However, the total budget includes not only expenses, but also estimated revenues and fund balances. Under Florida law, the City must adopt a budget that is balanced. This means budgeted annual expenses cannot exceed anticipated revenues plus the monies available in fund balance.

As shown in Table 1, the fund balance at the beginning of next fiscal year (2015) is projected to

**Table 1: Total City Budget**  
**All Funds Combined - Net of Interfund Transactions**  
*(dollar amounts are in millions)*

	2014	2015	Increase (Decrease)	
			Amount	%
<b>Revenues</b>				
Property taxes	\$ 6.6	\$ 6.6	\$ -	-
Utility charges	20.8	21.4	0.6	2.9%
Franchise fees and utility taxes	10.7	10.8	0.1	0.9%
Federal and state shared revenues	13.6	9.9	(3.7)	-27.2%
Other revenues	8.2	8.8	0.6	7.3%
<b>Total revenues</b>	<b>\$ 59.9</b>	<b>\$ 57.5</b>	<b>\$ (2.4)</b>	<b>-4.0%</b>
<b>Expenses</b>				
Operating	\$ 43.3	\$ 45.4	\$ 2.1	4.8%
Capital	37.8	42.8	5.0	13.2%
Reserves	4.5	2.4	(2.1)	-
<b>Total expenses</b>	<b>\$ 85.6</b>	<b>\$ 90.6</b>	<b>\$ 5.0</b>	<b>5.8%</b>
Revenues over or (under) expenses	\$ (25.7)	\$ (33.1)	\$ (7.4)	-28.8%
<b>Fund balance</b>				
Beginning of year	119.2	120.2	1.0	0.8%
End of year	\$ 93.5	\$ 87.1	\$ (6.4)	-6.8%

be about \$120.2 million, which when added to the estimated revenues of \$57.5 million provides the City with a total of \$177.7 million in estimated available funding for the coming fiscal year. Annual expenditures total \$90.6 million, which when subtracted from the total available funding, leaves a fund balance at year end of \$87.1 million. Thus the annual budget meets the legal requirement for a balanced budget. In the following pages we present an analysis of anticipated revenues, fund balances and expenditures.

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## Overview

### Revenues

The City's annually recurring revenues come from a variety of sources as shown in Table 2. At 37% the largest share of the City's revenues comes from utility charges: fees paid by customers for potable water, reclaimed water, sewer treatment services, refuse and stormwater services. Another 19% comes from franchise fees and utility taxes established and imposed by the City. We expect intergovernmental revenues, mostly revenues collected by the State and shared with the City, to account for 17% of total revenues. Property taxes, though widely discussed, provide the City with just 11% of total revenues.

**Table 2: Projected City Revenues 2015**  
(dollar amounts are in millions)

Utility charges	\$ 21.4	37.2%
Franchise fees & utility taxes	10.8	18.8%
Intergovernmental revenues	9.9	17.2%
Property taxes	6.6	11.5%
Tax increments	2.1	3.7%
Building permits, inspection fees & impact fees	1.1	1.9%
Recreation charges for services	0.9	1.6%
Local business tax	0.9	1.6%
Local option gas tax	0.6	1.0%
Other charges for services	0.6	1.0%
Fines & forfeitures	0.3	0.5%
Miscellaneous revenues	2.3	4.0%
	<u>\$ 57.5</u>	<u>100%</u>

Those four sources mentioned above provide nearly 85% of the City's total revenues. The balance comes from a variety of sources including the tax increment from the County paid into the CRA which accounts for another 3.7%. We project revenues from building permits, plans inspections, impact fees and similar activities provide 1.9%. Recreation fees account for 1.6%. The local business tax (formerly occupational licenses fees) gives the City another 1.6%. The local option gas tax provides another 1%. Other charges for services add 1%. Fines and forfeitures (largely traffic fines) provide 0.5%. The balance of revenues comes from various miscellaneous sources including investment income, sale of surplus property and other items.

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As noted, the lion's share of revenues comes from taxes, charges and fees imposed by the City. These include property taxes, utility charges, franchise fees and utility taxes. Utility charges are the rates charged by the City to customers for potable water, reclaimed water, sewer services, storm water management and residential refuse service. Franchise fees

Tax or fee	Changes for 2015
Property tax rate	No tax increase. Rate drops from the existing rate of 2.89 mills to the rolled back rate of 2.74 mills.
Utility rates:	
Residential refuse	Increase from \$20.50 to \$20.75 monthly
Water and sewer	2% increase
Reclaimed water	No change
Stormwater	No change
Franchise fees:	
Electricity	No change
Natural gas	No change
Commercial refuse	No change
Utility Taxes:	
Electricity	No change
Potable water	No change
Natural & bottled gas	No change
Communications svcs	No change

and utility taxes are imposed on the sale of utility services in the City including electricity, communications services, cable television services, natural and bottled gas, water and commercial refuse services. This year's annual budget includes the changes in rates as shown in Table 3.

### 1. Property Taxes

Not the largest, but usually the most controversial source of revenues for Florida's local governments are property taxes. Property taxes are a function of both the *taxable value* and the *property tax rate*. The City Commission is empowered with establishing the property tax rate. The taxable value is determined by the County Property Appraiser.

We are happy to report the Property Appraiser has determined the taxable value of all property within the City rose over 5% in the past year, from \$2.36 billion to almost \$2.5 billion.

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Table 4 provides information on taxable values for the past few years. Keep in mind the valuations are as of January 1<sup>st</sup> of the beginning of the fiscal year. For example, the

Fiscal Year	Calendar Year	Taxable Value of Existing Properties		New Construction & Annexations	Total Taxable Value	
		Amount	Inc (Dec)		Amount	Inc (Dec)
2011	2009	\$ 2,462	-16%	\$ 11	\$ 2,473	-15.5%
2012	2010	2,322	-6%	10	2,332	-5.7%
2013	2011	2,301	-1.3%	2	2,303	-1.2%
2014	2012	2,361	2.5%	3	2,364	2.6%
2015	2013	2,491	5.4%	4	2,495	5.5%

value shown for fiscal year 2015 is the value of all property as of January 1, 2014, reflecting activity for calendar year 2013.

### ***The Millage Rate***

Legislative changes of 2007 and 2008, as well as the 2009 enactment of Amendment 1 to the Florida Constitution, significantly changed the way taxable property values are determined and property tax rates are calculated. The “**rolled-back**” rate has been around for 30 plus years and continues to be a measure of the rate at which there would theoretically be no increase in property taxes on individual properties. This basic calculation remains largely unchanged but now includes an adjustment for payments to the tax increment district. The rolled-back rate for 2015 is about 2.74 mills. The actual amount will be calculated after final figures from the Property Appraiser’s office are completed.

In 2008 the Legislature brought us the “**maximum millage rate**”. This introduced the concept of dignity of the vote by which varying property tax rates may be levied. A simple majority of the City Commission (3 votes) can levy the maximum millage rate. A super majority (two-thirds or 4 votes) can levy a millage rate not more than 10% above the maximum millage rate. To levy a rate above 110% of the maximum millage rate requires a unanimous vote of the City Commission. The maximum millage rate for

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2014 is 5.0027 mills.

After having performed all of the requisite calculations, we recommend the City Commission adopt the rolled back rate of 2.74 mills for 2015, thus avoiding a property tax increase. This rate is 5.2% less than the existing rate of 2.89 and 45% less than the maximum millage rate.

Fiscal Year	Millage Rate
2006	2.90
2007	2.65
2008	2.43
2009	2.64
2010	2.64
2011	2.89
2012	2.89
2013	2.89
2014	2.89
2015	2.74

At the approved millage rate property tax revenues to the City will be \$6.6 million, virtually unchanged from 2014. The millage rate of 2.74 mills is 5.5% lower than the rate levied in 2006. As seen in Table 5 the City's tax rate has been and continues to be very low.

For the average homeowner receiving the full \$50,000 homestead exemption, this means property taxes will be slightly more (\$8) in 2015 than in 2014. Table 6 shows the effect of the change in tax rate at various dollar valuations.

Property Values		City Property Taxes			
Last Year	This Year	Last Year	This Year	Increase	
\$ 50,000	\$ 52,650	\$ 72.25	\$ 68.60	\$ (3.65)	-5.1%
100,000	105,300	144.50	151.74	7.24	5.0%
150,000	157,950	289.00	296.21	7.21	2.5%
200,000	210,600	433.50	440.69	7.19	1.7%

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### 2. Utility Charges

Revenues from utility charges are derived from fees imposed upon users of the City's various utility systems. These charges include potable water, sewer, reclaimed water,

Service provided	Rate change
Potable & waste water	Up 2%
Reclaimed water	No change
Stormwater management	No change
Residential refuse	Increase from \$20.50 to \$20.75 monthly

stormwater and refuse collection. During the first quarter of 2012 the City completed three-year rate studies for all City utilities. As a result of these studies, the City

	2014	2015	Increase	
Potable water	\$ 26.20	\$ 26.74	\$ 0.54	2.1%
Sewer	47.10	48.05	0.95	2.0%
Reclaimed water	14.00	14.00	-	-
Refuse disposal	20.50	20.75	0.25	1.2%
Stormwater	6.75	6.75	-	-
Utility tax	2.10	2.14	0.04	1.9%
	\$ 116.65	\$ 118.43	\$ 1.78	1.5%

Commission adopted a multi-year rate plan covering rates for the next three years. The changes for 2015 are shown in Table 7. A new three year rate study will be performed in 2015.

The monthly utility bill for a typical homeowner located in the City using

10,000 gallons of potable water monthly and connected to the reclaimed water system is shown in Table 8. With the rate changes, the monthly bill for the typical homeowner will increase \$1.78 monthly or about 1.5%.

	2014	2015	Increase	
Potable water	\$ 5.24	\$ 5.39	\$ 0.15	3%
Sewer	9.00	9.14	0.14	2%
Reclaimed water	2.96	3.11	0.15	5%
Refuse disposal	1.86	1.82	(0.04)	-2%
Stormwater	2.04	1.94	(0.10)	-5%
	\$ 21.10	\$ 21.40	\$ 0.30	1%

For the coming year we project revenues from utility charges will be \$21.4 million, up about 1% from the current year's projected revenues. This includes potable water, reclaimed water, sewer, residential refuse

## Overview

disposal and stormwater fees and reflects all recent rate adjustments. Table 9 shows the current year's and next year's anticipated revenues.

### 3. Franchise Fees and Utility Taxes

The City imposes franchise fees on the providers, and utility taxes on the users, of public utilities throughout the City. Revenues from these fees and taxes, all of which flow into the General Fund, generate almost 19% of the City's total annual revenues. For the coming year, we anticipate these revenues will total about \$10.8 million. This is just under

**Table 10: Franchise Fees & Utility Taxes**  
(dollar amounts in millions)

Year	Amt	Increase (Decrease)	
2011	\$ 10.73	\$ (0.53)	-5%
2012	11.04	0.31	3%
2013	10.54	(0.50)	-5%
2014	10.74	0.20	2%
2015	10.80	0.06	1%

1% or about \$167,000 more than the amount we budgeted for 2014. The projection is based on the assumption that weather patterns will be slightly more extreme (hotter in the summer, colder in the winter), driving revenues up as more electricity is required to heat and cool homes and commercial properties.

### 4. Impact Fees & Other Growth Related Revenues

This category includes revenues from impact fees, utility connection fees, business (occupational) licenses and building permits. These revenue sources are grouped together because they are dependent upon ongoing and new business and/or construction activity in the City. Thus, they are

**Table 11: Impact Fees & Other Growth Related Revenues**  
(dollar amounts are in millions)

	Connection & Impact fees		Business Licenses		Building Permits & Fees	
	Amt	Increase (Decrease)	Amt	Increase (Decrease)	Amt	Increase (Decrease)
2011	\$ 0.21	-60%	\$ 0.86	-2%	\$ 0.69	-45%
2012	0.13	-38%	0.86	-	0.62	-10%
2013	0.20	54%	0.83	-3%	0.83	34%
2014	0.86	330%	0.86	-	1.14	37%
2015	0.32	-63%	0.87	-	0.86	-25%

subject to the volatility of the business cycle. A history of revenue collections from

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these sources is shown in table 11.

### 5. Intergovernmental Revenues

Intergovernmental revenues are taxes and fees collected by the state and county and returned or shared with the City plus any state or federal grants received by the City.

**Table 12: Intergovernmental Revenues**  
*(dollar amounts are in millions)*

	2014	2015	Increase (Decrease)	
Sales tax	\$ 2.44	\$ 2.63	\$ 0.19	8%
State revenue sharing	1.15	1.23	0.08	7%
Grants and other	10.04	6.03	(4.01)	-40%
	<u>\$ 13.63</u>	<u>\$ 9.89</u>	<u>\$ (3.74)</u>	<u>-27%</u>

For the coming year revenues from this source are projected to reach nearly \$10 million, considerably less than the almost \$14 million budgeted in 2014.

These numbers are skewed by the A-First Project. This is a one-time project funded in large part by grants and other direct financial participation by various State agencies. This won't be repeated in 2015 thus the falling revenue expectations.

### 6. Recreation Fees and Related Revenues

These are revenues from recreation programs, event sponsorships and donations, rental of the civic centers, library fees, and concession fees. For the coming year we project revenues of about \$900,000.

### 7. Reimbursements from Other Funds.

These revenues result from interfund transactions; that is when one fund pays another fund for services received. For example, fuel and maintenance of the City's fleet of vehicles is paid entirely from the General Fund. The General Fund charges other funds (the Water and Sewer Fund, Refuse Disposal Fund, etc.) the cost of fuel and maintenance for vehicles owned by each fund. The Workers' Compensation Fund charges other funds for the cost of operating the workers' compensation program. For

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the coming year revenues from this source are estimated at \$5.3 million.

### 8. Fines and Forfeitures

As the name implies, revenues from fines and forfeitures are generated from traffic tickets, false alarms, parking fines and the like. For the coming year we project revenues will be \$255,000.

### 9. Miscellaneous Revenues

Miscellaneous revenues consists of any and all revenue sources not otherwise classified under another heading and includes investment income, insurance reimbursements, sales of surplus properties and about a dozen minor categories. For the coming year we project miscellaneous revenues will total just under \$2.3 million, an increase of \$276,000 over the current budget. Most miscellaneous revenue comes from investment income which we project will total about \$1.7 million for 2015, \$245,000 more than we projected for 2014. The City limits its investments to debt instruments of the U.S. Treasury and investment grade corporate bonds, in short, the bond market. The bond market generally works inversely from the stock market. When one is up the other tends to be down. The stock market continues to rise keeping bond market returns low. We anticipate a cooling in the growth of the stock market for 2015 resulting in an increase in bond market returns.

10. Transfers Between Funds Transfers between funds are monies moved from one fund to another, most typically to finance capital improvements. Transfers in the annual budget total \$19.1 million, \$11.8 million more than the 2014 level of \$7.3 million. These transfers include the following:

- a) The annual transfer includes a transfer of \$11.5 million from the General Fund into the newly created Neighborhood Enhancement Fund. This money

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will be used to fund our new program of comprehensive improvements within our many established neighborhoods. We will be reinvesting our taxpayers' money into our taxpayers' communities. We won't have to explain to our citizens where the money goes, they can simply look out their front doors. This program is certain to greatly improve our city.

- b) The annual transfer from the Water and Sewer Operating Fund to the Water and Sewer Capital Projects Fund in the annual budget is \$4.075 million, an increase of \$300,000 as we work to strengthen the capital projects fund. These funds are used to pay the cost of capital replacements and improvements to the water and sewer utility system.
- c) Several years ago the City began a program to spread the costs of major capital improvements over several years by transferring a recurring amount of money from the General Fund to the Capital Projects Fund. To continue and expand funding for this program, the annual budget includes a transfer of \$2.25 million, same as the current year's budget.
- d) The City transfers money from the General Fund to the CRA Tax Increment Fund to pay the City's tax increment share. At the approved millage rate of 2.74, the City's share for the coming fiscal year is estimated to be \$1.18 million, \$42,000 more than the current amount of \$1.14 million. This reflects rising property values within the tax increment district. As always, these amounts are subject to change, pending the final tax roll numbers from the County Property Appraiser after finalization of the tax roll and adjustments from the Property Appraisal Adjustment Board.
- e) Events at Uptown Altamonte are financed with direct charges and

City of Altamonte Springs, Florida  
Fiscal Year 2015 Annual Budget

## Overview

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contributions from vendors and the City. The City pays its share with a transfer from the General Fund to the Community Redevelopment Agency Fund. For the coming year we recommend maintaining the current amount of \$150,000.

Having covered each major category this concludes our discussion on revenues.

### **Appropriated Reserves**

Finally, the discussion comes to appropriated reserves. These are the amounts included in the budgets of the City's various funds and departments to provide (a) contingency funds for both unforeseen and unforeseeable events in the coming year, and (b) to set aside or earmark money for future projects. This year's annual budget includes \$2.4 million in appropriated reserves.

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### The General Fund

In the General Fund, the only fund that includes property tax revenues, the current budget is \$32.3 million. The annual budget totals \$45 million, including a one-time transfer of \$11.5 million to the Neighborhood Enhancement Fund. Absent this transfer the annual budget is \$33.5 million, a 3.7% increase over the current budget. This \$1.2 million dollar increase is the net result of budget reductions totaling \$150,300 and additions to the budget totaling \$1.35 million.

The notable budget reductions include a decrease of \$90,000 in 2014 costs of updating the

<b>Table 13: Recommended Expenditure Budget for the General Fund</b>	
Current budget for 2014	\$ 32,283,091
Deletions -	
Reduced professional services expenses for:	
Land devlpmnt code update for Sunrail Station	\$ (90,000)
Update activity center standards	(25,000)
Reduced unemployment compensation	(18,000)
Reduced capital outlay	(17,300)
	\$ (150,300)
Additions -	
Neighborhood enhancement program - transfer	\$ 11,500,000
Merit pay for staff	491,369
New positions (5)	308,161
Increase in workers compensation premiums	131,000
Revise landscape code	60,000
Increase budget for automotive supplies	47,000
GIS consulting	40,000
Increase budget for computer com-vault backup	32,000
Increase streets hardscaping budget	30,000
Additional landscape maintenance	25,000
Increase budget for ESRI software maint.	24,000
Additional tax increment payment	20,492
Increase in property and liability insurance	18,369
Additional ballfield maintenance and sod	18,000
Amend comp plan for transportation LOS	15,000
Additional cost of microsoft software maint.	10,000
Other miscellaneous increases	79,915
	\$ 12,850,306
Recommended budget for 2015	\$ 44,983,097

Land Development Code for the new Sunrail Station and \$25,000 in 2014 costs of updating activity center standards. Unemployment compensation costs are expected to fall \$18,000.

Increases to the General Fund budget include a number of items. First, is the aforementioned \$11.5 million transfer to the Neighborhood Enhancement Fund. Following that is \$491,000 for employee merit increases. This covers an average increase of 3%. This pay increase is subject to employee performance. Outstanding performers will get slightly more than 3%. Some employees will get less, and some

City of Altamonte Springs, Florida  
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will get nothing. No employee will receive an automatic raise.

We have included four new positions and the conversion of one part-time position to full-time in our General Fund budget. These include:

- A GIS Analyst in the Information Systems Department. This will allow devoting a single specialist full-time to this important work.
- An ERP Project Manager in the Information Systems Department. This position will oversee the installation and implementation of the new ERP computer software system.
- A command position in the Police Department. This allows the Police Department to prepare for the upcoming “changing of the guard” as many of our long-tenured command staff retire. This additional position allows us to plan a smooth and orderly transition.
- Another Custodian in the Facilities Maintenance budget to allow us to catch up and stay up with the workload of our custodial staff.
- Upgrading a part-time Staff Assistant to full-time in the Growth Management Department. This helps our beleaguered Growth Management staff keep up with their workload.

Together these positions add \$308,000 to the budget.

The General Fund’s share of the costs of operating the workers compensation fund will be \$131,000 higher in 2015 than in 2014 as we recoup past losses. We have included \$60,000 in the 2015 budget to pay the cost of revising and updating the landscape code. The cost of auto supplies continues to rise so we added \$47,000 to the budget to account for this increase. We’ve included \$40,000 to pay the consulting fees for our enhanced GIS program.

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The required TIF payment to the CRA is \$20,000 more in 2015 because taxable values within the taxing district rose over the past year, which is good news for us all.

All facets of the General Fund are explained in detail in other sections of the annual budget. However, we have not presented the budget for the fund as a whole elsewhere. Thus on the following pages we present three schedules relating to the General Fund. First is a Statement of Revenues and Expenditures which provides an overview, on a total fund basis, of historical data, the current year's budget and next year's annual budget. Second is a schedule providing figures for each revenue item in the General Fund. And third is a summary schedule of expenditures. These schedules are for informational purposes and further explanations are not warranted.

### **Conclusion**

This completes the general overview of the annual budget. The budget is complete in all respects and provides sufficient information upon which to draw conclusions and make decisions. The budget is balanced, is adequate to meet the financial needs of the City for the coming year and protects the City's financial integrity for the future.

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*Section 2*  
*Administration*

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**Administration  
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**Administration  
Overview**

For budget presentation purposes we group a number of departments and divisions under the single category "Administration". These departments and divisions serve the City as a whole or serve support functions for the City's other departments or both. With certain exceptions, namely the City Manager's Office, the City Clerk's Office and the Utility Billing Division of the Finance Department, these departments and divisions do not offer direct services to the public at large. Thus their functions are largely administrative in nature and we feel comfortable in presenting them all under one title. The departments and divisions included in this section are shown in the box above.

- The Administrative Section**
- ▶ City Manager's Office
  - ▶ City Clerk's Office
  - ▶ Human Resources Department
  - ▶ Finance Department
  - ▶ Information Services
  - ▶ Central Lines
  - ▶ General Fund Reserves and Contingencies
  - ▶ Workers' Compensation Fund

The budget is \$22.7 million, an increase of \$12 million from the current budget of \$10.7 million. The increase includes a one-time transfer of \$11.5 million from the General Fund to the newly created Neighborhood Enhance Capital Projects Fund. Absent this item the budget increase is \$500,000 or about 4.7%. In the following passages we present a discussion on the budget for each element of Administration.

**City Manager's Office**

In addition to the salaries and other costs associated with operating the City Manager's Office, the budget includes the salaries and other costs of the City Commission. For the coming year the total budget is \$953,000, up \$17,000 from the current amount of \$935,000. This is the result of an increase in attorney fees offset by a decrease in the cost of employee benefits, primarily required pension contributions.

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**Administration  
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**City Clerk's Office**

The City Clerk's budget of \$435,000 reflects an increase of \$20,000 from the current budget. The increase is the result of an increase in salaries and corresponding employee benefits, due to normal merit raises, and an increase in operating costs as we gear up for the November elections.

**Human Resources Department**

The recommended budget for the Human Resources Department reflects an increase of \$41,000 from the current budget. This is the result of an increase in salaries and corresponding employee benefits for normal merit raises, offset by various decreases. One decrease of note is \$5,000 for the expanded wellness program. Initial startup costs for the expansion are not repeated in this budget.

City training programs will continue for employees and supervisors through the existing contractual agreement with the City's Employee Assistance Program provider and by HR staff members. Remaining funds will be used to support EPIQ teams and on-going programs such as Open Enrollment, Shining Star, Cityscape/Superscoop publication, Employee Assistance and Employee Recognition.

**Finance Department**

The budget for the Finance Department is \$1.57 million, up about \$54,000 from the current budget of \$1.52 million. Of this increase \$40,000 is due to normal merit raises. The budget also includes an increase of \$6,300 for the printing and postage of utility bills.

**Information Services**

The budget for the Information Services Department is \$2.1 million, up \$228,000 from the current budget of \$1.9 million. This increase includes \$121,000 for salaries and benefits, due to normal merit raises. The budget also includes \$40,000 for the consulting fees for

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**Administration  
Overview**

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our advanced GIS program. Also included is an increase of almost \$60,000 for the various software and license maintenance contracts.

**Central Lines**

For accounting purposes the City maintains a cost center within the General Fund called "Central Lines." Within this cost center is budgeted and recorded General Fund expenses which are non-departmental in nature such as telephone service, insurance, donations to other agencies, and similar items. Similar expenses in other funds are charged directly to those funds. The budget for Central Lines is \$16.2 million, \$11.6 million more than the current budget of \$4.6 million.

The budget includes a transfer of \$11.5 million from the General Fund into the newly created Neighborhood Enhancement Fund. This money will be used to fund our new program of comprehensive improvements within our many established neighborhoods.

Also included are various increases and decreases including a \$131,000 increase for workers compensation insurance as we recoup past losses and \$50,000 decrease due to Microsoft Training for fiscal year 2014 that is not repeated for this fiscal year.

Finally in Central Lines we have increased the budget for the tax increment payment to the Community Redevelopment Agency by \$20,000. This is actually good news as it reflects the increasing values of property within the taxing district.

**Reserves and Contingencies**

The budget includes an appropriation of \$250,000 in reserves for contingencies in the General Fund. This money is available for unforeseen items arising throughout the year.

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**Administration  
Overview**

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**Workers' Compensation Internal Service Fund**

The budget for the Workers' Compensation Internal Service Fund is \$694,000, up \$73,000 from the current budget. Unfortunately we are still recovering from significant workers' compensation claims from prior years. Thus we have increased our projections for workers' compensation cost and consequentially premiums charged to our various funds.

City of Altamonte Springs, Florida  
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**Administration  
Summary Budget by Fund**

	<u>2015 Commission Approved Budget</u>			<u>2014 Budget</u>
	<u>General Fund</u>	<u>Workers' Compensation Fund</u>	<u>Total</u>	
<b><u>Operating Expenses</u></b>				
City Manager's Office	\$ 952,903	\$ -	\$ 952,903	\$ 935,407
City Clerk's Office	435,028	-	435,028	415,465
Human Resources Department	524,357	-	524,357	483,607
Finance Department	1,573,478	-	1,573,478	1,517,675
Information Services	2,104,296	-	2,104,296	1,876,088
Central Lines	1,119,912	-	1,119,912	1,045,158
Workers' Compensation	<u>-</u>	<u>694,000</u>	<u>694,000</u>	<u>621,000</u>
Total Operating Expenses	<u>\$ 6,709,974</u>	<u>\$ 694,000</u>	<u>\$ 7,403,974</u>	<u>\$ 6,894,400</u>
<b><u>Non-Operating Expenses</u></b>				
Appropriated Reserves	\$ 250,000	\$ -	\$ 250,000	\$ 250,000
Transfers to Other Funds	<u>15,082,528</u>	<u>-</u>	<u>15,082,528</u>	<u>3,562,036</u>
Total Non-Operating Expenses	<u>\$ 15,332,528</u>	<u>\$ -</u>	<u>\$ 15,332,528</u>	<u>\$ 3,812,036</u>
<b>Total Expenses</b>	<u><u>\$ 22,042,502</u></u>	<u><u>\$ 694,000</u></u>	<u><u>\$ 22,736,502</u></u>	<u><u>\$ 10,706,436</u></u>

City of Altamonte Springs, Florida  
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**City Manager's Office  
General Fund (001-101-512)**

		2012	2013	2014	2015	
		Actual	Actual	Budget	Manager Recmnd	Commission Approved
<b>PERSONAL SERVICES</b>						
11	<b>Executive Salaries</b> Mayor and Four Commissioners	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200
12	<b>Regular Salaries &amp; Wages</b> Base: 2 Positions	251,160	241,216	243,331	246,671	246,671
17 - 01	<b>Auto/Travel Allowance</b> City Manager @ \$400/mo. Mayor @ \$300/mo. Commissioners @ \$250/mo.	22,809	23,912	23,880	23,880	23,880
- 02	<b>Cell Phone Allowance</b>	2,400	2,409	2,400	2,400	2,400
21	<b>FICA Taxes</b>	17,710	17,821	23,014	23,269	23,269
22	<b>Retirement Contributions</b> FL Retirement System ICMA Retirement for City Mgr	34,919	41,851	59,305	48,547	48,547
23	<b>Health Insurance</b>	26,585	31,712	50,750	50,400	50,400
24	<b>Life Insurance</b>	866	872	552	561	561
<b>Total Personal Services</b>		<b>\$ 387,649</b>	<b>\$ 390,993</b>	<b>\$ 434,432</b>	<b>\$ 426,928</b>	<b>\$ 426,928</b>

**POSITION ROSTER**

Mayor		1	1	1	1	1
City Commissioner		4	4	4	4	4
City Manager	1E	1	1	1	1	1
Assistant to City Manager	3B	1	1	1	1	1
<b>Total Positions</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

City of Altamonte Springs, Florida  
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**City Manager's Office  
General Fund (001-101-512)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>31</b>	<b>Professional Services</b>						
- 20	Legislative Consultant		\$ 59,143	\$ 60,897	\$ 62,000	\$ 62,000	\$ 62,000
- 60	City Physician		1,853	1,183	4,000	4,000	4,000
- 70	City Attorney		529,402	483,509	400,000	425,000	425,000
- 71	Labor Attorney		21,106	27,125	25,000	25,000	25,000
<b>40</b>	<b>Travel and Training</b>						
- 30	FL League of Cities Commissioners City Manager FCCMA, ICMA		-	1,913	2,000	2,000	2,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		907	629	600	600	600
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	Business Cards		160	-	-	-	-
	Framing/Artwork/Plaques		229	871	-	-	-
	Embroidery		-	40	100	100	100
	Flowers, Photos, Gifts		120	96	100	100	100
	City Manager Meetings		216	-	-	-	-
	CALNO meeting		-	-	150	150	150
	PD Chief Interviews		-	-	-	-	-
	Incubator Program		195	-	-	-	-
<b>51 - 01</b>	<b>Office Supplies</b>		51	278	300	300	300
<b>52 - 01</b>	<b>Operating Supplies</b>		39	25	500	500	500
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 40	Subscriptions		-	-	200	200	200
	Miscellaneous		15	-	100	100	100
- 60	Memberships						
	FL League of Cities		4,038	4,048	4,800	4,800	4,800
	Tri-County League of Cities		804	804	810	810	810
	FL League of Mayors		-	-	-	-	-
	FL City/County Mgrs Assoc		-	-	200	200	200
	Sem Cty Chamber of Comm		-	-	90	90	90
	Council of Local Governments		-	-	25	25	25
<b>Total Operating Expenditures</b>			<b>\$ 618,278</b>	<b>\$ 581,418</b>	<b>\$ 500,975</b>	<b>\$ 525,975</b>	<b>\$ 525,975</b>
<b>TOTAL BUDGET</b>			<b>\$ 1,005,927</b>	<b>\$ 972,411</b>	<b>\$ 935,407</b>	<b>\$ 952,903</b>	<b>\$ 952,903</b>

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**City Clerk's Office  
General Fund (001-201-512)**

						2015		
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved		
<b><u>PERSONAL SERVICES</u></b>								
12	<b>Regular Salaries &amp; Wages</b> Base: 5 Positions	\$ 256,805	\$ 205,710	\$ 211,312	\$ 218,892	\$ 218,892		
14	<b>Overtime</b>	390	16	300	400	400		
21	<b>FICA Taxes</b>	19,414	15,442	16,187	16,775	16,775		
22	<b>Retirement Contributions</b>	28,644	25,557	26,043	26,995	26,995		
23	<b>Health Insurance</b>	27,397	30,889	36,250	36,000	36,000		
24	<b>Life Insurance</b>	662	637	600	620	620		
	<b>Total Personal Services</b>	<u>\$ 333,312</u>	<u>\$ 278,251</u>	<u>\$ 290,692</u>	<u>\$ 299,682</u>	<u>\$ 299,682</u>		

**POSITION ROSTER**

**Full Time Employees -**

City Clerk	1A	1	1	1	1	1
Deputy City Clerk	2A	1	1	1	1	1
Office Coordinator	3A	1	-	-	-	-
Staff Assistant	4C	-	1	1	1	1
Business Tax Administrator	4B	1	-	-	-	-
Senior Business Tax Spec	4C	-	1	1	1	1
Business Tax Specialist	4C	2	1	1	1	1
<b>Total Positions</b>		<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

City of Altamonte Springs, Florida  
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**City Clerk's Office  
General Fund (001-201-512)**

			2015						
			2012	2013	2014	Manager	Commission		
			Actual	Actual	Budget	Recmnd	Approved		
<b><u>OPERATING EXPENDITURES</u></b>									
<b>34</b>	<b>Other Contractual Services</b>								
- 15	Bank/Service Fees	\$	207	\$	510	\$	207	\$	207
- 30	Microfilming		202		202		1,000		1,000
- 50	Outside Services								
	OL Renewals		6,033		2,584		3,400		3,400
	Election Workers		-		-		8,000		8,000
	Election Ballots		-		6,024		-		-
- 51	Videography/Meetings		4,500		4,500		4,500		4,500
- 99	Other Contractual Services		-		-		-		-
	Interpreter/Election Doc		-		-		300		300
	Shred Truck		-		-		1,000		1,000
<b>40</b>	<b>Travel and Training</b>								
- 05	Staff Training & Development		40		370		2,000		3,000
- 30	Conference/Seminars		26		-		-		-
	FACC State Conference		1,741		475		2,000		1,360
	FABTO		470		1,135		250		1,124
	Meeting Supplies		-		-		-		200
<b>42</b>	<b>Postage &amp; Transportation</b>								
- 01	Postage, FedEx, etc.		516		536		640		680
- 10	OL Renewals		1,873		3,161		3,850		4,030
- 11	Election Notices		6,718		-		6,750		8,320
- 99	Other Postage & Transportation		1,022		50		1,150		1,150
<b>44</b>	<b>Rentals and Leases</b>								
- 30	Equipment								
	Mail Meter		973		733		1,000		1,000
<b>46</b>	<b>Repair &amp; Maintenance</b>								
- 20	Equipment		197		1,560		1,000		1,000
- 80	Maintenance Contracts		-		-		500		500
- 81	Mail Machine & Letter Opener		2,147		1,936		1,936		2,195
- 82	Chambers Audio/Visual Maint		933		435		5,000		5,000
<b>47</b>	<b>Printing &amp; Binding</b>								
- 10	In-house Copies		7,726		6,563		9,250		9,250
- 50	Outside Printing		306		-		600		600
- 51	Occupational Lic Forms		624		780		700		700
- 52	Election Notices		1,090		77		1,000		1,200
<b>48</b>	<b>Promotional Activities</b>								
- 10	Board Appreciation		7,824		7,547		8,250		8,250
<b>49</b>	<b>Other Current Charges</b>								
- 20	Legal & Classified Ads		21,418		20,129		43,600		43,600
- 25	Codification		1,995		1,996		4,000		5,000
- 30	Recording Fees		752		1,808		3,000		3,000
- 99	Other Current Charges								
	Election Expenses		7,144		684		6,400		6,400

City of Altamonte Springs, Florida  
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**City Clerk's Office  
 General Fund (001-201-512)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
51 - 01 Office Supplies	1,257	1,443	1,000	1,000	1,000
52 - 01 Operating Supplies	-	167	1,200	1,300	1,300
54 - 01 Books/Pubs/Subscrs/Membs	717	585	990	6,530	6,530
57 Small Tools & Equipment					
- 10 Office Furniture/Fixtures	-	68	300	550	550
<b>Total Operating Expenditures</b>	<b>\$ 78,451</b>	<b>\$ 66,058</b>	<b>\$ 124,773</b>	<b>\$ 135,346</b>	<b>135,346</b>
<b>TOTAL BUDGET</b>	<b>\$ 411,763</b>	<b>\$ 344,309</b>	<b>\$ 415,465</b>	<b>\$ 435,028</b>	<b>\$ 435,028</b>

City of Altamonte Springs, Florida  
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**Human Resources Department  
General Fund (001-104-512)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>					
12 Regular Salaries & Wages Base: 6 Positions	\$ 302,947	\$ 295,586	\$ 298,034	\$ 331,411	\$ 331,411
14 Overtime	-	-	100	100	100
16 Add Pays	650	652	650	650	650
17 Allowances					
- 01 Car Allowance	2,400	2,409	2,400	2,400	2,400
- 02 Cell Phone Allowance	1,200	1,205	1,200	1,200	1,200
21 FICA Taxes	22,690	22,112	23,132	25,686	25,686
22 Retirement Contributions	34,750	35,805	42,531	48,881	48,881
23 Health Insurance	29,992	30,580	43,500	43,200	43,200
24 Life Insurance	878	912	845	885	885
<b>Total Personal Services</b>	<b>\$ 395,507</b>	<b>\$ 389,261</b>	<b>\$ 412,392</b>	<b>\$ 454,413</b>	<b>\$ 454,413</b>

**POSITION ROSTER**

**Full Time Employees -**

Human Res Director	1B	1	1	1	1	1
Senior HR Administrator	3C	-	-	1	1	1
HR Administrator	3B	1	1	1	1	1
Senior Hum Resource Analyst	3B	2	2	-	-	-
Staff Assistant	4C	1	1	2	2	2
HR Records Specialist	3A	1	1	1	1	1
<b>Total Positions</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

City of Altamonte Springs, Florida  
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**Human Resources Department  
General Fund (001-104-512)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>31 Professional Services</b>					
- 60 Employee Services	\$ 6,062	\$ 4,776	\$ 6,425	\$ 6,804	\$ 6,804
<b>34 Other Contractual Services</b>					
- 55 Speakers/Trainers					
Supervisor Training	536	32	1,500	1,500	1,500
PRIME	10,001	-	-	-	-
Wellness	-	-	35,000	29,500	29,500
Fit for Duty	-	-	800	900	900
39 - 01 Educational Incentive	-	-	600	2,600	2,600
<b>40 Travel and Training</b>					
- 05 Staff Training	-	834	-	-	-
- 30 Training Seminars	1,132	2,702	1,000	1,500	1,500
<b>42 - 01 Postage &amp; Transportation</b>					
-	-	9	100	100	100
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	10,522	10,846	9,000	9,000	9,000
- 50 Outside Printing	-	-	-	1,500	1,500
<b>48 Promotional Activities</b>					
- 50 Employee Programs					
Holiday Celebration	100	130	125	125	125
- 51 Shining Star Program	917	554	1,300	1,300	1,300
- 52 Years of Service Recognition	3,686	2,242	3,700	4,000	4,000
- 53 Wellness Promotion					
Flu Shots	493	2,398	4,200	4,200	4,200
7 Pkg Health Screen	2,813	9,408	2,700	3,000	3,000
<b>51 Office Supplies</b>					
- 10 Computer/Printer Supplies					
Laser Printer Toner Cartridges	-	-	150	300	300
- 90 General Office Supplies	1,338	2,024	2,000	2,000	2,000
<b>52 Operating Supplies</b>					
- 50 Program Supplies					
Training Items	1,114	-	350	350	350
- 90 General Operating Supplies	849	-	1,000	-	-
ID Cards Supplies					

City of Altamonte Springs, Florida  
 Fiscal Year 2014 / 2015 Annual Budget

**Human Resources Department  
 General Fund (001-104-512)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
54	Books/Pubs/Subscrs/Membs						
- 60	Memberships						
	FPRHA		125	132	220	220	220
	IPMA Memberships		149	149	175	175	175
	SHRM Memberships		180	345	370	370	370
	HR Sentry		-	-	200	200	200
	SHRM Recertification		-	100	200	200	200
	Notary		212	72	100	100	100
	<b>Total Operating Expenditures</b>		<b>\$ 40,229</b>	<b>\$ 36,753</b>	<b>\$ 71,215</b>	<b>\$ 69,944</b>	<b>\$ 69,944</b>
<b>TOTAL BUDGET</b>			<b>\$ 435,736</b>	<b>\$ 426,014</b>	<b>\$ 483,607</b>	<b>\$ 524,357</b>	<b>\$ 524,357</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Finance Department - Accounting Division  
General Fund (001-301-513)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b>PERSONAL SERVICES</b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 7 Positions	\$ 443,561	\$ 458,522	\$ 475,801	\$ 487,372	\$ 487,372
14	Overtime	17	179	250	1,500	1,500
21	FICA Taxes	31,032	32,052	36,418	37,397	37,397
22	Retirement Contributions	44,884	53,177	65,139	57,640	57,640
23	Health Insurance	25,840	35,303	43,500	50,400	50,400
24	Life Insurance	1,160	1,325	1,224	1,221	1,221
<b>Total Personal Services</b>		<b>\$ 546,494</b>	<b>\$ 580,558</b>	<b>\$ 622,332</b>	<b>\$ 635,530</b>	<b>\$ 635,530</b>

**POSITION ROSTER**

**Full Time Employees -**

Finance Director	1C	1	1	1	1	1
Deputy Finance Director	2C	1	1	1	1	1
Finance Administrator	3B	1	1	1	1	1
Capital Projects Manager	3B	1	1	-	-	-
Senior Accountant	3B	-	-	1	1	1
Accountant	3A	-	-	2	2	2
Senior Accounts Clerk	4C	-	-	1	1	1
Staff Assistant	4C	1	1	-	-	-
<b>Total Full Time Employees</b>		<b>5</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Part Time Employees -**

Accountant	3A	1	1	-	-	-
Senior Accounts Clerk	4C	1	1	-	-	-
<b>Total Part Time Employees</b>		<b>2</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Positions</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Finance Department - Accounting Division  
General Fund (001-301-513)**

			2015				
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b>OPERATING EXPENDITURES</b>							
32	<b>Accounting &amp; Auditing</b>						
- 01	Annual Audit		\$ 48,000	\$ 52,500	\$ 54,000	\$ 54,000	\$ 54,000
34	<b>Other Contractual Services</b>						
- 15	Bank/Service Fees						
	Armored Car Service		4,572	4,374	5,000	5,000	5,000
	Bank Charges		-	-	1,000	1,000	1,000
40	<b>Travel and Training</b>						
- 05	Professional Training		637	436	1,000	1,200	1,200
- 10	Other Training		-	-	150	500	500
42	<b>- 01 Postage &amp; Transportation</b>		-	-	100	100	100
46	<b>Repair &amp; Maintenance</b>						
- 20	Equipment Repair		47	-	300	300	300
- 80	Maintenance Contracts						
	Xerox Hardware Maint		-	-	500	500	500
47	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		7,985	6,696	6,500	6,500	6,500
- 50	Annual Budget & Audit		875	1,079	1,200	1,500	1,500
51	<b>Office Supplies</b>						
- 10	Computer/Printer Supplies		-	1,824	1,800	1,800	1,800
- 90	General Office Supplies		1,410	1,513	1,300	1,300	1,300
52	<b>Operating Supplies</b>						
- 90	General Operating Supplies		4,431	2,063	2,300	2,300	2,300
54	<b>Books/Pubs/Subscrs/Membs</b>						
- 10	Technical References		426	195	600	600	600
- 20	Professional Publications		50	50	-	-	-
- 60	State & Natl GFOA Membership		2,004	1,344	1,000	1,000	1,000
57	<b>Small Tools &amp; Equipment</b>						
- 20	Office Equipment		-	-	500	500	500
- 30	Computer Equipment <1000		658	-	-	-	-
<b>Total Operating Expenditures</b>			<b>\$ 71,095</b>	<b>\$ 72,074</b>	<b>\$ 77,250</b>	<b>\$ 78,100</b>	<b>\$ 78,100</b>
<b>TOTAL BUDGET</b>			<b>\$ 617,589</b>	<b>\$ 652,632</b>	<b>\$ 699,582</b>	<b>\$ 713,630</b>	<b>\$ 713,630</b>

City of Altamonte Springs, Florida  
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**Finance Department - Procurement Division  
General Fund (001-303-513)**

		<u>2015</u>				
		<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>Manager</u>	<u>Commission</u>
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 4 Positions	\$ 133,718	\$ 134,046	\$ 173,904	\$ 184,957	\$ 184,957
14	Overtime	193	334	300	900	900
16	Add Pays	-	-	-	650	650
21	FICA Taxes	9,727	10,212	13,327	14,268	14,268
22	Retirement Contributions	12,496	12,661	17,697	19,388	19,388
23	Health Insurance	15,951	19,075	29,000	28,800	28,800
24	Life Insurance	412	422	495	523	523
	<b>Total Personal Services</b>	<b>\$ 172,497</b>	<b>\$ 176,750</b>	<b>\$ 234,723</b>	<b>\$ 249,486</b>	<b>\$ 249,486</b>

**POSITION ROSTER**

Full Time Employees -

Procurement Manager	3C	1	1	1	1	1
Purchasing Agent	3A	1	1	2	2	2
Administrative Assistant	4B	1	1	1	1	1
<b>Total Positions</b>		<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Finance Department - Procurement Division  
General Fund (001-303-513)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>40 Travel and Training</b>					
- 15 Certifications					
NIGP Cert. Classes	\$ 999	\$ 1,104	\$ 2,000	\$ 3,000	\$ 3,000
FAPPO	50	-	750	750	750
- 30 Conferences/Seminars					
FAPPO	129	50	500	1,000	1,000
CFCNIGP	-	45	-	100	100
<b>42 Postage &amp; Transportation</b>					
- 01 Postage, FedEx, etc	-	15	25	25	25
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	5,396	5,299	5,000	5,200	5,200
- 50 Outside Printing	562	620	650	650	650
<b>51 Office Supplies</b>					
- 01 General Office Supplies	512	671	600	700	700
- 10 Computer/Printer Supplies	686	1,056	700	1,100	1,100
- 90 General Office Supplies	325	-	-	200	200
<b>52 Operating Supplies</b>					
- 01 General Operating Supplies	1,353	3,092	100	3,000	3,000
- 90 General Operating Supplies	-	37	-	375	375
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 10 Books	-	-	50	50	50
- 40 Subscriptions	26	49	45	55	55
- 60 Memberships					
Wholesale Clubs (Sam's/Costco)	145	110	150	150	150
Professional (NIGP/FAPPO)	340	400	600	700	700
<b>57 Small Tools &amp; Equipment</b>					
- 01 Office Equip-Bid Time Clock	60	-	100	100	100
- 10 Office Furn/Fixt	-	-	1,350	1,000	1,000
- 30 Computer Equipment <1,000	-	-	1,200	2,000	2,000
<b>58 - 01 Computer Software</b>	-	-	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 10,583</b>	<b>\$ 12,548</b>	<b>\$ 13,820</b>	<b>\$ 20,155</b>	<b>\$ 20,155</b>
<b>TOTAL BUDGET</b>	<b>\$ 183,080</b>	<b>\$ 189,298</b>	<b>\$ 248,543</b>	<b>\$ 269,641</b>	<b>\$ 269,641</b>

City of Altamonte Springs, Florida  
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**Finance Department - Utility Billing Division  
General Fund (001-304-513)**

		2015				
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b>PERSONAL SERVICES</b>						
12	Regular Salaries & Wages Base: 8 Positions	\$ 271,093	\$ 276,847	\$ 274,250	\$ 280,464	\$ 280,464
14	Overtime	1,391	2,767	3,000	3,000	3,000
16	Add Pays	650	755	650	1,300	1,300
18	Uniform Allowance	-	86	200	80	80
21	FICA Taxes	19,789	19,836	21,274	21,792	21,792
22	Retirement Contributions	23,123	24,450	24,587	26,016	26,016
23	Health Insurance	37,219	47,204	50,750	50,400	50,400
24	Life Insurance	755	814	779	796	796
	<b>Total Personal Services</b>	<b>\$ 354,020</b>	<b>\$ 372,759</b>	<b>\$ 375,490</b>	<b>\$ 383,848</b>	<b>\$ 383,848</b>

**POSITION ROSTER**

**Full Time Employees -**

Utility Billing Manager	3A	1	1	1	1	1
Customer Svc Sprvsr	4C	1	1	1	1	1
Senior Cust Svc Rep	4B	1	1	1	1	1
Customer Svc Rep	4B	1	1	1	1	1
Meter Reader	4B	1	-	-	-	-
Senior Meter Reader	4B	2	3	3	3	3

<b>Total Full Time Employees</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
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**Part Time Employees -**

Customer Svc Rep	4B	1	1	1	1	1
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<b>Total Positions</b>		<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Finance Department - Utility Billing Division  
General Fund (001-304-513)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>42 Postage &amp; Transportation</b>					
- 01 Postage, FedEx, etc	\$ 5	\$ 17	\$ 100	\$ 100	\$ 100
- 12 Utility Bills/Delinquent Notices	54,190	55,894	54,500	58,800	58,800
Shipping Charge/Mail Drop	-	-	2,000	2,600	2,600
Return Postage Due/Renewals	-	-	800	800	800
<b>46 Repair &amp; Maintenance</b>					
- 20 Equipment Repair	-	-	1,000	500	500
- 80 Maintenance Contract					
Itron Support	3,004	2,385	3,050	3,730	3,730
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	1,194	990	1,400	1,400	1,400
- 50 Outside Printing					
Stuffers & Hangers	298	411	400	450	450
- 60 Utility Bills/Delinquency Notices	30,215	31,821	36,000	38,000	38,000
Set Up Fee/Misc. Bill Inserts	-	-	800	800	800
<b>51 - 01 Office Supplies</b>	700	613	700	700	700
<b>52 Operating Supplies</b>					
- 90 General Operating Supplies	1,392	1,499	1,700	1,600	1,600
<b>55 Uniforms</b>					
- 01 Uniforms	12	123	100	100	100
- 05 Rental Uniforms	1,195	1,135	1,100	1,250	1,250
- 32 Shoes/Workboots	702	277	480	500	500
- 40 Safety	97	-	100	100	100
- 50 Purchased	-	731	1,200	1,200	1,200
<b>57 Small Tools &amp; Equipment</b>					
- 20 Screwdrivers, Flashlights, etc	87	43	100	100	100
- 30 Computer Equipment	2,131	-	1,100	1,100	1,100
<b>Total Operating Expenditures</b>	<b>\$ 95,222</b>	<b>\$ 95,939</b>	<b>\$ 106,630</b>	<b>\$ 113,830</b>	<b>\$ 113,830</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>64 Machinery &amp; Equipment</b>					
- 50 Hand Held Meter					
Reading Units (3) FC300	\$ -	\$ 9,975	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 9,975</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL BUDGET</b>	<b>\$ 449,242</b>	<b>\$ 478,673</b>	<b>\$ 482,120</b>	<b>\$ 497,678</b>	<b>\$ 497,678</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Finance Department - Risk Management Division  
General Fund (001-305-513)**

						2015		
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved		
<b><u>PERSONAL SERVICES</u></b>								
12	Regular Salaries & Wages Base: 1 Position	\$ 57,014	\$ 56,914	\$ 58,536	\$ 60,503	\$ 60,503		
17	Cell Phone Allowance	-	420	-	1,200	1,200		
21	FICA Taxes	4,216	4,435	4,478	4,720	4,720		
22	Retirement Contributions	2,784	3,223	4,098	4,483	4,483		
23	Health Insurance	5,317	6,359	7,250	7,200	7,200		
24	Life Insurance	175	178	168	173	173		
	<b>Total Personal Services</b>	<b>\$ 69,506</b>	<b>\$ 71,529</b>	<b>\$ 74,530</b>	<b>\$ 78,279</b>	<b>\$ 78,279</b>		

**POSITION ROSTER**

Full Time Employees - Risk Manager	3C	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Positions</b>		<u><u>1</u></u>	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>1</u></u>

City of Altamonte Springs, Florida  
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**Finance Department - Risk Management Division  
General Fund (001-305-513)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>31 Professional Services</b>					
- 60 Employee Testing/Screen					
Pre-employment Screening	\$ 3,820	\$ 3,889	\$ 4,000	\$ 4,000	\$ 4,000
Driver History Records	3,248	3,296	3,500	3,500	3,500
<b>40 Travel and Training</b>					
- 20 Meetings	35	-	-	-	-
PRIMA Qtrly Luncheons	-	-	100	100	100
RIMS Monthly Meetings	-	-	150	-	-
- 30 Misc Educational Seminars	25	15	-	-	-
- 50 Monthly Mileage	273	257	500	500	500
<b>42 - 01 Postage &amp; Transportation</b>	66	78	200	200	200
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	463	591	1,100	1,100	1,100
<b>48 Promotional Activities</b>					
- 50 Employee Programs					
Employee Safety Training Films	-	-	700	700	700
Safety Incentive Programs	923	-	-	-	-
In-house Training Seminars	28	1,270	-	2,000	2,000
- 54 EPIQ Program	370	562	500	-	-
<b>51 - 01 Office Supplies</b>	98	48	50	50	50
<b>52 - 01 Operating Supplies</b>	776	397	900	900	900
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 40 Publications & Subscriptions	98	98	200	200	200
- 60 Memberships	70	340	500	500	500
<b>57 - 01 Small Tools &amp; Equipment</b>	475	-	500	500	500
<b>Total Operating Expenditures</b>	<u>\$ 10,768</u>	<u>\$ 10,841</u>	<u>\$ 12,900</u>	<u>\$ 14,250</u>	<u>\$ 14,250</u>
<b>TOTAL BUDGET</b>	<u>\$ 80,274</u>	<u>\$ 82,370</u>	<u>\$ 87,430</u>	<u>\$ 92,529</u>	<u>\$ 92,529</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Information Services Department  
General Fund (001-1001-513)**

		2015				
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 10 Positions	\$ 512,894	\$ 516,891	\$ 610,850	\$ 583,936	\$ 583,936
	Position Added:					
	GIS Analyst (3B)	-	-	-	49,000	49,000
	IS Project Manager (3D)	-	-	-	65,000	65,000
	<b>Total Salaries &amp; Wages</b>	<b>\$ 512,894</b>	<b>\$ 516,891</b>	<b>\$ 610,850</b>	<b>\$ 697,936</b>	<b>\$ 697,936</b>
14	Overtime On Call	22,711 7,837	45,754 7,536	30,000 7,826	35,000 7,826	35,000 7,826
17	Allowances					
- 01	Car Allowance	-	655	2,400	2,400	2,400
- 02	Cell Phone Allowance	11,125	10,328	12,600	13,800	13,800
21	FICA Taxes	40,753	42,749	50,589	57,907	57,907
22	Retirement Contributions	68,320	66,788	72,563	86,373	86,373
23	Health Insurance	49,517	53,381	79,750	86,400	86,400
24	Life Insurance	1,526	1,466	1,730	1,954	1,954
	<b>Total Personal Services</b>	<b>\$ 714,683</b>	<b>\$ 745,548</b>	<b>\$ 868,308</b>	<b>\$ 989,596</b>	<b>\$ 989,596</b>

**POSITION ROSTER**

**Full Time Employees -**

Director Information Systems	1C	1	1	1	1	1
Deputy Dir. Information System	2A	1	1	1	1	1
IS Project Manager	3D	-	-	-	1	1
Senior Network Engineer	3D	1	1	1	1	1
Network Engineer	3C	2	2	2	2	2
Network Administrator	3C	1	1	2	2	2
GIS Analyst	3B	-	-	-	1	1
Technical Support Specialist	3A	3	3	2	2	2
Administrative Assistant	4B	1	1	1	1	1
<b>Total Positions</b>		<b>10</b>	<b>10</b>	<b>10</b>	<b>12</b>	<b>12</b>

City of Altamonte Springs, Florida  
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**Information Services Department  
General Fund (001-1001-513)**

						2015	
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 50	Temporary Services/Labor						
	AS400 Software Modifications	\$	3,800	\$	3,800	\$	5,000
	IS Out-source System Support		5,509		26,530		35,000
	GIS Consulting		-		-		40,000
<b>40</b>	<b>Travel and Training</b>						
- 10	Technical Training						
	PC & Network Training		9,175		-		-
	Systems/Applications Training		6,976		5,984		10,000
	Cisco Router & Switch Training		3,320		650		10,000
	PW/GIS Training		990		8,585		10,000
- 30	Technical Conferences/Seminars						
	PW/GIS Conferences		39		100		4,000
	FLGISA		375		400		6,000
	Southeast Volusia Chamber		887		1,156		-
	ACT Symposium		750		-		-
	Meetingtrack		595		-		-
	IAUG Convergence		695		-		-
	ESRI Conference		-		1,990		-
			-		1,479		-
<b>41</b>	<b>Communications</b>						
- 20	Cellular Phones						
	Leisure Services (8)		31,916		4,115		-
	Finance Department (2)		-		-		4,500
			-		230		250
- 21	Air Cards						
	Police Department		-		42,885		-
	Building & Fire Inspection Svcs		-		-		50,000
	Info Systems Department		-		-		3,500
	Leisure Services		-		-		1,600
			-		-		3,000
			-		-		5,000
<b>42 - 01</b>	<b>Postage &amp; Transportation</b>						
			24		-		150
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 40	Network Connections						
	County Fiber		36,882		34,082		45,000
	Internet Service Provider		23,792		23,596		30,000
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 20	Equipment Repair						
	Latitude (4)		-		8,140		-
- 83 / 84	Maintenance Contracts						
	<u>City-wide system</u>						
	Software						
	AS400 Software Modifications		325		-		-
	Security System Software Maint		6,484		10,258		7,500
	Acronis Maintenance		1,242		-		1,800
	Adobe Acrobat Maint		-		-		5,000
			-		5,000		5,000

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Information Services Department  
General Fund (001-1001-513)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
46	<b>Repair &amp; Maintenance (continued)</b>						
	- 83 / 84 Maintenance Contracts (continued)						
	<u>City-wide system (continued)</u>						
	<u>Software (continued)</u>						
	Avaya - Phone System		-	4,354	-	-	-
	Com-Vault Backup		16,875	17,417	21,000	53,000	53,000
	Crystal Reports Maint		1,467	1,467	1,800	1,800	1,800
	Disk Keeper Software Maint		3,299	-	9,000	-	-
	ESRI Software Maint		8,952	28,381	16,000	40,000	40,000
	Faronice		-	-	1,000	1,000	1,000
	HTE/Sunguard ASP		175,260	194,090	176,000	176,000	176,000
	KIWI CAT Tools		-	-	500	1,000	1,000
	LAN Sweeper		-	-	-	1,000	1,000
	Mail Marshal SMTP Filter Main		4,695	8,120	6,500	6,500	6,500
	Microsoft Annual Maintenance		-	-	210,000	220,000	220,000
	Misc. Software Maint		4,576	6,637	3,500	3,500	3,500
	Mobile Device Software		-	-	1,000	1,000	1,000
	Netmotion Maint		-	-	2,500	2,500	2,500
	Path Solutions		-	-	-	1,400	1,400
	Pictometry Software		-	-	3,000	3,000	3,000
	Qualys		-	-	15,000	10,000	10,000
	Quest Software Maint		-	-	2,000	2,000	2,000
	Red Hat Software		-	1,937	3,000	3,000	3,000
	RVI Software		-	12,800	-	-	-
	Script Logic Maint		21,562	8,692	20,000	-	-
	Trend Micro AntiVirus Maint		-	5,000	8,000	6,000	6,000
	VMWare		13,558	10,940	19,000	25,000	25,000
	Web Site Maintenance		-	-	8,000	10,000	10,000
	WebSence Maintenance		6,788	7,930	10,000	20,000	20,000
	<u>Hardware</u>						
	Cisco SmartNet Maint		16,811	25,458	40,000	40,000	40,000
	City PC Maintenance		16,031	10,382	10,000	10,000	10,000
	Fluke Network Device		6,628	-	7,500	9,000	9,000
	GIS Harware		-	6,107	-	-	-
	Misc. Hardware Maint		7,471	5,439	5,000	5,000	5,000
	Network Maint/Modifications		24,065	16,452	25,000	25,000	25,000
	Tech Hero Printer Maint		-	2,683	4,000	4,000	4,000
	Workstation UPS Maint		-	2,144	3,000	3,000	3,000
	Xiotech Maintenance		13,855	11,275	30,000	30,000	30,000
	<u>Building &amp; Fire Safety</u>						
	<u>Software</u>						
	Accella Maint		36,005	39,605	44,000	48,000	48,000
	<u>City Clerk's Department</u>						
	<u>Software</u>						
	Clerks Index Maint		-	-	600	600	600
	E Image Scan Pro		-	-	-	2,000	2,000

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Information Services Department  
General Fund (001-1001-513)**

				2015		
				Manager	Commission	
				Recmnd	Approved	
		2012	2013	2014		
		Actual	Actual	Budget		
<b>46</b>	<b>Repair &amp; Maintenance (continued)</b>					
- 83 / 84	Maintenance Contracts (continued)					
	<u>Leisure &amp; Maintenance Services</u>					
	Software					
	Davey Tree Software Maint	-	-	1,000	1,000	1,000
	Fleet Car Whisperer	-	-	300	300	300
	Fleet Cummins Power South	-	-	700	800	800
	Fleet Ring Power Corp	-	-	200	200	200
	Fuel Master	2,300	5,000	4,000	4,000	4,000
	KMCA A/C Control Software	-	-	2,000	2,000	2,000
	Rec Trac Software Maint	4,900	8,922	10,000	10,000	10,000
	Surpass Library Software	-	-	2,500	2,500	2,500
	Hardware					
	Fiber Installation - Lake Lotus	34,373	-	-	-	-
	<u>Police Department</u>					
	Software					
	APS AVL Maintenance	-	-	2,200	2,200	2,200
	ASPD Alarm Software Maint	-	-	500	500	500
	ASPD In-Car Vid. Softwre Mair	-	-	20,000	20,000	20,000
	IYETek PD Software	1,343	1,343	2,000	2,000	2,000
	Live Scan - ASPD Finger Print	-	-	2,250	2,250	2,250
	Power DMS/Power Detail Main	4,010	2,510	5,000	5,000	5,000
	ASPD Skyview	1,620	-	-	-	-
	Hardware					
	ASPD Car Camera System	-	29,465	-	-	-
	<u>Public Works</u>					
	Software					
	Auto CAD	-	-	-	1,000	1,000
	Sperian IQ Gas Monitor Softwr	-	-	1,000	1,000	1,000
<b>47</b>	<b>Printing &amp; Binding</b>					
- 10	In-house Copies	1,717	482	1,500	1,500	1,500
<b>51 - 90</b>	<b>Office Supplies</b>	1,214	1,007	1,200	1,200	1,200
<b>52 - 90</b>	<b>Operating Supplies</b>	13,496	8,400	5,000	5,000	5,000
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>					
- 10	Books	973	754	750	750	750
- 40	Subscriptions	328	119	-	-	-
	Microsoft Tech Net	-	-	500	500	500
- 60	Memberships	-	79	3,000	3,000	3,000
	IAUG	400	-	-	-	-
	ISACA	225	170	-	-	-
	S.I.M	165	160	-	-	-
	FLGISA	375	375	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Information Services Department  
General Fund (001-1001-513)**

				2015		
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 10	Office Furniture/Fixtures	1,146	1,192	1,000	1,000	1,000
- 30	Computer Equipment <\$1,000	6,609	9,955	7,000	7,000	7,000
	(39) Dell Desktops & Licence	48,716	-	-	-	-
	(2) Apple Thunderbolt PD Computers	1,870	5,121	-	-	-
<b>58</b>	<b>Computer Software</b>					
- 01	Computer Software					
	Computer Software <\$1,000	4,238	177	-	-	-
- 02	Software Licenses	-	2,225			
	Foglight Network	3,096	-	-	-	-
	Adobe Captivate	790	-	-	-	-
	Mobile Web Trac	3,695	-	-	-	-
	(40) Acrobat Pro	5,753	-	-	-	-
	(501) Enterprise Security	7,513	-	-	-	-
	Pathsolutions	-	6,615	-	-	-
	Signature Manager	-	2,154	-	-	-
<b>Total Operating Expenditures</b>		<b>\$ 662,539</b>	<b>\$ 687,285</b>	<b>\$ 1,007,780</b>	<b>\$ 1,114,700</b>	<b>\$ 1,114,700</b>
<b><u>CAPITAL OUTLAY</u></b>						
<b>64</b>	<b>Machinery &amp; Equipment</b>					
- 15	Computer Equipment					
	CISCO Security Upgrade	\$ 33,126	\$ -	\$ -	\$ -	\$ -
	Information Services					
	New Apple Desktops	6,713	-	-	-	-
<b>67 - 01</b>	<b>Computer Software</b>					
	Camera Security	7,679	-	-	-	-
	Network Control Security	4,868	-	-	-	-
<b>Total Capital Outlay</b>		<b>\$ 52,386</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL BUDGET</b>		<b>\$ 1,429,608</b>	<b>\$ 1,432,833</b>	<b>\$ 1,876,088</b>	<b>\$ 2,104,296</b>	<b>\$ 2,104,296</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Central Lines  
General Fund (001-103-512)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
25 - 01 Unemployment Compensation	\$ 9,199	\$ 11,803	\$ 30,000	\$ 12,000	\$ 12,000
<b>31 Professional Services</b>					
- 17 Actuarial Services	2,374	6,467	2,375	4,000	4,000
- 20 Consulting Services					
Employment Consultants	20,200	-	-	-	-
- 60 Employee Screening/Testing					
DOT Req'd Employee Drug Test	3,425	10,025	6,000	8,000	8,000
<b>34 Other Contractual Services</b>					
- 15 Banking/Service Fees					
Monthly Banking Services-BOA	24,005	28,835	35,000	34,000	34,000
U.T. Lock Box Fees	18,881	18,739	25,000	24,000	24,000
Credit Card Fees	75,747	74,610	80,000	79,000	79,000
Flex Plan Fees	6,010	4,533	5,640	6,000	6,000
- 60 Trash Disposal/Dumpster Fees	20,510	22,374	35,000	35,000	35,000
- 99 Other Contractual Services	5,500	2,325	5,000	-	-
<b>40 - 01 Travel and Training</b>					
City Wide MS Office Training	-	-	50,000	-	-
RVI Project Analysis	1,500	-	-	-	-
<b>41 Communications</b>					
- 10 Telephone Service:					
City-wide Phone System	87,260	43,946	47,000	42,000	42,000
Cable/Labor/Parts	4,388	1,748	5,800	10,600	10,600
Software Upgrade	18,185	4,546	-	-	-
Maintenance Agreement	17,577	40,186	38,200	42,500	42,500
<b>42 Postage &amp; Transportation</b>					
- 15 City-wide Mailings	21,007	24,943	33,500	32,000	32,000
<b>44 Rentals &amp; Leases</b>					
- 10 Off-site Storage	-	-	1,000	-	-
<b>45 Insurance</b>					
- 10 General Liability & Property	350,856	301,415	300,393	318,762	318,762
- 40 Workers' Compensation	386,799	198,835	157,000	288,000	288,000
<b>46 Repair &amp; Maintenance</b>					
- 20 Equipment Repair	-	-	500	-	-
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies from PC's	522	2,804	8,000	4,000	4,000
<b>48 Promotional Activities</b>					
- 10 Community Programs					
Life in Altamonte Springs	48,797	7,147	110,000	110,000	110,000
- 54 Clever Ideas in Action	4,731	3,940	6,000	5,000	5,000

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Central Lines**  
**General Fund (001-103-512)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>52 - 01 Operating Supplies</b>					
Copy Machine Supplies	-	-	1,000	1,000	1,000
Operating Supplies	175	681	200	500	500
Auto Tags & Titles	3,325	3,845	3,000	4,000	4,000
Emergency Supplies	-	-	1,500	1,500	1,500
<b>Total Operating Expenditures</b>	<b>\$ 1,130,973</b>	<b>\$ 813,747</b>	<b>\$ 987,208</b>	<b>\$ 1,061,962</b>	<b>\$ 1,061,962</b>
<b><u>GRANTS AND AID</u></b>					
<b>81 Aid to Other Organizations</b>					
- 07 Neighborhood Improvement Grant Program	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
- 00 Charitable Organizations:					
Meals on Wheels	\$ 5,600	\$ 5,700	\$ 5,700	\$ -	\$ -
Coalition for the Homeless	4,160	4,452	4,161	-	-
United Arts of Central Florida	580	692	797	-	-
Center for Independent Living	1,540	1,616	1,446	-	-
Seminole County Bar Assn - Aid	640	648	739	-	-
BETA Center (Parent Res)	1,380	1,232	1,473	-	-
Kids House of Seminole	2,480	2,412	2,485	-	-
Christian Sharing Center	2,780	2,536	2,604	-	-
Dawn's Heartfelt Corner	400	324	320	-	-
Early Learning Coalition	3,240	3,276	3,090	-	-
Hospice of the Comforter	4,530	3,842	3,667	-	-
Boys & Girls Clubs	2,430	2,482	2,702	-	-
A.S. Chapter of the Links	820	788	775	-	-
Reserved for Distribution	-	-	41	30,000	30,000
<b>Total Charitable Contributions</b>	<b>\$ 30,580</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>82 Aid to Governmental Organizations</b>					
- 04 Metropolitan Planning Council	\$ 22,950	\$ 22,950	\$ 22,950	\$ 22,950	\$ 22,950
<b>Total Aid to Other Gov'ts</b>	<b>\$ 22,950</b>	<b>\$ 22,950</b>	<b>\$ 22,950</b>	<b>\$ 22,950</b>	<b>\$ 22,950</b>
<b>Total Grants and Aid</b>	<b>\$ 53,530</b>	<b>\$ 52,950</b>	<b>\$ 57,950</b>	<b>\$ 57,950</b>	<b>\$ 57,950</b>
<b><u>NON-DEPARTMENTAL EXPENDITURES</u></b>					
<b>91 Transfers to Other Funds</b>					
- 01 Incremental Tax Pmt - CRA	\$ 1,099,470	\$ 1,086,119	\$ 1,162,036	\$ 1,182,528	\$ 1,182,528
- 02 CRA Events Subsidy	200,000	150,000	150,000	150,000	150,000
- 03 Capital Projects Fund	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
- 05 Neighborhood Enhancement	-	-	-	11,500,000	11,500,000
<b>Total Transfers</b>	<b>\$ 3,549,470</b>	<b>\$ 3,486,119</b>	<b>\$ 3,562,036</b>	<b>\$ 15,082,528</b>	<b>\$ 15,082,528</b>
<b>TOTAL BUDGET</b>	<b>\$ 4,733,973</b>	<b>\$ 4,352,816</b>	<b>\$ 4,607,194</b>	<b>\$ 16,202,440</b>	<b>\$ 16,202,440</b>

City of Altamonte Springs, Florida  
 Fiscal Year 2014 / 2015 Annual Budget

**Reserves and Contingencies  
 General Fund (001-102-512)**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015</u>	
				<u>Manager Recmnd</u>	<u>Commission Approved</u>
<b><u>RESERVES</u></b>					
93-01 Reserved for Contingencies	\$ <u>-</u>	\$ <u>-</u>	\$ <u>250,000</u>	\$ <u>250,000</u>	\$ <u>250,000</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Workers' Compensation  
Internal Service Fund**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Premiums:					
General Fund	\$ 386,799	\$ 198,835	\$ 157,000	\$ 157,000	\$ 288,000
Water & Sewer Operating Fund	101,690	54,060	39,000	39,000	70,000
Refuse Disposal Operating Fund	66,074	28,821	21,000	21,000	37,000
Stormwater Management Fund	36,546	16,183	12,000	12,000	31,000
Building Inspections Fund	15,968	7,756	6,000	6,000	10,000
Community Redevelopment Agency	9,762	5,246	5,000	5,000	8,000
<b>Total Premiums</b>	<b>616,839</b>	<b>310,901</b>	<b>240,000</b>	<b>240,000</b>	<b>444,000</b>
Other Revenues:					
Investment Income	47,723	5,463	7,256	33,310	10,000
Reimbursements	16,297	23,163	10,000	50,087	15,000
<b>Total Other Revenues</b>	<b>64,020</b>	<b>28,626</b>	<b>17,256</b>	<b>83,397</b>	<b>25,000</b>
<b>Total Revenues</b>	<b>680,859</b>	<b>339,527</b>	<b>257,256</b>	<b>323,397</b>	<b>469,000</b>
<b>EXPENSES</b>					
Claims Expenses					
Claims Paid	183,966	298,321	325,000	350,484	375,000
Claims Reserve	-	-	100,000	-	100,000
<b>Total Claims Expenses</b>	<b>183,966</b>	<b>298,321</b>	<b>425,000</b>	<b>350,484</b>	<b>475,000</b>
Other Expenses					
Claims Administration	20,200	20,200	21,000	20,200	21,000
Actuarial Services	2,500	2,500	3,000	3,000	3,000
Excess Coverage Premiums	173,912	146,295	154,000	167,594	175,000
State Assessments	13,202	17,210	18,000	19,022	20,000
<b>Total Other Expenses</b>	<b>209,814</b>	<b>186,205</b>	<b>196,000</b>	<b>209,816</b>	<b>219,000</b>
<b>Total Expenses</b>	<b>393,780</b>	<b>484,526</b>	<b>621,000</b>	<b>560,300</b>	<b>694,000</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>287,079</b>	<b>(144,999)</b>	<b>(363,744)</b>	<b>(236,903)</b>	<b>(225,000)</b>
<b>FUND BALANCE</b>					
Beginning of Year	391,277	678,356	533,357	533,357	296,454
End of Year	<u>\$ 678,356</u>	<u>\$ 533,357</u>	<u>\$ 169,613</u>	<u>\$ 296,454</u>	<u>\$ 71,454</u>



*Section 3*  
*Police Department*

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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department  
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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department  
Overview**

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The Altamonte Springs Police Department is recognized as an Excelsior Agency, achieving its 5th Re-accreditation through the Commission for Florida Law Enforcement Accreditation (CFA). By all measureable standards, the Department is an outstanding police service agency with highly dedicated personnel who are committed to serving the citizens of Altamonte Springs in the most effective and cost-efficient manner, while at the same time, providing the highest level of quality community-oriented service. The department is comprised of five (5) divisions with an authorized manpower of (104) sworn officers and (18) civilian employees in various support functions.

The budget includes an additional Deputy Chief and Lieutenant positions. The Department is facing a significant loss of seasoned and experienced leadership in its senior ranks in the near future. The Department will be retiring a Deputy Chief, two (2) Commanders, and nine (9) other senior officer positions. Adding another Deputy Chief and Lieutenant in this budget is part of our succession plan to prepare our personnel to move into future leadership positions.

The budget for the Police Department totals \$10.9 million. This includes personnel costs of \$10.1 million, operating expenditures of \$482,000, and capital outlay of \$239,000. The budget is \$223,046 or 2% more than the prior year.

The operation of the Police Department is funded almost exclusively from the City's General Fund. Funding for capital expenditures and improvements are derived from the General Fund, the Local Law Enforcement Trust Fund, and the Police Impact Fee Fund. Other capital funding is supplied by the City's Capital Projects Fund.

Overall, this budget provides sufficient funding to perform the day-to-day operations of the Department and will continue the process of addressing future needs in the area of digital radio communications.

## Police Department Overview

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Included in the budget is the purchase of twenty-four (24) Tasers at \$35,400 to outfit the rest of our sworn police officers. When we first purchased Tasers several years ago, we purchased enough Tasers for our first responders (patrol, traffic, street crimes). All of our police officers regardless of their current assignment are required to respond to situations that may require the use of force. This purchase will complete outfitting all of our sworn officers with a less than lethal impact weapon (Taser).

The budget also includes \$22,000 to purchase surveillance cameras to monitor areas where criminal activity is occurring or expected to occur. These additional cameras will enable us to monitor multiple hot spots throughout the City and assist in identifying individuals responsible for committing criminal activity. Additionally, the cameras will also be used at large public events to supplement existing cameras. These additional cameras will greatly enhance efforts to identify potential threats and maintain overall public safety at events such as Red, Hot & Boom.

A portion of the Police Department budget is reserved in special funds, which are used for special projects and programs. These include:

### **Law Enforcement Trust Fund**

The Law Enforcement Trust Fund is funded from cash and other assets confiscated by the Department and turned over to the City by the State courts. The governing legislation does not allow revenues to be appropriated before being received, nor can expenditures be used to augment the Department's existing operations. In support of the Florida Contraband Forfeiture Act, a minimum of fifteen percent (15%) must be used for crime prevention or drug education programs. In compliance with this legislation, funds are earmarked for the Narcotics Overdose Prevention Education (NOPE), Crimeline, MADD and Law Enforcement Tech. Training & Research. We have also earmarked funds for Altamonte Baseball, Safe House,

## Police Department Overview

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Kids House of Seminole, and the Seminole County Youth Commission. In addition to these important programs, we have allocated funds for replacement gym equipment and local law enforcement training conferences. We anticipate spending a total of \$34,000 with \$50,000 reserved for contingencies. Currently, there is a balance of \$132,000 in the State Law Enforcement Trust Fund.

### **Federal Trust Fund**

The budget includes funding of the salary and benefits of our DARE Officer from the Federal Trust Fund. The cost of funding the DARE officer for 2015 is projected to be \$91,000. Federal guidelines allow these funds to be utilized for drug and gang education and awareness programs. This includes salaries and benefits for officers working in a drug education program such as DARE. We currently have a balance of \$242,000 in the Federal Trust Fund.

### **Police Impact Fee Fund**

Revenues for the Police Impact Fee Fund come from one-time charges on new growth within the City. These funds are used to help offset capital costs associated with expanding the Police Department to meet the new demands for services.

The budget includes funding for the 4th phase of our five-year plan to upgrade all of our mobile and portable radios to the P25 digital platform. This includes the purchase of 20 mobile and 20 portable radios at a cost of \$172,000 from the Police Impact Fee Fund. This will give us a total of 187 radios that operate under the new P25 digital platform. The Impact Fee Fund budget also includes \$54,000 to purchase two new vehicles, one for the additional Deputy Chief and one for the new Lieutenant.

**Police Department  
Overview**

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**Second Dollar Training Fund**

Monies in the 2nd Dollar Training Fund come from a \$2 fee received by the City for each traffic citation, parking ticket, tobacco citation, and seatbelt citation issued by our police officers. Use of these funds is restricted to provide additional training designed to create more knowledgeable police officers and to augment training systems. We estimate collecting \$31,406 in 2nd Dollar revenues in Fiscal Year 2015.

**Special Projects & Programs**

As we did in 2014, we anticipate receiving revenues through sponsorships and vendors which will offset our actual costs for special events such as Halloween, Family Fest, and the Golf Tournament. Annual City events and programs funded by the Special Projects Fund include Red Hot and Boom, Halloween at Cranes Roost; DARE graduations, Law Enforcement Enhancement Program, Family Fest at Uptown Altamonte, Public Safety Academy, Volunteer Program, Explorers Program, and our Golf Tournament to benefit the Advisory Board for the Disabled. A total of \$43,020 has been included in the budget for these special events.

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department  
Summary Budget by Fund**

	2015 Commission Approved Budget				Total	2014 Budget
	General Fund	Law Enforcement Trust Fund	Federal Trust Fund	Police Impact Fee Fund		
<b><u>Operating Expenses</u></b>						
Administration Division	\$ 813,185	\$ -	\$ -	\$ -	\$ 813,185	\$ 565,532
Investigations Division	2,351,576	-	-	-	2,351,576	2,243,698
Special Operations Division	1,741,674	-	-	-	1,741,674	1,738,659
Operations Division	4,313,530	-	-	-	4,313,530	4,412,591
Management Support Division	1,158,332	-	-	-	1,158,332	1,125,120
2nd Dollar Training Fund	31,406	-	-	-	31,406	43,000
Special Projects	43,020	-	-	-	43,020	43,020
Law Enforcement Trust Fund	-	24,000	-	-	24,000	19,000
Federal Trust Fund	-	-	94,376	-	94,376	90,933
Total Operating Expenses	\$ <u>10,452,723</u>	\$ <u>24,000</u>	\$ <u>94,376</u>	\$ <u>-</u>	\$ <u>10,571,099</u>	\$ <u>10,281,553</u>
<b><u>Non-Operating Expenses</u></b>						
Capital Outlay	\$ -	\$ 10,000	\$ -	\$ 229,000	\$ 239,000	\$ 230,500
Appropriated Reserves	-	50,000	-	25,000	75,000	150,000
Total Non-Operating Expenses	\$ <u>-</u>	\$ <u>60,000</u>	\$ <u>-</u>	\$ <u>254,000</u>	\$ <u>314,000</u>	\$ <u>380,500</u>
<b>TOTAL BUDGET</b>	\$ <u><u>10,452,723</u></u>	\$ <u><u>84,000</u></u>	\$ <u><u>94,376</u></u>	\$ <u><u>254,000</u></u>	\$ <u><u>10,885,099</u></u>	\$ <u><u>10,662,053</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Administrative Division  
General Fund (001-501-521)**

						2015	
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b>PERSONAL SERVICES</b>							
12	<b>Regular Salaries &amp; Wages</b>						
	Base: 5 Positions		\$ 251,683	\$ 360,158	\$ 366,949	\$ 382,957	\$ 382,957
	<b>Reorganization:</b>						
	Transfer Watch Commander from Management Support		-	-	-	76,000	76,000
	Promoted Police Commander to Deputy Chief from Special Operations		-	-	-	100,000	100,000
	<b>Total Regular Salaries &amp; Wages</b>		\$ 251,683	\$ 360,158	\$ 366,949	\$ 558,957	\$ 558,957
14	<b>Overtime</b>		873	1,377	2,400	1,200	1,200
15	<b>Special Detail</b>		931	2,065	4,050	4,050	4,050
16 - 00	<b>Add Pays</b>		-	652	650	650	650
- 01	<b>Special Pay Differential</b>		5,565	8,327	8,284	12,545	12,545
17	<b>Allowances</b>						
- 02	Cell Phone Allowance		1,893	3,012	3,000	4,800	4,800
21	<b>FICA Taxes</b>		18,581	27,966	29,479	44,538	44,538
22	<b>Retirement Contributions</b>		27,347	38,010	47,210	67,170	67,170
23	<b>Health Insurance</b>		18,669	31,745	36,250	50,400	50,400
24	<b>Life Insurance</b>		693	1,124	960	1,475	1,475
	<b>Total Personal Services</b>		\$ 326,235	\$ 474,436	\$ 499,232	\$ 745,785	\$ 745,785
<b>POSITION ROSTER</b>							
<b>Sworn Officers -</b>							
	Police Chief	1D	1	1	1	1	1
	Deputy Chief		1	1	1	2	2
	Watch Commander		-	-	-	1	1
	Police Officer		-	1	1	1	1
	<b>Total Sworn Officers</b>		2	3	3	5	5
<b>Civilian Employees -</b>							
	Administrative Assistant	4B	1	1	1	1	1
	Administrative Coordinator	4C	1	1	-	-	-
	Office Coordinator	3A	-	-	1	1	1
	<b>Total Civilian Employees</b>		2	2	2	2	2
	<b>Total Positions</b>		4	5	5	7	7

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Administrative Division  
General Fund (001-501-521)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
39 - 01 Educational Incentive	\$ 13,376	\$ 16,520	\$ 15,800	\$ 16,900	\$ 16,900
40 Travel and Training					
- 12 Civilian Seminars/Mtgs/Training	2,320	1,089	7,690	7,690	7,690
- 30 Conferences/Seminars					
FL Chief of Police Conferences	1,457	996	2,000	2,000	2,000
FDLE Conference/Seminars	138	-	1,200	1,200	1,200
CFLEA Meetings	-	-	1,200	1,200	1,200
47 Printing & Binding					
- 10 In-house Copies	22,872	18,239	30,000	30,000	30,000
48 Promotional Activities					
- 10 Community Programs					
Luncheon/Meetings/etc	-	598	360	360	360
Miscellaneous Programs	-	48	1,200	1,200	1,200
Awards and Awards Ceremonies	215	821	2,500	2,500	2,500
51 Office Supplies					
- 90 General Office Supplies	-	25	900	900	900
- 99 Other Office Supplies	662	231	-	-	-
52 - 01 Operating Supplies	48	194	550	550	550
54 Books/Pubs/Subscrs/Membs					
- 60 Memberships	390	1,585	2,900	2,900	2,900
<b>Total Operating Expenditures</b>	<b>\$ 41,478</b>	<b>\$ 40,346</b>	<b>\$ 66,300</b>	<b>\$ 67,400</b>	<b>\$ 67,400</b>
<b>TOTAL BUDGET</b>	<b>\$ 367,713</b>	<b>\$ 514,782</b>	<b>\$ 565,532</b>	<b>\$ 813,185</b>	<b>\$ 813,185</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Services Division  
General Fund (001-502-521)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 0 Positions	\$ 240,152	\$ -	\$ -	\$ -	\$ -
14	Overtime	3,514	-	-	-	-
15	Special Duty	9,950	-	-	-	-
16	Special Pay Differential	3,955	-	-	-	-
17	Allowances					
- 02	Cell Phone Allowance	1,939	-	-	-	-
21	FICA Taxes	19,156	-	-	-	-
22	Retirement Contributions	40,213	-	-	-	-
23	Health Insurance	19,829	-	-	-	-
24	Life Insurance	639	-	-	-	-
	<b>Total Personal Services</b>	<b>\$ 339,347</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**POSITION ROSTER**

**Sworn Officers -**

Police Commander		1	-	-	-	-
Watch Commander		2	-	-	-	-
Police Officer		8	-	-	-	-
<b>Total Sworn Officers</b>		<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Civilian Employees -**

Senior Records Clerk	4C	1	-	-	-	-
Records Clerk	4B	2	-	-	-	-
<b>Total Civilian Employees</b>		<b>3</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Positions</b>		<b>14</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

City of Altamonte Springs, Florida  
 Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Services Division  
 General Fund (001-502-521)**

					2015	
		2012	2013	2014	Manager	Commission
		Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>						
<b>34</b>	<b>Contractual Services</b>					
- 10	Custodial Services					
	Mall Location	\$ 456	\$ -	\$ -	\$ -	\$ -
<b>46</b>	<b>Repair &amp; Maintenance</b>					
- 01	Building/Facility Maintenance	110	-	-	-	-
- 90	Bicycle Maintenance	241	-	-	-	-
<b>48</b>	<b>Promotional Activities</b>					
- 10	Community Programs					
	Com Orient Police	45	-	-	-	-
<b>51 - 90</b>	<b>Office Supplies</b>	693	-	-	-	-
<b>57</b>	<b>Small Tools/Equipment</b>					
- 30	Computer Equipment <1000	-	-	-	-	-
- 41	Bicycle Equipment	64	-	-	-	-
	<b>Total Operating Expenditures</b>	<u>\$ 1,609</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL BUDGET</b>		<u><u>\$ 340,956</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Investigations Division  
General Fund (001-503-521)**

		2015				
		2012	2013	2014	Manager	Commission
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b>					
	Base: 27 Positions	\$ 1,171,671	\$ 1,298,723	\$ 1,431,457	\$ 1,508,209	\$ 1,508,209
	<b>Reorganization:</b>					
	Transferred from Operations					
	Police Officer	-	-	-	52,500	52,500
	<b>Total Regular Salaries &amp; Wages</b>	\$ 1,171,671	\$ 1,298,723	\$ 1,431,457	\$ 1,560,709	\$ 1,560,709
14 - 00	<b>Overtime</b>	74,109	83,850	86,312	90,000	90,000
- 01	On Call	3,945	3,945	3,913	3,913	3,913
15	<b>Special Duty</b>	41,850	57,017	67,770	67,770	67,770
16 - 00	<b>Add Pays</b>	-	756	1,300	1,300	1,300
- 01	Special Pay Differential	23,991	21,472	23,082	23,472	23,472
17	<b>Allowances</b>					
- 02	Cell Phone Allowance	9,924	9,962	12,900	11,100	11,100
18	<b>Uniform Allowance</b>	-	42	60	45	45
21	<b>FICA Taxes</b>	96,377	108,228	124,448	134,510	134,510
22	<b>Retirement Contributions</b>	212,315	163,595	210,719	168,931	168,931
23	<b>Health Insurance</b>	116,320	155,460	195,750	201,600	201,600
24	<b>Life Insurance</b>	3,594	4,034	4,232	4,436	4,436
	<b>Total Personal Services</b>	\$ 1,754,096	\$ 1,907,084	\$ 2,161,943	\$ 2,267,786	\$ 2,267,786

**POSITION ROSTER**

**Sworn Officers -**

Police Commander	1	1	1	1	1
Watch Commander	2	2	2	2	2
Police Officer	14	15	20	21	21

Total Sworn Officers	<u>17</u>	<u>18</u>	<u>23</u>	<u>24</u>	<u>24</u>
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**Civilian Employees -**

Sr. Crime Scene Analyst	3B	1	1	1	1
Crime/Data Systems Analyst	3A	1	1	1	1
Property & Evidence Tech	4C	1	1	1	1
Investigative Support Tech	4C	1	1	1	1

Total Civilian Employees	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
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<b>Total Positions</b>	<u><u>21</u></u>	<u><u>22</u></u>	<u><u>27</u></u>	<u><u>28</u></u>	<u><u>28</u></u>
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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Investigations Division  
General Fund (001-503-521)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>OPERATING EXPENDITURES</b>					
<b>31 Professional Services</b>					
- 99 Other Professional Services					
K-9 Medical Services	\$ 393	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
<b>34 Other Contractual Services</b>					
- 50 Temporary Labor/Services					
Automated Info Searches	\$ -	\$ 1,100	\$ 1,500	\$ 2,000	\$ 2,000
Transcription Service	757	-	1,000	1,000	1,000
Callyo Virtual Inv. Phone Service	-	-	1,900	1,900	1,900
<b>35 - 01 Investigative Fund</b>	4,000	2,000	7,000	7,000	7,000
<b>44 Rentals &amp; Leases</b>					
- 20 Vehicles					
Cars (SIS)	39,293	38,820	48,600	51,030	51,030
- 30 Equipment					
CALLYO	-	1,000	-	-	-
- 99 Other Rental & Leases					
SIS Vehicle Repairs/Tinting	1,595	1,372	1,780	1,780	1,780
<b>51 - 90 Office Supplies</b>	1,964	1,616	2,000	2,000	2,000
<b>52 - 90 Operating Supplies</b>					
Film/Printer Cartridges	-	-	1,000	1,000	1,000
Crime Scene Supplies	3,477	2,833	3,800	3,800	3,800
K-9 Rations	652	-	1,250	1,250	1,250
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 60 Memberships	260	510	400	400	400
<b>55 Uniforms</b>					
- 10 Clothing Allowance	6,270	6,160	8,000	8,000	8,000
- 50 Purchased Uniforms	-	265	630	630	630
<b>56 Gas, Oil &amp; Lube</b>					
SIS Vehicles (7)	500	437	500	500	500
K-9 Vehicle	-	-	500	500	500
<b>58 Computer Software</b>					
- 01 Crime Zone - Forensic CS Diag	-	-	895	-	-
<b>Total Operating Expenditures</b>	<b>\$ 59,161</b>	<b>\$ 56,113</b>	<b>\$ 81,755</b>	<b>\$ 83,790</b>	<b>\$ 83,790</b>
<b>TOTAL BUDGET</b>	<b>\$ 1,813,257</b>	<b>\$ 1,963,197</b>	<b>\$ 2,243,698</b>	<b>\$ 2,351,576</b>	<b>\$ 2,351,576</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Special Operations Division  
General Fund (001-504-521)**

		2015				
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b>					
	Base: 20 Positions	\$ 1,272,948	\$ 1,315,702	\$ 1,157,877	\$ 1,194,178	\$ 1,194,178
	<b>Reorganization:</b>					
	Promoted Police Commander to Deputy Chief and Transfer to Police Administration	-	-	-	(100,000)	(100,000)
	Promoted Watch Commander to Police Commander Transfer from Operations	-	-	-	79,500	79,500
	<b>Total Regular Salaries &amp; Wages</b>	\$ 1,272,948	\$ 1,315,702	\$ 1,157,877	\$ 1,173,678	\$ 1,173,678
14	Overtime	34,813	44,248	31,688	40,000	40,000
15	Special Duty	79,900	67,858	55,026	55,026	55,026
16 - 00	Add Pays	-	1,730	1,300	1,300	1,300
- 01	Special Pay Differential	38,691	39,723	35,943	33,133	33,133
17	<b>Allowances</b>					
- 02	Cell Phone Allowance	6,255	7,486	9,600	10,200	10,200
21	FICA Taxes	106,797	109,841	98,793	100,468	100,468
22	Retirement Contributions	256,774	175,562	176,569	157,696	157,696
23	Health Insurance	114,269	134,683	145,000	144,000	144,000
24	Life Insurance	3,803	4,108	3,498	3,333	3,333
	<b>Total Personal Services</b>	\$ 1,914,250	\$ 1,900,941	\$ 1,715,294	\$ 1,718,834	\$ 1,718,834

**POSITION ROSTER**

**Sworn Officers -**

Police Commander	1	1	1	1	1
Watch Commander	2	3	2	2	2
Police Officer	15	22	17	17	17
<b>Total Sworn Officers</b>	<b>18</b>	<b>26</b>	<b>20</b>	<b>20</b>	<b>20</b>

**Civilian Employees -**

Court Liaison	4C 1	-	-	-	-
<b>Total Civilian Employees</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Positions</b>	<b>19</b>	<b>26</b>	<b>20</b>	<b>20</b>	<b>20</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Special Operations Division  
General Fund (001-504-521)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
31 - 99 Other Professional Fees	\$ -	\$ 623	\$ -	\$ -	\$ -
34 Contractual Services					
- 10 Custodial Services					
Mall Location	650	1,716	2,000	2,000	2,000
46 Repair & Maintenance					
- 01 Bldgs/Facilities Maint	-	286	-	-	-
- 20 Equipment Repair	809	831	720	720	720
Radar Calibration	2,470	2,925	4,000	4,000	4,000
- 90 Vehicle Repair & Maintenance					
Bicycle Maintenance	541	1,217	1,500	1,500	1,500
47 Printing & Binding					
- 50 Outside Printing					
Thermal Paper-APS Systems	965	967	3,400	3,400	3,400
- 55 Brochures/Pamphlets	-	832	1,000	1,000	1,000
48 Promotional Activities					
- 10 Community Programs					
Com Orient Police	2,187	838	3,500	3,500	3,500
51 Office Supplies					
- 90 COPS	617	559	1,200	1,200	1,200
52 - 90 Operating Supplies	607	388	500	500	500
Fingerprint Kits/Testing Kits	357	106	800	800	800
EOC Supplies	36	472	1,000	1,000	1,000
FDLE Caps	95	87	-	-	-
E-Pass Transponders (25)	300	-	-	-	-
Sage SL6 launcher ammo	318	-	-	-	-
K-9 Rations & Supplies	-	869	-	-	-
Ammunition	-	7,410	-	-	-
Motorcycle Supplies	-	603	-	-	-
Glocks (2)	-	818	-	-	-
54 Books/Pubs/Subscrs/Membs					
- 60 Memberships	414	480	620	620	620
55 Uniforms					
- 31 Special Units Uniforms	9,874	-	-	-	-
- 32 Special Units Shoes	754	-	-	-	-
57 Small Tools/Equipment					
- 41 Police Equipment	1,837	2,635	1,325	800	800
Bicycle Equipment	-	1,255	1,800	1,800	1,800
<b>Total Operating Expenditures</b>	<b>\$ 22,831</b>	<b>\$ 25,917</b>	<b>\$ 23,365</b>	<b>\$ 22,840</b>	<b>\$ 22,840</b>

City of Altamonte Springs, Florida  
 Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Special Operations Division  
 General Fund (001-504-521)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>CAPITAL OUTLAY</u></b>					
64 Machinery & Equipment					
- 31 Police Equipment					
Motorcycle Enclosed Trailer	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Radar Replcmnt Plan 2 Per Yr	-	-	5,000	-	-
Total Capital Outlay	\$ -	\$ -	\$ 10,000	\$ -	\$ -
<b>TOTAL BUDGET</b>	<b>\$ 1,937,081</b>	<b>\$ 1,926,858</b>	<b>\$ 1,748,659</b>	<b>\$ 1,741,674</b>	<b>\$ 1,741,674</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Operations Division  
General Fund (001-505-521)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages						
	Base: 55 Positions		\$ 2,709,825	\$ 2,614,917	\$ 2,849,016	\$ 3,019,738	\$ 3,019,738
	Reorganization:						
	Promoted Watch Commander to Police Commander to Special Operations		-	-	-	(79,500)	(79,500)
	Transferred to Investigations Police Officer		-	-	-	(52,500)	(52,500)
	Promoted Master Patrol Officer to Watch Commander		-	-	-	3,000	3,000
	<b>Total Regular Salaries &amp; Wages</b>	<b>\$</b>	<b>2,709,825</b>	<b>\$ 2,614,917</b>	<b>\$ 2,849,016</b>	<b>\$ 2,890,738</b>	<b>\$ 2,890,738</b>
14	Overtime		145,465	140,059	192,000	192,000	192,000
15	Special Duty		112,766	65,968	157,950	157,950	157,950
16 - 00	Add Pays		-	1,865	1,300	1,300	1,300
- 01	Special Pay Differential		50,490	51,341	59,235	61,339	61,339
17	Allowances						
- 02	Cell Phone Allowance		7,132	7,268	19,200	19,800	19,800
21	FICA Taxes		228,006	218,881	250,821	254,217	254,217
22	Retirement Contributions		526,515	352,409	447,383	322,469	322,469
23	Health Insurance		272,104	308,956	398,750	381,600	381,600
24	Life Insurance		8,204	7,931	8,384	8,205	8,205
	<b>Total Personal Services</b>	<b>\$</b>	<b>4,060,507</b>	<b>\$ 3,769,595</b>	<b>\$ 4,384,039</b>	<b>\$ 4,289,618</b>	<b>\$ 4,289,618</b>
<b><u>POSITION ROSTER</u></b>							
<b>Sworn Officers -</b>							
	Police Commander		1	1	1	1	1
	Watch Commander		5	5	5	5	5
	Police Officer		45	45	45	43	43
	<b>Total Sworn Officers</b>		<b>51</b>	<b>51</b>	<b>51</b>	<b>49</b>	<b>49</b>
<b>Civilian Employees -</b>							
	Comm Svc Officer I	4C	4	4	4	4	4
	<b>Total Civilian Employees</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
	<b>Total Positions</b>		<b>55</b>	<b>55</b>	<b>55</b>	<b>53</b>	<b>53</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Operations Division  
General Fund (001-505-521)**

						2015	
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved	
<b><u>OPERATING EXPENDITURES</u></b>							
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 60	Pagers	\$ 589	\$ 460	\$ 810	\$ -	\$ -	
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 20	Equipment Repair	-	-	1,000	1,000	1,000	
	2nd Floor Classroom	1,114	-	-	-	-	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 50	Outside Printing	-	-	2,200	2,200	2,200	
	Envelopes/Paper/Forms	-	764	-	-	-	
	Business Cards	586	1,127	-	-	-	
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	Bike Rodeos	290	483	500	500	500	
<b>51 - 90</b>	<b>Office Supplies</b>	1,277	1,120	2,500	2,500	2,500	
<b>52 - 90</b>	<b>Operating Supplies</b>	429	731	6,000	4,200	4,200	
	Crime Scene Supplies	948	1,991	-	-	-	
	Batteries - Portable Radios	1,583	234	-	-	-	
	Taser Supplies	1,395	1,644	-	-	-	
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 10	Books						
	Drug ID & Statute Books	1,429	1,550	1,550	2,100	2,100	
- 60	Memberships	40	40	200	290	290	
<b>55</b>	<b>Uniforms</b>						
- 05	Rental Uniforms	2,463	602	3,632	3,632	3,632	
- 31	Special Units Uniforms	62	-	-	-	-	
- 50	Purchased Uniforms	-	-	960	960	960	
<b>57</b>	<b>Small Tools/Equipment</b>						
- 41	Police Equipment	-	130	700	700	700	
	Digital Cameras	261	895	-	-	-	
	Car Wash Supplies	-	-	-	-	-	
	Storage Shelving	117	-	-	-	-	
	Emergency Lighting LED - Patrol	-	-	2,750	2,000	2,000	
	Glock Model 17-Duty Weapon (5)	-	-	2,000	-	-	
	Jumper Cables (8)	-	187	-	-	-	
	Hitch	-	189	-	-	-	

City of Altamonte Springs, Florida  
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**Police Department - Operations Division  
General Fund (001-505-521)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>57 Small Tools/Equipment (Cont.)</b>					
- 41 Police Equipment (Cont.)					
LED Traffic Wand (51)	-	-	1,750	1,530	1,530
Tactical Mic/Earpieces (25)	-	-	2,000	2,300	2,300
<b>Total Operating Expenditures</b>	\$ 12,583	\$ 12,147	\$ 28,552	\$ 23,912	\$ 23,912
<b><u>CAPITAL OUTLAY</u></b>					
<b>64 Machinery &amp; Equipment</b>					
- 31 Police Equipment					
Defibrillators (8)	\$ 10,200	\$ -	\$ -	\$ -	\$ -
Folding Ballistic Shield	-	-	8,500	-	-
Wireless Finger Print Scanner	-	-	10,000	-	-
Auto Licence Plate Reader System	-	-	17,000	-	-
<b>Total Capital Outlay</b>	\$ 10,200	\$ -	\$ 35,500	\$ -	\$ -
<b>TOTAL BUDGET</b>	<u>\$ 4,083,290</u>	<u>\$ 3,781,742</u>	<u>\$ 4,448,091</u>	<u>\$ 4,313,530</u>	<u>\$ 4,313,530</u>

City of Altamonte Springs, Florida  
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**Police Department - Management Support Division  
General Fund (001-506-521)**

						2015	
		2012	2013	2014	Manager	Commission	
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b>						
	Base: 13 Positions	\$ 512,965	\$ 578,258	\$ 668,607	\$ 676,956	\$ 676,956	
	<b>Reorganization:</b>						
	Transfer Watch Commander to Police Administration	-	-	-	(76,000)	(76,000)	
	<b>Position Added:</b>						
	Watch Commander	-	-	-	66,300	66,300	
13	<b>Limited Term Employees:</b>						
	Record Clerk	-	-	-	18,000	18,000	
	<b>Total Regular Salaries &amp; Wages</b>	\$ 512,965	\$ 578,258	\$ 668,607	\$ 685,256	\$ 685,256	
14	<b>Overtime</b>	3,029	5,468	6,000	6,000	6,000	
15	<b>Special Duty</b>	8,141	7,155	10,854	10,854	10,854	
16 - 00	<b>Add Pays</b>	-	652	650	650	650	
- 01	<b>Special Pay Differential</b>	7,100	9,551	10,861	11,971	11,971	
17	<b>Allowances</b>						
- 02	<b>Cell Phone Allowance</b>	2,239	2,619	3,300	2,700	2,700	
21	<b>FICA Taxes</b>	40,055	45,552	53,572	54,882	54,882	
22	<b>Retirement Contributions</b>	72,883	85,220	103,283	105,263	105,263	
23	<b>Health Insurance</b>	55,888	74,575	94,250	93,600	93,600	
24	<b>Life Insurance</b>	1,581	1,803	1,854	1,945	1,945	
	<b>Total Personal Services</b>	\$ 703,881	\$ 810,853	\$ 953,231	\$ 973,121	\$ 973,121	

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Management Support Division  
General Fund (001-506-521)**

		2012	2013	2014	2015	
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Manager Recmnd</u>	<u>Commission Approved</u>
<b>POSITION ROSTER</b>						
<b>Sworn Officers -</b>						
Police Commander		1	1	1	1	1
Watch Commander		1	2	3	3	3
Police Officer		1	1	1	1	1
<b>Total Sworn Officers</b>		<u>3</u>	<u>4</u>	<u>5</u>	<u>5</u>	<u>5</u>
<b>Civilian Employees -</b>						
Accreditation Manager	3C	1	1	1	1	1
Budget Manager	3A	1	1	1	1	1
Alarm Coordinator	4C	1	1	1	1	1
Court Liaison	4C	-	1	1	1	1
Senior Records Clerk	4C	-	1	1	1	1
Staff Assistant	4C	-	-	1	1	1
Admin Assistant	4B	1	1	-	-	-
Records Clerk	4C	-	2	2	2	2
<b>Total Civilian Employees</b>		<u>4</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>
<b>Total Positions</b>		<u>7</u>	<u>12</u>	<u>13</u>	<u>13</u>	<u>13</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Management Support Division  
General Fund (001-506-521)**

			2015								
			2012	2013	2014	Manager	Commission				
			Actual	Actual	Budget	Recmnd	Approved				
<b><u>OPERATING EXPENDITURES</u></b>											
<b>31</b>	<b>Professional Services</b>										
- 60	<b>Employee Screening/Testing</b>										
	Employee Drug Screening	\$	4,678	\$	4,957	\$	5,450	\$	6,600	\$	6,600
	Employment Physicals		2,106		2,849		2,657		2,657		2,657
	Eye Exams for PPE (Eye Inserts)		-		139		150		-		-
	Fit for Duty Exams		-		-		468		468		468
	Flu Shots		594		451		-		-		-
	Hepatitis Testing		-		-		3,391		3,391		3,391
	Medical Evaluations - 6 reservists		-		-		820		820		820
	Medical Exam/Screening OSHA		-		-		1,300		-		-
	Pre-employment Written Test		637		413		1,000		1,000		1,000
	Psychological Screening		1,490		1,785		2,678		2,835		2,835
	Wellness Program Doctor Visits		-		-		120		120		120
<b>34</b>	<b>Contractual Services</b>										
- 15	<b>Bank / Service Fees</b>										
			-		99		-		120		120
<b>40</b>	<b>Travel and Training</b>										
- 99	<b>Other</b>										
	Accreditation Process		-		1,268		-		-		-
<b>42</b>	<b>Postage &amp; Transportation</b>										
- 01	<b>FedEx/UPS</b>										
			269		431		1,000		1,000		1,000
<b>44</b>	<b>Rentals &amp; Leases</b>										
- 50	<b>Facilities</b>										
	Gun Range Rental		-		-		1,030		1,030		1,030
	Driving & Gun Range Rental SCC		3,670		3,705		2,675		2,675		2,675
<b>46</b>	<b>Repair &amp; Maintenance</b>										
- 01	<b>Building/Facility Maintenance</b>										
	Armory Operation		-		-		2,200		2,200		2,200
	EOC Cable TV		505		-		750		750		750
	Miscellaneous		222		777		-		-		-
	Miscellaneous		419		-		-		-		-
- 20	<b>Equipment Repair</b>										
	Taser Maintenance		163		-		-		-		-
	Taser Maintenance		3,198		6,705		7,500		7,500		7,500
- 80	<b>Maintenance Contracts</b>										
	800 Mhz Radio Maintenance		12,312		12,048		13,000		13,000		13,000
	Gym Equip Maintenance		3,933		3,360		5,000		5,000		5,000
<b>47</b>	<b>Printing &amp; Binding</b>										
- 50	<b>Outside Printing</b>										
	Business Cards/Misc Printing		138		391		500		500		500
<b>48</b>	<b>Promotional Activities</b>										
- 10	<b>Community Programs</b>										
	Recruitment Ads/Fairs/Promo		613		1,293		4,000		4,000		4,000
	Mock Assessment		100		-		-		-		-

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Management Support Division  
General Fund (001-506-521)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>51 - 90 Office Supplies</b>	2,132	2,360	3,300	3,300	3,300
<b>52 - 90 Operating Supplies</b>	723	794	1,000	1,000	1,000
Ammunition/Simunitions	11,906	-	11,100	20,000	20,000
AED Batteries and Supplies	-	221	1,000	1,000	1,000
Biohazard Kits	-	-	1,200	1,200	1,200
Training Supplies/Targets	-	1,079	1,000	3,000	3,000
Taser Cartridge Replace	1,421	1,496	-	-	-
Honor Guard Garment Bags	-	750	-	-	-
Taser/Radio & Mic Batteries	-	-	-	1,800	1,800
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 60 Memberships	3,069	990	2,000	2,000	2,000
<b>55 Uniforms</b>					
- 10 Clothing Allowance	797	797	800	800	800
- 31 Uniforms	1,500	4,667	-	-	-
Alterations/Tailoring/Repair	3,302	1,996	2,800	2,800	2,800
Badges/Medals/Insignia/Access	9,074	6,368	2,500	2,500	2,500
Replacement Uniforms	10,213	13,284	20,000	20,000	20,000
Special Units Uniforms	-	-	9,525	9,525	9,525
Ballistic Vest Program	12,652	13,795	11,000	11,020	11,020
PPE Equip. Suits (5) Officers	-	-	2,000	-	-
- 32 Shoe Program	2,234	4,662	4,000	4,000	4,000
Special Units Shoes/Boots	-	-	2,400	2,400	2,400
<b>57 Small Tools/Equipment</b>					
- 10 Office Furniture	-	4,124	4,175	4,175	4,175
- 30 Computer Equipment <\$1000	151	-	-	-	-
- 40 Safety Equipment	-	50	1,000	1,000	1,000
Projection Screen	250	-	-	-	-
Truck Bed Pullout Tray	1,000	-	-	-	-
Desk/Hutch/Cabinets	-	763	-	-	-
Glock Model 17 - Duty Weapon (5)	-	-	-	2,100	2,100
Gun Mounted Lights (5)	-	-	-	525	525
Tasers/ECD/Holsters/Batteries	-	-	35,400	35,400	35,400
<b>Total Operating Expenditures</b>	<b>\$ 95,471</b>	<b>\$ 98,867</b>	<b>\$ 171,889</b>	<b>\$ 185,211</b>	<b>\$ 185,211</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>64 Machinery &amp; Equipment</b>					
- 10 Shredder	\$ -	\$ 2,295	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 2,295</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL BUDGET</b>	<b>\$ 799,352</b>	<b>\$ 912,015</b>	<b>\$ 1,125,120</b>	<b>\$ 1,158,332</b>	<b>\$ 1,158,332</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - 2<sup>nd</sup> Dollar Training Fund  
General Fund (019-507-521)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>REVENUES</u></b>					
Police Training Revenues	\$ 43,142	\$ 31,406	\$ 43,000	\$ 25,000	\$ 25,000
<b><u>EXPENDITURES</u></b>					
40 Travel and Training					
- 10 Technical Training					
Second Dollar Training	18,432	28,442	43,000	31,406	31,406
Total Expenditures	18,432	28,442	43,000	31,406	31,406
Revenues Over <b><u>(Under) Expenditures</u></b>	24,710	2,964	-	(6,406)	(6,406)
<b><u>Fund Balance</u></b>					
Beginning of Year	201,807	226,517	229,481	229,481	229,481
End of Year	\$ 226,517	\$ 229,481	\$ 229,481	\$ 223,075	\$ 223,075

City of Altamonte Springs, Florida  
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**Police Department - Special Projects  
General Fund (001-507-521)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>REVENUES</b>					
Federal & State Grants					
ARRA	\$ 21,430	\$ -	\$ -	\$ -	\$ -
Byrne/Jag	23,133	28,526	-	-	-
Sponsorships	15,500	6,760	12,000	10,000	10,000
Donations	14,521	11,515	5,000	7,000	7,000
Evidence Monies	32,989	885	-	-	-
<b>Total Revenues</b>	<b>\$ 107,573</b>	<b>\$ 47,686</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>
<b>EXPENDITURES</b>					
<b>Operating Expenditures</b>					
<b>46 Repair &amp; Maintenance</b>					
- 20 Equipment Repair					
ARES-ARES/RACES Emerg	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
<b>48 Promotional Activities</b>					
- 10 Community Programs					
CERT - Emergency Mgmt Equip	967	954	1,000	1,000	1,000
COPPERS - Coppers & Choppers	1,963	-	-	-	-
DARE	4,668	4,780	4,800	4,800	4,800
E-FAMF - Family Fest	10,530	11,196	3,500	3,500	3,500
E-HALL - Halloween	15,352	15,621	11,500	11,500	11,500
E-RHB - Annual July 4th event	5,896	5,080	7,000	7,000	7,000
EXPLOR - Explorer Program	75	952	1,750	1,750	1,750
LEEP-Law Enf Enhance Prog	1,538	1,216	2,200	2,200	2,200
PSACA - Public Safety Academy	2,652	3,067	3,770	3,770	3,770
RELAY - Relay for Life	3,837	6,009	-	-	-
VOLUNT - Volunteer Program	3,445	2,813	3,500	3,500	3,500
ABFD-Adv Board for the Disabled	-	-	2,000	2,000	2,000
<b>57 Small Tools &amp; Equipment</b>					
- 30 Computer Equipment <\$1000.					
Zebra Port Thermal Printers	11,209	-	-	-	-
- 40 Safety Equipment	1,497	832	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 63,629</b>	<b>\$ 52,520</b>	<b>\$ 43,020</b>	<b>\$ 43,020</b>	<b>\$ 43,020</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department - Special Projects  
General Fund (001-507-521)**

				2015		
				Manager Recmnd	Commission Approved	
		2012 Actual	2013 Actual	2014 Budget		
<b><u>Capital Outlay</u></b>						
64	<b>Machinery &amp; Equipment</b>					
- 31	Police Equipment					
	Portable Radios	\$ -	\$ 27,694	\$ -	\$ -	\$ -
	Police Bike (4)	4,867	-	-	-	-
	Car Video Camera System	21,430	-	-	-	-
	LED TV & Stereo System (2)	5,560	-	-	-	-
	<b>Total Capital Outlay</b>	<b>\$ 31,857</b>	<b>\$ 27,694</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
81 - 00	<b>Charitable Contributions</b>					
	Florida Chapter FBINAA	\$ -	\$ 2,500	\$ -	\$ -	\$ -
	National Latino Peace Officers	-	500	-	-	-
	<b>Total Charitable Contributions</b>	<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Expenditures</b>	<b>\$ 95,486</b>	<b>\$ 83,214</b>	<b>\$ 43,020</b>	<b>\$ 43,020</b>	<b>\$ 43,020</b>
<b><u>GENERAL FUND SUBSIDY</u></b>						
	Revenues Over (Under) Expenditures	<b>\$ 12,087</b>	<b>\$ (35,528)</b>	<b>\$ (26,020)</b>	<b>\$ (26,020)</b>	<b>\$ (26,020)</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department  
Law Enforcement Trust Fund (102)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Trust Fund Receipts:					
State Receipts	\$ 13,387	\$ 11,069	\$ -	\$ 8,943	\$ -
Interest Income	4,499	397	1,902	1,541	500
<b>Total Revenues</b>	<b>\$ 17,886</b>	<b>\$ 11,466</b>	<b>\$ 1,902</b>	<b>\$ 10,484</b>	<b>\$ 500</b>
<b>EXPENDITURES</b>					
<b>46 Repair &amp; Maintenance</b>					
- 20 Equipment Repair	\$ -	\$ 2,510	\$ -	\$ -	\$ -
<b>48 Promotional Activities</b>					
- 10 Community Programs					
Altamonte Baseball Club	1,000	1,000	1,000	1,000	1,000
Crimeline	5,000	3,000	3,000	3,000	3,000
Florida PDMP	1,000	1,000	-	-	-
Kid's House of Seminole	3,000	-	3,000	3,000	3,000
Kicks for Guns	1,000	-	-	-	-
Mothers Against Drunk Drivers	500	500	500	500	500
NOPE-Narc Ovrdsse Prevent Educ	4,085	3,000	3,000	3,000	3,000
Safe House	500	500	500	500	500
Seminole Youth Commission	5,000	3,000	3,000	-	3,000
Conference Donation/Contribution	-	-	5,000	-	5,000
(LETTR) Law Enf. Tech, Train & R	-	-	-	-	5,000
<b>57 Small Tools &amp; Equip</b>					
- 40 Safety Equipment					
Emergency Lighting for Patrol Car	-	7,966	-	-	-
<b>64 Machinery &amp; Equipment</b>					
- 31 Police Equipment					
Replace Gym Equipment	-	6,383	10,000	-	10,000
Trailer for NOPE	2,365	-	-	-	-
<b>93 - 01 Reserve for Contingencies</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>
<b>Total Expenditures</b>	<b>\$ 23,450</b>	<b>\$ 28,859</b>	<b>\$ 79,000</b>	<b>\$ 11,000</b>	<b>\$ 84,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(5,564)</b>	<b>(17,393)</b>	<b>(77,098)</b>	<b>(516)</b>	<b>(83,500)</b>
<b>FUND BALANCE</b>					
Beginning of Year	161,570	156,006	138,613	138,613	138,097
End of Year	<u>\$ 156,006</u>	<u>\$ 138,613</u>	<u>\$ 61,515</u>	<u>\$ 138,097</u>	<u>\$ 54,597</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department  
Federal Trust Fund (112)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b><u>REVENUES</u></b>					
Trust Fund Receipts:					
Federal Receipts	\$ 77,015	\$ 123,153	\$ -	\$ 28,246	\$ -
Interest Income	7,425	619	2,475	3,152	2,500
<b>Total Revenues</b>	<b>\$ 84,440</b>	<b>\$ 123,772</b>	<b>\$ 2,475</b>	<b>\$ 31,398</b>	<b>\$ 2,500</b>
<b><u>EXPENDITURES</u></b>					
<b><u>PERSONAL SERVICES</u></b>					
12 Regular Salaries & Wages Base: 1 Positions	\$ 53,165	\$ 60,148	\$ 61,870	\$ 61,712	\$ 64,221
14 Overtime	64	101	1,000	-	1,000
16 Special Pay Differential	2,209	2,507	2,498	2,480	2,498
17 Allowances					
- 02 Cell Phone Allowance	531	602	600	596	600
21 FICA Taxes	4,282	4,847	5,047	4,956	5,226
22 Retirement Contributions	7,782	10,061	12,492	12,236	13,449
23 Health Insurance	4,708	6,359	7,250	6,933	7,200
24 Life Insurance	163	190	176	133	182
<b>Total Personal Services</b>	<b>\$ 72,904</b>	<b>\$ 84,815</b>	<b>\$ 90,933</b>	<b>\$ 89,046</b>	<b>\$ 94,376</b>
<b><u>POSITION ROSTER</u></b>					
Sworn Officers -					
Police Officer	1	1	1	1	1
<b>Total Sworn Officers</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total Expenditures</b>	<b>72,904</b>	<b>84,815</b>	<b>90,933</b>	<b>89,046</b>	<b>94,376</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>11,536</b>	<b>38,957</b>	<b>(88,458)</b>	<b>(57,648)</b>	<b>(91,876)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	224,577	236,113	275,070	275,070	217,422
End of Year	<b>\$ 236,113</b>	<b>\$ 275,070</b>	<b>\$ 186,612</b>	<b>\$ 217,422</b>	<b>\$ 125,546</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Police Department**  
**Police Impact Fee Fund (310)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Impact Fees					
Residential	\$ 371	\$ -	\$ -	\$ 236	\$ 100
Commercial	83,191	15,980	10,000	77,560	20,000
Interest Income	20,315	1,430	981	3,561	1,000
Sale of Surplus	4,277	590	-	-	-
Misc. Revenues	673	-	-	-	-
<b>Total Revenues</b>	<b>\$ 108,827</b>	<b>\$ 18,000</b>	<b>\$ 10,981</b>	<b>\$ 81,357</b>	<b>\$ 21,100</b>
<b>EXPENDITURES</b>					
Repair & Maintenance	\$ -	\$ 2,267	\$ 3,000	\$ -	\$ 3,000
<b>Capital Outlay</b>					
2 Police Vehicles Commander & Lieutenant	\$ -	\$ -	\$ -	\$ -	\$ 54,000
<b>Digital Platform -</b>					
Mobile Radios (21)	86,000	79,085	86,000	85,941	86,000
Portable Radios (21)	86,000	92,915	86,000	85,941	86,000
Vehicle - DARE	-	20,214	-	-	-
Vehicle - PIO	-	20,214	-	-	-
Vehicle - SWAT (3-Tahoe Upgrades)	-	12,000	-	-	-
Motorcycles (6 BMW) Upgrades	-	37,185	-	-	-
<b>Total Capital Outlays</b>	<b>\$ 172,000</b>	<b>\$ 261,613</b>	<b>\$ 172,000</b>	<b>\$ 171,882</b>	<b>\$ 226,000</b>
<b>Contingency Reserves</b>					
Reserved for Future Projects	-	-	100,000	-	25,000
<b>Total Expenditures &amp; Reserves</b>	<b>\$ 172,000</b>	<b>\$ 263,880</b>	<b>\$ 275,000</b>	<b>\$ 171,882</b>	<b>\$ 254,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (63,173)</b>	<b>\$ (245,880)</b>	<b>\$ (264,019)</b>	<b>\$ (90,525)</b>	<b>\$ (232,900)</b>
<b>FUND BALANCE</b>					
Beginning of Year	687,865	624,692	378,812	378,812	288,287
End of Year	<u>\$ 624,692</u>	<u>\$ 378,812</u>	<u>\$ 114,793</u>	<u>\$ 288,287</u>	<u>\$ 55,387</u>

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*Section 4*  
*Growth Management*  
*Department*

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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Growth Management Department  
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## Growth Management Department Overview

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The Growth Management Department is responsible for establishing the vision for future development in the City and regulation of the City's development codes. Organizationally, the department consists of two divisions: Planning and Development Services and Building/Fire Safety.

The Planning and Development Services Division develops and maintains City Plan 2030 (the Comprehensive Plan) through policies that integrate transportation, land use, community design and capital improvements for private and public projects. The Division coordinates development review services and provides staff support to the City's Planning Board and Board of Zoning Appeals on land development and zoning related applications.

During FY 2015, Planning and Development Services Division will be completing the comprehensive changes to all our development codes. This project, once complete, will transform our current land development code which is still a suburban style code adopted in the 1980's into a modern code that implements many of the design, multi-modal, pedestrian friendly policies from City Plan 2030 . This will include the four (4) activity centers along with the SunRail station area plan (EDO area). Design standards for all the activity centers will also be included in the land development code. Once these standards are in place they will supersede existing design standards in some of the activity centers. Finally, the City will be in a position to launch the well-studied sub-regional circulator project known as FlexBus that will connect major employment areas in Altamonte Springs and surrounding cities with other destinations and with SunRail.

The Building/Fire Safety Division provides permitting and inspection services, fire investigations, and code compliance. The Division provides code compliance services and support services to the Code Enforcement Board. A large portion of this Division's efforts are focused on regulatory oversight of private development projects within the

City of Altamonte Springs, Florida  
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**Growth Management Department  
Overview**

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City and residential and commercial code enforcement activities. Both Divisions play a role in the review of development applications and building plans. We anticipate additional development in the coming year in the activity centers with both announced projects and with the City's recent investment in roadway and utility infrastructure. We will continue to work with the Public Works Department on road, stormwater and open space projects that will create the catalyst for initial redevelopment in the East Town Center area since the startup of SunRail service has occurred.

The Planning and Development Services Division is funded by the General Fund. The Building/Fire Safety Division is funded by both the Building Inspection Fund and, to a lesser extent, the General Fund for certain code compliance activities.

The budget for the Planning and Development Services Division is \$977,000, about \$10,000 less than the current budget. Within the professional services line, there is a decrease in expenditures since we incurred extra costs for the East Town Vision Plan as a one-time expense. We are converting a part-time Staff Assistant to a full-time position.

The Building/Fire Safety Division budget totals just over \$1.36 million, less than a 1% increase from the current year. For 2015, \$1.2 million of the budget is funded through the Building Inspection Fund and \$140,000 through the General Fund (primarily for code enforcement activities). Our operations will be substantially the same, but we expect additional construction throughout the City to add to both workload and revenue. We will continue to perform inspections for the City of Casselberry that adds additional revenue to the Building Inspection Fund.

**City of Altamonte Springs, Florida  
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**Growth Management Department  
Overview**

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Revenues for the Building Inspection Fund come from charges for permits and fees along with a subsidy from the General Fund in those years when revenues are not sufficient to cover expenses. For 2015 we project revenues of \$800,000.

City of Altamonte Springs, Florida  
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**Growth Management Department  
Summary Budget by Fund**

	<u>2015 Commission Approved Budget</u>			<u>2014 Budget</u>
	<u>General Fund</u>	<u>Building Inspections Fund</u>	<u>Total</u>	
<b><u>Operating Expenses</u></b>				
Administration & Planning Services	\$ 977,530	\$ -	\$ 977,530	\$ 987,919
Building / Fire & Safety Division	<u>139,916</u>	<u>1,221,461</u>	<u>1,361,377</u>	<u>1,343,995</u>
Total Operating Expenses	<u>\$ 1,117,446</u>	<u>\$ 1,221,461</u>	<u>\$ 2,338,907</u>	<u>\$ 2,331,914</u>
<b><u>Non-Operating Expenses</u></b>				
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Reserved for Contingencies	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total Non-Operating Expenses	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
<b>Total Expenses</b>	<b><u><u>\$ 1,117,446</u></u></b>	<b><u><u>\$ 1,246,461</u></u></b>	<b><u><u>\$ 2,363,907</u></u></b>	<b><u><u>\$ 2,356,914</u></u></b>

City of Altamonte Springs, Florida  
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**Growth Management Department  
Administration & Planning Services  
General Fund (001-701-515)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b>PERSONAL SERVICES</b>						
12	Regular Salaries & Wages Base: 8 Positions	\$ 386,537	\$ 392,149	\$ 454,342	\$ 476,195	\$ 476,195
	Position Upgrade: Staff Assistant - Part Time to Full Time	-	-	-	16,000	16,000
13	Limited Term - Intern	-	1,872	3,000	3,000	3,000
	<b>Total Salaries &amp; Wages</b>	\$ 386,537	\$ 394,021	\$ 457,342	\$ 495,195	\$ 495,195
14	Overtime	-	-	1,000	1,000	1,000
16	Special Pay Differential	550	-	-	-	-
17	Allowances					
- 01	Car Allowance	7,159	8,312	8,280	8,280	8,280
- 02	Cell Phone Allowance	2,031	2,410	2,400	2,400	2,400
21	FICA Taxes	29,765	30,018	35,879	38,757	38,757
22	Retirement Contributions	49,915	50,368	54,019	60,682	60,682
23	Health Insurance	29,259	36,710	50,750	57,600	57,600
24	Life Insurance	1,084	1,188	1,289	1,366	1,366
	<b>Total Personal Services</b>	\$ 506,300	\$ 523,027	\$ 610,959	\$ 665,280	\$ 665,280

**POSITION ROSTER**

**Full Time Employees -**

Director of Growth Mgmt	1C	1	1	1	1	1
Dir Planning & Development	2B	1	1	1	1	1
Principal Planner	3C	1	1	1	1	1
Senior Planner	3B	1	2	2	2	2
Planner	3A	-	1	1	1	1
Development Specialist	3A	2	1	1	1	1
Staff Assistant	4C	-	-	-	1	1
<b>Total Full Time</b>		<u>6</u>	<u>7</u>	<u>7</u>	<u>8</u>	<u>8</u>

**Part Time Employees -**

Staff Assistant	4C	-	1	1	-	-
<b>Total Positions</b>		<u>6</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Growth Management Department  
Administration & Planning Services  
General Fund (001-701-515)**

						2015	
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b>OPERATING EXPENDITURES</b>							
<b>31</b>	<b>Professional Services</b>						
- 10	Annual Reports						
	Annual CMS Update	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	TCEA Monitoring Program	-	-	-	5,000	5,000	5,000
- 15	Comprehensive Plan	-	2,500	25,000	30,000	30,000	30,000
	Mobility Fee Implementation	-	-	15,000	15,000	15,000	15,000
	Update Activity Center						
	Design Standards	-	-	65,000	40,000	40,000	40,000
	Gateway Planning Area Design	-	17,198	-	-	-	-
	East Town Center	-	162,283	-	-	-	-
	Trans Level of Service Stds	-	-	-	15,000	15,000	15,000
- 16	Code Updates/Amendments						
	Municipal Code Website	550	550	750	800	800	800
	Update Landscape Policy for						
	Mature Developments	-	-	15,000	-	-	-
	Revise Landscape Code	-	-	-	60,000	60,000	60,000
	Land Development Code Updates -						
	Comp. Plan Amendment	60,760	10,780	10,000	-	-	-
	East Town Center						
	and Sunrail Station	-	-	140,000	50,000	50,000	50,000
	Gateway Center						
	and Design Guidelines	-	-	45,000	25,000	25,000	25,000
	Code Amendment	-	-	-	15,000	15,000	15,000
- 25	Transportation Planning						
	Misc Transportation Assignments	4,914	4,715	5,000	5,000	5,000	5,000
- 50	Surveying	-	2,180	5,000	5,000	5,000	5,000
<b>34</b>	<b>Other Contractual Services</b>						
- 20	Landscape Site Plan						
	Review Consultant	-	-	2,500	2,500	2,500	2,500
- 30	Microfilm of Records	268	260	3,000	3,000	3,000	3,000
- 50	Temporary Labor/Services						
	Database Consultant	-	9,982	10,000	-	-	-
<b>40</b>	<b>Travel and Training</b>						
- 20	Technical Training	20	324	1,500	1,000	1,000	1,000
- 30	Meetings						
	APA Conference	1,643	1,539	2,600	2,600	2,600	2,600
	Institute of Government Conf.	-	-	200	-	-	-
	AICP Certification	-	-	400	400	400	400
	Enviro Permitting Summer Schoo	-	155	-	410	410	410
	Florida Hospital Meeting	-	151	-	-	-	-
- 50	Mileage Reimbursement	-	41	250	425	425	425
42 - 01	Postage & Transportation	-	-	200	200	200	200

City of Altamonte Springs, Florida  
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**Growth Management Department  
Administration & Planning Services  
General Fund (001-701-515)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	3,485	6,525	5,000	7,500	7,500
- 50 Outside Printing					
Other Planning Documents	-	-	-	1,200	1,200
- 58 Municipal Code Updates	-	5,673	10,000	10,000	10,000
<b>48 Promotional Activities</b>					
- 50 Employee Programs					
Miscellaneous	-	-	200	200	200
<b>51 Office Supplies</b>					
- 90 General Office Supplies	972	1,710	3,000	3,000	3,000
<b>52 - 01 Operating Supplies</b>					
	-	352	1,500	2,000	2,000
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 10 Books	304	90	400	750	750
- 40 Subscriptions	1,389	1,419	1,600	1,375	1,375
- 60 Memberships					
APA Memberships	2,245	2,072	3,400	3,425	3,425
Other Memberships	401	225	460	715	715
<b>57 Small Tools &amp; Equipment</b>					
- 10 Office Furn/Fixt	-	2,953	-	750	750
<b>Total Operating Expenditures</b>	<u>\$ 76,951</u>	<u>\$ 233,677</u>	<u>\$ 376,960</u>	<u>\$ 312,250</u>	<u>\$ 312,250</u>
<b>TOTAL BUDGET</b>	<u><u>\$ 583,251</u></u>	<u><u>\$ 756,704</u></u>	<u><u>\$ 987,919</u></u>	<u><u>\$ 977,530</u></u>	<u><u>\$ 977,530</u></u>

City of Altamonte Springs, Florida  
 Fiscal Year 2014 / 2015 Annual Budget

**Growth Management Department  
 Building / Fire & Safety Division  
 Code Enforcement & Existing Fire Occupancy Inspections  
 General Fund (001-704-524)**

						2015	
		2012	2013	2014	Manager	Commission	
		Actual	Actual	Budget	Recmnd	Approved	
<b>PERSONAL SERVICES</b>							
12	Regular Salaries & Wages Base: 2 Positions	\$ 46,208	\$ 80,505	\$ 83,561	\$ 86,846	\$ 86,846	
14	Overtime	487	673	1,000	1,000	1,000	
17	Allowances						
- 02	Cell Phone Allowance	600	1,182	1,200	1,800	1,800	
18	Uniform Allowance	-	78	100	90	90	
21	FICA Taxes	3,535	6,334	6,568	6,819	6,819	
22	Retirement Contributions	6,505	10,755	10,407	10,814	10,814	
23	Health Insurance	5,317	10,776	14,500	14,400	14,400	
24	Life Insurance	144	224	239	247	247	
	<b>Total Personal Services</b>	<b>\$ 62,796</b>	<b>\$ 110,527</b>	<b>\$ 117,575</b>	<b>\$ 122,016</b>	<b>\$ 122,016</b>	
<b>POSITION ROSTER</b>							
	Full Time Employees -						
	Code Compliance Officer	3A	1	2	2	2	2
	<b>Total Positions</b>		<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

City of Altamonte Springs, Florida  
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**Growth Management Department  
Building / Fire & Safety Division  
Code Enforcement & Existing Fire Occupancy Inspections  
General Fund (001-704-524)**

			2015				
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 01	Other Contractual Services	\$	17	\$	-	\$	-
	One Call Now - Illegal Signs		-	2,720	-	3,600	3,600
	Mow/Clean Vacant Lots		-	-	3,600	-	-
- 16	Citation Court Cost		820	410	1,000	1,000	1,000
- 20	Landscape Maint-Code		-	-	1,000	1,000	1,000
<b>40</b>	<b>Travel and Training</b>						
- 10	Technical Training						
	Code Compliance Training		30	185	1,000	1,000	1,000
- 15	Mandatory Recertifications		70	900	500	750	750
<b>42 - 01</b>	<b>Postage &amp; Transportation</b>		-	24	200	200	200
<b>46</b>	<b>Repairs &amp; Maintenance</b>						
- 90	Vehicles		-	100	800	800	800
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		905	896	3,500	3,500	3,500
- 55	Brochures/Pamphlets/Forms						
	Five-part Computer Paper		-	250	250	250	250
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies		13	797	600	600	600
<b>52</b>	<b>Operating Supplies</b>						
- 90	General Operating Supplies		-	-	500	500	500
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 10	Books		669	642	1,000	1,000	1,000
- 60	Memberships		-	55	250	250	250
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms		39	-	250	250	250
- 05	Rental Uniforms		314	361	565	850	850
- 20	Field Staff		-	305	-	-	-
- 32	Boots/Shoes		-	115	250	400	400
- 50	Purchased Uniforms		-	354	620	700	700
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 20	Hand Tools		-	-	250	250	250
- 99	Other Small Tools & Equipment		92	620	1,000	1,000	1,000
<b>Total Operating Expenditures</b>			\$ 2,969	\$ 8,734	\$ 17,135	\$ 17,900	\$ 17,900

City of Altamonte Springs, Florida  
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**Growth Management Department  
 Building / Fire & Safety Division  
 Code Enforcement & Existing Fire Occupancy Inspections  
 General Fund (001-704-524)**

				2015	
				Manager	Commission
				Recmnd	Approved
	2012	2013	2014		
	Actual	Actual	Budget		
64 Machinery & Equipment					
- 60 Vehicles					
Chevy Silverado (1)	\$ -	\$ 17,627	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>	\$ -	\$ 17,627	\$ -	\$ -	\$ -
<b>TOTAL BUDGET</b>	\$ 65,765	\$ 136,888	\$ 134,710	\$ 139,916	\$ 139,916

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Growth Management Department  
Building / Fire & Safety Division  
Building Inspection Fund (121)  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Permits:					
Building	\$ 213,984	\$ 94,131	\$ 51,000	\$ 82,465	\$ 77,284
Electrical	19,526	24,035	14,000	14,550	11,453
Plumbing	10,752	13,230	8,000	9,476	7,459
Mechanical	23,501	29,801	15,000	23,139	18,213
Signs	6,190	5,849	4,000	3,325	2,617
Miscellaneous	9,147	9,548	7,000	8,364	6,583
Roofing	31,403	23,229	16,000	23,066	18,156
Res/Com Alter, Ext/Int	117,080	148,771	95,000	112,550	96,584
Early Start	2,200	3,100	2,000	2,125	1,673
Fence/Wall	3,305	3,359	2,000	4,219	3,321
Swimming Pool	663	1,012	1,000	945	744
Fire System	14,396	8,779	6,000	7,511	5,913
	<u>452,147</u>	<u>364,844</u>	<u>221,000</u>	<u>291,735</u>	<u>250,000</u>
Fees:					
Inspection Fees -					
Altamonte	702,739	497,353	310,000	423,081	321,696
Casselberry	89,314	89,857	54,000	62,039	41,951
Longwood	9,834	12,086	-	-	-
Winter Springs	-	504	-	116	79
Site Improvement Fees	81,931	27,039	20,000	113,934	77,042
Education Training Fee	26,035	21,275	12,000	18,051	12,206
Plans Review	169,690	125,896	79,000	104,056	79,110
	<u>1,079,543</u>	<u>774,010</u>	<u>475,000</u>	<u>721,277</u>	<u>532,084</u>
Total Permits & Fees	1,531,690	1,138,854	696,000	1,013,012	782,084
Interest Income	37,311	3,889	15,000	21,435	15,000
Miscellaneous Income	4,454	2,634	-	4,313	2,916
<b>Total Revenues</b>	<u>1,573,455</u>	<u>1,145,377</u>	<u>711,000</u>	<u>1,038,760</u>	<u>800,000</u>
<b>EXPENDITURES</b>					
Personal Services	836,488	847,853	881,257	873,285	908,484
Operating Expenditures	283,014	288,827	304,628	265,222	312,977
Capital Outlay	-	-	23,400	-	-
Reserved for Contingencies	-	-	25,000	-	25,000
<b>Total Expenditures</b>	<u>1,119,502</u>	<u>1,136,680</u>	<u>1,234,285</u>	<u>1,138,507</u>	<u>1,246,461</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	453,953	8,697	(523,285)	(99,747)	(446,461)
<b>FUND BALANCE</b>					
Beginning of Year	982,260	1,436,213	1,444,910	1,444,910	1,345,163
End of Year	<u>\$ 1,436,213</u>	<u>\$ 1,444,910</u>	<u>\$ 921,625</u>	<u>\$ 1,345,163</u>	<u>\$ 898,702</u>

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**Growth Management Department  
Building / Fire & Safety Division  
Building Inspection Fund (121-704-524)**

		2015				
		2012	2013	2014	Manager	Commission
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 11 Positions	\$ 642,626	\$ 632,058	\$ 649,890	\$ 674,023	\$ 674,023
12 - 90	Sign Incentive Award	580	306	-	-	-
14 - 00	Overtime	6,572	11,073	6,000	6,000	6,000
- 01	On Call	3,849	3,945	3,913	3,913	3,913
16	Special Pay Differential	650	653	650	650	650
17	Allowances					
- 01	Car Allowance	5,880	5,903	5,880	5,880	5,880
- 02	Cell Phone Allowance	5,932	6,023	6,000	6,000	6,000
18	Uniform Allowance	-	195	250	225	225
21	FICA Taxes	49,895	49,393	51,452	53,298	53,298
22	Retirement Contributions	62,083	69,216	75,615	77,389	77,389
23	Health Insurance	56,485	67,129	79,750	79,200	79,200
24	Life Insurance	1,936	1,959	1,857	1,906	1,906
	<b>Total Personal Services</b>	<u>\$ 836,488</u>	<u>\$ 847,853</u>	<u>\$ 881,257</u>	<u>\$ 908,484</u>	<u>\$ 908,484</u>

**POSITION ROSTER**

**Full Time Employees -**

Fire Marshall/Bldg Officer	2B	1	1	1	1	1
Deputy Fire Marshall	3C	1	1	1	1	1
Deputy Bldg Official	3C	1	1	1	1	1
Code Compliance Inspector	3B	5	4	4	4	4
Code Compliance Inspector	3A	-	1	1	1	1
Office Manager	3A	1	1	1	1	1
Administrative Assistant	4B	-	-	-	-	-
Staff Assistant	4C	2	2	2	2	2
<b>Total Positions</b>		<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Growth Management Department  
Building / Fire & Safety Division  
Building Inspection Fund (121-704-524)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
25 - 01 Unemployment Comp	\$ 3,025	\$ -	\$ -	\$ -	\$ -
31 - 17 Actuarial Services	117	312	-	-	-
34 Other Contractual Services					
- 15 Bank/Service Fees					
Merchant Card Fee (Vhall)	2,013	2,296	3,000	3,000	3,000
- 30 Microfilm of Records	6,632	5,707	12,000	12,000	12,000
- 50 Temporary Help	9,366	8,222	9,000	15,000	15,000
- 99 Misc. Contractual Services	250	-	5,997	-	-
40 Travel and Training					
- 10 Technical Training					
Misc Inspector Exams	100	772	1,100	1,100	1,100
- 15 Mandatory Recertifications	4,612	7,492	6,600	7,000	7,000
Educational Degree	-	-	2,600	2,600	2,600
45 Insurance					
- 10 General Liability & Property	11,248	10,859	10,376	10,277	10,277
- 40 Workers' Compensation	9,762	7,756	6,000	10,000	10,000
46 Repairs & Maintenance					
- 20 Equipment Repair					
800 MHZ Radio Maintenance	756	-	1,000	1,000	1,000
800 MHZ Radio Reprograming	-	5,352	-	3,000	3,000
- 98 Vehicle Repair / Maintenance	4,041	4,656	5,000	5,000	5,000
47 Printing & Binding					
- 10 In-house Copies	8,212	10,563	8,000	8,000	8,000
- 55 Brochures/Pamphlets/Forms	1,475	2,112	3,500	3,500	3,500
48 Promotional Activities					
- 10 Community Programs					
Public Education Brochure	-	34	500	500	500
51 Office Supplies					
- 90 General Office Supplies	1,709	2,826	2,500	2,500	2,500
52 Operating Supplies					
- 90 General Operating Supplies	80	64	1,500	1,500	1,500
54 Books/Pubs/Subscrs/Membs					
- 10 Books	4,497	3,675	4,600	4,600	4,600
- 40 Subscriptions	183	183	300	300	300
- 60 Memberships	1,109	1,269	1,400	1,800	1,800

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**Growth Management Department  
Building / Fire & Safety Division  
Building Inspection Fund (121-704-524)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>55 Uniforms</b>					
- 01 Uniforms	250	1,197	250	250	250
- 05 Rental Uniforms	1,639	305	1,405	1,500	1,500
- 32 Shoes/Workboots	479	240	1,400	1,400	1,400
- 50 Purchased Uniforms	-	1,062	1,550	1,600	1,600
<b>56 - 01 Gas, Oil &amp; Lube</b>	8,961	10,315	10,000	10,500	10,500
<b>57 Small Tools &amp; Equipment</b>					
- 10 Office Furniture/Fixtures	500	391	500	500	500
- 15 Office Equipment	163	-	500	500	500
- 20 Hand Tools	403	-	750	750	750
- 40 Safety Equipment					
Vehicle Safety Equipment	-	-	-	-	-
Vehicle Stripping 4 @ 450 ea	-	-	1,800	1,800	1,800
- 99 Other Small Tools & Equipment	1,432	1,167	1,500	1,500	1,500
<b>59 - 01 Administrative Overhead</b>	200,000	200,000	200,000	200,000	200,000
<b>Total Operating Expenditures</b>	<u>\$ 283,014</u>	<u>\$ 288,827</u>	<u>\$ 304,628</u>	<u>\$ 312,977</u>	<u>\$ 312,977</u>
<b>64 Machinery &amp; Equipment</b>					
- 03 Radios					
2 Portable Radios	\$ -	\$ -	\$ 8,400	\$ -	\$ -
- 15 Computer Equipment					
Laptops	-	-	11,000	-	-
Zebra Printers	-	-	4,000	-	-
<b>Total Capital Outlay</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 23,400</u>	<u>\$ -</u>	<u>\$ -</u>
<b><u>NON-OPERATING EXPENSES</u></b>					
<b>93 - 01 Reserve for Contingency</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
<b>TOTAL BUDGET</b>	<u><u>\$ 1,119,502</u></u>	<u><u>\$ 1,136,680</u></u>	<u><u>\$ 1,234,285</u></u>	<u><u>\$ 1,246,461</u></u>	<u><u>\$ 1,246,461</u></u>



*Section 5*  
*Public Works*  
*Department*

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## Public Works Department Overview

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The Department of Public Works provides a full range of utility services to the City's residents and customers which include drinking water treatment and distribution, sanitary sewer collection and treatment, reclaimed water production and distribution, and solid waste disposal and recycling. The Department is also responsible for the City's transportation infrastructure and stormwater management.

For budget and accounting purposes the Department's activities receive funding from the eight separate funds shown in Table 1. The major source of funds for the operation of the Department comes primarily from charges to users of the Department's utility services. The General

**Table 1: Department Funding Sources**

- ▶ General Fund
- ▶ Water and Sewer Operating Fund
- ▶ Water and Sewer Capital Projects Fund
- ▶ Wastewater Treatment Facility Fund
- ▶ Water and Sewer Connection Fee Fund
- ▶ Refuse Disposal Operating Fund
- ▶ Stormwater Management Operating Fund
- ▶ Stormwater Connection Fee Fund

Fund, to a lesser extent, also provides funding. Funding for capital improvements is provided from a variety of sources including charges to users, impact and connection fees, and the General Fund, to a minor degree. Implementation of transportation improvement projects is funded from the Transportation Impact Fee Fund and from the Transportation Sales Tax Fund. These transportation improvement projects are shown in the Capital Projects section of the budget.

This year we are accelerating our *Neighborhood Enhancement Program*. This is a major reinvestment and reinvigoration of our residential communities. Infrastructure will be replaced and/or rehabilitated (see Capital Outlay for details). The budget reflects an increase commensurate with the major reinvestment as part of the program.

With a substantial financial support from several State agencies, we are implementing the

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**Public Works Department  
Overview**

construction phase of the *Altamonte-FDOT Integrated Reuse and Stormwater Treatment (A-FIRST)* project, our cutting-edge water resources project. A separate budget reflecting funding from the Florida Department of Transportation (FDOT), St. Johns River Water Management District (SJRWMD), and the Florida Department of Environmental Protection (FDEP) has been created for this project.

**Table 2: Budget Summary and Comparison**  
*(dollar amounts are in millions)*

	2014	2015	Increase/Decrease	
			Dollars	Percent
Operating expenses	\$ 17.0	\$ 17.9	\$ 0.9	5.3%
Capital outlay	19.1	25.0	5.9	30.9%
	<u>36.1</u>	<u>42.9</u>	6.8	18.8%
Transfers to other funds	3.8	4.1	0.3	7.9%
Appropriated reserves	2.1	1.2	(0.9)	-42.9%
Total Budget	<u>\$ 42.0</u>	<u>\$ 48.2</u>	<u>\$ 6.2</u>	<u>14.8%</u>

**The Budget**

The budget for the Department totals \$48 million, an increase of \$6 million or 17%, over the current budget of \$42 million. The bulk of this increase comes in the form of capital outlays for major project initiatives (including the *Neighborhood Enhancement Program* and *A-FIRST*). Operating costs are up about 5.3% reflecting normal increases. Table 2 provides a summary of the budget. A more detailed summary of the budget follows at the end of this discussion. Based on comparisons with other utility providers and on customer feedback, the Public Works Department provides exceptional services that are both effective and efficient. We are proud to provide utility services often for fewer dollars than our competitors. The Public Works Department continually strives to maintain this competitive position in the public/private marketplace.

**City of Altamonte Springs, Florida  
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**Public Works Department  
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**Operating Expenses**

The ongoing daily costs of operating the Department of Public Works are classified as operating expenses. These costs include employee salaries and benefits, the cost of materials and supplies, utility costs, maintenance costs, and similar expenses. Throughout the Department, we ensure that recurring expenses remain as low as possible by identifying and implementing operational efficiencies. The budget includes \$17.9 million for operating expenses, an increase of approximately \$900,000 or about 5.3% from the current budget. This increase is the net effect of several budget increases and decreases.

Training and development continues to be given more attention in order to expand staff's operational and technical knowledge to ensure maximum efficiency as we move forward. Funding for a variety of worker safety equipment has been included. The cost of chemicals, a major staple in the operation of our water and water reclamation plants, continues to be reduced through the implementation of treatment improvements. We have included funding for a variety of repairs and maintenance items at the water plants and at the water reclamation plant. Also offsetting some of these operating costs are reductions in professional services and other efficiencies in plant operations. Finally, our staff along with the Leisure Services Department continues to be actively involved in the Altamonte Science Incubator and ensuring its success during implementation. This project actively engaged students and introduces them to STEM (science, technology, engineering, and math) careers via live experiences. The operating budget reflects funding for miscellaneous supplies and equipment necessary to the Altamonte Science Incubator.

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**Capital Outlay**

The capital budget totals \$25 million and includes some re-allocation for multi-year projects previously funded, but not yet completed. Most of these capital expenditures are related to upgrades to our existing water and wastewater operations to achieve greater reliability. Finally, \$3.6 million is budgeted for transportation improvement projects throughout the City, including transportation improvements in the East Town Center.

*Buildings* Several buildings at the RWRF (Keller Rd.) were built in the 80's and are in need of repairs and/or replacement. The budget includes funding for the most pressing needs: rehabilitation of the Operations Building (\$200,000) and construction of improvements to the Mechanical Maintenance building (\$250,000).

*Regional Wastewater Reclamation Facility* The budget includes \$1.8 million for construction of aeration system improvements and \$3 million for major improvements to the reclamation facility headworks, including replacement of the screw pumps.

*Utility Relocation Projects* The budget includes a re-allocation (\$600,000) for the multi-year utility relocations required as part of the SunRail project. Most of these utility relocations are at railroad crossings and include any necessary improvements to serve future redevelopment around the SunRail station area.

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Potable Water Projects The budget includes the re-allocation of \$846,000 and \$304,000 for the rehabilitation of the Fire Station No. 12 Water Tower (I-4 water tower) and the Southwest Water Tower (near Keller Road, now directly adjacent to the new Gateway Drive).

Sewer Projects The budget includes \$1.2 million for the rehabilitation and upgrade of a major lift station and some smaller lift stations. Additionally, we anticipate the implementation of several inflow and infiltration projects at a cost of \$500,000. Finally, the condition of our sewage force mains is currently being assessed and the replacement and/or rehabilitation of four force mains crossing the Little Wekiva River is scheduled at an estimated cost of \$1,250,000.

Solid Waste In 2015 a rear loader truck is scheduled for replacement at a cost of \$240,000. These trucks are on a staggered, multi-year replacement cycle which means about every fifth year we do not purchase a vehicle.

Neighborhood Enhancement Program The Neighborhood Enhancement Program is our plan for substantial reinvestment in our residential communities. Infrastructure will be prioritized, replaced and/or rehabilitated. Although required improvements and needs vary between communities, these improvements typically consist of water and sewer repairs or replacements, sidewalk and curb repairs, road resurfacing, drainage repairs and/or related infrastructure work. However, instead of implementing this work with multiple individual projects performed at different times, the work is all done comprehensively as one cohesive project (similar to the Oakland Estates and the Glen Arden Heights and High Ridge project). The budget

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**Public Works Department  
Overview**

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includes funding for improvements in the entire Spring Oaks subdivision at an estimated cost of \$3.5M. Design funds for four (4) other subdivisions are also included in the 2015 budget so that construction could follow in 2016.

Stormwater Management/ A-FIRST We continue to modernize the stormwater management program to include technological tools for flood attenuation and pollution abatement. Design of the *Altamonte-FDOT Integrated Reuse and Stormwater Treatment* (A-FIRST) project will continue in 2015 followed by construction of its multiple components. Due to the innovative nature of this project as well as the multitude of resulting environmental benefits, substantial funding (\$9.5M) has been committed to the project by FDOT, SJRWMD, and FDEP. Additionally, a comprehensive lake management program addressing both water quality and aquatic weed control is being implemented, with a corresponding budget of approximately \$65,000. The modernization of this program will result in improved decision making tools for flood control and surface water quality improvements throughout the City.

Transportation Projects The 2015 budget includes \$250,000 for the asphalt milling and resurfacing program (to be used in addition to any resurfacing related to the neighborhood enhancement program). Major transportation projects include the design, permitting, and construction of drainage and pedestrian improvements along Orienta Ave. at a cost of \$1.9 million and design/right-of-way for the East Town Center transportation network at a cost of \$750,000. Several intersection and traffic signal improvements are scheduled for design and construction. Some of these projects include a new traffic signal along Montgomery Road at Oak Drive at an

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**Public Works Department  
Overview**

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estimated cost of \$250,000.

**Interfund Transfers**

There is one interfund transfer within the Department included in the budget. This is \$4.075 million transferred from the Water and Sewer Operating Fund to the Water and Sewer Capital Projects Fund to continue annual funding of the depreciation and replacement of utility assets.

**Appropriated Reserves**

Finally, we have included \$1.2 million as appropriated reserves in the budget. This includes reserves for both operating expenses and capital outlays. It does not include the projected fund balances of the various funds.

**Public Works Department  
 Summary Budget by Fund**

2015 Commission Approved Budget					
	Water and Sewer Utility Funds				
	General Fund	Operating Fund	Capital Projects Fund	Wastewater Treatment Facility	Connection Fee Fund
<b><u>Operating Expenses</u></b>					
Streets	\$ 777,460	\$ -	\$ -	\$ -	\$ -
Collection System	-	916,732	-	-	-
Resource Management	-	354,410	-	-	-
Utilities Operations	-	6,006,234	530,000	95,000	-
Plant Operations	-	3,319,075	-	-	-
Water Distribution	-	1,170,622	-	-	-
Utilities Maintenance	-	1,132,367	-	-	-
Laboratory	-	567,877	-	-	-
Solid Waste	-	-	-	-	-
Stormwater Management	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 777,460</b>	<b>\$ 13,467,317</b>	<b>\$ 530,000</b>	<b>\$ 95,000</b>	<b>\$ -</b>
<b><u>Non-Operating Expenses</u></b>					
Capital Outlay	\$ 27,000	\$ 57,850	\$ 11,323,500	\$ 1,100,000	\$ 600,000
Transfers to Other Funds	-	4,075,000	-	-	-
Appropriated Reserves	-	100,000	500,000	200,000	100,000
<b>Total Non-Operating Expenses</b>	<b>\$ 27,000</b>	<b>\$ 4,232,850</b>	<b>\$ 11,823,500</b>	<b>\$ 1,300,000</b>	<b>\$ 700,000</b>
<b>Total Expenses</b>	<b>\$ 804,460</b>	<b>\$ 17,700,167</b>	<b>\$ 12,353,500</b>	<b>\$ 1,395,000</b>	<b>\$ 700,000</b>

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**Public Works Department  
Summary Budget by Fund**

<u>2015 Commission Approved Budget</u>						
<u>A-First Construction Fund</u>	<u>Refuse Disposal Fund</u>	<u>Stormwater Management Funds</u>			<u>Total</u>	<u>2014 Budget</u>
		<u>Operating Fund</u>	<u>Connection Fee Fund</u>			
\$ -	\$ -	\$ -	\$ -	\$ 777,460	\$ 740,612	
-	-	-	-	916,732	913,808	
-	-	-	-	354,410	334,779	
-	-	-	-	6,631,234	5,928,762	
-	-	-	-	3,319,075	3,337,273	
-	-	-	-	1,170,622	1,159,271	
-	-	-	-	1,132,367	1,172,554	
-	-	-	-	567,877	517,545	
-	1,675,934	-	-	1,675,934	1,625,437	
-	-	1,359,159	-	1,359,159	1,223,645	
<u>\$ -</u>	<u>\$ 1,675,934</u>	<u>\$ 1,359,159</u>	<u>\$ -</u>	<u>\$ 17,904,870</u>	<u>\$ 16,953,686</u>	
\$ 10,565,390	\$ 240,000	\$ 1,033,900	\$ 100,000	\$ 25,047,640	\$ 19,125,500	
-	-	-	-	4,075,000	3,775,000	
<u>200,000</u>	<u>25,000</u>	<u>100,000</u>	<u>-</u>	<u>1,225,000</u>	<u>2,125,000</u>	
<u>\$ 10,765,390</u>	<u>\$ 265,000</u>	<u>\$ 1,133,900</u>	<u>\$ 100,000</u>	<u>\$ 30,347,640</u>	<u>\$ 25,025,500</u>	
<u>\$ 10,765,390</u>	<u>\$ 1,940,934</u>	<u>\$ 2,493,059</u>	<u>\$ 100,000</u>	<u>\$ 48,252,510</u>	<u>\$ 41,979,186</u>	

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**Public Works Department - Streets Division  
General Fund (001-804-541)**

		2015				
		2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	<u>Manager Recmnd</u>	<u>Commission Approved</u>
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 7 Positions	\$ 229,754	\$ 261,533	\$ 257,383	\$ 265,939	\$ 265,939
12 - 90	Sign Incentive	456	1,035	1,200	1,200	1,200
14 - 00	Overtime	3,223	5,084	6,500	5,000	5,000
- 01	On Call	1,957	2,139	2,000	1,957	1,957
18	Uniform Allowance	-	143	350	280	280
21	FICA Taxes	17,724	20,640	20,458	20,990	20,990
22	Retirement Contributions	20,337	22,932	27,682	29,988	29,988
23	Health Insurance	34,744	44,511	50,750	50,400	50,400
24	Life Insurance	707	791	739	756	756
<b>Total Personal Services</b>		<b>\$ 308,902</b>	<b>\$ 358,808</b>	<b>\$ 367,062</b>	<b>\$ 376,510</b>	<b>\$ 376,510</b>

**POSITION ROSTER**

**Full Time Employees -**

Streets Supervisor	3A	1	1	1	1	1
Sign Shop Supervisor	3A	1	-	-	-	-
Asst Streets Supervisor	4C	1	1	1	1	1
Heavy Equipment Operator	4C	2	2	2	2	2
Roadway Technician	4B	1	1	1	1	1
Sign Shop Technician	4B	1	-	-	-	-
Sign Shop Specialist	4C	-	2	2	2	2
<b>Total Positions</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

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**Public Works Department - Streets Division  
General Fund (001-804-541)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>OPERATING EXPENDITURES</b>					
<b>34 Other Contractual Services</b>					
- 80 RR Signal Maintenance	\$ -	\$ 3,146	\$ 4,000	\$ 4,000	\$ 4,000
- 81 Street Light Maint (SR 436)	13,472	10,941	25,000	25,000	25,000
- 82 Traffic Signal Maintenance	140,976	146,773	149,000	144,000	144,000
- 85 Spring Cleanup	35,878	44,625	44,000	46,000	46,000
- 99 Misc. Contractual Services	333	120	600	500	500
<b>40 - 01 Travel and Training</b>	467	1,422	2,000	2,000	2,000
<b>44 - 30 Rentals &amp; Leases</b>	-	1,912	3,000	3,000	3,000
<b>46 Repair &amp; Maintenance</b>					
- 75 Hardscaping					
Sidewalk Replacement	23,018	17,295	40,000	50,000	50,000
Neighborhood Enhancement	-	6,533	40,000	50,000	50,000
Signs	8,358	-	10,000	15,000	15,000
Refurbish Pavement Markings	7,984	7,072	15,000	20,000	20,000
- 99 Other Repair & Maintenance	622	84	500	500	500
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	1,239	1,364	1,000	1,000	1,000
<b>51 Office Supplies</b>					
- 90 General Office Supplies	243	269	500	500	500
<b>52 Operating Supplies</b>					
- 90 General Operating Supplies	9,041	13,147	10,000	10,000	10,000
<b>53 Road Materials &amp; Supplies</b>					
- 10 Asphalt, Clay, Limerock, etc	13,210	14,145	20,000	20,000	20,000
<b>55 Uniforms</b>					
- 01 Uniforms	27	24	100	100	100
- 05 Rental Uniforms	1,083	1,128	4,000	4,000	4,000
- 32 Shoes/Workboots	568	517	850	850	850
- 40 Safety	624	1,401	1,000	1,200	1,200
- 50 Purchased Uniforms	-	1,107	1,500	1,600	1,600
<b>57 - 01 Small Tools &amp; Equipment</b>	520	1,405	1,500	1,700	1,700
<b>Total Operating Expenditures</b>	<b>\$ 257,663</b>	<b>\$ 274,430</b>	<b>\$ 373,550</b>	<b>\$ 400,950</b>	<b>\$ 400,950</b>

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**Public Works Department - Streets Division  
General Fund (001-804-541)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>64 - 01 Machinery &amp; Equipment</b>					
Replace Paint Sprayer (18433)	3,693	-	-	-	-
Replace Plate Compactor (20256)	-	1,979	-	-	-
Replace Walk Behind Saw (20736)	-	1,646	-	-	-
Variable Message Board (20366)	-	-	-	13,500	13,500
Variable Message Board (New)	-	-	-	13,500	13,500
<b>Total Capital Outlay</b>	<b>\$ 3,693</b>	<b>\$ 3,625</b>	<b>\$ -</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>
<b>TOTAL BUDGET</b>	<b>\$ 570,258</b>	<b>\$ 636,863</b>	<b>\$ 740,612</b>	<b>\$ 804,460</b>	<b>\$ 804,460</b>

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**Public Works Department  
Water and Sewer Operating Fund  
Statement of Revenues and Expenses**

	2012 <u>Actual</u>	2013 <u>Actual</u>	2014		2015 <u>Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b>REVENUES</b>					
Potable Water	\$ 4,843,433	\$ 4,913,225	\$ 5,046,467	\$ 5,244,980	\$ 5,386,594
Sewer Services	8,469,613	8,636,553	8,849,860	8,992,069	9,139,323
Reclaimed Water	3,009,996	3,026,180	3,227,252	2,958,369	3,111,054
Other Operating Revenues	31,386	28,761	28,000	28,388	28,250
Non-Operating Revenues	<u>153,634</u>	<u>40,203</u>	<u>95,000</u>	<u>147,169</u>	<u>134,424</u>
<b>Total Revenues</b>	<u>16,508,062</u>	<u>16,644,922</u>	<u>17,246,579</u>	<u>17,370,975</u>	<u>17,799,645</u>
<b>EXPENSES</b>					
<b>Operating Expenses:</b>					
Collection System	759,593	847,680	913,808	828,834	916,732
Resource Management	327,535	309,713	334,779	316,590	354,410
Utilities Operations	5,364,342	5,484,705	5,578,762	5,463,874	6,006,234
Plant Operations	3,184,587	3,055,318	3,337,273	2,996,153	3,319,075
Water Distribution	1,037,603	1,045,945	1,159,271	1,085,255	1,170,622
Utilities Maintenance	889,018	1,059,874	1,172,554	1,014,949	1,132,367
Laboratory	<u>419,810</u>	<u>487,902</u>	<u>517,545</u>	<u>474,012</u>	<u>567,877</u>
<b>Total Operating Expenses</b>	<u>11,982,488</u>	<u>12,291,137</u>	<u>13,013,992</u>	<u>12,179,666</u>	<u>13,467,317</u>
<b>Non-Operating Expenses:</b>					
Capital Outlay	116,420	60,683	41,000	39,000	57,850
Transfers to Water & Sewer Capital Projects Fund	3,275,000	3,525,000	3,775,000	3,775,000	4,075,000
Reserve for Contingencies	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>100,000</u>
<b>Total Non-Operating Expenses</b>	<u>3,391,420</u>	<u>3,585,683</u>	<u>3,916,000</u>	<u>3,814,000</u>	<u>4,232,850</u>
<b>Total Expenses</b>	<u>15,373,908</u>	<u>15,876,820</u>	<u>16,929,992</u>	<u>15,993,666</u>	<u>17,700,167</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	1,134,154	768,102	316,587	1,377,309	99,478
<b>FUND BALANCE</b>					
Beginning of Year	<u>4,392,812</u>	<u>5,526,966</u>	<u>6,295,068</u>	<u>6,295,068</u>	<u>7,672,377</u>
End of Year	<u>\$ 5,526,966</u>	<u>\$ 6,295,068</u>	<u>\$ 6,611,655</u>	<u>\$ 7,672,377</u>	<u>\$ 7,771,855</u>

City of Altamonte Springs, Florida  
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**Public Works Department  
Water and Sewer Operating Fund  
Detailed Revenues**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014</u>		<u>2015 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>OPERATING REVENUES</u></b>					
<b>Potable Water:</b>					
Metered Water Sales	\$ 4,760,220	\$ 4,830,776	\$ 4,976,467	\$ 5,162,382	\$ 5,301,766
Water Penalties	83,213	82,449	70,000	82,598	84,828
Total Potable Water	<u>4,843,433</u>	<u>4,913,225</u>	<u>5,046,467</u>	<u>5,244,980</u>	<u>5,386,594</u>
<b>Sewer Services:</b>					
Sewer Services	7,153,687	7,319,690	7,482,898	7,622,466	7,765,459
Bulk Sewer	1,183,529	1,182,472	1,266,962	1,268,373	1,249,617
Sewer Penalties	132,397	134,391	100,000	101,230	124,247
Total Sewer Services	<u>8,469,613</u>	<u>8,636,553</u>	<u>8,849,860</u>	<u>8,992,069</u>	<u>9,139,323</u>
<b>Reclaimed Water:</b>					
Reclaimed Water Sales	1,604,814	1,626,891	1,803,232	1,551,195	1,666,171
Reclaimed Standby Charges	1,372,313	1,363,191	1,394,020	1,381,986	1,407,993
Reclaimed Penalties	32,869	36,098	30,000	25,188	36,890
Total Reclaimed Water	<u>3,009,996</u>	<u>3,026,180</u>	<u>3,227,252</u>	<u>2,958,369</u>	<u>3,111,054</u>
<b>Other Operating Revenues:</b>					
Reconnection Fees	15,800	11,005	12,000	12,863	11,458
Meter Fees	4,650	3,950	5,000	5,325	4,080
Other Service Charges	10,936	13,806	11,000	10,200	12,712
Total Other Operating Rev	<u>31,386</u>	<u>28,761</u>	<u>28,000</u>	<u>28,388</u>	<u>28,250</u>
Total Operating Revenues	16,354,428	16,604,719	17,151,579	17,223,806	17,665,221
<b><u>NON-OPERATING REVENUES</u></b>					
Interest Income	126,123	17,529	70,000	124,301	109,424
Sale of Surplus Assets	15,011	10,110	10,000	10,048	10,000
Training Center Revenue	12,500	12,105	10,000	11,750	10,000
Other Miscellaneous Revenues	-	459	5,000	1,070	5,000
Total Non-Operating Revenues	<u>153,634</u>	<u>40,203</u>	<u>95,000</u>	<u>147,169</u>	<u>134,424</u>
<b>Total Revenues</b>	<b><u>\$ 16,508,062</u></b>	<b><u>\$ 16,644,922</u></b>	<b><u>\$ 17,246,579</u></b>	<b><u>\$ 17,370,975</u></b>	<b><u>\$ 17,799,645</u></b>

City of Altamonte Springs, Florida  
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**Public Works Department - Collection System Division  
Water and Sewer Operating Fund (401-806-536)**

				2015		
		2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	<u>Manager Recmnd</u>	<u>Commission Approved</u>
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 9 Positions	\$ 295,661	\$ 306,543	\$ 320,717	\$ 317,219	\$ 317,219
14 - 00	Overtime	7,586	21,208	9,000	9,000	9,000
- 01	On Call	7,805	7,944	7,826	7,826	7,826
17	Allowances					
- 02	Cell Phone Allowance	1,200	1,205	1,200	1,200	1,200
18	Uniform Allowance	-	183	450	360	360
21	FICA Taxes	23,538	25,538	25,949	25,675	25,675
22	Retirement Contributions	33,368	38,425	37,203	36,950	36,950
23	Health Insurance	41,842	51,727	65,250	64,800	64,800
24	Life Insurance	902	917	913	902	902
	<b>Total Personal Services</b>	<u>\$ 411,902</u>	<u>\$ 453,690</u>	<u>\$ 468,508</u>	<u>\$ 463,932</u>	<u>\$ 463,932</u>

**POSITION ROSTER**

**Full Time Employees -**

Lift Station & Collect Sys Mgr	3B	1	1	1	1	1
Lead Lift Station/Collection Op	4C	3	3	3	3	3
Lift Station / Collection Op	4C	4	4	4	4	4
Vactor Truck Operator	4C	1	1	1	1	1
<b>Total Positions</b>		<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>

City of Altamonte Springs, Florida  
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**Public Works Department - Collection System Division  
Water and Sewer Operating Fund (401-806-536)**

					2015		
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENSES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 20	Landscaping Services	\$	7,111	\$	5,797	\$	8,000
- 99	Other						
	Pulmonary Function Test		715	190	-	-	-
<b>40</b>	<b>Travel and Training</b>						
- 10	Technical Training						
	MOT Training		-	-	1,500	1,500	1,500
	FW & PCOA Region IV		1,417	2,195	1,250	1,250	1,250
	Trainco-Welding		990	-	-	-	-
	Hurricane Conference		-	449	-	-	-
- 30	Conferences/Seminars		286	-	-	-	-
<b>43</b>	<b>Utility Services</b>						
- 15	Other Utility Services		14,901	12,053	9,000	9,500	9,500
- 50	Electric Power / Lift Stations		162,629	164,912	168,000	175,000	175,000
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 50	Facilities						
	Lift Stations		-	543	1,500	1,500	1,500
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building / Facility Maintenance						
	Collection System		2,947	12,526	5,000	5,000	5,000
	Lift Station		2,947	6,519	15,000	15,000	15,000
- 20	Equipment Repair						
	Refurbish Pumps & Motors		40,280	39,106	80,000	80,000	80,000
	Emergency Equipment		-	-	6,000	6,000	6,000
	Hose Fitting, Camlock, Parts etc.		10,149	7,573	3,000	3,000	3,000
	Vac-Con		4,210	4,210	-	-	-
	Camera		1,166	6,792	5,000	5,000	5,000
	Fall Arrest		-	-	1,000	1,000	1,000
	Generator		-	3,928	-	-	-
- 80	Maintenance Contracts		-	1,377	-	-	-
	Gas Monitor Maint. & Sensors		1,001	5,096	12,000	12,000	12,000
	Generator Maintenance		27,447	36,046	20,000	20,000	20,000
	Calgon Maintenance		-	-	15,000	15,000	15,000
	Fall Arrest Maintenance		-	-	3,000	3,000	3,000
- 90	Vehicle Repair						
	Vac-Con		597	4,014	-	-	-
- 99	Other Repairs & Maintenance		11,474	12,900	-	-	-
	Utility Access Cover Replacement		-	-	10,000	10,000	10,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		1,067	2,181	1,500	1,500	1,500
<b>51 - 90</b>	<b>Office Supplies</b>		406	823	500	500	500

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Collection System Division  
Water and Sewer Operating Fund (401-806-536)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>52 Operating Supplies</b>					
- 20 Chemicals	4,116	5,409	9,000	9,000	9,000
- 40 Propane/Diesel	1,708	9,859	5,000	5,000	5,000
- 90 General Operating Supplies	44,472	39,646	-	-	-
Collection System	-	-	10,000	10,000	10,000
Lift Stations	-	-	17,000	17,000	17,000
Safety Items	-	-	12,000	12,000	12,000
Shop Supplies	-	-	12,000	12,000	12,000
<b>54 - 01 Books/Pubs/Subscrs/Membs</b>	-	110	-	-	-
<b>55 Uniforms</b>					
- 01 Uniforms	240	258	500	500	500
- 05 Rental Uniforms	2,883	4,382	5,500	5,500	5,500
- 32 Shoes/Workboots	829	2,017	2,500	2,500	2,500
- 40 Safety	1,057	527	600	600	600
- 50 Purchased Uniforms	-	1,188	1,950	1,950	1,950
<b>57 - 01 Small Tools &amp; Equipment</b>	646	1,364	3,000	3,000	3,000
<b>Total Operating Expenses</b>	<b>\$ 347,691</b>	<b>\$ 393,990</b>	<b>\$ 445,300</b>	<b>\$ 452,800</b>	<b>\$ 452,800</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>64 Machinery &amp; Equipment</b>					
- 25 Lift Station Equipment					
Vactor Nozzles (2)	\$ 2,315	\$ -	\$ -	\$ -	\$ -
Replace Welder	2,391	-	-	-	-
Replace Cues Camera	50,950	-	-	-	-
Replace Shop Compressor (20180)	-	2,500	-	-	-
Replace Gas Root Cutter	-	4,140	-	-	-
Large Line Root Cutter	-	4,385	-	-	-
Evaporator Cooling Fan for Shop	-	3,423	-	-	-
Air Plasma Cutter	-	-	3,500	-	-
Sewer Cleaning Nozzles (2)	-	-	5,000	-	-
Sewer Cleaning Hose (2)	-	-	10,000	-	-
Pneumatic Jack Hammer	-	-	-	2,750	2,750
Walk Behind Saw	-	-	-	2,750	2,750
Injector for Sewer Line Cleaning	-	-	-	3,750	3,750
3000PSI Pressure Wand for Vac-Ct	-	-	-	6,500	6,500
<b>Total Capital Outlay</b>	<b>\$ 55,656</b>	<b>\$ 14,448</b>	<b>\$ 18,500</b>	<b>\$ 15,750</b>	<b>\$ 15,750</b>
<b>TOTAL BUDGET</b>	<b>\$ 815,249</b>	<b>\$ 862,128</b>	<b>\$ 932,308</b>	<b>\$ 932,482</b>	<b>\$ 932,482</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Resource Management  
Water and Sewer Operating Fund (401-807-536)**

		2015				
		2012	2013	2014	Manager	Commission
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 5 Positions	\$ 243,822	\$ 224,508	\$ 225,918	\$ 238,859	\$ 238,859
14	Overtime	-	215	400	200	200
17	Allowances					
- 01	Car Allowance	3,480	3,494	3,480	3,480	3,480
- 02	Cell Phone Allowance	600	602	600	600	600
18	Uniform Allowance	-	37	100	120	120
21	FICA Taxes	17,662	16,738	17,633	18,610	18,610
22	Retirement Contributions	14,785	16,012	19,875	25,161	25,161
23	Health Insurance	29,630	31,796	36,250	36,000	36,000
24	Life Insurance	745	688	643	680	680
	<b>Total Personal Services</b>	<u>\$ 310,724</u>	<u>\$ 294,090</u>	<u>\$ 304,899</u>	<u>\$ 323,710</u>	<u>\$ 323,710</u>

**POSITION ROSTER**

**Full Time Employees -**

Division Dir Resource Mgmt	2B	1	1	1	1	1
Inventory Control Supervisor	4C	1	1	1	1	1
Infrastructure Asset Mgmt Coor	4C	1	1	1	1	1
Administrative Assistant	4B	1	1	1	1	1
Staff Assistant	4C	1	-	-	-	-
Warehouse Worker	4B	1	1	1	1	1
<b>Total Positions</b>		<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Resource Management  
Water and Sewer Operating Fund (401-807-536)**

						2015	
		2012	2013	2014	Manager	Commission	
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>	
<b><u>OPERATING EXPENSES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 99	Other	\$ 750	\$ -	\$ -	\$ -	\$ -	
	Hepatitis Shots	460	2,720	3,000	3,000	3,000	
	Respirator/SCBA Fit Testing	182	-	5,000	5,000	5,000	
	Elevator Maintenance	1,575	1,534	1,800	1,800	1,800	
<b>40</b>	<b>Travel and Training</b>						
- 10	Technical Training						
	Certifications	-	13	500	500	500	
	Hurricane Conference	-	-	750	750	750	
- 30	Conferences/Seminars						
	Hurricane Conference	286	-	-	-	-	
<b>41 - 30</b>	<b>Communications</b>						
	Pagers	1,483	952	2,100	2,100	2,100	
<b>42 - 01</b>	<b>Postage and Shipping</b>						
	Conservation Fliers	-	-	100	100	100	
<b>46 - 01</b>	<b>Repair &amp; Maintenance</b>						
	Radio Maintenance	729	175	1,000	1,000	1,000	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	3,000	2,450	1,000	1,750	1,750	
- 99	Misc. Printing	-	-	200	100	100	
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	FL Yards & Neighborhoods	3,000	3,000	4,000	4,000	4,000	
	Conservation Items	506	-	500	500	500	
	Miscellaneous Educational	106	-	200	200	200	
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies	409	635	550	550	550	
<b>52</b>	<b>Operating Supplies</b>						
- 40	Propane/Diesel	-	-	50	50	50	
- 90	General Operating Supplies	2,782	3,110	-	-	-	
	General	-	-	3,500	3,500	3,500	
	Warehouse	-	-	3,500	3,500	3,500	
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>	183	-	100	100	100	

City of Altamonte Springs, Florida  
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**Public Works Department - Resource Management  
 Water and Sewer Operating Fund (401-807-536)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
55	<b>Uniforms</b>						
- 05	Rental Uniforms		463	402	850	900	900
- 32	Shoes/Workboots		207	162	300	450	450
- 40	Safety		67	250	200	200	200
- 50	Purchased Uniforms		-	220	430	450	450
57	<b>Small Tools &amp; Equipment</b>						
- 30	Computer Equipment <1000		623	-	250	200	200
<b>Total Operating Expenses</b>			<b>\$ 16,811</b>	<b>\$ 15,623</b>	<b>\$ 29,880</b>	<b>\$ 30,700</b>	<b>\$ 30,700</b>
<b>TOTAL BUDGET</b>			<b>\$ 327,535</b>	<b>\$ 309,713</b>	<b>\$ 334,779</b>	<b>\$ 354,410</b>	<b>\$ 354,410</b>

City of Altamonte Springs, Florida  
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**Public Works Department - Utilities Operations Division  
Water and Sewer Operating Fund (401-810-536)**

		2012	2013	2014	2015	
		Actual	Actual	Budget	Manager Recmnd	Commission Approved
<b>PERSONAL SERVICES</b>						
12	Regular Salaries & Wages Base: 17 Positions	\$ 744,624	\$ 790,080	\$ 830,396	\$ 993,948	\$ 993,948
13	Limited Term Employees	32,074	38,194	-	-	-
14	Overtime	682	666	1,500	1,000	1,000
16	Add Pays	750	2,610	1,300	2,600	2,600
17	Allowances					
- 01	Car Allowance	7,477	8,312	8,280	8,280	8,280
- 02	Cell Phone Allowance	4,939	5,724	5,400	7,200	7,200
21	FICA Taxes	57,966	62,134	64,786	77,497	77,497
22	Retirement Contributions	87,179	89,454	89,616	112,162	112,162
23	Health Insurance	55,955	71,588	101,500	122,400	122,400
24	Life Insurance	2,150	2,408	2,259	2,746	2,746
	<b>Total Personal Services</b>	<b>\$ 993,796</b>	<b>\$ 1,071,170</b>	<b>\$ 1,105,037</b>	<b>\$ 1,327,833</b>	<b>\$ 1,327,833</b>

**POSITION ROSTER**

**Full Time Employees -**

Public Works Director	1D	1	1	1	1	1
Div Director/City Engineer	2C	1	1	1	1	1
Utilities Coordinator	3C	1	1	1	1	1
Construction Project Manager	3C	1	1	1	1	1
Development Coordinator	3C	1	1	1	1	1
Senior GIS Specialist	3C	1	1	1	1	1
Sr Engineering Project Mgr	3C	-	-	1	1	1
Engineering Technician II	3B	1	1	1	1	1
Compliance Coordinator	3B	1	1	1	1	1
GIS Analyst	3B	-	-	1	1	1
Construction Inspector I	3A	1	1	2	2	2
CAD Technician	3A	1	1	1	1	1
Project Liaison	3A	-	1	1	1	1
Engineering Technician I	3A	1	1	1	1	1
Staff Assistant	4C	1	1	1	1	1
Office Assistant	4A	1	1	1	1	1
<b>Total Positions</b>		<b>13</b>	<b>14</b>	<b>17</b>	<b>17</b>	<b>17</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Utilities Operations Division  
Water and Sewer Operating Fund (401-810-536)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENSES</u></b>							
<b>25 - 01 Unemployment Comp</b>			\$ 7,548	\$ 7,150	\$ 7,000	\$ 7,000	\$ 7,000
<b>31 Professional Services</b>							
- 10 Annual Reports / Cranes Roost			-	-	10,000	10,000	10,000
- 17 Actuarial Services			650	1,725	-	-	-
- 40 Engineering & Design Svcs			-	-	7,000	7,000	7,000
- 50 Surveying							
Surveyor Plat Rev Svcs (04-042)			-	1,890	11,000	11,000	11,000
Roy Blvd. (12-015)			-	2,230	-	-	-
Postal Property (12-403)			-	870	-	-	-
Commission Re-District			3,855	-	-	-	-
- 70 Legal Fees			47,937	65,700	48,000	48,000	48,000
- 99 Other			-	-	1,000	1,000	1,000
<b>34 - 99 Other Contractual Services</b>							
Sunshine One-Call Fees			3,668	3,635	4,500	4,500	4,500
RR ROW Pipeline Crossing			1,625	2,060	3,000	3,000	3,000
Microfilm Dept Documents			1,414	3,279	7,000	7,000	7,000
Security System Annual Maint			-	-	11,500	11,500	11,500
Employee Testing			50	-	-	-	-
<b>40 Travel and Training</b>							
- 01 Professional Training			992	821	4,000	4,000	4,000
FSA			190	-	-	-	-
Hurricane Conference			322	-	-	-	-
Potable Reuse Conference			1,823	-	-	-	-
Annual Wateruse			2,251	-	-	-	-
FL Stormwater			319	-	-	-	-
- 15 Certifications/Licences			-	-	1,000	1,000	1,000
<b>41 Communications</b>							
- 10 City-wide Phone System							
Public Works Phone System			14,634	20,514	22,500	22,500	22,500
Phone Maintenance			27,727	11,525	11,100	11,100	11,100
Cable/Labor/Parts/Equip			1,361	-	1,600	1,600	1,600
- 20 Cellular Phones			6,137	6,419	1,200	1,200	1,200
Air Cards			-	-	11,100	11,100	11,100
<b>44 Rentals &amp; Leases</b>							
- 40 Network Connections							
Fiber Optic PW			6,166	8,095	8,100	8,100	8,100
West Alt - Brighthouse			12,558	12,558	13,000	13,000	13,000
Lift Station #38 & 51 (Brighthouse)			-	-	1,400	1,400	1,400
<b>45 Insurance</b>							
- 10 General Liability & Property			325,393	319,697	313,275	389,501	389,501
- 40 Workers' Compensation			101,690	54,060	39,000	70,000	70,000

City of Altamonte Springs, Florida  
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**Public Works Department - Utilities Operations Division  
Water and Sewer Operating Fund (401-810-536)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 80	Maintenance Contracts						
		Photocopier/Scanner	181	-	3,000	3,000	3,000
		Plotter Maintenance	-	329	500	500	500
		Office Equipment	-	895	500	500	500
- 98	Vehicle Repair / Maintenance		74,244	80,416	85,000	85,000	85,000
- 99	Other Repair / Maintenance		-	720	-	-	-
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		6,044	6,927	4,000	4,000	4,000
<b>49</b>	<b>Other Services &amp; Charges</b>						
- 01	Bad Debt Expenses		100,000	65,000	-	-	-
<b>51</b>	<b>Office Supplies</b>						
- 90	General Office Supplies		1,882	2,158	2,500	2,500	2,500
<b>52</b>	<b>Operating Supplies</b>						
- 90	Computer / Printer Supplies						
		CAD Supplies	1,884	5,491	6,500	6,500	6,500
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 60	Memberships		205	1,381	-	-	-
		FSA	-	1,538	-	-	-
		AWWA Utility Membership	2,454	3,385	3,500	3,500	3,500
		FWEA Membership	2,907	-	3,000	3,500	3,500
		WEF	-	-	-	150	150
		ASCE	776	-	300	600	600
- 99	Miscellaneous						
		FWEA Membership	94	347	-	-	-
<b>55</b>	<b>Uniforms</b>						
- 32	Shoes/Workboots		202	108	650	650	650
<b>56</b>	<b>- 01 Gas, Oil &amp; Lube</b>		108,566	121,492	120,000	120,000	120,000
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 15	Office Equipment		970	836	1,000	1,000	1,000
- 20	Hand Tools		148	100	-	-	-
		Survey Tools & Equipment	-	-	500	500	500
- 30	Computer Equipment <\$1000		448	-	-	1,000	1,000
<b>58</b>	<b>Computer Software</b>						
- 10	Upgrades		1,231	184	1,500	1,000	1,000
<b>59</b>	<b>- 01 Reimb to General Fund</b>		3,500,000	3,600,000	3,700,000	3,800,000	3,800,000
	<b>Total Operating Expenses</b>		<u>\$ 4,370,546</u>	<u>\$ 4,413,535</u>	<u>\$ 4,469,725</u>	<u>\$ 4,678,401</u>	<u>\$ 4,678,401</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Utilities Operations Division  
Water and Sewer Operating Fund (401-810-536)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>CAPITAL OUTLAY</u></b>					
64 - 15 Computer Software / Upgrades Auto Cad	-	-	4,000	4,000	4,000
<b>Total Capital Outlay</b>	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000
<b><u>NON-OPERATING EXPENSES</u></b>					
Transfers To Other Funds Water & Sewer Capital Projects Fund	\$ 3,275,000	\$ 3,525,000	\$ 3,775,000	\$ 4,075,000	\$ 4,075,000
Reserve For Contingencies	-	-	100,000	100,000	100,000
<b>Total Non-Operating     Expenses</b>	\$ 3,275,000	\$ 3,525,000	\$ 3,875,000	\$ 4,175,000	\$ 4,175,000
<b>TOTAL BUDGET</b>	<b>\$ 8,639,342</b>	<b>\$ 9,009,705</b>	<b>\$ 9,453,762</b>	<b>\$ 10,185,234</b>	<b>\$ 10,185,234</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Plant Operations Division  
Water and Sewer Operating Fund (401-811-536)**

		2015				
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b>PERSONAL SERVICES</b>						
12	Regular Salaries & Wages Base: 20 Positions	\$ 934,669	\$ 951,391	\$ 953,023	\$ 938,805	\$ 938,805
14 - 00	Overtime	34,630	47,542	75,000	60,000	60,000
- 01	On Call	4,042	4,472	3,913	3,913	3,913
16	Add Pays	-	3,862	-	2,600	2,600
17	Allowances					
- 01	Car Allowance	3,480	3,495	3,480	3,480	3,480
- 02	Cell Phone Allowance	1,754	1,900	1,800	1,800	1,800
18	Uniform Allowance	-	351	800	640	640
21	FICA Taxes	72,454	74,986	79,406	77,360	77,360
22	Retirement Contributions	81,321	93,415	99,688	106,357	106,357
23	Health Insurance	97,612	118,170	145,000	144,000	144,000
24	Life Insurance	2,727	2,734	2,713	2,670	2,670
	<b>Total Personal Services</b>	<b>\$ 1,232,689</b>	<b>\$ 1,302,318</b>	<b>\$ 1,364,823</b>	<b>\$ 1,341,625</b>	<b>\$ 1,341,625</b>

**POSITION ROSTER**

**Full Time Employees -**

Div Dir Water/WW/Reuse	2C	1	1	1	1	1
Utility Plant Ops & Maint Mgr	3C	1	1	1	1	1
Regulatory Compliance Mgr	3C	1	1	1	1	1
Lead Utility Operator Dual/AA	3B	1	1	1	1	1
Lead Utility Operator Dual/BA	3B	1	1	1	1	1
Lead Utility Operator Dual/CA	3B	1	-	-	-	-
Utility Operator Dual/CB	3A	7	7	4	4	4
Utility Operator Dual/CC	3A	3	3	6	6	6
Contract Utility Oper Trainee	4B	3	4	4	4	4
Staff Assistant	4C	1	1	1	1	1
<b>Total Positions</b>		<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Plant Operations Division  
Water and Sewer Operating Fund (401-811-536)**

			2015								
			2012	2013	2014	Manager	Commission				
			Actual	Actual	Budget	Recmnd	Approved				
<b><u>OPERATING EXPENSES</u></b>											
<b>31</b>	<b>Professional Services</b>										
- 20	Consulting Services										
	General Consulting WRF	\$	7,536	\$	-	\$	5,000	\$	5,000	\$	5,000
	General Water Consulting		-		-		5,000		5,000		5,000
	Reg Compliance Mgmt Sys (Project 95-025)		1,384		7,388		-		-		-
	FDEP Permit Renewal		20,406		-		-		-		-
	WRF Administrative Order		-		-		10,000		10,000		10,000
- 40	Engineering & Design Services										
	Industrial Pretreatment Program		25,000		-		-		-		-
	RWRF Annual Eng Svcs		35,880		-		20,000		35,000		35,000
	WTP Annual Eng Svcs		-		-		10,000		10,000		10,000
	RWRF TMDL Wasteload Allocatic		-		6,605		-		-		-
- 45	Permitting and Fees										
	Annual FDEP Fees		6,750		6,750		7,000		7,000		7,000
	Annual PWS License Fee		6,000		6,000		6,000		6,000		6,000
	WRF FDEP Minor Permit Mod		-		500		-		-		-
	WRF Permit Renewal Fee FDEP		5,000		-		-		-		-
<b>34</b>	<b>Other Contractual Services</b>										
- 60	Trash Disposal / Dumpster Fees										
			22,358		25,020		26,000		26,000		26,000
- 61	Sludge Hauling										
			319,251		325,030		370,000		400,000		400,000
- 90	Laboratory Services										
	Water Reclamation Facility		12,514		6,312		12,500		12,500		12,500
	Water Treatment Plants		1,350		5,430		5,500		5,500		5,500
- 99	Other										
	DEP Tank Registration Renewal		625		500		150		150		150
	SCBA Fit Test/Pulmonary		520		-		-		-		-
<b>39 - 01</b>	<b>Educational Incentive</b>										
			1,300		1,279		3,000		3,000		3,000
<b>40</b>	<b>Travel and Training</b>										
- 10	Technical Training										
			4,130		1,535		6,000		6,000		6,000
- 40	On-site Training/CEUs										
			2,295		341		2,000		2,000		2,000
- 99	Other										
	License Exams & Renewals		768		2,830		1,000		3,000		3,000
<b>43</b>	<b>Utility Services</b>										
- 30	Wastewater Treatment Plants										
			737,772		702,846		750,000		750,000		750,000
- 40	Water Treatment Plants										
			275,907		231,916		270,000		270,000		270,000
<b>46</b>	<b>Repair &amp; Maintenance</b>										
- 01	Building / Facility Maintenance										
	Wastewater Treatment Plant		1,480		6,461		5,000		4,000		4,000
	Water Plants		429		-		3,000		3,000		3,000
- 20	Equipment Repair										
	Chemical Feed System Repairs		3,210		3,894		-		-		-
	Water Quality Analyzer Repairs		-		-		4,000		4,500		4,500
			-		-		2,000		2,500		2,500

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Plant Operations Division  
Water and Sewer Operating Fund (401-811-536)**

				2015		
		2012	2013	2014	Manager	Commission
		Actual	Actual	Budget	Recmnd	Approved
<b>47</b>	<b>Printing &amp; Binding</b>					
- 10	In-house Copies	2,030	2,393	1,250	1,250	1,250
- 55	Brochures / Pamphlets	-	516	-	-	-
	CCR Water Quality Report	845	-	500	750	750
<b>48</b>	<b>Promotional Activities</b>					
- 70	Marketing					
	Tour Handouts	-	-	500	750	750
<b>51</b>	<b>Office Supplies</b>					
- 90	General Office Supplies	331	605	800	700	700
<b>52</b>	<b>Operating Supplies</b>					
- 20	Chemicals					
	Fluoridation Program	16,758	17,286	18,000	18,000	18,000
	Corrosion Inhibitor	54,557	57,982	35,000	35,000	35,000
	Polymer Solvent	-	-	3,000	3,000	3,000
	H <sub>2</sub> S Control (hydrogen sulfide)	42,614	760	-	-	-
	De-chlorinate Effluent	6,121	21,730	-	-	-
	Phosphorus & Virus Removal	40,305	21,762	40,000	40,000	40,000
	Sludge De-watering	22,954	35,209	30,000	30,000	30,000
	WRF Dechlor Bisulfite	-	-	15,000	15,000	15,000
	Sodium Hypochlorite	-	2,039	-	-	-
	Miscro Glycerin	17,445	-	-	-	-
- 22	Sodium Hypochlorite	201,632	196,844	225,000	175,000	175,000
- 40	Propane / Diesel	21,729	25,891	35,000	45,000	45,000
- 90	General Operating Supplies					
	Wastewater Treatment Plant	15,956	8,789	16,000	14,000	14,000
	Water Plants	5,871	6,155	6,000	8,000	8,000
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>					
- 99	Other Books/Pubs/Subscrs/Membs	1,293	435	1,000	1,000	1,000
<b>55</b>	<b>Uniforms</b>					
- 01	Uniforms	76	413	-	200	200
- 05	Rental Uniforms	3,105	3,915	7,000	7,000	7,000
- 32	Shoes/Workboots	1,646	1,602	2,000	2,000	2,000
- 40	Safety	642	631	250	400	400
- 50	Purchased Uniforms	-	2,607	3,500	3,750	3,750
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 10	Office Furn / Fixtures	3,193	-	2,500	3,500	3,500
- 40	Safety Equipment	-	333	5,000	1,000	1,000
- 99	Other	-	549	-	-	-
	Portable Meters/Test Kits	930	3,917	2,000	2,000	2,000
<b>Total Operating Expenses</b>		<b>\$ 1,951,898</b>	<b>\$ 1,753,000</b>	<b>\$ 1,972,450</b>	<b>\$ 1,977,450</b>	<b>\$ 1,977,450</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Plant Operations Division  
Water and Sewer Operating Fund (401-811-536)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>CAPITAL OUTLAY</u></b>							
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 25	Plant / Lift Station Equipment						
	Spare Metering Pump NaOCI-2	\$	3,851	\$	-	\$	-
	Replace PH Meters (2)		2,268		-		-
	Sonic Algae Killer (2)		4,350		-		-
	Refrigerated Samplers		-	5,015	5,000		-
	Pressure Washer		-	-	-	1,600	1,600
	<b>Total Capital Outlay</b>	\$	<u>10,469</u>	\$	<u>5,015</u>	\$	<u>1,600</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>3,195,056</u></u>	\$	<u><u>3,060,333</u></u>	\$	<u><u>3,344,273</u></u>
						\$	<u><u>3,320,675</u></u>
						\$	<u><u>3,320,675</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Water Distribution Division  
Water and Sewer Operating Fund (401-814-536)**

						2015		
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved		
<b><u>PERSONAL SERVICES</u></b>								
12	<b>Regular Salaries &amp; Wages</b> Base: 20 Positions	\$ 661,791	\$ 643,636	\$ 690,682	\$ 699,458	\$ 699,458		
14 - 00	Overtime	20,015	23,938	20,000	20,000	20,000		
- 01	On Call	7,923	7,858	7,826	7,826	7,826		
17	<b>Allowances</b>							
- 02	Cell Phone Allowance	600	602	600	600	600		
18	Uniform Allowance	-	345	950	720	720		
21	FICA Taxes	51,950	50,983	55,086	55,738	55,738		
22	Retirement Contributions	62,379	63,088	73,818	76,948	76,948		
23	Health Insurance	98,306	111,204	145,000	144,000	144,000		
24	Life Insurance	2,037	1,991	1,959	1,982	1,982		
<b>Total Personal Services</b>		<u>\$ 905,001</u>	<u>\$ 903,645</u>	<u>\$ 995,921</u>	<u>\$ 1,007,272</u>	<u>\$ 1,007,272</u>		

**POSITION ROSTER**

**Full Time Employees -**

Div Dir Water Dist/WW Coll	2B	1	1	1	1	1
Water Distribution Supervsr	3B	1	1	1	1	1
Asst Water Dist Supervsr	4C	1	1	1	1	1
Lead Utility Service Worker	4B	2	2	2	2	2
Utility Service Worker	4B	7	7	7	7	7
Utility Locator	4B	2	2	2	2	2
Fire Hydrant Technician	4B	1	1	1	1	1
Cross Conn Control Sprvsr	3A	1	1	1	1	1
Cross Conn Control Data	4C	1	1	1	1	1
Cross Connection Tech	4C	3	3	3	3	3
<b>Total Positions</b>		<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Water Distribution Division  
Water and Sewer Operating Fund (401-814-536)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENSES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 99	Other						
	Hepatitis Shots/Fit Test/Pulmir	\$	1,183	\$	95	\$	-
	CCC Software Support		790		790		800
					800		800
<b>40</b>	<b>Travel and Training</b>						
- 10	Technical Training						
	Regional Short School		1,512		2,026		-
	CEU's		-		-		2,500
					750		750
- 30	Conferences / Seminars						
	Cross Connection Control		550		-		500
	Hurricane Conference		896		-		-
	Treeo		-		870		-
<b>42 - 01</b>	<b>Postage and Shipping</b>						
			151		118		500
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building / Facility Maintenance						
	Water Distribution		68,505		84,695		-
	Cross Connection		-		-		91,000
					10,000		10,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies						
			2,620		3,078		2,000
- 55	Brochures / Pamphlets						
	RW/CCC Newsletters		1,031		899		1,500
- 99	Other						
			-		262		500
<b>51 - 90</b>	<b>General Office Supplies</b>						
			1,337		965		1,600
<b>52</b>	<b>Operating Supplies</b>						
- 90	General Operating Supplies						
	New Water Meters		20,164		11,699		-
	Water Distribution System		-		-		2,000
	Barricades & Cones		-		2,395		5,000
	Cross Conn (Backflow Prevntn)		2,411		2,146		2,500
	Warehouse Issued Supplies		11,975		11,993		5,000
					12,000		12,000
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms						
			399		465		500
- 05	Rental Uniforms						
			4,734		4,093		9,500
- 32	Shoes/Workboots						
			2,241		3,554		3,200
- 40	Safety						
			3,985		2,162		1,200
- 50	Purchased Uniforms						
			-		2,680		3,800

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Water Distribution Division  
Water and Sewer Operating Fund (401-814-536)**

			2015				
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 20	Hand Tools		3,938	6,300	7,000	7,000	7,000
	Submersible Pumps (5)		4,180	-	-	-	-
	Warehouse Issued		-	1,015	-	-	-
	<b>Total Operating Expenses</b>		<u>\$ 132,602</u>	<u>\$ 142,300</u>	<u>\$ 163,350</u>	<u>\$ 163,350</u>	<u>\$ 163,350</u>
<b><u>CAPITAL OUTLAY</u></b>							
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 25	Plant / Lift Station Equipment						
	Replace Portable Compressor	\$	1,291	-	-	-	-
	GPR Locator (New)		-	22,929	-	-	-
	Replace Tracer Locator (16480 & 16479)		-	-	10,000	-	-
	Replace Dump Trailer (16201)		-	3,650	-	-	-
	Sub-Surface Leak Locator		-	-	4,000	-	-
	Hydraulic Chain Saw		-	-	-	12,500	12,500
	Valve Exerciser		-	-	-	5,000	5,000
	<b>Total Capital Outlay</b>		<u>\$ 1,291</u>	<u>\$ 26,579</u>	<u>\$ 14,000</u>	<u>\$ 17,500</u>	<u>\$ 17,500</u>
<b>TOTAL BUDGET</b>			<u><u>\$ 1,038,894</u></u>	<u><u>\$ 1,072,524</u></u>	<u><u>\$ 1,173,271</u></u>	<u><u>\$ 1,188,122</u></u>	<u><u>\$ 1,188,122</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

						2015	
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages Base: 11 Positions	\$ 382,202	\$ 381,183	\$ 417,734	\$ 426,175	\$ 426,175	
	Position Deleted: Electrician 3A	-	-	-	(41,310)	(41,310)	
	<b>Total Salaries &amp; Wages</b>	\$ 382,202	\$ 381,183	\$ 417,734	\$ 384,865	\$ 384,865	
14 - 00	Overtime	3,677	8,065	3,000	3,000	3,000	
- 01	On Call	7,740	7,815	7,826	7,826	7,826	
17 - 01	Auto Allowance	3,480	3,494	3,480	3,480	3,480	
18	Uniform Allowance	-	231	550	400	400	
21	FICA Taxes	29,561	29,861	33,092	30,569	30,569	
22	Retirement Contributions	49,283	48,371	48,978	45,082	45,082	
23	Health Insurance	53,491	61,051	79,750	72,000	72,000	
24	Life Insurance	1,163	1,157	1,194	1,095	1,095	
	<b>Total Personal Services</b>	\$ 530,597	\$ 541,228	\$ 595,604	\$ 548,317	\$ 548,317	

**POSITION ROSTER**

**Full Time Employees -**

Plant Maint. Manager	3B	1	1	1	1	1
Instrumentation Supervisor	3A	1	1	1	1	1
Instrumentation Technician	3A	2	2	2	2	2
Electrician	3A	1	1	1	-	-
Electrician Helper	4C	1	1	1	1	1
Senior Maint Mechanic	3A	-	1	1	1	1
Utility Maintenance Mechanic	4C	5	4	4	4	4
<b>Total Positions</b>		<u>11</u>	<u>11</u>	<u>11</u>	<u>10</u>	<u>10</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

					2015		
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENSES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 20	Landscaping Services	\$	38,871	\$	24,501	\$	22,000
- 99	Other						
	Cathodic Protection Inspection		2,400	1,875	3,000	3,200	3,200
<b>40</b>	<b>Travel and Training</b>						
- 10	Technical Training		7,562	1,781	-	-	-
	VTS Interaters Course		1,000	-	2,500	2,500	2,500
	Boom Truck Operator Training		-	2,090	-	-	-
	Maintenance:						
	Maintenance Courses		-	-	6,500	6,500	6,500
<b>42 - 01</b>	<b>Postage and Shipping</b>		238	220	500	350	350
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 30	Equipment						
	Maintenance		6,445	26,425	10,000	15,000	15,000
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building / Facility Maintenance						
	Warehouse Issued Supplies		565	45	-	-	-
- 20	Equipment Repair						
	Telemetry System Repairs:						
	Telemetry Monitor and Repair		-	-	3,000	3,000	3,000
	Lift Station Monitoring		-	-	3,000	3,000	3,000
	Water Plant Monitoring		-	-	5,000	5,000	5,000
	Reclaim Monitoring		-	-	1,000	1,000	1,000
	Wastewater Treatment Facility		-	-	4,000	4,000	4,000
	Telemetry Sys Computer Imp		-	-	1,000	1,000	1,000
	Battery RWRf Breaker		-	-	2,000	2,000	2,000
	Battery RWRf Gen Panel		-	-	1,500	1,500	1,500
	Transducers		-	4,292	4,000	4,000	4,000
	Maintenance:						
	Water Plant Generators		10,626	4,128	26,000	26,000	26,000
	WRF Auxiliary Generators		4,085	9,203	40,000	40,000	40,000
	Plant Equipment		39,850	28,105	65,000	65,000	65,000
	WTP Equipment		22,932	10,567	25,000	25,000	25,000
	Press Belt Replacements		-	9,463	8,000	8,000	8,000
	WTP GST Repairs		-	-	40,000	40,000	40,000
	Well Pump Maintenance		-	-	30,000	30,000	30,000
	Vertical Conveyor Repair Parts		-	-	5,000	5,000	5,000
	Belt Filter Press Roller		19,881	-	15,000	15,000	15,000
	Refurbish/Replace Pumps		-	4,412	-	-	-
	Compressor Maintenance		-	-	-	15,000	15,000
	Back Wash Pump #1		11,982	-	-	-	-
	Back Wash Pump #2		18,250	-	-	-	-
	HSP 1 WP5		6,089	-	-	-	-
	HSP 3 WP5		12,495	-	-	-	-
	Primary Screw Pump #2		1,356	-	-	-	-

City of Altamonte Springs, Florida  
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**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
46	<b>Repair &amp; Maintenance (cont'd)</b>						
- 20	<b>Equipment Repair (cont'd)</b>						
	Blower Motor #6		2,456	-	-	-	-
	Blower Motor #5		-	2,960	-	-	-
	Pipe/Valve Repairs		-	6,300	-	-	-
	Electrical Repairs		-	8,423	10,000	10,000	10,000
	MLSS 1C Pump & Motor		18,434	-	15,000	15,000	15,000
	Biofilters - RWRF Blowers Repl		-	-	3,500	3,500	3,500
	Maintain Odor Control Disp		2,776	-	7,000	7,000	7,000
	PH Mixer Gear Box		-	13,724	12,000	12,000	12,000
	Tank Inspect/Clean		4,420	9,100	6,000	6,000	6,000
	High Service Pump Maint.		-	-	30,000	30,000	30,000
	Course Bar Screen Repair		-	-	40,000	40,000	40,000
	Nitrification Tank		-	4,920	10,000	10,000	10,000
	Flyght Mixer		-	2,805	-	-	-
	Grit Pump		9,388	-	-	-	-
	WTP #5:						
	Well #12		5,687	1,650	-	-	-
	HSP #3 Motor		-	5,010	-	-	-
	Lift Station:						
	General Repairs		-	7,085	-	-	-
	Well #15		9,388	-	-	-	-
	MLSS 1B Pump & Motor		-	25,233	-	-	-
	MLSS 2C Pump & Motor		-	25,333	-	-	-
	MLSS 1A Pump & Motor		-	15,292	-	-	-
	Internalift Repair		-	56,480	-	-	-
	RWRF Light Replace (In-house)		-	14,956	15,000	15,000	15,000
	FLOCC Mixer		1,379	-	-	-	-
	Aerator Screening		6,423	-	-	-	-
	MLSS Return Trough Repair		4,540	57,847	-	-	-
	Scale Boxes		20,190	-	-	-	-
	J Box Relocate		1,925	-	-	-	-
	Phosporic Acid Tanks		-	4,992	-	-	-
	WTP 2 Bleach Storage Tanks		-	22,200	-	-	-
	Raw Pump #2		-	17,458	-	-	-
	Flow Meters		-	2,601	-	-	-
- 80	<b>Maintenance Contracts</b>		156	753	-	-	-
	Forklift Maintenance		1,455	-	1,500	1,500	1,500
	Cranes Insp/Load Test		1,360	1,360	2,000	2,000	2,000
	VTS Trihedral		8,112	6,862	9,500	9,500	9,500
	Elevator Inspection		1,619	1,534	2,200	2,200	2,200
	RWRF Air Compressor Maint		1,960	2,550	3,000	3,000	3,000
	RWRF ASCO Generator System		-	-	5,000	5,000	5,000
	Transformer Testing		-	-	-	15,000	15,000
- 99	<b>Other Repair and Maintenance</b>		4,076	-	6,000	4,000	4,000
	Fencing		-	3,369	-	-	-
	Press Room Floor Grate		1,758	-	-	-	-
	Alluminum Building Repairs		2,977	-	-	-	-

City of Altamonte Springs, Florida  
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**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

				2015		
				Manager	Commission	
				Recmnd	Approved	
		2012	2013	2014		
		Actual	Actual	Budget		
<b>47</b>	<b>Printing &amp; Binding</b>					
- 10	In-house Copies	836	884	600	600	600
- 50	Outside Printing	-	-	150	150	150
<b>51</b>	<b>Office Supplies</b>					
- 90	General Office Supplies	164	478	-	-	-
	Maintenance	-	-	350	350	350
	Telemetry	-	-	350	350	350
<b>52</b>	<b>Operating Supplies</b>					
- 20	Chemicals					
	Maintenance:					
	Odor Control	2,557	6,901	9,000	9,000	9,000
- 40	Propane / Diesel					
	Maintenance:					
	Lubrication, Oil & Sample Kits	1,114	10,693	15,000	-	-
- 90	General Operating Supplies					
	Warehouse Issued Supplies	169	270	-	-	-
	Wastewater	24,200	33,521	-	-	-
	Telemetry:					
	Wire/Label Cabinets	-	-	1,000	1,000	1,000
	Telemetry Equipment	-	-	700	700	700
	UPS's (Small)	-	-	4,000	4,000	4,000
	Camera Poles, Cabling	-	-	3,500	3,500	3,500
	SCADA Additional Monitoring	-	2,030	4,000	4,000	4,000
	Radio Replacement	-	790	-	-	-
	Electrical	-	-	1,500	1,500	1,500
	Maintenance:	-	-	3,000	4,500	4,500
	Misc Parts Fittings	-	-	-	-	-
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>	275	55	300	300	300
<b>55</b>	<b>Uniforms</b>					
- 01	Uniforms	222	344	300	300	300
- 05	Rental Uniforms	3,186	3,227	6,500	6,700	6,700
- 32	Shoes/Workboots	1,270	1,509	2,000	2,000	2,000
- 40	Safety	711	870	1,000	1,150	1,150
- 50	Purchased Uniforms	-	1,607	2,500	2,700	2,700
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 10	Office Furn/Fixt	934	-	-	-	-
- 20	Hand Tools	5,584	5,543	5,000	5,000	5,000
- 30	Computer Equipment <\$1000	-	-	500	500	500
- 40	Safety Equipment	759	2,020	-	-	-
	Operations Protective Equipment	-	-	1,000	1,000	1,000
	Telemetry Safety Equipment	-	-	1,000	1,000	1,000
<b>58</b>	<b>Computer Software</b>					
- 10	Upgrades	1,334	-	-	-	-
<b>Total Operating Expenses</b>		<b>\$ 358,421</b>	<b>\$ 518,646</b>	<b>\$ 576,950</b>	<b>\$ 584,050</b>	<b>\$ 584,050</b>

City of Altamonte Springs, Florida  
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**Public Works Department - Utilities Maintenance Division  
Water and Sewer Operating Fund (401-818-536)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>CAPITAL OUTLAY</u></b>							
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 15	Computer Equipment						
	Replace SCADA Computers	\$	4,134	\$	-	\$	-
- 16	SCADA Equipment						
	Amtek Pressure Standard		-		2,280		-
	Radio Spectrum Analyser		8,541		-		-
	Monitors (2)		1,292		-		1,500
- 70	Heavy Equipment						
	Power Analyser Data Logger		6,955		-		-
	Vibration Meter		-		7,930		-
	Alignment Tool		-		-		15,000
	Steam Pressure Washer		-		-		4,000
	<b>Total Capital Outlay</b>	\$	<u>20,922</u>	\$	<u>10,210</u>	\$	<u>1,500</u>
						\$	<u>19,000</u>
							<u>19,000</u>
<b>TOTAL BUDGET</b>		\$	<u><u>909,940</u></u>	\$	<u><u>1,070,084</u></u>	\$	<u><u>1,174,054</u></u>
						\$	<u><u>1,151,367</u></u>
							<u><u>1,151,367</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Laboratory Division  
Water and Sewer Operating Fund (401-819-536)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b>PERSONAL SERVICES</b>						
12	Regular Salaries & Wages Base: 6 Positions	\$ 249,757	\$ 262,720	\$ 273,067	\$ 295,985	\$ 295,985
13	Limited Term Employees	-	10,357	14,000	14,000	14,000
14 - 00	Overtime	13,905	18,433	10,000	11,000	11,000
- 01	On Call	3,881	3,945	3,913	3,913	3,913
16	Add Pays	-	3,132	-	3,120	3,120
21	FICA Taxes	20,043	22,543	23,025	24,022	24,022
22	Retirement Contributions	24,743	29,307	28,716	32,785	32,785
23	Health Insurance	26,337	33,441	43,500	43,200	43,200
24	Life Insurance	725	782	774	802	802
<b>Total Personal Services</b>		<b>\$ 339,391</b>	<b>\$ 384,660</b>	<b>\$ 396,995</b>	<b>\$ 428,827</b>	<b>\$ 428,827</b>

**POSITION ROSTER**

**Full Time Employees -**

Laboratory Technical Director	3C	1	1	1	1	1
Laboratory Chemist	3A	4	4	4	4	4
Laboratory Technician	4C	-	1	1	1	1
<b>Total Full Time Employees</b>		<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

**Part Time Employees -**

Laboratory Assistant	4A	1	-	-	-	-
<b>Total Positions</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Laboratory Division  
Water and Sewer Operating Fund (401-819-536)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>OPERATING EXPENSES</b>					
<b>34 - 01 Other Contractual Services</b>					
Laboratory Cert Environmental	\$ 3,000	\$ 3,000	\$ 5,000	\$ 5,000	\$ 5,000
Other Miscellaneous Services	1,007	1,096	-	-	-
Supplemental Lab Services	855	852	5,000	5,000	5,000
Hazardous Waste Disposal	-	-	2,000	2,000	2,000
Lab Water Purification	2,774	4,180	3,000	3,500	3,500
Lab Pure Gases	1,992	1,212	2,000	2,000	2,000
FDOH/NELAC Audit	-	-	-	5,000	5,000
Proficiency Testing	-	-	-	10,000	10,000
<b>39 - 01 Educational Incentive</b>	-	-	1,300	1,300	1,300
<b>40 Travel and Training</b>					
- 30 Conferences/Seminars	491	200	1,000	1,000	1,000
<b>42 - 01 Postage and Shipping</b>	110	138	350	350	350
<b>46 Repair &amp; Maintenance</b>					
- 20 Equipment Repair	1,158	1,004	-	-	-
Lab Instrumentation	-	-	8,000	10,000	10,000
Towels	398	-	-	-	-
Safety Cabinets-Annual Inspect	630	630	-	-	-
DI Water System	568	-	-	-	-
Titrator Probe	522	-	-	-	-
- 80 Maintenance Contracts					
Atomic Absorption Unit	-	1,980	9,000	10,000	10,000
Analytical Balances	-	-	1,500	2,000	2,000
Test Equipment Calibrations	1,020	-	1,500	2,000	2,000
Alpkem Analyzer	8,200	-	9,000	-	-
Battery Back up PM	-	7,550	-	8,000	8,000
Nutrient Analyzer	-	-	-	10,000	10,000
Other Miscellaneous Services	1,348	1,767	-	-	-
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	1,299	569	900	900	900
<b>51 Office Supplies</b>					
- 90 General Office Supplies	848	1,935	2,000	2,000	2,000

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Laboratory Division  
Water and Sewer Operating Fund (401-819-536)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>52 Operating Supplies</b>					
- 20 Chemicals	4,886	11,336	15,000	15,000	15,000
- 90 General Operating Supplies	1,619	55,966	-	-	-
Glassware/Containers/Bottles	5,979	-	10,000	10,000	10,000
Atomic Absorption Supplies	231	-	2,500	2,500	2,500
Microbiology Supplies	16,528	5,491	10,000	10,000	10,000
QA/QC Supplies	11,889	-	15,000	5,000	5,000
General Analytical Supplies	7,019	-	10,000	10,000	10,000
Alpkem Analyzer Supplies	327	-	2,500	-	-
Picnic Tables & Umbrella	1,486	-	-	-	-
Nutrient Analyser Supplies	-	-	-	2,500	2,500
<b>54 - 01 Books/Pubs/Subscrs/Membs</b>	980	965	1,500	1,000	1,000
<b>55 Uniforms</b>					
- 05 Rental Uniforms	184	32	500	500	500
- 32 Shoes/Workboots	67	130	-	-	-
- 40 Safety	-	572	1,000	500	500
<b>57 - 01 Small Tools &amp; Equipment</b>	2,587	2,637	-	1,000	1,000
- 30 Computer Equipment <\$1,000	417	-	-	-	-
<b>58 Computer Software</b>					
- 10 Upgrades	-	-	1,000	1,000	1,000
<b>Total Operating Expenses</b>	<b>\$ 80,419</b>	<b>\$ 103,242</b>	<b>\$ 120,550</b>	<b>\$ 139,050</b>	<b>\$ 139,050</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>64 - 70 Heavy Equipment</b>					
Drying Oven (2)	\$ 2,953	\$ -	\$ -	\$ -	\$ -
Glassware Washer (4)	23,432	-	-	-	-
Chloriform Water Bath	1,697	-	-	-	-
Microscope (New)	-	4,431	-	-	-
<b>Total Capital Outlay</b>	<b>\$ 28,082</b>	<b>\$ 4,431</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL BUDGET</b>	<b>\$ 447,892</b>	<b>\$ 492,333</b>	<b>\$ 517,545</b>	<b>\$ 567,877</b>	<b>\$ 567,877</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Interest Income	\$ 463,763	\$ 41,221	\$ 230,625	\$ 252,532	\$ 212,440
Other Miscellaneous Income	1,199	51,058	-	9,034	-
Transfer from Water & Sewer Operating Fund	<u>3,275,000</u>	<u>3,525,000</u>	<u>3,775,000</u>	<u>3,775,000</u>	<u>4,075,000</u>
<b>Total Revenues</b>	<b>\$ 3,739,962</b>	<b>\$ 3,617,279</b>	<b>\$ 4,005,625</b>	<b>\$ 4,036,566</b>	<b>\$ 4,287,440</b>
<b>EXPENSES</b>					
<b>31 - 20 Professional Services</b>					
Asset Management Software Implementation Upgrade (12-004)	\$ 2,015	\$ 44,678	\$ 200,000	-	\$ 200,000
Elv Tank Evaluation Prgrm (10-007)	41,857	-	-	-	-
RWRF Process Tank Train Assessr	-	-	-	-	40,000
Update Water Master Plan	-	116,765	-	5,218	40,000
Architectural Needs Assessment and Design - Keller Road	-	-	100,000	57,360	150,000
<b>46 - 99 Repair &amp; Maintenance</b>					
Paint Misc Surfaces	-	31,816	50,000	-	100,000
Paint WTP #2 & 5 (11-002)	9,762	-	-	-	-
<b>57 Small Tools &amp; Equipment</b>					
- 30 Computer Equipment <\$1,000	<u>2,468</u>	<u>114,473</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Operating Expenses</b>	<b>\$ 56,102</b>	<b>\$ 307,732</b>	<b>\$ 350,000</b>	<b>\$ 62,578</b>	<b>\$ 530,000</b>
<b>CAPITAL OUTLAY</b>					
<b>62 - 10 Buildings</b>					
Generator Storage Facility	\$ 10,470	-	-	-	-
Security System	350,878	-	-	-	-
RWRF:					
Operations Building Roof	68,184	-	-	-	-
Operations Bldg HVAC	-	12,641	-	-	-
Building #16 Roof Replacement	-	9,190	-	-	-
Building Rehabilitaiton	-	-	-	-	200,000
Sludge Conveyor Press Bldg Design (12-005)	-	-	50,000	-	-
Mechanical Maint Bldg (12-013)	28,290	11,102	250,000	-	250,000
Replace A/C:					
Blower Building	-	-	-	-	17,000
Gym	-	-	-	-	20,000
Neutralization Building	-	-	-	-	15,000
WTP # 5 - Replace Roof	-	-	-	-	52,000
West Altamonte Complex:					
Ops Bldg - Paint Corridors	-	9,514	-	-	-
Energy Star White Roof Coating	-	29,676	-	-	-
Building # 3 / Insulation	-	146,185	-	-	-
Replace Swing Gates	-	-	-	-	24,000

City of Altamonte Springs, Florida  
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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>63 - 50 Treatment Plant</b>					
<u>Process Renovations</u>					
Sludge Conveyor Replacement Design	39,220	31,841	-	-	-
RWRF Aeration System Improvements:					
Design Report (11-029)	20,606	-	100,000	-	-
Construction	-	-	-	-	1,800,000
Tank Rehabilitation:					
Cleaning/Tanks Repair (10-025)	-	55,563	1,440,000	-	-
Membrane Diffuser Parts (12-002)	57,050	-	-	-	-
Blower Replacement (12-026)					
Design	10,515	73,684	-	91,520	-
Pneumatic Filter Valve	-	-	-	123,750	-
RWRF Alternative Analysis (10-013)	6,027	-	-	-	-
Replace Acid Tanks WTP #2 & 5 (12-001)	23,500	-	-	-	-
RWWTF GST Handrails (11-026)	19,860	-	-	-	-
Valve Removal & Replacement Primary Tanks (12-001)	28,923	-	-	-	-
RWRF Feasability Study (08-010)	1,818	-	-	-	-
Upper Digester Lining	-	50,665	-	-	-
Alternative Reclaimed Water Discharge (12-010) Design	17,255	-	-	-	-
RWRF Sludge Tank Roof Remove (12-002)	14,344	-	-	-	-
Chemical Storage Tank Replace (2)	-	-	25,000	-	-
RWRF Raw Screw Pump By-Pass (13-028)	-	52,447	-	217,981	-
RWRF Primary Screw Pump By-Pat (13-035)	-	4,714	-	27,136	-
RWRF Headworks Improvements	-	-	-	51,610	3,000,000

City of Altamonte Springs, Florida  
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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>63 - 70 Improvements Not Buildings</b>					
<u>Utility Relocations</u>					
Bunnell Road and Eden Park Utility Improvements (2001-38):					
Construction	34,101	-	-	-	-
Wymore Road Widening (Utilities) Design (94-023)	-	-	200,000	-	-
Oakland Estates Wtr & Swr (03-019) Construction	606,821	-	-	-	-
SunRail Corridor Utility Relocations (08-009)					
Design	48,534	69,809	-	-	-
Construction	-	-	600,000	-	600,000
Ballard Street Depression - Geotech	-	4,591	-	-	-
Glen Arden Heights & High Ridge Neighborhood Enhancement (13-006)	-	-	-	1,025,000	-
<u>Potable Water Projects</u>					
Elevated Water Tower Rehab/Painting Fire Station 12 Rehab (13-024)					
Design	-	18,589	19,000	15,501	-
Construction	-	-	481,000	-	846,000
Southwest Tank (13-025)					
Design	-	5,720	10,000	5,040	-
Construction	-	-	190,000	-	304,500
Waterline Renewal Program	-	-	-	-	200,000
Line Ground Storage Tank-WP#2	-	-	-	-	300,000
WTP #2 & #5 High Svc Pumps (09-014)					
Design	5,693	-	-	-	-
Construction	246,938	-	-	-	-
Rolling Wood Trail Wtr Line	35,576	-	-	-	-
Remove Chlorine Scrubbers (08-036)	-	19,672	-	-	-
WTP #4 Improvements (07-012)	3,867	-	-	-	15,000
Hattaway Water Main Loop (07-024)	-	45,464	-	-	-

**63 - 70 Improvements Not Buildings (continued)**

Sewer Projects

City-wide Manhole Rehabilitation (2001-23, 05-011, 10-026, 12-032)	13,447	6,097	-	-	-
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City of Altamonte Springs, Florida  
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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>63 - 70 Improvements Not Buildings (continued)</b>					
<b><u>Sewer Projects (continued)</u></b>					
Orange Drive Sewer Line Replacement (07-009):					
Design & Construction	476,520	3,282	-	-	-
Spring Lake Road Force Main Replacement (09-015):					
Design	9,200	4,171	-	-	-
Construction	426,756	50,150	-	-	-
L/S 40 & Force Main Emergency Repair (13-034)					
Construction	-	332,116	-	174,328	-
LS 8 Rehabilitation (09-008)					
Design	574	-	-	-	-
Construction	103,720	-	-	-	-
LS 19 @ Metavante - Upgrade (09-021)					
Design	6,565	5,062	-	-	-
Construction	360,582	198,226	-	105,813	-
LS 1 @ Central Prkwy-Upgrade (09-020)					
Design	9,449	-	-	-	-
Construction	997,897	70,692	-	-	-
LS 23 @ Haines & Orange (08-043)					
Design	130	-	-	-	-
Construction	5,685	-	-	-	-
LS 7 - Spring Valley (10-018)					
Design	-	21,255	50,000	-	-
LS 29 - Douglas Ave. (12-025)					
Design	21,733	1,903	50,000	-	-
Construction	-	-	1,000,000	-	1,000,000
LS 2, 9, 30, & 31 Rehab Design	-	-	-	-	200,000
LS 10 - Pershing (11-015)	60,139	-	-	-	-
LS 11 - Pennsylvania (11-016)	70,739	-	-	-	-
LS 101 - EOC PSB (11-017)	15,370	-	-	-	-
Lift Station Pump Replacemnts (12-01)	33,905	-	50,000	28,923	30,000
Flush Valves for Flygt Pumps	-	-	20,000	-	-

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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>63 - 70 Improvements Not Buildings (continued)</b>					
<u>Sewer Projects (continued)</u>					
Inflow & Infiltration Assessment and Rehabilitation (11-035)					
Assessment	37,908	33,696	50,000	-	-
Design	-	-	25,000	-	77,000
Construction	-	-	425,000	77,204	423,000
Forcemain Assess & Repl Program (12-019)	-	-	-	-	-
Assessment	41,012	43,058	500,000	-	-
Design	-	-	-	-	100,000
Construction-LWR Crossings (4)	-	-	-	-	1,250,000
Crossing - 436 @ Mont. Rd, Design	-	-	-	-	100,000
RWRF LWR Outfall Rehab:					
Easement	-	-	-	-	50,000
Design	-	-	-	-	50,000
Sandy Cove Manhole Replacement	-	39,545	-	-	-
Leon & Morse Street Sewer Repair	-	57,589	-	-	-
SCADA Pack Replace Program (13-008)	-	62,600	65,000	62,204	65,000
<u>Reclaimed Water</u>					
Keller Rd Storage Pond (10-021)					
Design	116,616	44,262	-	-	-
Motorized Reclaimed Water Valves	-	11,674	5,000	-	-
Reconfigure Fuel Tank Sumps @ West Altamonte	-	11,133	-	-	-
Sanlando Joint RWT (12-020)	5,250	-	-	-	-
<b>63 - 99 Other Improvements Non-Buildings</b>					
Apricot Logo Tile Replacements	-	-	20,000	-	-
<b>64 Machinery &amp; Equipment</b>					
<b>- 15 Computer Equipment</b>					
Monitor Upgrades	9,065	-	-	-	-
SCADA /Security System Monitor	6,340	-	-	-	-
PW/GIS Handheld GPS w/ESRI	20,512	-	-	-	-
Plasma Mass Spectrophotometer	-	87,300	-	-	-
Digestion Block (21349)	-	6,050	-	-	-
Muffle Furnace (17810)	-	6,310	-	-	-
Centrifuge (14252)	-	5,533	-	-	-
Information Services:					
In Car Video	9,915	-	-	-	-
Lamda	-	10,352	-	-	-

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**Public Works Department  
Water & Sewer Capital Projects Fund (402)**

	2012	2013	2014		2015
	Actual	Actual	Budget	Projected	Budget
<b>64 Machinery &amp; Equipment (continued)</b>					
Keller Road					
Additional Cameras	-	-	-	-	16,500
Gateway Cameras and Fiber	-	-	-	-	80,000
Tower Fiber	-	-	-	-	60,000
Replace Ice Machine	-	-	-	-	3,500
<b>- 60 Vehicle Replacements</b>					
Utility Truck (2441)	24,487	-	-	-	-
Prius (2) (1001 & 1011)	46,990	-	-	-	-
(3) S-10 Trucks (1505) (1805) (1010)	-	33,852	-	-	-
Slider & Rack Accessories (1505)	-	1,843	-	-	-
Utility Truck (2400)	-	26,175	-	-	-
Utility Truck-New (Elect. Helper)	-	26,175	-	-	-
Ford F-350 Crew Cab (2360)	-	-	51,000	35,826	-
Crane Truck 1-Ton (2336)	-	-	75,000	56,754	-
Chevy Silverado 1/2 Ton (2477)	-	-	19,000	18,336	-
Ford F-350 1-Ton (2494)	-	-	27,500	28,441	-
(2) S-10 Trucks (2130) (2128)	-	-	38,000	36,302	-
Utility Bed for Truck 2130	-	-	10,000	2,739	-
Utility Vacuum (17499)	-	-	49,000	48,672	-
Ford F-350 Crew Cab (2505)	-	-	-	-	51,000
(2) Utility Truck 1 Ton (2425,2427))	-	-	-	-	58,000
(2) P/U 1/2 Ton (2462, 2482)	-	-	-	-	42,500
Prius (2511)	-	-	-	-	23,500
<b>- 70 Heavy Equipment</b>					
Light Tower (15122)	6,820	-	-	-	-
By-Pass Pump	-	87,392	-	-	-
Manlift (21557)	-	-	50,000	49,187	-
<b>Total Capital Outlay</b>	<b>\$ 4,615,796</b>	<b>\$ 1,938,560</b>	<b>\$ 5,944,500</b>	<b>\$ 2,282,267</b>	<b>\$ 11,323,500</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
<b>Transfers To Other Funds</b>					
A-First Construction Fund	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -
Reserve for Contingency	-	-	200,000	-	500,000
<b>Total Non-Operating Expenses</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>Total Expenditures</b>	<b>\$ 4,671,898</b>	<b>\$ 4,246,292</b>	<b>\$ 6,494,500</b>	<b>\$ 2,344,845</b>	<b>\$ 12,353,500</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (931,936)</b>	<b>\$ (629,013)</b>	<b>\$ (2,488,875)</b>	<b>\$ 1,691,721</b>	<b>\$ (8,066,060)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	15,609,695	14,677,759	14,048,746	14,048,746	15,740,467
End of Year	<u>\$ 14,677,759</u>	<u>\$ 14,048,746</u>	<u>\$ 11,559,871</u>	<u>\$ 15,740,467</u>	<u>\$ 7,674,407</u>

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**Public Works Department  
Wastewater Treatment Facility Fee Fund (405)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Wastewater Plant Expansion Fee	\$ 288,274	\$ 98,279	\$ 25,000	\$ 300,510	\$ 83,475
Investment Income	89,088	10,307	48,175	58,638	50,926
<b>Total Revenues</b>	<b>\$ 377,362</b>	<b>\$ 108,586</b>	<b>\$ 73,175</b>	<b>\$ 359,148</b>	<b>\$ 134,401</b>
<b>EXPENSES</b>					
<b>46 Repair and Maintenance</b>					
- 20 Equipment Repair					
Replace Motors	\$ 28,614	\$ 17,167	\$ 10,000	\$ -	\$ 25,000
Replace Pumps	-	-	10,000	-	40,000
RWRP Valve Replacements	-	-	-	-	20,000
WTP # 3 Fence Rehabilitation	-	-	-	-	10,000
<b>63 - 50 Improvements Not Buildings</b>					
Process Equipment Upgrades	-	-	100,000	-	100,000
Sludge Conveyor Replacement Construction	-	-	-	-	950,000
LWR Outfall	-	-	-	-	50,000
Headworks Rehabilitation Design	-	-	250,000	-	-
<b>93 - 01 Reserve for Contingency</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>200,000</b>
<b>Total Expenditures</b>	<b>\$ 28,614</b>	<b>\$ 17,167</b>	<b>\$ 770,000</b>	<b>\$ -</b>	<b>\$ 1,395,000</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ 348,748</b>	<b>\$ 91,419</b>	<b>\$ (696,825)</b>	<b>\$ 359,148</b>	<b>\$ (1,260,599)</b>
<b>FUND BALANCE</b>					
Beginning of Year	2,792,533	3,141,281	3,232,700	3,232,700	3,591,848
End of Year	<u>\$ 3,141,281</u>	<u>\$ 3,232,700</u>	<u>\$ 2,535,875</u>	<u>\$ 3,591,848</u>	<u>\$ 2,331,249</u>

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**Public Works Department  
A-First Project Construction Budget (406)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Florida Department of Transportation	\$ -	\$ 4,734,500	\$ 4,500,000	\$ -	\$ 1,000,000
St. John's River Wtr Mgmt District	-	-	3,500,000	3,500,000	-
Florida Dept of Environmental Protection	-	-	1,500,000	1,500,000	-
Interest Income	-	27,219	-	146,078	70,000
Transfers from Other Funds:					
Water and Sewer Capital Improvements Fund	-	2,000,000	-	-	-
Stormwater Management Fund	-	1,000,000	-	-	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 7,761,719</b>	<b>\$ 9,500,000</b>	<b>\$ 5,146,078</b>	<b>\$ 1,070,000</b>
<b>EXPENSES</b>					
<b>31 - 20 Professional Services</b>					
Design & Engineering (13-19,20,21)					
Stormwater Analysis	\$ -	\$ -	\$ 125,455	\$ 335,812	\$ -
Water Plant # 4 Modifications (13-02)	-	-	83,636	285,643	-
Pumps/Imp. to Cranes Roost (13-01)	-	-	83,636	221,952	-
Pipeline to Apopka (13-021)	-	-	167,273	522,313	-
<b>63 - 70 Improvements Not Buildings</b>					
Pipeline to Apopka (13-021)	-	91,535	6,000,000	900,000	5,508,465
Easement Acquisitions (13-021)	-	-	300,000	127,420	-
Pumps/Imp. to Cranes Roost (13-019)	-	55,512	2,300,000	-	3,381,488
Cranes Roost Evaluation (13-015)	-	167,614	-	20,000	-
Water Plant # 4 Modifications (13-020)	-	44,063	2,000,000	430,000	1,675,437
<b>93 - 01 Reserve for Contingency</b>	<b>-</b>	<b>-</b>	<b>800,000</b>	<b>-</b>	<b>200,000</b>
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 358,724</b>	<b>\$ 11,860,000</b>	<b>\$ 2,843,140</b>	<b>\$ 10,765,390</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ -</b>	<b>\$ 7,402,995</b>	<b>\$ (2,360,000)</b>	<b>\$ 2,302,938</b>	<b>\$ (9,695,390)</b>
<b>FUND BALANCE</b>					
Beginning of Year	-	-	7,402,995	7,402,995	9,705,933
End of Year	-	\$ 7,402,995	\$ 5,042,995	\$ 9,705,933	\$ 10,543

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**Public Works Department  
Water and Sewer Connection Fee Fund (417)**

	<u>2012</u>		<u>2013</u>		<u>2014</u>		<u>2015</u>
	Actual		Actual		Budget	Projected	Budget
<b><u>REVENUES</u></b>							
Sewer Connection Fees	\$ 60,961	\$	19,891	\$	8,000	\$ 51,776	\$ 18,000
Water Connection Fees	84,827		35,830		12,000	71,414	30,000
Interest Income	<u>67,162</u>		<u>7,651</u>		<u>34,852</u>	<u>43,334</u>	<u>37,157</u>
<b>Total Revenues</b>	<b>\$ <u>212,950</u></b>	<b>\$</b>	<b><u>63,372</u></b>	<b>\$</b>	<b><u>54,852</u></b>	<b>\$ <u>166,524</u></b>	<b>\$ <u>85,157</u></b>
<b><u>EXPENSES</u></b>							
<b>63 - 50 Improvements Not Buildings</b>							
<b><u>Utility Relocation</u></b>							
Wymore Road Widening	\$ -	\$	-	\$	-	\$ -	\$ 600,000
<b><u>RESERVES</u></b>							
<b>93 - 01 Reserve for Contingency</b>	<u>-</u>		<u>-</u>		<u>500,000</u>	<u>-</u>	<u>100,000</u>
<b>Total Expenditures</b>	<b>\$ <u>-</u></b>	<b>\$</b>	<b><u>-</u></b>	<b>\$</b>	<b><u>500,000</u></b>	<b>\$ <u>-</u></b>	<b>\$ <u>700,000</u></b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ 212,950</b>	<b>\$</b>	<b>63,372</b>	<b>\$</b>	<b>(445,148)</b>	<b>\$ 166,524</b>	<b>\$ (614,843)</b>
<b><u>FUND BALANCE</u></b>							
Beginning of Year	<u>1,994,757</u>		<u>2,207,707</u>		<u>2,271,079</u>	<u>2,271,079</u>	<u>2,437,603</u>
End of Year	<b>\$ <u>2,207,707</u></b>	<b>\$</b>	<b><u>2,271,079</u></b>	<b>\$</b>	<b><u>1,825,931</u></b>	<b>\$ <u>2,437,603</u></b>	<b>\$ <u>1,822,760</u></b>

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**Public Works Department  
Refuse Disposal Operating Fund (404)  
Statement of Revenues and Expenses**

	<u>2012</u> Actual	<u>2013</u> Actual	<u>2014</u>		<u>2015</u> Budget
			Budget	Projected	
<b><u>REVENUES</u></b>					
Garbage Service	\$ 1,610,230	\$ 1,616,883	\$ 1,657,965	\$ 1,779,166	\$ 1,751,483
Bulk Garbage Fees	4,315	5,330	4,500	3,696	4,832
Recycling Fees	68,401	31,679	31,570	31,197	29,145
Refuse Penalties	32,612	32,932	33,000	43,946	37,239
Interest Income	45,499	5,453	21,425	23,757	14,339
Sale of Surplus Equipment	18,382	15,561	-	10,000	-
<b>Total Revenues</b>	<b>\$ 1,779,439</b>	<b>\$ 1,707,838</b>	<b>\$ 1,748,460</b>	<b>\$ 1,891,762</b>	<b>\$ 1,837,038</b>
<b><u>EXPENSES</u></b>					
Personal Services	\$ 789,900	\$ 847,669	\$ 901,986	\$ 886,102	\$ 922,097
Operating Expenses	684,832	663,487	723,451	647,156	753,837
Capital Outlay	419,758	243,726	135,000	130,000	240,000
Reserves	-	-	25,000	-	25,000
<b>Total Expenses</b>	<b>\$ 1,894,490</b>	<b>\$ 1,754,882</b>	<b>\$ 1,785,437</b>	<b>\$ 1,663,259</b>	<b>\$ 1,940,934</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (115,051)</b>	<b>\$ (47,044)</b>	<b>\$ (36,977)</b>	<b>\$ 228,503</b>	<b>\$ (103,896)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	1,445,228	1,330,177	1,283,133	1,283,133	1,511,636
End of Year	<u>\$ 1,330,177</u>	<u>\$ 1,283,133</u>	<u>\$ 1,246,156</u>	<u>\$ 1,511,636</u>	<u>\$ 1,407,740</u>

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**Public Works Department - Refuse Disposal Division  
Refuse Disposal Operating Fund (404-801-534)**

		2015				
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 20 Positions	\$ 570,375	\$ 601,989	\$ 619,753	\$ 636,212	\$ 636,212
14	Overtime	10,794	7,331	12,000	12,000	12,000
18	Uniform Allowance	-	231	950	760	760
21	FICA Taxes	44,088	46,379	48,404	49,648	49,648
22	Retirement Contributions	71,740	73,803	74,119	77,671	77,671
23	Health Insurance	91,196	116,080	145,000	144,000	144,000
24	Life Insurance	1,707	1,856	1,760	1,806	1,806
	<b>Total Personal Services</b>	<b>\$ 789,900</b>	<b>\$ 847,669</b>	<b>\$ 901,986</b>	<b>\$ 922,097</b>	<b>\$ 922,097</b>

**POSITION ROSTER**

**Full Time Employees -**

Solid Waste Coordinator	3A	1	1	1	1	1
Solid Waste Oper Supervisor	3A	1	1	1	1	1
Solid Waste Driver	4B	15	15	15	15	15
Solid Waste Worker	4A	2	2	2	2	2
Staff Assistant	4C	1	1	1	1	1
<b>Total Positions</b>		<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>

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**Public Works Department - Refuse Disposal Division  
Refuse Disposal Operating Fund (404-801-534)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENSES</u></b>					
31 - 17 Actuarial Services	\$ 100	\$ 297	\$ -	\$ -	\$ -
34 Other Contractual Services					
- 50 Temporary Services / Labor	12,218	2,970	15,000	15,000	15,000
- 60 Trash Disposal / Dumpster Fees					
County Transfer Station	203,124	204,571	245,000	245,000	245,000
Yard Waste Disposal	74,561	72,545	75,000	75,000	75,000
C & D Disposal	30,353	34,603	25,000	40,000	40,000
40 - 01 Travel and Training	-	-	750	750	750
42 - 01 Postage & Shipping	1,272	1,310	1,500	1,700	1,700
45 Insurance					
- 10 General Liability & Property	17,866	34,253	32,201	31,487	31,487
- 40 Workers' Compensation	66,074	28,821	21,000	37,000	37,000
46 Repair & Maintenance					
- 20 Equipment Repair/Maint.	4,351	7,061	15,000	15,000	15,000
- 98 Fleet Vehicle Repair / Maint.	75,400	71,393	80,000	80,000	80,000
47 Printing & Binding					
- 10 In-House Printing	454	404	1,500	1,500	1,500
- 50 Outside Printing	1,779	1,387	2,000	2,000	2,000
48 Promotional Activities					
- 10 Community Programs					
Recycle Bins	4,485	4,485	5,500	5,500	5,500
- 70 Marketing					
Paint Trucks	2,354	1,584	2,500	2,500	2,500
51 Office Supplies					
- 90 General Office Supplies	283	335	500	500	500
52 Operating Supplies					
- 90 General Operating Supplies	2,073	3,390	3,500	3,500	3,500
54 - 01 Books/Pubs/Subscrs/Membs	-	189	200	200	200
55 Uniforms					
- 01 Uniforms	458	2,880	3,000	3,000	3,000
- 05 Rental Uniforms	1,613	2,149	5,500	6,000	6,000
- 32 Shoes/Workboots	3,135	2,500	3,000	3,000	3,000
- 40 Safety	4,124	3,299	2,000	2,000	2,000
- 50 Purchased Uniforms	-	1,252	3,200	3,200	3,200
56 - 01 Gas, Oil & Lube	103,755	106,800	105,000	105,000	105,000

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**Public Works Department - Refuse Disposal Division  
Refuse Disposal Operating Fund (404-801-534)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
57 - 01 Small Tools & Equipment	-	9	600	-	-
59 - 01 Reimbursement to General Fund	75,000	75,000	75,000	75,000	75,000
<b>Total Operating Expenses</b>	<b>\$ 684,832</b>	<b>\$ 663,487</b>	<b>\$ 723,451</b>	<b>\$ 753,837</b>	<b>\$ 753,837</b>
<b><u>CAPITAL OUTLAY</u></b>					
64 Machinery & Equipment					
- 01 Machinery & Equipment					
Recycling Bins (3)	\$ -	\$ 7,495	\$ -	\$ -	\$ -
Recycling Truck Cameras	-	4,812	-	-	-
- 60 Vehicles					
Refuse Truck (1303)	212,265	-	-	-	-
Recycle Truck (1355)	207,493	-	-	-	-
Recycle Truck (1356)	-	214,493	-	-	-
Replacement Pick up (1605)	-	16,926	-	-	-
Clam Shell (1349)	-	-	135,000	-	-
Rear Loader (1371)	-	-	-	240,000	240,000
<b>Total Capital Outlay</b>	<b>\$ 419,758</b>	<b>\$ 243,726</b>	<b>\$ 135,000</b>	<b>\$ 240,000</b>	<b>\$ 240,000</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
93 - 01 Reserve for Contingency	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
<b>Total Non-Operating Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>TOTAL BUDGET</b>	<b>\$ 1,894,490</b>	<b>\$ 1,754,882</b>	<b>\$ 1,785,437</b>	<b>\$ 1,940,934</b>	<b>\$ 1,940,934</b>

City of Altamonte Springs, Florida  
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**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104)  
Statement of Revenues and Expenses**

	<u>2012</u> Actual	<u>2013</u> Actual	<u>2014</u>		<u>2015</u> Budget
			Budget	Projected	
<b><u>REVENUES</u></b>					
Stormwater Management Fees	\$ 1,926,360	\$ 1,913,593	\$ 1,930,000	\$ 2,014,911	\$ 1,913,593
Penalties	20,682	21,096	23,000	22,731	22,006
Interest Income	270,475	28,017	138,423	164,806	194,357
Sale of Surplus Equipment	-	27,391	-	-	-
<b>Total Revenues</b>	<b>\$ 2,217,517</b>	<b>\$ 1,990,097</b>	<b>\$ 2,091,423</b>	<b>\$ 2,202,448</b>	<b>\$ 2,129,956</b>
<b><u>EXPENDITURES</u></b>					
Personal Services	\$ 531,275	\$ 525,377	\$ 617,339	\$ 508,099	\$ 622,966
Operating Expenditures	588,874	427,709	606,306	403,877	736,193
Capital Outlay	125,379	256,700	835,000	561,550	1,033,900
Appropriated Reserves	-	-	100,000	-	100,000
Transfers to Other Funds	-	1,000,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,245,528</b>	<b>\$ 2,209,786</b>	<b>\$ 2,158,645</b>	<b>\$ 1,473,527</b>	<b>\$ 2,493,059</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ 971,989</b>	<b>\$ (219,689)</b>	<b>\$ (67,222)</b>	<b>\$ 728,921</b>	<b>\$ (363,103)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>8,613,051</u>	<u>9,585,040</u>	<u>9,365,351</u>	<u>9,365,351</u>	<u>10,094,272</u>
End of Year	<u>\$ 9,585,040</u>	<u>\$ 9,365,351</u>	<u>\$ 9,298,129</u>	<u>\$ 10,094,272</u>	<u>\$ 9,731,169</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104-830-538)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages						
	Base: 12 Positions	\$	393,956	\$ 379,844	\$ 431,360	\$ 430,485	\$ 430,485
14 - 00	Overtime		7,401	11,159	10,000	14,000	14,000
- 01	On Call		1,956	1,806	2,000	1,957	1,957
17	Allowances						
- 02	Cell Phone Allowance		1,800	1,807	1,800	1,800	1,800
18	Uniform Allowance		-	211	550	440	440
21	FICA Taxes		29,727	30,041	34,096	34,326	34,326
22	Retirement Contributions		45,743	44,896	49,307	52,329	52,329
23	Health Insurance		49,477	54,440	87,000	86,400	86,400
24	Life Insurance		1,215	1,173	1,226	1,229	1,229
	<b>Total Personal Services</b>	\$	<u>531,275</u>	\$ <u>525,377</u>	\$ <u>617,339</u>	\$ <u>622,966</u>	\$ <u>622,966</u>

**POSITION ROSTER**

**Full Time Employees -**

Trans & Storm Division Dir	2C	1	1	1	1	1
Stormwater Supervisor	3A	1	1	1	1	1
Asst Stormwater Supervisor	4C	1	1	1	1	1
Asst Construction Supervisor	4C	1	1	1	1	1
Heavy Equipment Operator	4C	3	3	3	3	3
Construction Specialist	4B	4	4	2	2	2
Construction Worker	4A	-	-	3	3	3
<b>Total Positions</b>		<u>11</u>	<u>11</u>	<u>12</u>	<u>12</u>	<u>12</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104-830-538)**

					2015						
			2012	2013	2014	Manager	Commission				
			Actual	Actual	Budget	Recmnd	Approved				
<b><u>OPERATING EXPENDITURES</u></b>											
<b>25 - 01</b>	<b>Unemployment Comp</b>	\$	-	\$	-	\$	5,000	\$	-	\$	-
<b>31</b>	<b>Professional Services</b>										
- 10	Annual Reports										
	NPDES Annual Reports		3,989	2,500	5,000	5,000	5,000	5,000			
- 17	Actuarial Services		70	190	-	-	-	-			
- 21	Environmental Analysis										
	Stormwater Hydrology/Hydraulic										
	Monitoring & Pollutant Modeling		151,932	352	500	-	-	-			
- 40	Engineering & Design Services		-	9,956	10,000	30,000	30,000	30,000			
- 45	Permits and Fees										
	FDEP Annual Reg Program										
	Surveillance Fee		2,411	2,411	2,500	2,500	2,500	2,500			
- 70	Legal Fees		4,869	12,835	10,000	10,000	10,000	10,000			
- 99	Other Professional Fees		-	-	500	-	-	-			
<b>34</b>	<b>Other Contractual Services</b>										
- 20	Landscaping Services		65,005	36,698	80,000	60,000	60,000	60,000			
- 60	Trash Disposal / Dumpster Fees										
	Street Sweepings Disposal		25,873	24,456	35,000	35,000	35,000	35,000			
- 99	Other										
	Pond Maintenance		-	-	10,000	40,000	40,000	40,000			
	Lake Treatments		2,402	1,045	10,000	10,000	10,000	10,000			
	Tree Removal/Trimming		-	-	5,000	5,000	5,000	5,000			
	Lake Orienta Drainwells		-	-	2,000	2,000	2,000	2,000			
	Lake Sampling (TMDL)		-	2,324	5,000	5,000	5,000	5,000			
	Pulmonary Function Test		-	260	-	-	-	-			
<b>40</b>	<b>Travel and Training</b>										
- 10	Technical Training										
	FSA		190	-	-	-	-	-			
- 30	Conferences / Seminars		20	130	4,000	4,000	4,000	4,000			
	Florida Stormwater Conf		1,106	695	-	-	-	-			
	MOT Training		695	-	-	-	-	-			
	Aquatic Weed Control Train		-	1,423	-	-	-	-			
	FSA		318	812	-	-	-	-			
	ASCE Water Resources		150	60	-	-	-	-			
	American Society Civil Eng		249	468	-	-	-	-			
	Florida Lake Management Society		-	300	-	-	-	-			
	UFLEF Conferences		-	480	-	-	-	-			
	ASFPM		-	210	-	-	-	-			
	Florida Floodplain		-	100	-	-	-	-			
<b>43</b>	<b>Utility Services</b>										
- 10	Electric Power		6,729	26,868	15,000	30,000	30,000	30,000			
<b>44</b>	<b>Rentals &amp; Leases</b>										
- 30	Equipment Rentals		4,848	563	15,000	15,000	15,000	15,000			

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104-830-538)**

				2015		
		2012	2013	2014	Manager	Commission
		Actual	Actual	Budget	Recmnd	Approved
<b>45</b>	<b>Insurance</b>					
- 10	General Liability & Property	8,933	13,493	14,856	10,793	10,793
- 40	Workers' Compensation	36,546	16,183	12,000	31,000	31,000
<b>46</b>	<b>Repair &amp; Maintenance</b>					
- 90	Vehicle Repair / Maintenance	14,770	4,069	25,000	25,000	25,000
- 98	Fleet Vehicle Repair / Maintenance	43,773	39,786	50,000	50,000	50,000
- 99	Other Repair and Maintenance					
	Drainage System Repairs	5,942	-	25,000	100,000	100,000
	Lake Maltbie & Ruby Aerator	4,501	6,364	-	-	-
	Sod	-	2,649	-	-	-
	Reline Storm Manhole	-	12,698	-	-	-
	Little Wekia Cir	-	1,097	-	-	-
	Roy Blvd	-	4,339	-	-	-
<b>47</b>	<b>Printing &amp; Binding</b>					
10	In-house Copies	252	384	500	500	500
- 50	Outside Printing					
	NPDES & CRS Requirements	-	1,322	5,800	5,800	5,800
<b>48</b>	<b>Promotional Activities</b>					
- 10	Community Programs					
	Watershed Atlas	5,000	5,000	5,000	5,000	5,000
- 70	Marketing	-	522	-	-	-
<b>51</b>	<b>Office Supplies</b>					
- 90	General Office Supplies	195	268	500	500	500
<b>52</b>	<b>Operating Supplies</b>					
- 20	Chemicals					
	Lake Treatment Chemicals	25,526	19,098	55,000	55,000	55,000
- 90	General Operating Supplies	7,635	7,319	7,000	7,000	7,000
	Lake Sampling Supplies	-	-	8,500	5,000	5,000
	Warehouse Issued Supplies	1,251	904	1,000	1,000	1,000
	Cones / Barricades	-	-	-	2,500	2,500
<b>54</b>	<b>- 01 Books/Pubs/Subscript/Membs</b>	-	-	800	800	800
<b>55</b>	<b>Uniforms</b>					
- 01	Uniforms	123	113	150	150	150
- 05	Rental Uniforms	2,120	2,260	5,000	5,000	5,000
- 32	Shoes/Workboots	1,674	1,173	1,500	1,750	1,750
- 40	Safety	1,164	2,095	2,000	2,000	2,000
- 50	Purchased Uniforms	-	983	2,200	2,400	2,400
<b>56</b>	<b>- 01 Gas, Oil &amp; Lube</b>	36,936	35,951	45,000	45,000	45,000
	Dump Truck - New	-	-	-	1,500	1,500

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Stormwater Management Division  
Stormwater Management Fund (104-830-538)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>57 Small Tools &amp; Equipment</b>					
- 01 Small Tools & Equipment	1,296	1,916	5,000	5,000	5,000
Safety Signage	-	1,513	-	-	-
Chain Saws (2)	-	860	-	-	-
- 20 Hand Tools & Equipment	230	214	-	-	-
- 30 Computer Equipment	151	-	-	-	-
<b>59 - 01 Administrative Overhead</b>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>
<b>Total Operating Expenditures</b>	<b>\$ 588,874</b>	<b>\$ 427,709</b>	<b>\$ 606,306</b>	<b>\$ 736,193</b>	<b>\$ 736,193</b>

**CAPITAL OUTLAY**

<b>63 Improvements Not Buildings</b>					
- 70 City Utility System					
TMDL Reduction -	\$ 21,602	\$ -	\$ 200,000	\$ 550,000	\$ 550,000
Roy Blvd Drainage Improvements	4,043	-	-	-	-
Calabria Outfall Repair					
Design	-	19,998	-	-	-
Construction	-	-	100,000	-	-
Montgomery Road Bridge Rehab	-	-	100,000	-	-
Florida Blvd. Wall Improve (12-031)	8,959	5,914	-	-	-
Oakland Estates Drainage	780	-	-	-	-
East Town Center					
Stormwater Master Plan	-	15,937	250,000	250,000	250,000
Pond 24 Access					
Design	-	-	-	80,000	80,000
<b>64 Machinery &amp; Equipment</b>					
- 60 Vehicle Replacements					
Dump Truck (1564)	89,995	-	-	-	-
Street Sweeper (1601)	-	201,310	-	-	-
Clam Shell (1594)	-	-	135,000	-	-
- 70 Heavy Equipment					
Concrete Saw (18427)	-	1,043	-	-	-
Dump Trailer (15049)	-	3,650	-	-	-
Scag 36" Mower (19221)	-	5,069	-	-	-
New Concrete Scarifier	-	2,652	-	-	-
Lake Sampling Meter	-	1,127	-	-	-
New Mini Excavator	-	-	50,000	-	-
Concrete Mixer (1607)	-	-	-	5,500	5,500
Bobcat Hydraulic Hammer	-	-	-	7,500	7,500
Concrete Saw	-	-	-	1,650	1,650
80# Jack Hammer	-	-	-	3,750	3,750
Nozles for Vac Con	-	-	-	6,000	6,000
F750 Dump Truck (1503)	-	-	-	87,500	87,500
Dump Truck 1 Ton (new)	-	-	-	42,000	42,000
<b>Total Capital Outlay</b>	<b>\$ 125,379</b>	<b>\$ 256,700</b>	<b>\$ 835,000</b>	<b>\$ 1,033,900</b>	<b>\$ 1,033,900</b>

City of Altamonte Springs, Florida  
 Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department - Stormwater Management Division  
 Stormwater Management Fund (104-830-538)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>NON-OPERATING EXPENSES</u></b>					
Transfers To Other Funds					
A-First Construction Fund	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
Reserve for Contingency	-	-	100,000	100,000	100,000
Total Non-Operating Expenses	\$ -	\$ 1,000,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>TOTAL BUDGET</b>	<b>\$ 1,245,528</b>	<b>\$ 2,209,786</b>	<b>\$ 2,158,645</b>	<b>\$ 2,493,059</b>	<b>\$ 2,493,059</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Public Works Department  
Stormwater Connection Fee Fund (317)**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014</u>		<u>2015 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>REVENUES</u></b>					
Drainage Connection Fees	\$ 51,977	\$ 18,424	\$ 10,000	\$ 25,647	\$ 18,250
Interest Income	5,086	676	2,953	3,572	2,140
<b>Total Revenues</b>	<b>\$ 57,063</b>	<b>\$ 19,100</b>	<b>\$ 12,953</b>	<b>\$ 29,219</b>	<b>\$ 20,390</b>
<b><u>EXPENDITURES</u></b>					
<b><u>Capital Outlay</u></b>					
<b>63 Improvements Not Buildings</b>					
General Large Projects	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Riviera Drive	13,340	-	-	-	-
Orange Ave Drainage Repair	-	21,155	-	-	-
<b>Total Expenditures</b>	<b>\$ 13,340</b>	<b>\$ 21,155</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ 43,723</b>	<b>\$ (2,055)</b>	<b>\$ (87,047)</b>	<b>\$ 29,219</b>	<b>\$ (79,610)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	137,336	181,059	179,004	179,004	208,223
End of Year	<u>\$ 181,059</u>	<u>\$ 179,004</u>	<u>\$ 91,957</u>	<u>\$ 208,223</u>	<u>\$ 128,613</u>

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*Section 6*  
*Leisure and*  
*Maintenance Services*  
*Department*

*Leisure Services*

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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department  
Leisure Services Section  
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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department  
Leisure Services Section  
Overview**

The City's Leisure and Maintenance Services is one of the largest and most operationally diverse departments within the City. With thirteen (13) operating divisions this department provides an array of services to both the community, and in-house support to all City departments. The total operating budget for 2015 is 5% greater than the current budget. This increase is largely due to increase cost in personal services.

For budget presentation purposes, we have divided the Department into two functional sections: Leisure Services and Maintenance Services. In this section we present the budget for Leisure Services consisting of nine operating divisions: Administration, Eastmonte Park, Merrill

Park, Westmonte Park, Recreation, Lake Brantley Sports Complex, Lake Lotus Park, Events Management, Library and the Altamonte Science Incubator. Funding for the operation of Leisure Services is provided primarily from General Fund, along with support from corporate sponsors and service organizations. The Recreational Facilities Impact Fee Fund provides limited funding for facility expansions needed to maintain service demands.

These nine divisions provide a wide variety of recreational, cultural and educational programming in our parks and recreational facilities that are safe, accessible and well maintained. We rely on customer survey reports to help us gauge our performance and satisfaction standards, and steer our budgeting forecasts in these divisions. Youth sports and school break camps (winter, spring, and summer) continue to top the list in popularity

Leisure and Maintenance Services Department Annual Budget Comparison <i>(amounts in millions)</i>				
	2014	2015	Variance	
<b><u>Operating</u></b>				
Leisure	\$ 3.98	\$ 4.16	\$ 0.18	5%
Maintenance	5.96	6.28	0.32	5%
	<b>\$ 9.94</b>	<b>\$ 10.44</b>	<b>\$ 0.50</b>	<b>5%</b>
<b><u>Capital</u></b>				
Leisure	\$ 0.06	\$ 0.10	\$ 0.04	67%
Maintenance	0.11	0.03	(0.08)	-73%
	<b>\$ 0.17</b>	<b>\$ 0.13</b>	<b>\$ (0.04)</b>	<b>-24%</b>
<b>Reserves</b>	<b>\$ 0.10</b>	<b>\$ 0.10</b>	<b>\$ -</b>	<b>-</b>
<b>Total</b>	<b>\$ 10.21</b>	<b>\$ 10.67</b>	<b>\$ 0.46</b>	<b>5%</b>

**Leisure and Maintenance Services Department  
Leisure Services Section  
Overview**

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and are a great value to our residents. We've also seen growth in youth aquatic programs, specifically the swim team and splash ball programs, and with the youth wrestling program, which we offer in partnership with Lake Brantley High School. Programming for our special needs operates at capacity and is revered among others as the best of its kind. In Senior programming, we've eliminated overnight field trips, focusing more on daily activities like "Bunko", Pickleball, computer classes and day trips to local attractions. This shift in services helps us establish ongoing relationships with our Seniors versus simply being a facilitator for field trips.

Technology and education remains in the forefront of our effort to provide responsible programming for our community. Technology has changed the dominant form of recorded thought from print to electronic forms and the City Library is evolving to meet this growing trend. The City's eBook collection has expanded by just over 9% in the past year and the checkout numbers by over 50% in 2014. Over 2,000 new patrons have library cards, an increase of 11% this year, and children's book checkouts increased by 30% in the second quarter alone. Library staff is increasing the number of programs in our Children's, Young Adult and special events to service needed areas and help identify the Library as a community hub. These innovative programs, adaptable services and our skilled technological staff are the answer to ensuring the relevance and value of the library moving forward in the evolution of library services.

The Altamonte Springs Science Incubator (AS2I) has continued to exceed expectations with more than 6,000 students scheduled for course work in the first two years. A STEM Coordinator position has been established to manage and coordinate the program with the Seminole County School Board and we will begin offering scholarships and internships to students in the coming year. AS2I is conducted by the Leisure Services and Public Works

**Leisure and Maintenance Services Department  
Leisure Services Section  
Overview**

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Departments, with support largely from our Park Ranger, Laboratory and Waste Water divisions. The \$183,000 budget is totally offset by private dollars.

Parks, by nature, are a natural gathering place for the community. The Ranger Division serves as the perfect "welcome team" for the visitors to our parks and recreation facilities. This dedicated staff provides safety, maintenance and support for events and activities in many of our City parks. With full-time staff employed at Eastmonte, Westmonte, Merrill, Lake Lotus and Cranes Roost Parks these men and women are the lifeblood of the Leisure Services Department and continue to deliver outstanding service to our citizens. The Ranger's also conduct the AS2I program at Lake Lotus Park as part of their normal schedules, working on their teaching skills and providing the program for students, all while performing park maintenance and park supervision. While operational expenditures in these divisions show only slight variation from last year, you will see a number of capital improvement projects scheduled that will further enhance or upgrade existing amenities.

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department  
Leisure Services Section  
Summary Budget by Fund**

	<u>2015 Commission Approved Budget</u>			<u>2014 Budget</u>
	<u>General Fund</u>	<u>Recreational Facilities Impact Fee Fund</u>	<u>Total</u>	
<b><u>Operating Expenses</u></b>				
Leisure Services Administration	\$ 515,754	\$ -	\$ 515,754	\$ 480,765
Eastmonte Park	146,948	-	146,948	140,850
Merrill Park	101,490	-	101,490	108,490
Westmonte Park	254,092	-	254,092	260,936
Recreation Programming	1,593,187	-	1,593,187	1,553,638
Lake Brantley Sports Complex	72,475	-	72,475	74,975
Lake Lotus Park	535,788	-	535,788	514,394
Events Management	431,119	-	431,119	350,417
Library	349,432	-	349,432	341,824
Science Incubator Program	<u>158,000</u>	<u>-</u>	<u>158,000</u>	<u>158,000</u>
Total Operating Expenses	<u>\$ 4,158,285</u>	<u>\$ -</u>	<u>\$ 4,158,285</u>	<u>\$ 3,984,289</u>
<b><u>Non-Operating Expenses</u></b>				
Capital Outlay	\$ 99,050	\$ -	\$ 99,050	\$ 63,750
Appropriated Reserves	<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Total Non-Operating Expenses	<u>\$ 99,050</u>	<u>\$ 100,000</u>	<u>\$ 199,050</u>	<u>\$ 163,750</u>
<b>Total Expenses</b>	<u><u>\$ 4,257,335</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 4,357,335</u></u>	<u><u>\$ 4,148,039</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Administration Division  
General Fund (001-911-572)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 5 Positions	\$ 331,016	\$ 343,914	\$ 342,883	\$ 368,187	\$ 368,187
14	Overtime	-	-	700	500	500
17	Allowances					
- 01	Car Allowance	4,800	4,818	4,800	4,800	4,800
- 02	Cell Phone Allowance	2,400	2,410	2,400	2,400	2,400
18	Uniform Allowance	-	15	80	45	45
21	FICA Taxes	24,450	25,800	26,842	28,758	28,758
22	Retirement Contributions	21,041	26,678	38,580	46,558	46,558
23	Health Insurance	26,337	31,184	36,250	36,000	36,000
24	Life Insurance	1,020	1,046	950	976	976
	<b>Total Personal Services</b>	<b>\$ 411,064</b>	<b>\$ 435,865</b>	<b>\$ 453,485</b>	<b>\$ 488,224</b>	<b>\$ 488,224</b>

**POSITION ROSTER**

**Full Time Employees -**

Leisure Services Director	1D	1	1	1	1	1
Deputy Director - Rec, Fac, Fleet	2B	1	1	1	1	1
Fiscal Manager	3B	1	1	1	1	1
Office Manager	3A	1	1	1	1	1
Program Specialist	3A	1	1	1	1	1
<b>Total Positions</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Administration Division  
General Fund (001-911-572)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
34 Other Contractual Services					
- 70 Background Checks	\$ 15,143	\$ 7,751	\$ 20,000	\$ 20,000	\$ 20,000
40 Travel and Training					
- 30 FRPA Meetings & Seminars	-	320	-	1,000	1,000
41 Communications					
- 20 Radio Accessories	-	1,383	1,000	500	500
47 Printing & Binding					
- 10 In-house Copies	2,269	1,956	1,600	1,600	1,600
51 - 01 Office Supplies	2,762	2,394	3,000	3,000	3,000
52 - 01 Operating Supplies	560	275	1,000	750	750
54 - 01 Books/Pubs/Subscrs/Membs	359	86	400	400	400
55 Uniforms					
- 50 Purchased Uniforms	-	92	280	280	280
55 - 99 Computer Software Expense	289	-	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 21,382</b>	<b>\$ 14,257</b>	<b>\$ 27,280</b>	<b>\$ 27,530</b>	<b>\$ 27,530</b>
<b>TOTAL BUDGET</b>	<b>\$ 432,446</b>	<b>\$ 450,122</b>	<b>\$ 480,765</b>	<b>\$ 515,754</b>	<b>\$ 515,754</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Eastmonte Park  
General Fund (001-912-572)**

						2015	
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b> Base: 2 Positions	\$ 54,538	\$ 56,408	\$ 57,959	\$ 57,603	\$ 57,603	
13	<b>Limited Term Employees</b> Civic Center Workers (1,000 hrs)	810	7,645	14,000	14,000	14,000	
	<b>Total Salaries &amp; Wages</b>	\$ 55,348	\$ 64,053	\$ 71,959	\$ 71,603	\$ 71,603	
14	<b>Overtime</b>	2,404	1,907	3,000	3,000	3,000	
16	<b>Add Pays</b>	650	450	650	-	-	
18	<b>Uniform Allowance</b>	-	104	210	120	120	
21	<b>FICA Taxes</b>	4,468	5,123	5,800	5,716	5,716	
22	<b>Retirement Contributions</b>	8,069	7,748	7,582	7,460	7,460	
23	<b>Health Insurance</b>	10,634	12,562	14,500	14,400	14,400	
24	<b>Life Insurance</b>	169	176	165	165	165	
	<b>Total Personal Services</b>	\$ 81,742	\$ 92,123	\$ 103,866	\$ 102,464	\$ 102,464	

**POSITION ROSTER**

Full Time Employees -  
Park Ranger

4B	2	2	2	2	2
<b>Total Positions</b>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Eastmonte Park  
General Fund (001-912-572)**

						2015	
		2012	2013	2014	Manager	Commission	
		Actual	Actual	Budget	Recmnd	Approved	
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Contractual Services</b>						
- 15	Bank/Service Fees	\$ 798	\$ -	\$ -	\$ -	\$ -	\$ -
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facilities Maintenance	2,299	-	-	-	-	-
	Add'l Park Banners	1,357	-	-	-	-	-
	Replace Restroom Partitions	-	-	5,000	5,000	5,000	5,000
- 02	Fencing	-	2,006	-	-	-	-
	Windscreens	219	-	-	-	-	-
	Repl Fencing/Fields & Bull Pen	-	13,678	10,000	10,000	10,000	10,000
- 05	Civic Center Repair	206	246	-	-	-	-
	Auditorium Tables/Chairs	-	802	800	800	800	800
	Refinish Stage Floor	-	3,180	-	-	-	-
	Replace Sound System	-	600	-	-	-	-
- 20	Equipment Repair	1,654	1,404	1,000	1,000	1,000	1,000
	Scoreboard Signage	-	-	1,000	1,000	1,000	1,000
	Lightning Detector	-	-	500	500	500	500
- 75	Hardscape	883	-	-	-	-	-
	Concrete Repair	-	-	-	3,000	3,000	3,000
	Concrete/Fields 2 & 3	-	-	3,000	-	-	-
	Sidewalk/Bull Pens	-	4,175	-	-	-	-
- 99	Other Repair & Maintenance	2,901	2,322	2,000	2,000	2,000	2,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	1,278	1,436	700	700	700	700
<b>52</b>	<b>Operating Supplies</b>						
- 40	Propane/Diesel	1,364	224	2,500	2,500	2,500	2,500
<b>55</b>	<b>Uniforms</b>						
- 05	Rental Uniforms	316	214	660	660	660	660
- 32	Shoes/Workboots	-	89	600	600	600	600
- 40	Safety	-	-	100	100	100	100
- 50	Purchased Uniforms	-	533	824	824	824	824
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 50	Park Equipment	-	436	1,300	1,300	1,300	1,300
	Field Bases	-	-	1,500	1,500	1,500	1,500
	Picnic Tables, Benches & Grills	-	-	1,000	1,000	1,000	1,000
	Repl Benches (2)	-	-	2,000	2,000	2,000	2,000
	Repl Trash receptacles	-	-	2,500	2,500	2,500	2,500
	Baseball Equipment	3,438	-	-	5,000	5,000	5,000
	Grills (6)	-	1,642	-	-	-	-
	Picnic Tables (5)	-	4,076	-	-	-	-
	Speakers Field 2	-	-	-	2,500	2,500	2,500
<b>Total Operating Expenditures</b>		<b>\$ 16,713</b>	<b>\$ 37,063</b>	<b>\$ 36,984</b>	<b>\$ 44,484</b>	<b>\$ 44,484</b>	

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Eastmonte Park  
General Fund (001-912-572)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>CAPITAL OUTLAY</u></b>					
<b>63</b> <b>Improvements Not Buildings</b>					
- 33    Baseball Improvements					
Turf Carpet	\$ 15,247	\$ -	\$ -	\$ -	\$ -
Bleacher	5,674	-	-	-	-
	<u>          </u>				
<b>Total Capital Outlay</b>	\$ 20,921	\$ -	\$ -	\$ -	\$ -
	<u>          </u>				
<b>TOTAL BUDGET</b>	\$ 119,376	\$ 129,186	\$ 140,850	\$ 146,948	\$ 146,948
	<u>          </u>				

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Merrill Park  
General Fund (001-913-572)**

		2015				
		2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	<u>Manager Recmnd</u>	<u>Commission Approved</u>
<b><u>PERSONAL SERVICES</u></b>						
12	<b>Regular Salaries &amp; Wages</b> Base: 2 Positions	\$ 45,444	\$ 52,779	\$ 53,712	\$ 51,416	\$ 51,416
14	Overtime	3,005	2,473	3,000	2,500	2,500
18	Uniform Allowance	-	104	160	120	120
21	FICA Taxes	3,656	4,234	4,351	4,134	4,134
22	Retirement Contributions	6,735	7,373	6,979	6,638	6,638
23	Health Insurance	9,213	12,798	14,500	14,400	14,400
24	Life Insurance	<u>149</u>	<u>168</u>	<u>154</u>	<u>148</u>	<u>148</u>
	<b>Total Personal Services</b>	<b>\$ <u>68,202</u></b>	<b>\$ <u>79,929</u></b>	<b>\$ <u>82,856</u></b>	<b>\$ <u>79,356</u></b>	<b>\$ <u>79,356</u></b>
<b><u>POSITION ROSTER</u></b>						
	<b>Full Time Employees -</b>					
	Park Ranger	4B	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
	<b>Total Positions</b>		<u><u>2</u></u>	<u><u>2</u></u>	<u><u>2</u></u>	<u><u>2</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Merrill Park  
General Fund (001-913-572)**

			2015				
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facilities Maintenance	\$	1,656	\$	-	\$	-
	Replace Park Signs		-	477	1,000	1,000	1,000
	Base Covers		285	-	-	-	-
	Concession Stand		2,415	-	-	-	-
	Renovate Park Entrance Sign		-	-	3,500	-	-
- 02	Fencing/Security						
	Assorted Fencing		-	-	5,000	5,000	5,000
	Repl Fencing/Fields B,C		-	8,170	-	-	-
	Repl Temp Fence		-	-	5,000	5,000	5,000
- 20	Equipment Repair		-	500	500	500	500
- 75	Hardscape						
	Concrete Repair		-	475	2,000	2,000	2,000
- 99	Other Repair & Maintenance		492	924	500	500	500
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		149	68	150	150	150
<b>55</b>	<b>Uniforms</b>						
- 05	Rental Uniforms		682	257	660	660	660
- 32	Shoes/Workboots		257	225	600	600	600
- 40	Safety		-	-	100	100	100
- 50	Purchased Uniforms		-	533	824	824	824
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 50	Park Equipment		1,489	696	1,300	1,300	1,300
	Field Bases		-	-	1,500	1,500	1,500
	Picnic Tables, Benches, Grills		-	-	2,000	2,000	2,000
	Volleyball Nets		-	1,155	1,000	1,000	1,000
	<b>Total Operating Expenditures</b>	\$	<u>7,425</u>	\$	<u>13,480</u>	\$	<u>22,134</u>
<b>TOTAL BUDGET</b>		\$	<u>75,627</u>	\$	<u>93,409</u>	\$	<u>101,490</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Westmonte Park  
General Fund (001-914-572)**

						2015		
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved		
<b><u>PERSONAL SERVICES</u></b>								
12	Regular Salaries & Wages Base: 4 Positions	\$ 111,496	\$ 106,018	\$ 121,258	\$ 118,689	\$ 118,689		
13	Limited Term Employees Civic Center Wrks (600 hrs)	-	3,820	6,000	6,000	6,000		
	<b>Total Salaries &amp; Wages</b>	\$ 111,496	\$ 109,838	\$ 127,258	\$ 124,689	\$ 124,689		
14	Overtime	3,309	2,589	3,000	3,000	3,000		
16	Add Pays	650	653	650	650	650		
18	Uniform Allowance	-	144	250	150	150		
21	FICA Taxes	8,561	8,454	10,034	9,830	9,830		
22	Retirement Contributions	16,172	14,588	15,373	15,061	15,061		
23	Health Insurance	21,268	19,110	29,000	28,800	28,800		
24	Life Insurance	356	287	347	338	338		
	<b>Total Personal Services</b>	\$ 161,812	\$ 155,663	\$ 185,912	\$ 182,518	\$ 182,518		

**POSITION ROSTER**

**Full Time Employees -**

Staff Assistant	4C	2	2	2	2	2		
Park Ranger	4B	2	2	2	2	2		
<b>Total Positions</b>		<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>		

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Westmonte Park  
General Fund (001-914-572)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>34 - 50 Contractual Services</b>					
Outdoor Pool Assessment	\$ -	\$ 18,795	\$ -	\$ -	\$ -
<b>44 Rentals &amp; Leases</b>					
- 99 Miscellaneous					
Portable Restrooms	4,700	-	-	-	-
<b>46 Repair &amp; Maintenance</b>					
- 01 Building/Facilities Maintenance	2,122	490	-	-	-
Pool Repairs					
Therapeutic & Outdoor	151	5,854	6,000	6,000	6,000
Repair Groundcover	-	-	5,000	-	-
Replace Park Signs	-	347	1,000	1,000	1,000
Camera Monitoring System	50	-	-	-	-
Fencing	365	-	-	-	-
- 02 Fencing	-	-	5,000	5,000	5,000
- 05 Civic Center	178	-	-	-	-
Auditorium Tables/Chairs	-	894	1,200	1,200	1,200
Replace Wallpaper	1,137	50	-	-	-
Repair Sound System	-	337	600	-	-
- 10 Ballfield Maintenance					
Repair Tennis Courts (cracks)	1,597	-	2,000	4,000	4,000
- 20 Equipment Repair	1,885	-	-	-	-
Lightning Detectors	-	-	500	500	500
Pool Vacuums	-	2,714	2,500	2,500	2,500
- 75 Hardscape Maintenance					
Sidewalk Repairs	-	-	2,000	2,000	2,000
- 99 Other	1,099	972	1,000	1,000	1,000
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	3,752	4,489	2,000	2,000	2,000
<b>52 Operating Supplies</b>					
- 20 Chemicals					
Pool Chemicals	8,852	9,177	14,000	14,000	14,000
Thera Pool Cleaning Supplies	-	-	500	500	500
- 40 Propane Gas	18,322	18,318	20,000	22,000	22,000
- 60 Safety Supplies					
AED Batteries & Supplies	-	153	500	500	500
- 90 General Supplies	372	10	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Westmonte Park  
General Fund (001-914-572)**

				2015		
		2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	<u>Manager Recmnd</u>	<u>Commission Approved</u>
<b>55</b>	<b>Uniforms</b>					
- 05	Rental Uniforms	669	184	660	660	660
- 32	Shoes/Workboots	-	-	600	600	600
- 40	Safety	-	-	100	100	100
- 50	Purchased Uniforms	-	683	964	964	964
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 50	Park Equipment	4,341	1,608	1,300	1,300	1,300
	Picnic Tables, Benches & Grills	-	-	5,000	5,000	5,000
	Outdoor Pool Chairs	-	-	750	750	750
	Repl Tennis Court Ct Divd Net	-	753	1,000	-	-
	Radio Receiver/Pools	-	-	850	-	-
	Picnic Tables (5)	-	4,163	-	-	-
	<b>Total Operating Expenditures</b>	<u>\$ 49,592</u>	<u>\$ 69,991</u>	<u>\$ 75,024</u>	<u>\$ 71,574</u>	<u>\$ 71,574</u>
<b>TOTAL BUDGET</b>		<u><u>\$ 211,404</u></u>	<u><u>\$ 225,654</u></u>	<u><u>\$ 260,936</u></u>	<u><u>\$ 254,092</u></u>	<u><u>\$ 254,092</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

				2015		
				Manager Recmnd	Commission Approved	
		2012 Actual	2013 Actual	2014 Budget		
<b>PERSONAL SERVICES</b>						
<b>12</b>	<b>Regular Salaries &amp; Wages</b>					
	Base: 15 Positions	\$ 604,715	\$ 583,381	\$ 589,965	\$ 626,252	\$ 626,252
<b>13</b>	<b>Limited Term Employees</b>					
01	Playground Leaders (1440 Hrs)	-	-	15,840	16,560	16,560
01	Playground Aides (7200 Hrs)	81,517	103,570	64,800	68,400	68,400
01	Teen leaders (720 hrs)	-	-	7,920	8,280	8,280
01	Teen Aides (720 hrs)	-	-	6,480	6,840	6,840
12	Lifeguards (5500 Hrs)	52,823	57,153	55,000	55,000	55,000
13	Adapted Aquatics Instr (1800 Hrs)	15,251	13,088	18,000	18,000	18,000
20	Bus Driver (1000 Hrs)	-	-	11,000	12,000	12,000
20	Recreation Workers	6,110	12,387	47,000	47,000	47,000
	<b>Total Salaries &amp; Wages</b>	\$ 760,416	\$ 769,579	\$ 816,005	\$ 858,332	\$ 858,332
<b>14</b>	<b>Overtime</b>	1,044	1,038	3,000	2,500	2,500
<b>16</b>	<b>Add Pays</b>	650	1,179	650	650	650
<b>17</b>	<b>Allowances</b>					
- 01	Car Allowance	8,280	5,488	4,800	4,800	4,800
- 02	Cell Phone Allowance	3,600	3,594	3,600	3,600	3,600
<b>18</b>	<b>Uniform Allowance</b>	-	80	300	225	225
<b>21</b>	<b>FICA Taxes</b>	58,437	59,541	63,371	66,566	66,566
<b>22</b>	<b>Retirement Contributions</b>	62,047	60,402	60,781	66,334	66,334
<b>23</b>	<b>Health Insurance</b>	69,121	79,016	94,250	100,800	100,800
<b>24</b>	<b>Life Insurance</b>	1,828	1,769	1,681	1,780	1,780
	<b>Total Personal Services</b>	\$ 965,423	\$ 981,686	\$ 1,048,438	\$ 1,105,587	\$ 1,105,587

City of Altamonte Springs, Florida  
 Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
 General Fund (001-916-572)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b>POSITION ROSTER</b>						
<b>Contract/Full Time Employees -</b>						
Operations Division Mgr	3C	1	1	1	1	1
Recreation Division Manager	3C	1	1	1	1	1
Recreation Manager	3B	3	3	3	3	3
Spec Comm Svcs Spvrs	3A	1	-	-	-	-
Recreation Leader Aide	4A	1	-	-	-	-
Program Coordinator	4C	1	1	1	1	1
Recreation Supervisor	3A	2	2	2	2	2
Recreation Leader	4C	3	4	5	5	5
Spec Comm Svcs Coord	4C	1	1	1	1	1
Office Assistant-Contract	4A	-	1	-	-	-
<b>Total Full Time Employees</b>		<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>
<b>Part Time Employees -</b>						
Adapted Aquatics Instr	4B	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part Time Employees</b>		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Positions</b>		<u><u>15</u></u>	<u><u>15</u></u>	<u><u>15</u></u>	<u><u>15</u></u>	<u><u>15</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)

		2015				
		2012	2013	2014	Manager	Commission
		Actual	Actual	Budget	Recmnd	Approved
<b>OPERATING EXPENDITURES</b>						
<b>34</b>	<b>Contractual Services</b>					
- 01	Other Contractual Services	\$ -	\$ 750	\$ -	\$ -	\$ -
	Marketing Services /					
	Constant Contact	-	943	2,000	2,000	2,000
	Web Site Services	-	751	-	-	-
	League Athletics Website	-	675	-	800	800
- 15	Bank Service Fees					
	Website/Rec-Trac Processing	-	6,742	4,000	4,000	4,000
- 50	Buses:					
	Summer Camp (R-1101)	18,117	21,468	15,750	17,500	17,500
	Teen Camp (R-1103)	2,871	3,190	3,000	3,000	3,000
	Spring Break (R-1100)	1,823	1,630	2,000	-	-
	Winter Break (R-1102)	1,472	1,502	2,000	-	-
	Senior Trips (SP-010)	-	2,958	3,000	7,000	7,000
	Special Needs (SP-016)	1,602	-	2,000	2,000	2,000
	Camps (SP-003)	-	1,637	-	-	-
	Sports Officials:					
	Softball (R-1200)	20,471	26,992	30,000	30,000	30,000
	Flag Football (R-0700)	-	4,810	3,000	3,000	3,000
	Basketball (R-0400)	-	3,701	-	-	-
	Basketball Camp (R-0402)	-	90	28,000	-	-
	Basketball Winter (R-0403)	-	17,150	-	28,000	28,000
	Baseball Spring (R-0300)	11,000	8,055	20,000	12,000	12,000
	Baseball Fall (R-0301)	-	2,700	-	8,000	8,000
	Youth Softball (R-1201)	-	1,015	14,000	14,000	14,000
	Tournaments (R-1400)	-	2,532	-	-	-
	Scorekeepers:					
	Softball (R-1200)	6,570	-	7,500	7,500	7,500
	USSSA (R-1200)	1,095	540	2,000	2,000	2,000
	Web Site Services	700	-	-	-	-
	Baseball Insurance (R-0300)	1,787	2,085	2,000	2,000	2,000
	Softball Insurance (R-1201)	-	-	1,500	1,000	1,000
- 55	Field Trips					
	Summer Program (R-1000)	-	7,783	-	-	-
	Summer Camp (R-1101)	28,097	22,005	27,000	27,000	27,000
	Teen Camp (R-1004)	2,267	1,299	3,000	-	-
	Teen Camp Field Trips (R-1103)	-	1,066	-	3,000	3,000
	Spring Break (R-1100)	7,159	5,352	4,000	4,000	4,000
	Winter Break (R-1006)	-	2,684	-	-	-
	Winter Break (R-1102)	-	1,118	4,000	4,000	4,000
	Senior Trips (SP-010)	648	12,515	50,000	25,000	25,000
	Special Needs (SP-015)	-	-	3,250	3,250	3,250
	Camps (SP-003)	-	408	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b>34</b>	<b>Contractual Services (continued)</b>						
- 83	Certifications						
	NYSCA Coach Certifications:		970	-	-	-	-
	Baseball (R-0300)		-	279	1,000	1,000	1,000
	Basketball (R-0403)		-	-	1,000	1,000	1,000
	Flag Football (R-0700)		-	268	600	600	600
	Cheerleading (R-0600)		-	268	400	400	400
	Softball (R-1201)		-	-	700	700	700
	Swim Lessons (R-0202)		-	1,091	3,200	3,200	3,200
	Wrestling (R-1700)		-	158	300	300	300
	Splash Ball (R-0201)		-	-	100	100	100
<b>39</b>	<b>- 01 Educational Incentive</b>		-	-	1,500	1,750	1,750
<b>40</b>	<b>Travel and Training</b>						
- 30	Conferences/Seminars		676	651	-	-	-
	FRPA Meetings & Seminars		-	525	750	2,000	2,000
<b>42</b>	<b>- 01 Postage &amp; Transportation</b>		267	228	200	200	200
<b>44</b>	<b>Rentals &amp; Leases</b>						
- 10	Off-site Storage		1,062	1,170	1,200	1,400	1,400
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 83	Software Maint Contracts		2,952	-	2,000	-	-
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		4,800	5,503	4,000	4,000	4,000
- 55	Brochures/Pamphlets		6,181	-	-	-	-
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs						
	Youth Baseball Open Day (R-0300)		2,114	1,939	2,000	2,000	2,000
- 70	Marketing						
	Recreation Program Marketing (brochures, school newsletters recreation magazine & toys)		2,886	8,315	10,000	10,000	10,000
	Banners/Signs		1,924	-	2,000	2,000	2,000
	Paint/Wrap City Bus		-	-	-	3,500	3,500
<b>49</b>	<b>Other Current Charges</b>						
- 10	Program Awards-Division Wide		4,690	8,197	7,600	7,600	7,600
<b>52</b>	<b>Operating Supplies</b>						
- 50	Program Equipment/Supplies		101,007	4,852	-	-	-
	Aquatic Program (R-200)		-	2,241	-	-	-
	Swim Lessons (R-0202)		-	-	2,500	3,000	3,000
	Swim Team (R-0203)		-	964	1,500	1,500	1,500
	Splash Ball (R-0201)		-	1,009	1,500	1,500	1,500
	Cheerleading (R-0600)		-	4,275	10,000	7,500	7,500
	Flag Football (R-0700)		-	3,223	15,000	10,000	10,000

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

			2015		
			Manager Recmnd	Commission Approved	
52	2012 Actual	2013 Actual	2014 Budget		
<b>Operating Supplies (continued)</b>					
- 50	<b>Program Equipment/Supplies (continued)</b>				
	-	150	2,750	2,750	2,750
	-	2,765	3,000	3,000	3,000
	-	9,949	20,000	20,000	20,000
	-	813	350	350	350
	-	290	350	350	350
	-	11,552	21,800	22,800	22,800
	-	1,560	-	2,100	2,100
	-	3,480	-	2,100	2,100
	-	2,590	-	2,100	2,100
	-	2,629	2,000	2,000	2,000
	-	-	-	1,500	1,500
	-	347	1,000	1,750	1,750
	-	1,041	1,000	1,000	1,000
	-	221	500	500	500
	-	32,074	52,000	40,000	40,000
	-	22,169	-	12,000	12,000
	-	1,106	-	2,000	2,000
	-	946	-	-	-
	-	2,296	52,000	10,000	10,000
	-	11,223	-	40,000	40,000
	-	-	250	-	-
	-	989	1,000	1,000	1,000
	-	7,413	3,000	-	-
	-	-	500	500	500
	-	334	2,500	2,500	2,500
	-	-	-	-	-
	-	219	-	-	-
	<b>Special Community Services:</b>				
	-	-	2,500	3,000	3,000
	-	2,782	4,500	5,000	5,000
	-	1,362	4,000	4,000	4,000
	-	453	500	500	500
	-	862	1,200	1,500	1,500
	-	244	500	500	500
	-	-	250	500	500
	-	174	-	-	-
	-	646	500	800	800
	-	561	500	500	500
	-	241	500	500	500
	-	399	500	700	700
	-	727	1,400	1,600	1,600
	-	-	-	250	250
	-	-	-	250	250
	-	-	-	-	-
- 90	13,520	19,053	16,350	16,350	16,350
	<b>General Supplies</b>				

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Altamonte Recreation  
General Fund (001-916-572)**

			2015				
			2012	2013	2014	Manager	Commission
			<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms		3,277	4,291	-	-	-
	Summer Program Staff		-	-	1,800	1,800	1,800
	Teen Program Staff		-	-	300	300	300
	Summer Pool Staff		-	-	2,000	2,000	2,000
	Therapeutic Pool		-	-	800	900	900
- 50	Purchased Uniforms		-	513	1,050	1,050	1,050
	<b>Total Operating Expenditures</b>		<u>\$ 252,005</u>	<u>\$ 359,766</u>	<u>\$ 505,200</u>	<u>\$ 487,600</u>	<u>\$ 487,600</u>
<b>TOTAL BUDGET</b>			<u><u>\$ 1,217,428</u></u>	<u><u>\$ 1,341,452</u></u>	<u><u>\$ 1,553,638</u></u>	<u><u>\$ 1,593,187</u></u>	<u><u>\$ 1,593,187</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Lake Brantley Sports Complex  
General Fund (001-908-572)**

		2015				
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
13	Limited Term Employees Recreation Workers	\$ 36,117	\$ 32,867	\$ 41,500	\$ 41,500	\$ 41,500
	Total Salaries & Wages	\$ 36,117	\$ 32,867	\$ 41,500	\$ 41,500	\$ 41,500
21	FICA Taxes	2,763	2,515	3,175	3,175	3,175
	Total Personal Services	\$ 38,880	\$ 35,382	\$ 44,675	\$ 44,675	\$ 44,675

The Lake Brantley Sports complex includes Lake Brantley High School and Field House, Brantley South gym and ballfields, and ballfields at Forest City Elementary and Teague Middle School.

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Lake Brantley Sports Complex  
General Fund (001-908-572)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>41 Communication Services</b>					
- 99 Misc Communication Services	\$ 3,225	\$ -	\$ -	\$ -	\$ -
<b>44 Rentals &amp; Leases</b>					
- 50 Facility Use Fees	2,421	225	2,500	2,500	2,500
<b>46 Repair &amp; Maintenance</b>					
- 01 Building/Facilities Maintenance	479	592	-	-	-
Field House Gym:					
Resurface Gym Floors	7,425	7,425	8,000	10,000	10,000
Brantley South Gym:					
Electric Utility Service	6,800	6,800	6,800	6,800	6,800
- 10 Ballfield Maintenance					
Infield Clay/Fill/Sod	-	-	-	-	-
Ballfield Improve/Lk Brantley	-	3,126	5,000	-	-
- 99 Other	818	49	1,000	1,000	1,000
Carpet/Floor Cleaning	625	120	-	-	-
Painting	-	985	-	-	-
<b>47 - 10 Printing &amp; Binding</b>	207	246	200	200	200
<b>52 Operating Supplies</b>					
- 90 General Operating Supplies	-	-	1,000	1,000	1,000
<b>55 Uniforms</b>					
- 05 Rental Uniforms	307	78	800	800	800
<b>57 Small Tools &amp; Equipment</b>					
- 50 Park Equipment	879	44	500	500	500
Replace Chairs	-	-	-	500	500
Scorebord Module	-	908	1,500	1,500	1,500
Trash Recepticals	1,500	-	-	-	-
Basketball Goals	-	1,155	3,000	3,000	3,000
Vacuum	-	244	-	-	-
Refrigerator	-	449	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 24,686</b>	<b>\$ 22,446</b>	<b>\$ 30,300</b>	<b>\$ 27,800</b>	<b>\$ 27,800</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>63 Improvements Not Buildings</b>					
- 10 City Buildings					
Field House Gym:					
Numeric Key Pad/BB Goals	\$ -	\$ 2,462	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 2,462</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL BUDGET</b>	<b>\$ 63,566</b>	<b>\$ 60,290</b>	<b>\$ 74,975</b>	<b>\$ 72,475</b>	<b>\$ 72,475</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Lake Lotus Park  
General Fund (001-909-572)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 9 Positions	\$ 294,146	\$ 312,852	\$ 347,114	\$ 360,089	\$ 360,089
14	Overtime	3,258	3,604	4,000	4,000	4,000
16	Add Pays	-	4,458	-	4,420	4,420
17	Allowances					
- 02	Cell Phone Allowance	2,400	2,416	2,400	2,400	2,400
18	Uniform Allowance	-	345	640	480	480
21	FICA Taxes	21,367	23,266	27,091	28,411	28,411
22	Retirement Contributions	34,088	34,032	36,312	38,661	38,661
23	Health Insurance	36,994	44,671	58,000	57,600	57,600
24	Life Insurance	905	928	987	1,027	1,027
	<b>Total Personal Services</b>	<b>\$ 393,158</b>	<b>\$ 426,572</b>	<b>\$ 476,544</b>	<b>\$ 497,088</b>	<b>\$ 497,088</b>

**POSITION ROSTER**

**Full Time Employees -**

Chief Ranger	2B	1	1	1	1	1
Deputy Chief Ranger	3A	2	2	2	2	2
Staff Assistant	4C	1	1	1	1	1
Park Ranger	4B	3	3	4	4	4

<b>Total Full Time Employees</b>		<b>7</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>
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**Part Time Employees -**

Park Ranger	4B	-	-	1	1	1
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<b>Total Part Time Employees</b>		<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>1</b>
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<b>Total Positions</b>		<b>7</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>
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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Lake Lotus Park  
General Fund (001-909-572)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>34</b>	<b>Other Contractual Services</b>						
- 50	Temporary Services/Labor						
	Temporary Labor	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
- 60	Trash Disposal	1,773	2,123	3,000	3,000	3,000	3,000
<b>40</b>	<b>Travel and Training</b>						
- 10	Technical Training	335	78	500	1,000	1,000	1,000
	Ranger Academy	959	-	-	-	-	-
	CPR Certification	-	945	-	-	-	-
	Florida Vegetation	-	320	-	-	-	-
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 01	Building/Facilities Maintenance	6,810	4,765	5,500	5,500	5,500	5,500
- 15	Landscape Maintenance	1,045	695	1,000	1,000	1,000	1,000
- 20	Equipment Repair	4,782	642	600	600	600	600
	Boat Hull Renovation	5,228	-	-	-	-	-
- 75	Hardscape Maintenance	972	2,734	3,000	3,000	3,000	3,000
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	1,498	1,862	1,200	1,500	1,500	1,500
	Lake Lotus Brochure	-	-	-	1,000	1,000	1,000
<b>48</b>	<b>Promotional Activities</b>						
- 10	Community Programs	221	470	-	-	-	-
	Earth Day	226	-	500	500	500	500
<b>51 - 90</b>	<b>Office Supplies</b>						
		558	1,035	1,200	1,200	1,200	1,200
<b>52</b>	<b>Operating Supplies</b>						
- 10	Custodial Supplies	89	935	1,000	1,000	1,000	1,000
- 85	Landscaping Supplies	-	287	1,000	1,000	1,000	1,000
- 90	General Operating Supplies	11,850	7,116	7,000	7,000	7,000	7,000
	Reptile Food	2,294	2,159	3,000	3,000	3,000	3,000
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 60	Memberships	-	25	200	200	200	200
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms	570	423	500	500	500	500
- 05	Rental Uniforms	1,590	926	2,200	1,500	1,500	1,500
- 32	Shoes/Workboots	732	662	1,000	1,000	1,000	1,000
- 40	Safety	258	316	400	400	400	400
- 50	Purchased Uniforms	-	2,840	1,900	1,900	1,900	1,900
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 15	Office Equipment	153	83	150	150	150	150
	Refrigerator	168	-	-	-	-	-
	Personal PAs (4)	-	423	-	-	-	-
	Document Shredder	-	-	-	250	250	250

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Lake Lotus Park  
General Fund (001-909-572)**

			2015				
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b>57</b>	<b>Small Tools &amp; Equipment (continued)</b>						
- 20	Hand Tools		606	577	600	600	600
	Hand Counters		211	-	-	-	-
	Dado Blade		100	-	-	-	-
	Rigid Portable Combo Set		-	-	500	-	-
- 50	Park Equipment		-	271	-	-	-
	Radio		809	492	-	900	900
	Flow Meter		254	-	-	-	-
	Rain Barrels		-	260	-	-	-
	Storage Boxes		-	245	-	-	-
	3X4 Steel Cart		-	190	-	-	-
	Coolers		-	113	-	-	-
	Repl hand Blower (2)		-	-	400	-	-
	Repl Stihl Saw		-	-	500	-	-
	<b>Total Operating Expenditures</b>		<b>\$ 44,091</b>	<b>\$ 34,012</b>	<b>\$ 37,850</b>	<b>\$ 38,700</b>	<b>\$ 38,700</b>
<b><u>CAPITAL OUTLAY</u></b>							
<b>62</b>	<b>Buildings</b>						
- 30	Pavilion Repairs		\$ 6,677	\$ -	\$ -	\$ -	\$ -
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 45	Park Equipment						
	Wheeled Blower		-	-	-	1,800	1,800
	Outboard Motor for Work Boat		5,253	-	-	-	-
	<b>Total Capital Outlay</b>		<b>\$ 11,930</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>
<b>TOTAL BUDGET</b>			<b>\$ 449,179</b>	<b>\$ 460,584</b>	<b>\$ 514,394</b>	<b>\$ 537,588</b>	<b>\$ 537,588</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Events Management Division  
General Fund (001-910-574)**

		2012	2013	2014	2015	
		Actual	Actual	Budget	Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 5 Positions	\$ 220,300	\$ 220,426	\$ 226,255	\$ 285,930	\$ 285,930
14	Overtime	1,067	1,281	2,000	1,500	1,500
16	Add Pays	-	1,305	-	1,300	1,300
17	Allowances					
- 01	Car Allowance	5,880	5,903	5,880	5,880	5,880
- 02	Cell Phone Allowance	2,400	2,411	2,400	2,400	2,400
18	Uniform Allowance	-	-	-	15	15
21	FICA Taxes	16,093	15,566	18,095	22,723	22,723
22	Retirement Contributions	25,751	25,304	24,944	32,560	32,560
23	Health Insurance	21,268	25,441	29,000	36,000	36,000
24	Life Insurance	677	691	643	811	811
	<b>Total Personal Services</b>	<b>\$ 293,436</b>	<b>\$ 298,328</b>	<b>\$ 309,217</b>	<b>\$ 389,119</b>	<b>\$ 389,119</b>

**POSITION ROSTER**

**Full Time Employees -**

Dep Dir Events, PLM&O, Lib, Rn	2B	1	1	1	1	1
Community Events Manager	3C	1	1	1	1	1
STEM Coordinator	3B	-	-	1	1	1
Events Production Manager	3B	1	1	1	1	1
Event Production Assistant	3A	1	1	1	1	1
<b>Total Positions</b>		<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Events Management Division  
General Fund (001-910-574)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>OPERATING EXPENDITURES</b>					
<b>31 Professional Services</b>					
- 40 Engineering & Design Services					
Graphic Design	\$ -	\$ -	\$ 500	\$ -	\$ -
<b>40 Travel and Training</b>					
- 05 Professional Training	-	-	200	200	200
- 10 Technical Training					
IFA/FFEA	-	-	1,000	-	-
- 50 Mileage Reimbursement	-	-	200	200	200
<b>42 - 01 Postage &amp; Transportation</b>					
Event Mailouts	568	1,138	1,000	1,000	1,000
<b>44 Rentals &amp; Leases</b>					
- 10 Off-site Storage					
Storage Space Lease	1,740	1,944	2,000	2,500	2,500
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	1,895	3,373	1,300	2,000	2,000
- 55 Brochures/Pamphlets					
Volunteer Banquet	-	-	1,000	1,000	1,000
Various Event Brochures	518	572	500	500	500
<b>48 Promotional Activities</b>					
- 10 Community Programs					
Small Fireworks Display	-	-	3,000	3,000	3,000
Youth Baseball Opening Day	3,000	3,000	-	-	-
Volunteer Awards Banquet	12,260	13,977	15,000	15,000	15,000
Seasonal Entertainment	-	-	4,000	4,000	4,000
Miscellaneous Events	3,688	-	-	-	-
- 70 Marketing					
Photographer/Videographer	998	999	1,000	1,000	1,000
- 71 Flags/Banners	-	224	-	-	-
<b>51 - 90 Office Supplies</b>	621	777	500	750	750
<b>52 - 90 Operating Supplies</b>	7,465	4,270	5,000	5,000	5,000
<b>55 Uniforms</b>					
- 40 Safety	50	323	-	350	350
- 50 Purchased Uniforms	-	-	-	500	500

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Events Management Division  
General Fund (001-910-574)**

			2015		
			Manager Recmnd	Commission Approved	
			2012 Actual	2013 Actual	
			2014 Budget		
<b>57</b>	<b>Small Tools &amp; Equipment</b>				
- 50	Park Equipment	3,465	257	5,000	5,000
	Pop Up Tents	-	690	-	-
	Tent Canopies	-	341	-	-
	Survey Stakes	-	272	-	-
	Barricades	-	358	-	-
	Tables & Chairs	-	650	-	-
	Leko Light Pole	-	290	-	-
	Tent Weights	-	132	-	-
	<b>Total Operating Expenditures</b>	<b>\$ 36,268</b>	<b>\$ 33,587</b>	<b>\$ 41,200</b>	<b>\$ 42,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 329,704</b>	<b>\$ 331,915</b>	<b>\$ 350,417</b>	<b>\$ 431,119</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Library  
General Fund (001-902-571)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b><u>PERSONAL SERVICES</u></b>						
12	Regular Salaries & Wages Base: 9 Positions	\$ 207,742	\$ 209,172	\$ 225,413	\$ 232,649	\$ 232,649
13	Limited Term Employees Library Assistants (870 hrs)	7,356	7,114	7,700	7,700	7,700
	<b>Total Salaries &amp; Wages</b>	<b>\$ 215,098</b>	<b>\$ 216,286</b>	<b>\$ 233,113</b>	<b>\$ 240,349</b>	<b>\$ 240,349</b>
16	Add Pays	650	652	650	650	650
18	Uniform Allowance	-	16	45	50	50
21	FICA Taxes	16,056	16,029	17,887	18,440	18,440
22	Retirement Contributions	26,639	25,569	24,434	25,303	25,303
23	Health Insurance	31,902	38,208	43,500	43,200	43,200
24	Life Insurance	580	592	640	725	725
	<b>Total Personal Services</b>	<b>\$ 290,925</b>	<b>\$ 297,352</b>	<b>\$ 320,269</b>	<b>\$ 328,717</b>	<b>\$ 328,717</b>

**POSITION ROSTER**

**Full Time Employees -**

Library Director	3B	1	1	1	1	1
Technical Svc Librarian	4C	1	1	1	1	1
Children's Librarian	4C	1	1	1	1	1
Library Assistant	4A	2	2	2	2	2
Comm Information Coord	4C	1	1	1	1	1
<b>Total Full Time Employees</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

**Part Time Employees -**

Library Assistant	4A	1	1	2	2	2
Special Worker		1	1	1	1	1
<b>Total Part Time Employees</b>		<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Total Positions</b>		<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Library  
General Fund (001-902-571)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>34 - 99 Other Contractual Services</b>					
CFLC:DLLI (Interlibrary Loan)	\$ 600	\$ 600	\$ -	\$ -	\$ -
OCLC Online Service	788	636	750	-	-
Surpass	1,721	2,430	4,400	2,860	2,860
Acteva	-	-	600	-	-
<b>40 Travel and Training</b>					
- 30 Conferences	-	150	150	300	300
- 50 Monthly Mileage Reimb	734	742	750	750	750
<b>42 - 01 Postage &amp; Transportation</b>	-	-	200	200	200
<b>47 Printing &amp; Binding</b>					
- 10 In-house Copies	2,768	3,121	2,400	3,200	3,200
<b>48 Promotional Activities</b>					
- 10 Community Programs	3,465	3,886	4,200	4,500	4,500
<b>51 - 01 Office Supplies</b>	1,502	1,623	1,500	2,000	2,000
<b>52 - 01 Operating Supplies</b>	4,644	5,014	5,000	5,000	5,000
<b>54 Books/Pubs/Subscrs/Membs</b>					
- 99 Miscellaneous	1,075	1,150	1,000	1,300	1,300
<b>55 Uniforms</b>					
- 50 Purchased Uniforms	-	120	250	250	250
<b>58 - 01 Computer Software</b>					
Software for Network	-	-	355	355	355
<b>Total Operating Expenditures</b>	<b>\$ 17,297</b>	<b>\$ 19,472</b>	<b>\$ 21,555</b>	<b>\$ 20,715</b>	<b>\$ 20,715</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>64 - 10 Office Equipment</b>					
Acrylic Podium	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200
Computer Workstation	-	-	-	4,800	4,800
<b>66 - 01 Books &amp; Other Library Material</b>					
Inventory & Replacement Books	\$ 56,341	\$ 57,152	\$ 47,250	\$ 52,250	\$ 52,250
Reference Books	-	-	12,000	12,000	12,000
Misc Mags/News Subs	-	-	2,000	2,000	2,000
<b>Total Capital Outlay</b>	<b>\$ 56,341</b>	<b>\$ 57,152</b>	<b>\$ 61,250</b>	<b>\$ 72,250</b>	<b>\$ 72,250</b>
<b>TOTAL BUDGET</b>	<b>\$ 364,563</b>	<b>\$ 373,976</b>	<b>\$ 403,074</b>	<b>\$ 421,682</b>	<b>\$ 421,682</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Altamonte Springs Science Incubator Program  
Incubator Fund (025-1101-551)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Duke Energy	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Walmart	-	250,000	-	-	-
Adventist Health Systems	25,000	-	25,000	25,000	25,000
Bright House Networks	2,500	-	3,000	3,000	3,000
Other	-	-	5,000	5,000	5,000
<b>Total Revenues</b>	<b>\$ 27,500</b>	<b>\$ 400,000</b>	<b>\$ 183,000</b>	<b>\$ 183,000</b>	<b>\$ 183,000</b>
<b>OPERATING EXPENDITURES</b>					
<b>34 Other Contractual Services</b>					
- 99 Misc Professional Services	\$ -	\$ 2,900	\$ 2,500	\$ -	\$ 2,500
<b>40 Travel and Training</b>					
- 10 Technical Training	-	-	250	-	250
<b>44 Rentals &amp; Leases</b>					
- 30 Equipment	-	1,033	5,000	-	5,000
<b>45 Insurance</b>					
- 50 Program Coverage	-	-	2,500	-	2,500
<b>46 Repair &amp; Maintenance</b>					
- 75 Hardscape	873	-	1,500	-	1,250
<b>48 - 70 Promotional Activities</b>					
Student Collaterals	8,754	-	80,000	24,328	80,000
Interpretive Sign/Banners	-	14,126	25,000	-	25,000
USB Wrist Bands	-	17,488	-	-	-
Writing Tablets	-	7,031	-	-	-
Clip Boards	-	14,088	-	-	-
Lab Coats	-	8,444	-	-	-
Shirts	-	500	-	-	-
Portable Stage	-	1,200	-	-	-
Magic Cubes	-	3,645	-	-	-
Class Room Art	-	-	-	-	-
<b>51 Office Supplies</b>					
- 90 General Supplies	1,701	367	6,000	1,364	5,000
<b>52 Operating Supplies</b>					
- 20 Chemicals	103	-	500	-	500
- 90 General Operating Supplies	9,975	20,074	15,000	10,392	20,000
<b>55 - 40 Uniforms</b>					
Safety	1,404	1,151	1,500	-	1,500
Lab Coat Cleaning	-	-	5,000	2,500	5,000

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Altamonte Springs Science Incubator Program  
Incubator Fund (025-1101-551)**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014</u>		<u>2015 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b>57 Small Tools &amp; Equipment</b>					
- 20 Hand Tools	1,297	2,381	500	-	2,500
- 30 Computer Equipment	1,057	8,069	10,750	1,997	5,000
- 99 Other Small Tools	1,870	1,225	2,000	841	2,000
<b>Total Operating Expenditures</b>	<b>\$ 27,034</b>	<b>\$ 106,096</b>	<b>\$ 158,000</b>	<b>\$ 41,422</b>	<b>\$ 158,000</b>
<b><u>CAPITAL OUTLAY</u></b>					
<b>63 Improvements</b>					
- 70 Lab equipment	\$ 25,391	\$ -	\$ 2,500	\$ 1,596	\$ 25,000
<b>64 - 25 Machinery &amp; Equipment</b>	<u>-</u>	<u>6,012</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Capital Outlay</b>	<b>\$ 25,391</b>	<b>\$ 6,012</b>	<b>\$ 2,500</b>	<b>\$ 1,596</b>	<b>\$ 25,000</b>
<b>Total Expenditures</b>	<b>\$ 52,425</b>	<b>\$ 112,108</b>	<b>\$ 160,500</b>	<b>\$ 43,018</b>	<b>\$ 183,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (24,925)</b>	<b>\$ 287,892</b>	<b>\$ 22,500</b>	<b>\$ 139,982</b>	<b>\$ -</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>(24,925)</u>	<u>(49,850)</u>	<u>238,042</u>	<u>260,542</u>	<u>400,524</u>
End of Year	<u><u>\$ (49,850)</u></u>	<u><u>\$ 238,042</u></u>	<u><u>\$ 260,542</u></u>	<u><u>\$ 400,524</u></u>	<u><u>\$ 400,524</u></u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department  
Recreational Facilities Impact Fee Fund (315)**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014</u>		<u>2015 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>REVENUES</u></b>					
Impact Fees	\$ 4,232	\$ -	\$ 500	\$ 64,528	\$ 500
Interest Income	<u>12,142</u>	<u>1,276</u>	<u>4,249</u>	<u>5,012</u>	<u>4,500</u>
<b>Total Revenues</b>	<b>\$ <u>16,374</u></b>	<b>\$ <u>1,276</u></b>	<b>\$ <u>4,749</u></b>	<b>\$ <u>69,540</u></b>	<b>\$ <u>5,000</u></b>
<b><u>EXPENDITURES</u></b>					
Reserve for Future Projects	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 16,374</b>	<b>\$ 1,276</b>	<b>\$ (95,251)</b>	<b>\$ 69,540</b>	<b>\$ (95,000)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>402,731</u>	<u>419,105</u>	<u>420,381</u>	<u>420,381</u>	<u>489,921</u>
End of Year	<b>\$ <u>419,105</u></b>	<b>\$ <u>420,381</u></b>	<b>\$ <u>325,130</u></b>	<b>\$ <u>489,921</u></b>	<b>\$ <u>394,921</u></b>

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*Section 7*  
*Leisure and*  
*Maintenance Services*  
*Department*

*Maintenance Services*

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City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department  
Maintenance Services Section  
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**Leisure and Maintenance Services Department  
Maintenance Services Section  
Overview**

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The City's Leisure and Maintenance Services Department provides both recreational facilities and programs to our citizens as well as maintenance and similar support services to the City's operating departments. For budget presentation purposes, we have divided the Department into the two major functional sections; Leisure Services and Maintenance Services. In this section we present the budget for Maintenance Services. The budget for Leisure Services is presented in the previous section of the budget.

The Maintenance Services section consists of three operating divisions: Park Landscape Management and Operations (PLMO), Fleet Maintenance, and Facilities Maintenance. These three divisions reflect a 5% increase in total operating expenses.

**Park Landscape Management and Operations (PLMO)**

This division's specialized crews are responsible for caring for over 77 acres of park and municipal property and 32 miles of roadway on a weekly basis, an increase of over 7 acres and 14 miles. We depend on contracted services and on-call maintenance staff for added support with basic maintenance and seasonal maintenance requirements. This year we are scheduled to update our Tree Inventory survey allowing us to maintain our 20 year designation as a "Tree City USA" city.

**Fleet Maintenance Division**

The Fleet Maintenance Division is responsible for the general maintenance of the City's rolling stock, equipment and fuel. The operating budget remains consistent, with much of the Division's budget related to fuel and oil. At this time, fuel costs are not expected to exceed what was allocated in the current budget so you will find no increase in that line. Seminole County continues to utilize fuel for fire related vehicles. In addition to regular preventative maintenance and repairs, the division provides installation services for on-

**Leisure and Maintenance Services Department  
Maintenance Services Section  
Overview**

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board computers and surveillance systems for patrol vehicles and specialized equipment.

**Facility Maintenance Division**

The Facility Maintenance division is responsible for the repair and maintenance of City-owned properties, custodial support, skilled trade services and security of City-owned facilities. The Division is in high demand, ensuring that our facilities, employees and patrons are safe and in clean and well maintained facilities. Operating expenses for the Division are up a modest 2% based on repair and maintenance items, annual contract increase and custodial supplies. A number of capital improvement projects and facility upgrades are scheduled for this fiscal year.

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department  
Maintenance Services Section  
Summary Budget by Fund**

	<u>2015 Commission Approved Budget</u>			<u>2014 Budget</u>
	<u>General Fund</u>	<u>Tree Bank Fund</u>	<u>Total</u>	
<b><u>Operating Expenses</u></b>				
Park Land Management/Operations	\$ 2,065,536	\$ 28,000	\$ 2,093,536	\$ 1,990,261
Fleet Maintenance	1,984,420	-	1,984,420	1,927,664
Facilities Maintenance	<u>2,199,275</u>	<u>-</u>	<u>2,199,275</u>	<u>2,040,330</u>
Total Operating Expenses	<u>\$ 6,249,231</u>	<u>\$ 28,000</u>	<u>\$ 6,277,231</u>	<u>\$ 5,958,255</u>
<b><u>Non-Operating Expenses</u></b>				
Capital Outlay	<u>\$ 31,400</u>	<u>\$ -</u>	<u>\$ 31,400</u>	<u>\$ 111,000</u>
Total Expenses	<u>\$ 6,280,631</u>	<u>\$ 28,000</u>	<u>\$ 6,308,631</u>	<u>\$ 6,069,255</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

		2012	2013	2014	2015	
		Actual	Actual	Budget	Manager Recmnd	Commission Approved
<b>PERSONAL SERVICES</b>						
12	Regular Salaries & Wages Base: 31 Positions	\$ 936,558	\$ 941,137	\$ 1,004,176	\$ 1,035,926	\$ 1,035,926
13	Limited Term Employees: On Call Ground/Land (3800 hrs)	485	15,167	38,000	38,000	38,000
	<b>Total Salaries &amp; Wages</b>	\$ 937,043	\$ 956,304	\$ 1,042,176	\$ 1,073,926	\$ 1,073,926
14	Overtime	7,559	7,295	3,000	3,500	3,500
17	Allowances					
- 02	Cell Phone Allowance	2,262	2,758	2,400	3,000	3,000
18	Uniform Allowance	-	598	2,050	1,395	1,395
21	FICA Taxes	70,996	72,600	80,298	82,756	82,756
22	Retirement Contributions	110,414	109,337	112,106	116,587	116,587
23	Health Insurance	144,309	177,834	210,250	208,800	208,800
24	Life Insurance	2,767	2,915	2,858	2,949	2,949
	<b>Total Personal Services</b>	\$ 1,275,350	\$ 1,329,641	\$ 1,455,138	\$ 1,492,913	\$ 1,492,913
<b>POSITION ROSTER</b>						
<b>Full Time Employees -</b>						
	Parks Land Mgmt&Oper Super	2A	1	1	1	1
	Arborist	3A	1	1	1	1
	Senior Operations Supervisor	3A	2	2	2	2
	Turf Specialist	3A	1	1	1	1
	Chemical Application Special	3A	-	1	1	1
	Crew Leader	4C	5	7	7	7
	Heavy Equipment Operator	4C	1	1	1	1
	Operations Supervisor	4C	1	-	-	-
	Groundskeeper/Landscapers	4B	13	12	12	12
	Irrigation Technician	4B	1	1	1	1
	Tree Maint Workers	4B	2	2	2	2
	<b>Total Full Time Employees</b>		28	29	29	29
<b>Part Time Employees -</b>						
	Special Worker		2	2	2	2
	<b>Total Positions</b>		30	31	31	31

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>OPERATING EXPENDITURES</b>					
<b>34 Other Contractual Services</b>					
- 20 Landscaping Services					
Major Tree Removal	\$ 45,090	\$ 36,773	\$ 38,000	\$ 38,000	\$ 38,000
Landscape Maintenance	122,969	157,447	175,000	200,000	200,000
Cholinesterase Testing	-	-	500	500	500
Licenses (Pest Ctrl, Mosquitos, Herbicides)	550	-	2,000	2,000	2,000
Respirator/Pulmonary Tests	1,170	50	-	-	-
CDL Training	-	-	800	800	800
- 50 Temporary Labor	11,254	9,236	3,000	3,000	3,000
- 60 Trash Disposal	-	-	1,500	1,500	1,500
39 - 01 Educational Incentive	-	-	500	500	500
<b>40 Travel and Training</b>					
- 20 Visit Cities/Observations/Train	-	-	300	300	300
- 30 Conferences/Seminars					
Tech Seminars & Certifications	2,000	1,005	2,400	2,400	2,400
Arbor Culture Conference (2)	-	-	1,000	1,000	1,000
DODD Mosquito Short Course	-	-	1,500	1,500	1,500
Pesticide Licence Renew	-	-	1,000	1,000	1,000
STMA & FRPA Seminars	-	-	750	750	750
<b>44 Rentals &amp; Leases</b>					
- 30 Equipment	109	1,117	1,000	1,200	1,200
<b>46 Repair &amp; Maintenance</b>					
- 02 Fencing/Security					
Repl Windscreens (EM, WM, MP)	6,790	3,582	5,000	5,000	5,000
Temporary Fencing (all Parks)	-	2,578	3,000	3,000	3,000
- 10 Ballfield Maintenance					
General Maintenance (all Parks)	7,080	7,915	17,500	25,500	25,500
Crimson Stone	16,699	19,208	8,000	8,000	8,000
Diamond Pro Infield Cond (EM)	-	-	1,500	1,500	1,500
Guard Rail-Eastmonte	1,790	-	-	-	-
Clay	12,051	9,791	2,000	2,000	2,000
Field Paint	-	-	3,000	3,000	3,000
Westmonte Plantings	2,035	-	-	-	-
Pitching Mound	-	3,486	-	-	-
Sod	-	-	-	10,000	10,000
- 15 Landscape Maintenance					
Lawn Maintenance	-	-	7,500	7,500	7,500
General Lndscpng/Pub Buildings	-	-	9,000	9,000	9,000
General Landscaping/All Parks	68,335	63,950	28,500	28,500	28,500
Homeowner Asst/Trees E/M	-	-	5,000	5,000	5,000
Irrigation Parts/Repair/City-wide	18,882	17,790	15,000	15,000	15,000

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

				2015				
				2012	2013	2014	Manager	Commission
				Actual	Actual	Budget	Recmnd	Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont'd)</b>							
- 15	Landscape Maintenance (cont'd)							
			Hermits Tr Hardscape Maint Play	-	-	1,250	1,250	1,250
			Median Plantings - Trees (SR436, Central Parkway)	3,017	-	-	-	-
			Repl Plants/Right of Way	-	-	15,000	15,000	15,000
			Repl Turf/Common Areas/Parks	-	-	15,000	15,000	15,000
			Mulch (all Parks)	-	9,282	4,000	4,000	4,000
			Forestry (Trees)	-	1,510	18,000	18,000	18,000
			Well Maintenance	-	-	500	500	500
			City Hall Trellis	-	1,133	-	-	-
			FAST Program	-	4,015	-	-	-
- 20	Equipment Repair			1,409	2,591	5,000	5,000	5,000
			Mower Repair	312	-	4,000	4,000	4,000
			Trailer Accessories/Repairs	707	-	4,000	4,000	4,000
			Top Dresser	800	-	-	-	-
			Sand Pro	542	-	-	-	-
- 75	Hardscape Maintenance							
			Repairs/Turnbull & Sunshine	-	-	5,000	5,000	5,000
			Repairs/Hermits Trail	-	-	1,250	1,250	1,250
<b>47</b>	<b>Printing &amp; Binding</b>							
- 10	In-house Copies			1,027	951	700	700	700
- 55	Brochures/Pamphlets							
			FAST Program	-	-	350	350	350
			Tree Giveaway Program	-	-	350	350	350
<b>51 - 01</b>	<b>Office Supplies</b>			639	363	2,000	2,000	2,000
<b>52</b>	<b>Operating Supplies</b>							
- 20	Chemicals			40,998	48,292	-	-	-
			Fertilizer	-	-	20,000	18,500	18,500
			Mosquito Control Chem	-	-	5,000	4,000	4,000
			Insecticides/Pesticides (all Parks)	-	-	25,000	25,000	25,000
- 40	Propane/Diesel			1,211	2,000	5,000	5,000	5,000
- 85	Landscaping Supplies							
			Nursery Operating Supplies	14,781	17,078	6,000	7,000	7,000
- 90	General Operating Supplies			4,620	5,622	4,500	6,000	6,000
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>			387	160	800	800	800
<b>55</b>	<b>Uniforms</b>							
- 01	Uniforms			800	1,405	4,000	4,000	4,000
- 05	Rental Uniforms			7,544	7,516	14,590	14,590	14,590
- 32	Shoes/Workboots			3,766	4,729	11,000	11,000	11,000
- 40	Safety			3,297	3,873	4,000	4,000	4,000
- 50	Purchased Uniforms			-	5,114	5,583	5,583	5,583

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

		2012	2013	2014	2015	
		Actual	Actual	Budget	Manager Recmnd	Commission Approved
<b>57</b>	<b>Small Tools &amp; Equipment</b>					
- 20	Hand Tools	4,830	5,350	10,000	10,000	10,000
	Aerator Parts	-	1,386	-	-	-
	Auger	-	650	-	-	-
	Backpack Blower (2)	2,700	1,104	1,700	1,200	1,200
	Backpack Sprayers	-	320	-	-	-
	Chain Saws (3)	-	744	2,200	-	-
	Chalker (1)	265	-	-	-	-
	Edgers (3)	1,215	400	500	-	-
	Hedge Trimmers (2)	1,306	1,758	2,100	600	600
	Honda Mowers (2)	-	1,990	-	-	-
	Hydro Scrubber	600	-	-	-	-
	Mower	-	995	-	-	-
	Pole Saw	-	1,104	600	-	-
	Pressure Wash Attachments	-	435	-	-	-
	Sprayer	176	-	-	-	-
	Trash Sticks	264	108	300	300	300
	Truck Box	-	360	-	-	-
	Warehouse Issues	-	39	-	-	-
	Weedeater (2)	880	912	1,600	1,200	1,200
- 50	Park Equipment	697	-	-	-	-
	Radios (6)	4,728	-	-	-	-
	Radios (3) (10-400)	-	2,494	-	-	-
	Radio Batteries & Mics	-	637	-	-	-
	<b>Total Operating Expenditures</b>	<b>\$ 420,322</b>	<b>\$ 470,348</b>	<b>\$ 535,123</b>	<b>\$ 572,623</b>	<b>\$ 572,623</b>

**CAPITAL OUTLAY**

<b>62</b>	<b>Buildings</b>					
- 10	City Buildings					
	Green House - Repairs	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
<b>63</b>	<b>Improvements/Not Buildings</b>					
- 30	City Parks					
	Merrill Park:					
	Repair Boardwalk	5,535	-	-	-	-
	Retaining Wall	13,952	-	-	-	-
	Eastmonte Park:					
	Soil Bins Temporary	-	-	2,500	-	-
<b>64</b>	<b>Machinery &amp; Equipment</b>					
- 20	Lawn Equipment					
	Replace Bush Hog Mower	2,550	-	-	-	-
	Grapple Rake	2,664	-	-	-	-
	Repl Tiller (22489)	-	3,186	-	-	-
	Repl Mosquito Sprayer (15214)	-	7,550	-	-	-
	21" Honda Mower (2) (New)	-	-	-	-	-
	Repl Dingo Loader (20285)	-	23,149	-	-	-

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Park Land Mgmt/Operations  
General Fund (001-903-519)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b>64 Machinery &amp; Equipment (cont'd)</b>					
- 20 Lawn Equipment (cont'd)					
New:					
Bobcat Root Grapple	-	-	2,500	-	-
Verticut Mower	-	-	10,000	-	-
Aerator/Fields/Common Areas	24,492	-	-	6,000	6,000
Kabota Tractor	-	-	22,000	-	-
Replace:					
Sand Pro Tractor	-	-	20,000	-	-
Gator ATV	-	-	16,000	-	-
Snapper Mower	-	-	2,000	-	-
Sod Cutter	-	-	6,000	-	-
Carry All Cart	-	-	16,000	-	-
Honda Mower	-	2,800	-	1,300	1,300
Scagg Ride Mower(2) (541,648)	8,288	-	-	-	-
Pressure Washer	-	3,920	-	4,000	4,000
- 45 Park Equipment					
Eastmonte Park:					
Replace Turf Sweeper	25,520	-	-	-	-
Westmonte Park:					
Repl Turf Sprayer	-	39,197	-	-	-
<b>Total Capital Outlay</b>	<b>\$ 83,001</b>	<b>\$ 79,802</b>	<b>\$ 102,000</b>	<b>\$ 16,300</b>	<b>\$ 16,300</b>
<b>TOTAL BUDGET</b>	<b>\$ 1,778,673</b>	<b>\$ 1,879,791</b>	<b>\$ 2,092,261</b>	<b>\$ 2,081,836</b>	<b>\$ 2,081,836</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Fleet Maintenance Division  
General Fund (001-904-519)**

		2015				
		2012	2013	2014	Manager	Commission
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Recmnd</u>	<u>Approved</u>
<b>PERSONAL SERVICES</b>						
12	<b>Regular Salaries &amp; Wages</b>					
	Base: 11 Positions	\$ 417,413	\$ 421,664	\$ 439,369	\$ 447,704	\$ 447,704
14	Overtime	-	2,283	1,500	1,500	1,500
17	<b>Allowances</b>					
- 02	Cell Phone Allowance	1,200	1,204	1,200	1,200	1,200
18	Uniform Allowance	-	186	500	450	450
21	FICA Taxes	31,815	32,332	33,857	34,490	34,490
22	Retirement Contributions	47,509	46,606	47,200	48,412	48,412
23	Health Insurance	55,646	69,859	79,750	79,200	79,200
24	Life Insurance	1,260	1,354	1,248	1,274	1,274
	<b>Total Personal Services</b>	<u>\$ 554,843</u>	<u>\$ 575,488</u>	<u>\$ 604,624</u>	<u>\$ 614,230</u>	<u>\$ 614,230</u>

**POSITION ROSTER**

**Full Time Employees -**

Fleet Division Manager	3C	1	1	1	1	1
Fleet Maint Supervisor	3B	-	-	1	1	1
Equip Maint Supervisor	3B	1	1	-	-	-
Office Manager	3A	1	1	1	1	1
Automotive Technician	3A	-	-	3	3	3
Automotive Technician	4C	4	4	1	1	1
Small Engine Mechanic	4C	2	2	2	2	2
Preventive Maint Mechanic	4B	1	1	1	1	1
Auto Parts Specialist	4B	1	1	1	1	1
<b>Total Positions</b>		<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Fleet Maintenance Division  
General Fund (001-904-519)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
34 Other Contractual Services					
- 60 Trash Disposal	\$ 413	\$ 688	\$ -	\$ -	\$ -
40 Travel and Training					
- 15 Certifications (ASE)	282	30	750	750	750
- 20 Meetings	300	150	500	500	500
- 30 Conferences/Seminars	-	1,692	500	750	750
46 Repair & Maintenance					
- 20 Computer Repair	-	-	600	-	-
- 90 Vehicle Repair/Maint Outside Repairs	45,023	42,840	20,000 50,000	20,000 50,000	20,000 50,000
47 - 10 Printing & Binding	1,425	1,667	1,350	1,350	1,350
51 - 01 Office Supplies	1,569	1,975	2,000	2,000	2,000
52 - 90 Operating Supplies	240,011	273,052	193,000	240,000	240,000
54 - 01 Books/Pubs/Subscrs/Membs	860	475	1,000	1,100	1,100
55 Uniforms					
- 05 Rental Uniforms	1,922	2,600	3,490	3,490	3,490
- 32 Shoes/Workboots	1,407	1,267	2,000	2,400	2,400
- 40 Safety	-	43	-	-	-
- 50 Purchased Uniforms	-	1,046	1,650	1,650	1,650
56 - 01 Gas, Oil & Lube	820,653	861,012	1,037,000	1,037,000	1,037,000
57 - 01 Small Tools & Equipment	8,208	7,862	8,100	8,100	8,100
58 - 01 Computer Software	-	-	1,100	1,100	1,100
<b>Total Operating Expenditures</b>	<b>\$ 1,122,073</b>	<b>\$ 1,196,399</b>	<b>\$ 1,323,040</b>	<b>\$ 1,370,190</b>	<b>\$ 1,370,190</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Fleet Maintenance Division  
General Fund (001-904-519)**

		2012	2013	2014	2015	
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Manager Recmnd</u>	<u>Commission Approved</u>
<b><u>CAPITAL OUTLAY</u></b>						
<b>64</b>	<b>Machinery &amp; Equipment</b>					
- 50	Shop Equipment					
	Replace Truck Jaws	\$ 26,814	\$ -	\$ -	\$ -	\$ -
	Replace Fuel Dispenser/W Alt	4,621	-	-	-	-
	Defibrillator	1,008	-	-	-	-
	Wheel Alignment Machine (14699)	-	21,130	-	-	-
	A/C Recovery Unit (16704)	-	3,075	-	-	-
	Truck Jack (New) (2)	-	12,505	-	-	-
	Replace Brake Lathe	-	-	9,000	-	-
	<b>Total Capital Outlay</b>	<b>\$ 32,443</b>	<b>\$ 36,710</b>	<b>\$ 9,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL BUDGET</b>		<b>\$ 1,709,359</b>	<b>\$ 1,808,597</b>	<b>\$ 1,936,664</b>	<b>\$ 1,984,420</b>	<b>\$ 1,984,420</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

			2015								
			2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	<u>Manager Recmnd</u>	<u>Commission Approved</u>				
<b><u>PERSONAL SERVICES</u></b>											
<b>12</b>	<b>Regular Salaries &amp; Wages</b>										
	Base: 16 Positions	\$	406,433	\$	417,715	\$	457,870	\$	534,214	\$	534,214
	Position Upgrade: Staff Asst from 4C to 3A		-	-	-	2,000	2,000				
	Position Added: Custodian 4A		-	-	-	22,000	22,000				
<b>13</b>	<b>Limited Term Employees</b>										
	Custodian (1,280 Hrs)		<u>3,027</u>	<u>3,810</u>	<u>12,800</u>	<u>13,082</u>	<u>13,082</u>				
	<b>Total Salaries &amp; Wages</b>	\$	409,460	\$	421,525	\$	470,670	\$	571,296	\$	571,296
<b>14 - 00</b>	<b>Overtime</b>		7,295	4,519	3,000	3,000	3,000				
- 01	On Call Pay		2,989	3,085	3,913	3,913	3,913				
<b>17</b>	<b>Allowances</b>										
- 02	Cell Phone Allowance		6,001	5,893	8,400	9,600	9,600				
<b>18</b>	<b>Uniform Allowance</b>		-	242	850	540	540				
<b>21</b>	<b>FICA Taxes</b>		31,280	32,533	37,243	44,915	44,915				
<b>22</b>	<b>Retirement Contributions</b>		31,374	34,928	44,887	54,712	54,712				
<b>23</b>	<b>Health Insurance</b>		42,311	50,885	65,250	79,200	79,200				
<b>24</b>	<b>Life Insurance</b>		<u>993</u>	<u>1,034</u>	<u>1,302</u>	<u>1,584</u>	<u>1,584</u>				
	<b>Total Personal Services</b>	\$	<u>531,703</u>	\$	<u>554,644</u>	\$	<u>635,515</u>	\$	<u>768,760</u>	\$	<u>768,760</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

		2012	2013	2014	2015	
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Manager Recmnd</u>	<u>Commission Approved</u>
<b><u>POSITION ROSTER</u></b>						
<b>Full Time Employees -</b>						
Facilities Maintenance and Development Supt.	2A	1	1	1	1	1
Fac Plan & Const Proj Mgr	3C	-	-	1	1	1
HVAC/Bldg Control Spec	3B	-	1	1	1	1
HVAC Technician	3A	1	1	1	1	1
Plumber	3A	-	1	1	1	1
Staff Assistant	3A	1	1	1	1	1
Electrician	3A	1	1	1	1	1
Maintenance Specialist	4C	2	1	1	1	1
Custodial Manager	4C	-	-	1	1	1
Custodial Supervisor	4B	1	2	1	1	1
Custodial	4A	-	-	-	1	1
<b>Total Full Time Employees</b>		<u>7</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>11</u>
<b>Part Time Employees -</b>						
Custodian	4A	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>
<b>Total Positions</b>		<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>
<b>Total Positions</b>		<u>13</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>17</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
<b>31 - 40 Professional Services</b>					
Architectural Services	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 65,000
<b>34 Other Contractual Services</b>					
- 10 Custodial Services					
Carpet Cleaning	8,553	9,481	18,500	18,500	18,500
- 40 Pest Control Service	5,515	5,408	6,800	6,800	6,800
- 50 Temporary Labor	1,896	955	1,000	1,000	1,000
<b>39 - 01 Educational Incentive</b>	-	-	500	2,500	2,500
<b>40 Travel and Training</b>					
- 05 Professional Training	-	-	600	600	600
Bldg Control System Training	-	-	800	800	800
IFMA Conference	760	-	-	-	-
- 10 Computer Training	-	-	500	-	-
- 30 Conferences/Seminars	42	649	-	-	-
Refrigeration Seminars	-	-	650	650	650
IFMA Conference	-	797	1,000	1,000	1,000
<b>43 Utility Services</b>					
- 10 Electric Power	746,311	723,259	825,000	825,000	825,000
- 15 Other Utilities	168,371	169,903	170,000	170,000	170,000
<b>46 Repair &amp; Maintenance</b>					
- 01 Building/Facilities Maintenance	141,614	119,051	-	-	-
Electrical Repair/Parts	-	21,956	19,500	25,000	25,000
Plumbing Repair/Parts	-	-	9,500	9,500	9,500
HVAC	-	17,119	18,750	18,750	18,750
Light Bulb Disposal	-	-	2,000	2,000	2,000
Painting City-wide	-	10,645	15,000	15,000	15,000
Roofing Repairs	-	-	33,000	33,000	33,000
Carpet Maintenance	-	7,391	7,500	7,500	7,500
City Parks:					
Ballfield Lighting	-	-	7,500	7,500	7,500
Scoreboard Modules	-	-	2,100	2,100	2,100
Gym Maintenance	-	-	4,000	4,000	4,000
Westmonte Park:					
Therapeutic Pool Repairs	-	-	5,000	5,000	5,000
Door Controls-Thera Pool	-	-	-	4,000	4,000
West Altamonte:					
Overhead Door Opener	-	-	-	1,900	1,900
- 20 Equipment Repair	918	-	-	-	-
- 80 Maintenance Contracts					
Handicap Chair Maint TH/Pool	-	-	975	975	975
Fire Burglar Alarm Monitoring	10,034	19,868	23,000	23,000	23,000
Elevator Monitoring	-	-	600	600	600
Generator Maintenance	10,708	10,763	13,000	16,000	16,000
Fire Sprinkler Maintenance	22,635	12,421	15,000	15,000	15,000
Fire Supression/Chem/Halon	-	-	2,000	2,000	2,000

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

			2015				
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont'd)</b>						
- 80	Maintenance Contracts (cont'd)						
		Low Voltage Sys Maint/PSB	-	-	3,000	3,000	3,000
		Fire Extinguisher Maint/City-wide	3,793	3,111	4,000	4,000	4,000
		Elevator Maint/Inspection	8,414	3,374	7,500	7,500	7,500
- 84	Hardware Maintenance Contracts						
		Leibert UPS Maintenance	-	-	7,500	7,500	7,500
		Security Hardware Maintenance	-	6,484	-	-	-
		VRLA Battery Maintenance	-	9,979	13,000	13,000	13,000
		Security Camera Hardware Maint	-	-	34,500	35,500	35,500
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies		558	551	775	775	775
<b>48</b>	<b>Promotional Activities</b>						
- 10	Holiday Decorations & Lights		1,215	272	1,500	1,500	1,500
<b>51 - 01</b>	<b>Office Supplies</b>		676	670	1,000	1,000	1,000
<b>52</b>	<b>Operating Supplies</b>						
- 10	Custodial Supplies		37,571	40,550	28,500	35,000	35,000
		Hand Sanitizer	-	-	1,000	1,000	1,000
		Janitorial Supplies	-	-	3,000	3,000	3,000
- 40	Propane for Generators		-	-	1,200	1,200	1,200
- 90	General Operating Supplies		20,553	1,786	1,500	1,500	1,500
		HVAC Filters/Health	-	-	3,000	3,000	3,000
		Lighting (Bulb Replacement)	-	9,619	7,500	7,500	7,500
		Batteries	-	735	2,000	2,000	2,000
		Warehouse Issued Supplies	-	3,650	-	-	-
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>		971	761	850	850	850
		RS Means Job Costing	-	-	-	1,300	1,300
<b>55</b>	<b>Uniforms</b>						
- 01	Uniforms		124	32	-	-	-
- 05	Rental Uniforms		3,219	3,742	4,835	4,835	4,835
- 32	Shoes/Workboots		1,257	1,216	2,700	2,700	2,700
- 40	Safety		321	232	1,000	1,000	1,000
- 50	Purchased Uniforms		-	1,935	780	780	780
<b>57</b>	<b>Small Tools &amp; Equipment</b>						
- 10	Appliances As Needed		936	190	2,700	2,700	2,700
- 20	Hand Tools		1,133	2,327	2,700	2,700	2,700
		Truck Side Tool Box (2)	-	-	-	1,000	1,000
<b>Total Operating Expenditures</b>			<b>\$ 1,198,098</b>	<b>\$ 1,220,882</b>	<b>\$ 1,404,815</b>	<b>\$ 1,430,515</b>	<b>\$ 1,430,515</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department - Facilities Maintenance Division  
General Fund (001-907-519)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b><u>CAPITAL OUTLAY</u></b>							
<b>62</b>	<b>Buildings</b>						
- 10	City Buildings						
	City Hall:						
	West End Remodel	\$ 10,193	\$ -	\$ -	\$ -	\$ -	\$ -
	Power Conditioning Equipment:						
	13 Vac Power						
	Conditioning Devices	74,340	-	-	-	-	-
	Repl Burglar/Fire Systems	42,214	-	-	-	-	-
	Public Safety Bldg:						
	First Floor Hall Remodel	9,284	-	-	-	-	-
	Energy Star White Roof Coat	42,882	-	-	-	-	-
	Roof Replacement & Repairs:						
	City Clerk Building	17,211	-	-	-	-	-
	Therapeutic Pool	59,705	-	-	-	-	-
	Maintenance Bldg (Lk Lotus)	17,456	-	-	-	-	-
	Restrooms (Lk Lotus)	12,524	-	-	-	-	-
- 30	City Parks						
	Westmonte Park Civic Center:						
	Remodel Restrooms	24,999	-	-	-	-	-
<b>63</b>	<b>Improvements Not Buildings</b>						
- 10	City Buildings						
	Security Upgrade Dome	8,119	-	-	-	-	-
<b>64</b>	<b>Machinery &amp; Equipment</b>						
- 55	Building Equipment						
	Refrigerant Recovery Unit	-	-	-	1,800	1,800	1,800
	Commercial Dehumidifier	-	-	-	2,500	2,500	2,500
	Hot Water Carpet Extractor	-	-	-	4,800	4,800	4,800
	ID Badge Printer	-	-	-	6,000	6,000	6,000
<b>67 - 01</b>	<b>Computer Software</b>						
	Main Trac Workgroup	25,226	-	-	-	-	-
	<b>Total Capital Outlay</b>	<b>\$ 344,153</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,100</b>	<b>\$ 15,100</b>	<b>\$ 15,100</b>
<b>TOTAL BUDGET</b>		<b>\$ 2,073,954</b>	<b>\$ 1,775,526</b>	<b>\$ 2,040,330</b>	<b>\$ 2,214,375</b>	<b>\$ 2,214,375</b>	<b>\$ 2,214,375</b>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Leisure and Maintenance Services Department  
Tree Bank Fund (011)**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014</u>		<u>2015 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>REVENUES</u></b>					
Tree Bank Fund Deposits	\$ 20,400	\$ 7,600	\$ -	\$ 22,000	\$ 7,500
Investment Income	<u>4,939</u>	<u>569</u>	<u>-</u>	<u>1,500</u>	<u>1,000</u>
<b>Total Revenues</b>	<b>\$ <u>25,339</u></b>	<b>\$ <u>8,169</u></b>	<b>\$ <u>-</u></b>	<b>\$ <u>23,500</u></b>	<b>\$ <u>8,500</u></b>
<b><u>EXPENDITURES</u></b>					
34 Other Contractual Services					
- 20 Misc Professional Services					
Tree Inventory	\$ -	\$ -	\$ -	\$ -	\$ 28,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 25,339</b>	<b>\$ 8,169</b>	<b>\$ -</b>	<b>\$ 23,500</b>	<b>\$ (19,500)</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>153,662</u>	<u>179,001</u>	<u>187,170</u>	<u>187,170</u>	<u>210,670</u>
End of Year	<b>\$ <u><u>179,001</u></u></b>	<b>\$ <u><u>187,170</u></u></b>	<b>\$ <u><u>187,170</u></u></b>	<b>\$ <u><u>210,670</u></u></b>	<b>\$ <u><u>191,170</u></u></b>

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*Section 8*  
*Community*  
*Redevelopment Agency*

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City of Altamonte Springs, Florida  
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**Community Redevelopment Agency  
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**City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget**

**Community Redevelopment Agency  
Overview**

The City created the Community Redevelopment Agency (CRA) in the mid 1980's with the mission of addressing the blighted conditions in and around the center of the City. This mission includes the encouragement of development of vacant parcels and re-development of underutilized parcels and, to the extent possible, alleviating traffic problems primarily in and around the I-4/SR 436 intersection, the City's Central Business District (CBD). To alleviate traffic crowding, the CRA has sought to encourage or redirect commercial growth from the City's main thoroughfares to sites within the CBD. The CRA has made extensive infrastructure improvements, including new and expanded roadways, and the construction of a pedestrian park and sidewalk system featuring Cranes Roost Lake, a center of attraction in this area. The CRA continues to make additional infrastructure improvements as well as to ensure the maintenance of the existing improvements.

<b>Tax Increment Calculations</b>				
	<b>2014 Actual</b>	<b>2015 Projected</b>	<b>Increase</b>	
<b>1. Incremental Increase in Values</b>				
Total Taxable Value	\$ 699,291,581	\$ 737,660,788	\$ 38,369,207	5.5%
Less: Base Year Value	(284,022,707)	(284,022,707)	-	-
Incremental Value at 100%	\$ 415,268,874	\$ 453,638,081	\$ 38,369,207	9.2%
Incremental Value at 95%	\$ 394,505,430	\$ 430,956,177	\$ 36,450,747	9.2%
<b>2. Tax Rates</b>				
City of Altamonte Springs	2.8900	2.7440	-	-
Seminole County	4.8751	4.8751	-	-
<b>3. Incremental Share (1 x 2)</b>				
City of Altamonte Springs	\$ 1,140,121	\$ 1,182,528	\$ 42,407	3.7%
Seminole County	1,923,253	2,100,954	177,701	9.2%
<b>Total Tax Increment Revenues</b>	<b>\$ 3,063,374</b>	<b>\$ 3,283,482</b>	<b>\$ 220,108</b>	<b>7.2%</b>

To provide the CRA with financial resources to accomplish its mission, the City created, at the same time as the CRA, the Altamonte Springs Tax Increment District. These tax increment revenues are expected to provide the CRA with over \$3.2 million in new

City of Altamonte Springs, Florida  
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Community Redevelopment Agency  
Overview

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resources for the coming year as shown in the chart.

The fiscal year 2015 figures are estimates subject to change pursuant to the finalization of the tax roll by the Seminole County Property Appraiser and subsequent actions of the Seminole County Property Appraisal Adjustment Board. The budget provides funding to continue the CRA's capital improvements and maintenance programs.

**Administration and Marketing**

The CRA Administration is responsible for the overall economic development, redevelopment, planning and construction program within the CBD. Today virtually every square inch of undeveloped property within the CRA is either under development or planned for development. The CRA's marketing efforts during the upcoming year will continue to focus on promoting Uptown Altamonte and the Altamonte Town Center.

**Maintenance / Operations**

The CRA Maintenance/Operations budget totals \$934,000 which reflects a 16.5% increase from the 2014 budget. This division is responsible for the operation of Cranes Roost Park, as well as the maintenance of the boardwalks, sidewalks, landscaping and all of the new public improvements in the park and surrounding areas. With the CRA due to sunset at the end of this fiscal year, we have increased the budget to reflect needed long term repairs and maintenance. We have included funding in the budget to continue the on-call park ranger program to provide additional coverage .

**Events Management**

Events are funded by private sponsorships and a direct subsidy from the General Fund. No tax increment money is used to fund events. Our events budget of \$375,250, is in line with the 2014 budget. The budget is funded with \$240,000 in sponsorships, vendor

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**Community Redevelopment Agency  
Overview**

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and park rentals and a subsidy from the General Fund of \$150,000. Even though we have re-tooled, our events program remains the finest in the region and continues to provide outstanding return for the City and our funding partners.

**Capital Projects**

The budget includes \$4.22 million in capital projects spending. During the upcoming year, we anticipate spending \$2.9 million to replace/repair the boardwalk handrails, \$850,000 to begin replacing lights and poles, \$200,000 to address traffic signal issues, and \$272,000 for various repairs and refurbishments.

**Summary**

We are confident we have a budget which provides adequate funding to meet the goals of the CRA for the coming year, including anticipated new and continued development activity, construction of new infrastructure facilities and continued maintenance of existing facilities.

City of Altamonte Springs, Florida  
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**Community Redevelopment Agency  
Tax Increment Fund (103)  
Statement of Revenues and Expenses**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Tax Increments					
Seminole County	\$ 1,854,681	\$ 1,832,159	\$ 1,960,222	\$ 1,923,253	\$ 2,100,954
City of Altamonte Springs	1,099,470	1,086,119	1,162,036	1,140,121	1,182,528
Total Tax Increments	\$ 2,954,151	\$ 2,918,278	\$ 3,122,258	\$ 3,063,374	\$ 3,283,482
Investment Income	465,330	50,804	200,000	230,306	200,000
Events:					
Sponsorships	244,854	275,056	240,000	233,901	240,000
General Fund Subsidy	200,000	150,000	150,000	150,000	150,000
Miscellaneous Revenues	941	-	-	1,100	-
<b>Total Revenues</b>	<b>\$ 3,865,276</b>	<b>\$ 3,394,138</b>	<b>\$ 3,712,258</b>	<b>\$ 3,678,681</b>	<b>\$ 3,873,482</b>
<b>EXPENDITURES</b>					
Operating Expenses:					
Administration	\$ 597,242	\$ 668,836	\$ 705,908	\$ 616,307	\$ 783,233
Maintenance Operations	673,515	693,344	802,014	640,357	934,326
Events	323,133	328,665	370,900	344,093	375,250
Total Operating Expenses	\$ 1,593,890	\$ 1,690,845	\$ 1,878,822	\$ 1,600,757	\$ 2,092,809
Capital Projects:					
Land Purchase	\$ 50,642	\$ -	\$ -	\$ -	\$ -
Central Parkway Lighting	-	-	-	-	200,000
Cranes Roost Park -					
Boardwalk Refurbishment	-	98,292	-	-	-
Handrail & Lighting Storm Repair	-	-	2,900,000	36,000	2,900,000
Replace Phase 1 Lightpoles	-	-	850,000	-	850,000
Fountain Upgrades	-	-	-	-	140,000
Replace Fountain Water Switches	-	-	-	-	55,000
Replace Uplights w/LED (25)	-	-	-	-	31,250
Restroom Upgrades	-	-	-	-	25,000
Access Controls	-	-	-	-	12,000
Replace White Lights / Fountain	-	-	-	-	5,200
Replace Stage Electrical Cord	-	-	-	-	3,500
Total Capital Projects	\$ 50,642	\$ 98,292	\$ 3,750,000	\$ 36,000	\$ 4,221,950
Reserves:					
Contingencies	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
<b>Total Expenditures</b>	<b>\$ 1,644,532</b>	<b>\$ 1,789,137</b>	<b>\$ 5,728,822</b>	<b>\$ 1,636,757</b>	<b>\$ 6,414,759</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ 2,220,744</b>	<b>\$ 1,605,001</b>	<b>\$ (2,016,564)</b>	<b>\$ 2,041,924</b>	<b>\$ (2,541,277)</b>
<b>FUND BALANCE</b>					
Beginning of Year	13,339,021	15,559,765	17,164,766	17,164,766	19,206,690
End of Year	\$ 15,559,765	\$ 17,164,766	\$ 15,148,202	\$ 19,206,690	\$ 16,665,413

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**Community Redevelopment Agency - Administration Division  
Tax Increment Fund (103-703-515)**

						2015	
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	<b>Regular Salaries &amp; Wages</b> Base: 3 Positions	\$ 73,924	\$ 101,091	\$ 141,188	\$ 164,575	\$ 164,575	
14	<b>Overtime</b>	329	729	300	650	650	
17	<b>Allowances</b>						
- 01	Auto Allowance	-	-	-	3,480	3,480	
- 02	Cell Phone Allowance	1,200	1,205	1,200	1,200	1,200	
21	<b>FICA Taxes</b>	5,690	7,671	10,915	12,998	12,998	
22	<b>Retirement Contributions</b>	10,467	13,567	17,413	20,340	20,340	
23	<b>Health Insurance</b>	8,198	12,717	21,750	21,600	21,600	
24	<b>Life Insurance</b>	208	318	401	469	469	
	<b>Total Personal Services</b>	<u>\$ 100,016</u>	<u>\$ 137,298</u>	<u>\$ 193,167</u>	<u>\$ 225,312</u>	<u>\$ 225,312</u>	

**POSITION ROSTER**

Director of Economic Develop	2B	1	1	1	1	1
Communication Coordinator	3A	-	1	1	1	1
Communication Specialist	3A	-	-	1	1	1
Communications Assistant	4C	1	-	-	-	-
<b>Total Positions</b>		<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>	<u>3</u>

City of Altamonte Springs, Florida  
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**Community Redevelopment Agency - Administration Division  
Tax Increment Fund (103-703-515)**

						2015	
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved	
<b><u>OPERATING EXPENDITURES</u></b>							
<b>31</b>	<b>Professional Services</b>						
- 17	Actuarial Services	\$ 65	\$ 185	\$ -	\$ -	\$ -	
- 20	Consulting Services						
	Park Boundary Survey	850	-	-	-	-	
- 70	Legal Fees	36,473	100,020	50,000	50,000	50,000	
- 80	Marketing/Promotional Services						
	Downtown Altamonte & Economic Development, Marketing and Promotions	7,688	1,175	9,000	9,000	9,000	
<b>40</b>	<b>Travel and Training</b>						
- 50	Mileage	388	170	500	500	500	
<b>42 - 01</b>	<b>Postage</b>	58	-	250	250	250	
<b>44</b>	<b>Rentals and Leases</b>						
- 10	Storage Space Lease	1,752	1,968	1,800	2,500	2,500	
- 50	Office Lease (04-023)	54,789	48,862	61,200	61,200	61,200	
<b>45</b>	<b>Insurance</b>						
- 10	General Liability & Property	44,712	45,348	46,481	54,181	54,181	
- 40	Workers' Compensation	15,968	5,246	5,000	8,000	8,000	
<b>46</b>	<b>Repair &amp; Maintenance</b>						
- 80	Maintenance Agreements						
	Website Maintenance	4,500	4,500	-	-	-	
<b>47</b>	<b>Printing &amp; Binding</b>						
- 10	In-house Copies	494	245	2,000	750	750	
<b>48</b>	<b>Promotional Activities</b>						
- 70	Marketing	877	270	-	5,000	5,000	
	Constant Contact	1,539	-	1,000	1,000	1,000	
	RHB Lunch & Supplies	-	118	250	250	250	
	Seminole County Workshop	451	-	-	-	-	
<b>51</b>	<b>Office Supplies</b>						
- 01	General Office Supplies	1,082	2,445	2,000	2,500	2,500	
- 10	Color Printer Cartridges	-	44	800	300	300	
<b>52 - 01</b>	<b>Operating Supplies</b>	2,667	541	2,800	2,300	2,300	

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**Community Redevelopment Agency - Administration Division  
Tax Increment Fund (103-703-515)**

			2015				
			2012	2013	2014	Manager	Commission
			Actual	Actual	Budget	Recmnd	Approved
<b>54</b>	<b>Books/Pubs/Subscrs/Membs</b>						
- 40	Subscriptions		-	-	200	200	200
- 60	Memberships						
	BMI		309	320	-	350	350
	Special Districts (DCA)		200	200	175	175	175
	FL Redevelopment Assoc		-	-	200	200	200
	SESAC		621	652	560	720	720
	Seminole County Chamber		204	-	195	195	195
	ASCAP		312	329	330	350	350
<b>59</b>	<b>Reimbursement to General Fund</b>						
- 01	For Administrative Services		198,000	198,000	198,000	198,000	198,000
	<b>Total Operating Expenditures</b>		<b>\$ 373,999</b>	<b>\$ 410,638</b>	<b>\$ 382,741</b>	<b>\$ 397,921</b>	<b>\$ 397,921</b>
<b><u>CAPITAL OUTLAY</u></b>							
<b>63</b>	<b>Improvements Not Buildings</b>						
- 30	Relocate Offices:						
	Computer Wiring & Relocation		\$ 838	\$ -	\$ -	\$ -	\$ -
<b>64</b>	<b>Machinery and Equipment</b>						
- 45	Uptown Tent		1,489	-	-	-	-
	<b>Total Capital Outlay</b>		<b>\$ 2,327</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>GRANTS AND AID</u></b>							
<b>80 - 82</b>	<b>Aid to Other Organizations</b>						
	LYNX Operating Subsidy		\$ 120,900	\$ 120,900	\$ 130,000	\$ 160,000	\$ 160,000
<b><u>RESERVES</u></b>							
<b>93 - 01</b>	<b>Reserve for Contingencies</b>		-	-	100,000	100,000	100,000
<b>TOTAL BUDGET</b>			<b>\$ 597,242</b>	<b>\$ 668,836</b>	<b>\$ 805,908</b>	<b>\$ 883,233</b>	<b>\$ 883,233</b>

City of Altamonte Springs, Florida  
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**Community Redevelopment Agency - Maintenance/Operations Division  
Tax Increment Fund (103-930-519)**

						2015	
		2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved	
<b><u>PERSONAL SERVICES</u></b>							
12	Regular Salaries & Wages Base: 8 Positions	\$ 239,710	\$ 237,552	\$ 253,676	\$ 262,914	\$ 262,914	
13	Limited Term Employees: On Call Park Rangers (12 @ 315 hours each)	<u>70,958</u>	<u>78,727</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>	
	Total Salaries & Wages	\$ 310,668	\$ 316,279	\$ 308,676	\$ 317,914	\$ 317,914	
14 - 00	Overtime	6,926	9,401	13,000	13,000	13,000	
- 01	On Call	763	860	1,957	1,957	1,957	
16	Special Pay Differential	500	-	-	-	-	
17	Allowances Cell Phone Allowance	1,200	1,369	1,200	1,800	1,800	
18	Uniform Allowance	-	797	1,840	1,470	1,470	
21	FICA Taxes	24,260	25,158	24,991	25,713	25,713	
22	Retirement Contributions	23,898	23,786	26,225	27,679	27,679	
23	Health Insurance	41,279	48,367	58,000	57,600	57,600	
24	Life Insurance	<u>734</u>	<u>750</u>	<u>720</u>	<u>748</u>	<u>748</u>	
	Total Personal Services	\$ <u>410,228</u>	\$ <u>426,767</u>	\$ <u>436,609</u>	\$ <u>447,881</u>	\$ <u>447,881</u>	

**POSITION ROSTER**

Venue Maintenance Specialist	3A	1	1	1	1	1
Senior Park Ranger	4C	1	1	1	1	1
Crew Leader	4C	1	1	1	1	1
Park Ranger	4B	4	3	3	3	3
Groundskeeper/Landscaper	4B	1	2	2	2	2
Total Positions		<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

City of Altamonte Springs, Florida  
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**Community Redevelopment Agency - Maintenance/Operations Division  
Tax Increment Fund (103-930-519)**

	2012 Actual	2013 Actual	2014 Budget	2015	
				Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>					
25 - 01 Unemployment Comp	\$ 361	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
<b>34 Contractual Services</b>					
- 20 Landscape Maintenance	25,205	29,822	25,000	40,000	40,000
- 50 Temporary Labor/Services					
Security	1,272	710	3,500	3,000	3,000
- 60 Trash Disposal	361	239	1,000	500	500
- 61 Sludge Hauling	-	-	350	350	350
- 81 Street Light Maintenance	3,536	3,950	10,000	10,000	10,000
- 99 Other Contractual Services					
Road Reseal / Repairs	-	-	30,000	30,000	30,000
AV System Maintenance	9,912	13,387	10,000	15,000	15,000
Fountain Repairs	1,762	6,222	12,000	12,000	12,000
Employee Testing	235	85	-	-	-
<b>40 Travel and Training</b>					
- 10 Technical Training	120	-	-	-	-
Ranger Academy	490	-	-	-	-
- 15 Certifications	75	1,068	1,000	1,000	1,000
<b>43 - Utility Services</b>					
- 10 Electric Power	45,743	41,683	60,000	50,000	50,000
- 15 Other Utilities	9,801	11,791	13,250	13,250	13,250
<b>44 Rentals and Leases</b>					
- 30 Equipment					
Lift Rental	1,610	-	1,000	1,000	1,000
On-Site Storage Unit	1,469	1,544	1,500	1,500	1,500
- 50 Office Lease-Rangers (04-022)	22,787	22,691	25,000	25,000	25,000
- 99 Other Rentals & Leases					
DMX License Rental	1,404	1,404	2,000	2,000	2,000
<b>46 Repair &amp; Maintenance</b>					
- 01 Building/Facilities	6,523	4,793	6,000	6,000	6,000
Electrical System	963	3,234	3,000	3,000	3,000
Boardwalk Repairs	-	-	1,000	7,500	7,500
Lights/Ballasts/Bulbs	17,662	3,667	-	-	-
Security/Cameras	783	-	1,000	-	-
Boat Motor	-	-	1,000	1,000	1,000
Unanticipated Repairs	2,732	-	10,000	10,000	10,000
Painting	3,193	494	3,000	10,000	10,000
Pet Care	2,493	1,613	1,500	1,500	1,500
Drinking Fountain	882	164	-	-	-
RHB Boardwalk Fencing	603	-	-	-	-
Stage	1,510	-	-	-	-
Shoreline Rip-Rap	-	14,610	-	15,000	15,000
Banner Brackets & Bands	-	990	-	-	-
Rags	-	307	-	-	-
Batteries	-	176	-	-	-

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**Community Redevelopment Agency - Maintenance/Operations Division  
Tax Increment Fund (103-930-519)**

		2012 Actual	2013 Actual	2014 Budget	2015	
					Manager Recmnd	Commission Approved
<b>46</b>	<b>Repair &amp; Maintenance (cont'd)</b>					
- 15	Landscape Maintenance					
	Fencing	9,518	620	1,000	1,000	1,000
	In-ground Light Lens Covers	-	-	3,850	3,850	3,850
	Rodeo	442	-	-	-	-
	Mulch	45	-	-	-	-
	Chemicals & Sprayer	-	902	-	-	-
- 20	Equipment Repair	2,065	1,429	2,000	2,000	2,000
	Stage Operations	2,250	147	1,000	1,000	1,000
	Boat Hull Renovation	2,269	-	-	-	-
	Upholstery Pontoon Boats	-	926	-	-	-
	Bimini Top	-	-	400	-	-
	Boat Covers	-	-	800	-	-
- 75	Hardscaping	-	1,034	-	-	-
	Columns & Sealer	2,023	-	-	-	-
	Barricades	-	-	500	-	-
	Pressure Washer	-	446	-	-	-
	Handrail Repair	-	-	1,000	1,000	1,000
	Tools/parts	-	-	300	300	300
	Painting	4,046	1,433	-	-	-
	Paint & Sealer for Columns	-	-	2,500	2,500	2,500
	Pet Care	-	921	-	-	-
	Herbicides	-	252	-	-	-
	Lens Covers	-	630	-	-	-
- 82	A/V System Maintenance					
	Fountain	-	-	-	-	-
	iPad	598	-	-	-	-
<b>47 - 10</b>	<b>In-House Copies</b>	154	100	175	175	175
<b>51 - 01</b>	<b>Office Supplies</b>	128	30	300	300	300
<b>52</b>	<b>Operating Supplies</b>					
- 10	Janitorial Supplies	3,398	635	-	-	-
- 60	Safety/CPR/AED Training Supplies	264	463	500	500	500
- 85	Plant & Shrubbery Replacement	2,394	-	-	-	-
	Replace Sod & Trees	-	-	20,000	20,000	20,000
- 90	General Operating Supplies	13,560	18,899	22,000	22,000	22,000
	Lights/Ballasts/Bulbs	-	1,957	11,000	11,000	11,000
	Back Pack Blower	-	395	-	-	-
	Pet Care	-	969	-	-	-
	Sweeper Gas	-	157	-	-	-
	Rags	-	546	-	-	-
<b>54 - 01</b>	<b>Books/Pubs/Subscrs/Membs</b>	42	-	100	100	100
<b>55</b>	<b>Uniforms</b>					
- 01	Uniforms	127	11	500	500	500
- 05	Rental Uniforms	2,713	1,770	3,280	3,280	3,280
- 32	Shoes/Workboots	521	1,354	2,500	1,500	1,500
- 40	Safety	140	90	500	1,000	1,000
- 50	Purchased Uniforms	-	4,016	6,200	4,500	4,500

City of Altamonte Springs, Florida  
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**Community Redevelopment Agency - Maintenance/Operations Division  
Tax Increment Fund (103-930-519)**

			2015				
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
56	<b>Gas, Oil &amp; Lube</b>						
- 01	Sweeper Gas		-	157	750	600	600
57	<b>Small Tools &amp; Equipment</b>						
- 10	Office Furn/fixt						
	Break Room Chairs		-	-	750	-	-
- 15	Office Equipment		949	172	500	500	500
	(3) Radios		2,428	-	2,650	-	-
- 20	Hand Tools		203	75	700	700	700
	Radio Ear Pieces		-	431	-	-	-
- 50	Park Equipment						
	Back Pack Blowers		-	-	600	-	-
	Large Tool Box		-	500	800	-	-
	Handheld Vacuum/Blower		-	-	250	-	-
	Railing, Bimini Top & Towing Bitt		-	-	2,100	-	-
	Safety Signs		-	230	-	-	-
	Lockers (4)		-	698	-	-	-
	Stage Anchors (8) Repl		-	-	-	640	640
	Hydraulic Jack for Trailer		-	-	-	1,000	1,000
<b>Total Operating Expenditures</b>			<b>\$ 213,764</b>	<b>\$ 207,039</b>	<b>\$ 314,105</b>	<b>\$ 341,045</b>	<b>\$ 341,045</b>
<b><u>CAPITAL OUTLAY</u></b>							
63	<b>Improvements Not Buildings</b>						
- 30	Cranes Roost Park						
	Replace Banners		\$ 11,819	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
	Paint Railings		-	-	-	25,000	25,000
	Replace Chases		-	-	-	50,000	50,000
	Ballistrade Pieces-Repl		-	-	-	25,000	25,000
	Paint Lightpoles		13,550	38,440	-	-	-
	Rocks for Shoreline		19,250	-	-	-	-
	Replace A/C Nodes		-	19,998	-	-	-
	Repl Park Benches		-	-	17,500	-	-
	Repl Trash Cans		-	-	6,500	-	-
	Repair & Paint Holiday Packages		-	-	1,500	-	-
	Repl Mushroom Speakers (11)		-	-	3,300	-	-
	Repl Hand Rail		-	1,100	-	-	-
	Surface Mount Speakers (60) Repl		-	-	-	9,000	9,000
	Drinking Fountains Repl		-	-	-	10,000	10,000
	Refurbish Prosscenum		-	-	-	15,000	15,000
64	<b>Machinery &amp; Equipment</b>						
- 45	Park Equipment						
	Enclosed Trailer		4,904	-	-	-	-
	Repl Pressure Washer		-	-	3,500	1,400	1,400
	Repl Cushman Cart		-	-	9,000	-	-
<b>Total Capital Outlay</b>			<b>\$ 49,523</b>	<b>\$ 59,538</b>	<b>\$ 51,300</b>	<b>\$ 145,400</b>	<b>\$ 145,400</b>
<b>TOTAL BUDGET</b>			<b>\$ 673,515</b>	<b>\$ 693,344</b>	<b>\$ 802,014</b>	<b>\$ 934,326</b>	<b>\$ 934,326</b>

City of Altamonte Springs, Florida  
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**Community Redevelopment Agency - Events Operations Division  
Tax Increment Fund (103-935-574)**

			2015				
			2012 Actual	2013 Actual	2014 Budget	Manager Recmnd	Commission Approved
<b><u>OPERATING EXPENDITURES</u></b>							
<b>31</b>	<b>Professional Services</b>						
- 81	Entertainment	\$ 21,800	\$ 22,750	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
- 82	Electrical Distribution	3,400	4,167	4,000	4,500	4,500	4,500
- 83	Pyrotechnics	7,539	7,519	7,500	7,500	7,500	7,500
- 84	Event Labor/Misc.	-	400	750	750	750	750
- 85	AV, Photographer, Security	935	1,893	2,000	3,000	3,000	3,000
<b>34</b>	<b>Other Contractual Services</b>						
- 53	Production Services Red, Hot & Boom Production	8,000	8,000	8,000	8,000	8,000	8,000
<b>44</b>	<b>Rentals and Leases</b>						
- 51	Tents and Other Shelters	765	-	3,500	2,000	2,000	2,000
- 52	Portable Restrooms	1,272	2,812	3,150	4,000	4,000	4,000
- 53	Tree and Light Displays	88,840	90,100	90,000	90,000	90,000	90,000
- 99	Miscellaneous	-	251	500	1,000	1,000	1,000
<b>45</b>	<b>Insurance</b>						
- 50	Special Events Coverage	5,354	-	3,000	6,000	6,000	6,000
<b>47</b>	<b>Printing and Binding</b>						
- 55	Promotional Brochures, Etc.	5,640	4,170	7,500	7,500	7,500	7,500
<b>48</b>	<b>Promotional Activities</b>						
- 10	Unscheduled Events	-	-	2,500	2,500	2,500	2,500
- 15	Red, Hot & Boom	138,224	144,566	150,000	150,000	150,000	150,000
- 20	Ongoing Events Production	19,319	18,697	25,000	25,000	25,000	25,000
- 25	Festival of the Arts Winestock	3,924	4,947	15,000	15,000	15,000	15,000
- 70	Signs / Advertising	11,059	11,790	15,000	15,000	15,000	15,000
- 71	Flags and Banners 100 Pole Banners	7,062	6,603	1,000	1,000	1,000	1,000
	Overhead Banners	-	-	5,000	5,000	5,000	5,000
		-	-	2,500	2,500	2,500	2,500
<b>Total Operating Expenditures</b>		<b>\$ 323,133</b>	<b>\$ 328,665</b>	<b>\$ 370,900</b>	<b>\$ 375,250</b>	<b>\$ 375,250</b>	<b>\$ 375,250</b>

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**Community Redevelopment Agency - Capital Projects  
Tax Increment Fund (103-0479)**

	2012 <u>Actual</u>	2013 <u>Actual</u>	<u>2014</u>		2015 <u>Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b>Land Purchase</b>	\$ 50,642	\$ -	\$ -	\$ -	\$ -
<b>Central Parkway:</b>					
Streetlights & Traffic					
Signal Improvements (FDOT/City)	-	-	-	-	200,000
<b>Cranes Roost Park:</b>					
Handrail & Lighting Storm Repair (13-014)	-	-	2,900,000	36,000	2,900,000
Replace Phase 1 Lightpoles	-	-	850,000	-	850,000
Boardwalk Refurbishment					
Facility Assessment	-	98,292	-	-	-
Fountain Upgrades	-	-	-	-	140,000
Replace Fountain Water Switches	-	-	-	-	55,000
Replace Uplights w/LED (25)	-	-	-	-	31,250
Restroom Upgrades	-	-	-	-	25,000
Access Controls	-	-	-	-	12,000
Replace White Lights / Fountain	-	-	-	-	5,200
Replace Stage Electrical Cord	-	-	-	-	3,500
<b>Total Expenditures</b>	<u>\$ 50,642</u>	<u>\$ 98,292</u>	<u>\$ 3,750,000</u>	<u>\$ 36,000</u>	<u>\$ 4,221,950</u>

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*Section 9*  
*Capital Projects*

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City of Altamonte Springs, Florida  
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**Capital Projects  
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## Capital Projects Funds Overview

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This final section of the budget includes our five capital projects funds which are not readily ascribed to one of the City's operating departments. These are the Capital Projects Fund, the Transportation Impact Fee Fund, the 2<sup>nd</sup> Generation Infrastructure Sales Tax Fund, the 3<sup>rd</sup> Generation Infrastructure Sales Tax Fund, and the Neighborhood Enhancement Capital Projects Fund Fund.

### **Capital Projects Fund**

In 1994 the City established a separate Capital Projects Fund to provide funding for acquisition and/or construction of major capital items such as roads, buildings, building improvements and heavy or expensive equipment. This fund is financed primarily through annual transfers from the General Fund and, to a lesser extent, interest earned on idle monies. Like a savings account, this method allows the City to spread the costs of large purchases over several years, thus reducing the effect of these purchases on any one year. The budget includes a transfer of \$2.25 million to finance the completion of several ongoing projects, begin some new projects, and continue to build our capital savings account.

For fiscal year 2015 expenditures total \$5.8 million to fund a number of capital items. These include the following:

- An appropriation of \$2.5 million for repairs and refurbishments to various City parks.
- An appropriation of \$1.5 million for repairs and refurbishments to various City buildings and facilities.
- An appropriation of \$850,000 million for the purchase and begin installation of a new Enterprise Resource Planning (ERP) solution. This is primarily new software to replace our existing systems which have reached the end of their useful lives.
- An appropriation of \$480,000 to replace aging vehicles.

City of Altamonte Springs, Florida  
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**Capital Projects Funds  
Overview**

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We have included a reserve for contingencies of \$250,000, which leaves an estimated \$2.9 million in fund balance. This amount will be held in reserve for future capital projects.

**Transportation Impact Fee Fund**

The Transportation Impact Fee Fund is supported by impact fees charged to new growth. These fees are used to enhance or expand the City's transportation network. We anticipate ending 2014 with a fund balance of \$6.8 million. For fiscal year 2015 we anticipate revenues will total \$227,000 which, when added to the anticipated fund balance, yields \$7 million in total available resources.

For fiscal year 2015 we have expenditures totaling \$2.9 million. These include \$1.9 million for drainage and pedestrian improvements to Orienta Avenue, \$750,000 for the East Town Center Transportation Network project, and \$250,00 for improvements to the intersection of Montgomery Road and Oak Drive. We have included \$150,000 as a reserve for contingencies. We project ending 2015 with \$4 million.

**2<sup>nd</sup> Generation Infrastructure Sales Tax Fund**

In 2002, County voters approved extending the transportation and school infrastructure local sales tax for 10 more years. A substantial amount of the money collected from this tax goes directly to the Seminole County School Board for school construction. Seminole County Government and the seven cities within the County share the balance. The legislation authorizing the collection of this fee expired in 2012 thus we have no anticipated tax revenues going forward. We anticipate ending 2014 with \$5.4 million. The only scheduled expenditure for 2015 is \$225,000 for realignment of Galloway Drive. We project ending 2015 with a balance of \$5.2 million.

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**Capital Projects Funds  
Overview**

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We anticipate using this balance to fund in part or in whole several future projects including:

- The Spring Lake Road Pedestrian Connector
- The East Town Center Project
- TOD Pedestrian and connectivity project

**3<sup>rd</sup> Generation Infrastructure Sales Tax Fund**

In 2014, County voters approved extending the transportation and school infrastructure local sales tax for 10 more years, the 3<sup>rd</sup> generation of this tax. Of the money collected from this tax 25% goes directly to the Seminole County School Board, 55.6% goes to the Seminole County Government and the seven cities within the County receive 19.4%. Altamonte Springs' share is 3.7%.

We project \$23.4 million in revenues over the ten year life of the tax, with \$1.3 million of this coming in 2015, the first year of collections. The budget includes appropriations for City-wide street resurfacing and traffic signal improvements. Our 5 year capital improvement plan includes using these funds for \$3.8 million in transportation projects and \$5.3 million in infrastructure improvements to our parks.

**Neighborhood Enhancement Capital Projects Fund**

The Neighborhood Enhancement Program is our plan for substantial reinvestment in and reinvigoration of our residential communities. Infrastructure will be prioritized, replaced and/or rehabilitated. Although required improvements and needs vary between communities, these improvements typically consist of water and sewer repairs or replacements, sidewalk and curb repairs, road resurfacing, drainage repairs and/or related infrastructure work.

**City of Altamonte Springs, Florida  
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**Capital Projects Funds  
Overview**

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Instead of implementing this work with multiple individual projects performed at different times, all work is done comprehensively as one cohesive project (similar to the Oakland Estates and the Glen Arden Heights and High Ridge project). The budget includes funding for improvements in the entire Spring Oaks subdivision at an estimated cost of \$3.5 million. Design funds for four (4) other subdivisions are also included in the 2015 budget so construction will follow in 2016.

Funding comes from two primary sources. First we recommend a one-time transfer of \$11.5 million from the General Fund. Secondly, we propose assigning to this fund \$3.5 million of the payment due to the City from the Florida Department of Transportation for the A-First project. The five year capital improvements plan includes proposed expenditures for the neighborhood enhancement program of \$14.1 million.

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**Capital Projects Fund (301)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Interest Income	\$ 250,064	\$ 27,429	\$ 100,000	\$ 191,539	\$ 250,000
Sale of Surplus Equipment	37,214	34,946	-	31,185	-
FDOT Grant - SR 434 Median Landscaping	-	-	400,000	400,000	-
Reimbursements:					
Westtown Parkway	-	1,913,938	-	-	-
Gateway Road Construction	-	-	-	1,501,014	-
LYNX Matching Funds	-	445,474	-	-	-
FDOT Traffic Signal Reconstruction	-	-	-	191,801	-
Donations:					
Special Population Advisory Board	-	50,000	-	-	-
Stonewood Subdivision Cost Sharing	-	-	-	12,500	-
Miscellaneous Revenue	-	-	-	14,402	-
Transfer from the General Fund	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
<b>Total Revenues</b>	<b>\$ 2,537,278</b>	<b>\$ 4,721,787</b>	<b>\$ 2,750,000</b>	<b>\$ 4,592,441</b>	<b>\$ 2,500,000</b>
<b>EXPENDITURES</b>					
<b>Neighborhood Enhancement Program</b>					
Glen Arden & High Ridge Estates	\$ -	\$ -	\$ 2,707,000	\$ 2,707,000	\$ -
Stonewood Subdivision Street Lighting	-	-	-	20,061	-
<b>Total Neighborhood Enhancement</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,707,000</b>	<b>\$ 2,727,061</b>	<b>\$ -</b>
<b>Road Projects</b>					
Roadway Rehabilitation	\$ 324,363	\$ 405,885	\$ 150,000	\$ 150,000	\$ -
SR 434 Median Landscaping (FDOT)	-	20,230	400,000	400,000	-
<b>Total Road Projects</b>	<b>\$ 324,363</b>	<b>\$ 426,115</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>	<b>\$ -</b>
<b>Land Expenditures</b>					
East Town Center	\$ -	\$ -	\$ 1,500,000	\$ 1,032,100	\$ -
Post Office Property	406,586	16,981	-	1,605	-
<b>Total Land Purchases</b>	<b>\$ 406,586</b>	<b>\$ 16,981</b>	<b>\$ 1,500,000</b>	<b>\$ 1,033,705</b>	<b>\$ -</b>
<b>Capital Expense</b>					
Administration	\$ -	\$ 20,922	\$ -	\$ -	\$ -
Police	-	35,392	6,100	5,787	-
Growth Management	-	2,044	-	-	-
Information Services	-	618,904	-	-	-
<b>Total Capital Expense</b>	<b>\$ -</b>	<b>\$ 677,262</b>	<b>\$ 6,100</b>	<b>\$ 5,787</b>	<b>\$ -</b>
<b>Information Services</b>					
UPS Replacement	\$ 7,591	\$ -	\$ -	\$ -	\$ -
Network Assessment Tool Replacement	-	28,185	-	-	-
Phone Server Upgrade	-	119,836	-	-	-
Website Upgrade	-	43,452	-	-	-
PC Upgrades	-	-	65,000	57,161	-
Server Upgrades	176,426	119,705	-	-	-
Computer Storage Capacity Upgrade	-	153,201	30,000	30,000	-
Infrastructure Upgrade	-	359,025	-	-	-
ERP System	-	-	1,500,000	600,000	850,000
Disaster Recovery	-	-	20,000	18,000	-
Mac Lap Top (2)	-	4,836	-	-	-

City of Altamonte Springs, Florida  
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**Capital Projects Fund (301)**

	2012	2013	2014		2015
	Actual	Actual	Budget	Projected	Budget
<b><u>Information Services (continued)</u></b>					
CISCO Security Upgrade	-	-	-	-	15,000
ASPD Security Upgrades	-	-	-	-	75,000
XioTech Storage Upgrade	-	-	-	-	125,000
City-Wide Scanner Upgrade	-	-	-	-	40,000
SCADA Computer Upgrades	-	-	-	-	30,000
Computer Software Upgrades	-	-	-	-	-
ASPD Sketch Cop Software	-	-	-	-	1,700
Network Control Security	-	-	-	-	25,000
Total Information Systems	\$ 184,017	\$ 828,240	\$ 1,615,000	\$ 705,161	\$ 1,161,700
<b><u>Police Department</u></b>					
Replace Computers/Printers/Scanners	\$ 8,683	\$ 24,921	\$ -	\$ -	\$ -
In-Car Video Upgrade Phase 2	-	86,295	-	-	-
Security Compliance Upgrades	-	38,341	-	-	-
FDLE Fingerprint Scanner	-	13,642	-	-	-
Laptop Replacements for Cars	399,478	-	-	-	-
Scanners for Records	-	1,637	-	-	-
Special Investigations Bureau -					
Camera System Replacement	-	2,550	-	-	-
PD Classroom Upgrade	-	1,686	-	-	-
Zebra Printer Replacement	-	6,537	17,000	-	-
Color Printer	-	2,775	-	-	-
Property & Evidence Barcode					
Reader Replacement	-	7,049	-	-	-
Computer Storage Capacity Upgrade	-	-	23,900	23,000	-
Laser Scanner (3D) for THI, Homicide, and Crime Recreation	-	-	-	-	75,000
Surveillance Mobile Cameras	-	-	-	-	22,000
Bicycle Replacements	-	-	-	-	6,250
Vehicle Upgrades for Training/Recruiting (2)	-	-	-	-	10,900
Emergency Operations Center					
Upgrade TV's and Connections	-	-	-	-	50,000
Large Refrigerator (replacment)	-	-	-	-	5,500
Ultrasonic Firearms Cleaning System	-	-	-	-	4,000
Canine Replacement	-	-	-	-	10,000
Total Police Department	\$ 408,161	\$ 185,433	\$ 40,900	\$ 23,000	\$ 183,650
<b><u>Building / Fire Safety Division</u></b>					
Mobile Citation Solution (Laptop & Print)	\$ -	\$ 6,748	\$ 15,000	\$ -	\$ -
Scan Pro - Microfilming Scanning System	-	7,092	-	-	-
Total Building/Fire & Safety Division	\$ -	\$ 13,840	\$ 15,000	\$ -	\$ -
<b><u>City Buildings / Facilities</u></b>					
City Hall Complex:					
Energy Star Roof Coating (City Hall)	\$ -	\$ 45,341	\$ -	\$ -	\$ -
Ceiling Replacement	-	-	-	-	18,000
Re-key Building	-	-	-	-	5,000

City of Altamonte Springs, Florida  
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**Capital Projects Fund (301)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>City Buildings / Facilities (continued)</b>					
Information Services Dome:					
Paint Interior (14-603)		-	5,000	5,000	-
Re-key Building	-	-	-	-	2,500
City Clerk's Building:					
Re-key Building	-	-	-	-	2,500
Public Safety Building:					
Energy Star Roof Coating	-	30,915	-	-	-
Paint Evidence Room	-	5,189	-	-	-
Elevator Modernization/PSB (13-601)	-	89,530	85,000	85,000	-
Remodel Police Chief's Conf Room	-	-	15,000	10,975	-
Police Department Alterations	-	-	925,000	925,000	-
Window Assessment	-	-	-	-	30,000
Window Replacements	-	-	-	-	150,000
VFD / Chiller Pumps	-	-	-	-	9,000
Fire Station 11:					
Replace A/C	-	-	-	-	58,000
Post Office Building:					
Remodel & Refurbishment	-	-	-	-	1,000,000
Fleet Maintenance:					
Garage Re-Roof	-	130,567	-	-	-
WA Building Roof	-	42,611	-	-	-
Office Renovation - 1st Floor	-	-	9,000	9,000	-
Drainage Improvements	-	-	10,000	10,000	-
Site Improvements	-	-	-	-	172,000
Refurbish Fuel Sump @ Fleet Maint.	-	-	-	-	37,000
Refurbish Fuel Sump @ City Hall	-	-	-	-	16,000
Oil Hose Reel Replacement	-	-	-	-	14,000
Repl Burglar/Fire Systems City-wide	-	365,223	-	-	-
Leisure Bus Shelter	-	-	6,400	-	-
Roof Replacement & Repairs:					
Pavilions & Chem Bldg/Merrill	-	13,005	-	-	-
Security System Phase II	-	15,449	-	-	-
Fuel System Repairs	-	11,642	-	-	-
Building Equipment					
Power Conditioning Equipment (12-602):					
Fire Security Upgrades	-	-	44,000	42,000	-
Security Team Proposal	-	-	15,000	14,000	-
Replace Air Conditioning Units:					
Therapeutic Pool (11-202)	-	-	110,000	110,636	-
City Hall West End (14-601)	-	-	143,600	-	-
Cameras / Cop Center Mall	-	-	-	-	7,000
Total City Bldgs/Facilities	\$ -	\$ 749,472	\$ 1,368,000	\$ 1,211,611	\$ 1,521,000
<b>Park Improvements</b>					
Hermit's Trail Park:					
LED Light Poles (6)	\$ -	\$ -	\$ -	\$ -	\$ 22,000
Playground Improvements	-	-	-	-	60,000

City of Altamonte Springs, Florida  
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**Capital Projects Fund (301)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b><u>Park Improvements (continued)</u></b>					
Lake Lotus Park (13-200):					
Education Building - Enclose Pavillion	-	12,662	-	-	-
Plastic Lumber / Handrails	-	2,875	-	-	-
Replace -					
Bulletin Board (3)	-	-	12,000	10,000	-
Club Car	-	-	9,000	9,000	-
Card Access	-	-	-	-	12,000
Pavilion Roof (2)	-	-	-	-	18,000
Ranger Office & Residence Roof	-	-	-	-	40,000
Playground Improvements	-	-	-	-	40,000
Storage Shed	-	-	-	-	8,000
Lake Bldg Door Replacement	-	-	-	-	1,800
Boardwalk Repairs	-	-	-	-	10,000
Eastmonte Park (11-201):					
Replace -					
Fencing	6,449	-	-	-	-
Groundcover	5,981	-	5,000	4,500	5,000
Operations Building	-	19,920	399,847	166,836	400,000
Sound System/Field 2	-	1,373	-	-	-
Scoreboard/Field 2	-	27,763	-	-	-
Bleachers/Bat Cage	-	5,223	-	-	-
Water Fountains (3-2013; 2-2014)	-	5,965	6,000	6,000	-
Roof - Ranger Bldg	-	-	33,000	36,652	-
Roof - Pavilions	-	-	20,000	16,850	-
Roof - Dugouts (3)	-	-	-	-	20,000
Ice Machine	-	-	-	-	3,500
Racquet Ball Lights (1 court)	-	-	-	-	2,800
Baseball Improvements	46,439	-	-	-	475,000
Lighting Bat Cage/Bull Pen	-	17,917	-	-	-
Basketball Court	-	9,325	7,000	5,531	-
Shade Structure/Field 4	-	7,937	-	-	-
Fields Press Box	-	11,176	-	-	-
Lighting Pitching Area	-	-	20,053	20,473	-
Playground Equipment	-	83	-	-	-
Racquet Ball Court Improvements	-	-	25,000	23,847	-
License Plate Recognition Camera	-	-	-	-	4,500
Lighting Improvements/NW Corner	-	-	-	-	5,200
Field Lighting	-	-	-	-	350,000
Reseal/Stripe Parking Lot	-	-	-	-	8,000
Shade Structure Tops	-	-	-	-	10,000
Add'l Security Cameras	-	-	-	-	25,000
Refurbish Pavillions	-	-	-	-	10,000
Civic Center Improvements:					
Wall Repair	-	-	25,000	9,222	-
Painting and Ceiling Tiles	-	-	-	11,168	-
Additional Lighting	-	-	1,000	10,193	-
Replace Gas Stove	-	-	-	-	8,000
A/C Repairs	-	-	-	-	15,000
Audio/Visual Upgrades	-	-	-	-	16,000
Tables	-	-	-	-	10,000

City of Altamonte Springs, Florida  
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**Capital Projects Fund (301)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>Park Improvements (continued)</b>					
Westmonte Park (11-202):					
Replacements:					
Groundcover	3,336	-	-	-	5,000
Water Fountain	-	4,015	-	-	-
Parking Lot Lights	-	-	10,000	10,000	-
Drinking Fountain (2)	-	-	6,000	5,815	-
Trailer Sign	-	-	3,000	3,000	-
Front Door / Main Building	-	-	-	-	15,000
Therapeutic Pool:					
Replace Shower Tile	-	7,400	-	-	-
Suit Dryer	-	1,335	-	-	-
Replace Pool Vacuum	-	4,849	-	-	-
Toilets	-	-	1,000	1,000	-
Pool Vacuum	-	-	2,600	2,600	-
Replace Restroom Benches	-	-	2,500	3,309	-
Therapeutic Pool Lifts	-	14,270	-	-	-
Outdoor Pool:					
Bleachers	-	5,140	-	-	-
Pool Restroom - Replace Benches	-	-	1,500	816	-
Land Lines	-	2,092	-	-	-
Architectural Svcs - Pool Assessment	-	-	50,000	25,000	-
Pool Repairs	13,680	-	-	-	-
Chemical Storage Building	500	-	-	-	-
Resurface Bocce Court	-	1,339	-	-	-
Repair Playground Equip	-	4,647	-	-	-
Repair Groundcover	-	15,499	-	-	-
Drain Improvements - Multi-Purp Field	-	15,854	-	-	-
Parking Lot Seal Coat	-	-	6,000	4,862	-
Park Equipment	-	-	-	5,210	-
Engineering Svcs Park Redesign	-	-	-	-	500,000
Pool/Deck Surfacing/Thera Pool	-	-	-	-	45,000
Pool Deck Sealer/Outdoor Pool	-	-	-	-	10,000
License Plate Recognition Camera	-	-	-	-	4,500
Auditorium Improvements	-	-	-	-	10,000
Merrill Park (11-203):					
Replace -					
Groundcover	-	-	5,000	5,000	5,000
Playground Equipment	1,633	-	-	-	-
Mechanical Building	-	13,956	-	-	-
Water Fountain & Electric	-	4,300	-	-	-
Drinking Fountain (2)	-	-	6,000	5,510	-
Wall Tile/Restrooms	-	-	-	-	6,000
Pavilions (2)	-	-	-	-	60,000
Renovate Concession Stand	-	5,185	-	-	-
License Plate Recognition Camera	-	-	-	-	4,500
Reseal/Stripe Parking Lot	-	-	-	-	6,000
Operations Bldg:					
Renovate Interior	-	-	10,000	-	10,000
Repair Stucco - Exterior	-	-	20,000	-	20,000
Elevator Renovation	-	-	-	47,532	-

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**Capital Projects Fund (301)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b><u>Park Improvements (continued)</u></b>					
Brantley Gym Complex (11-204):					
Pool Resurface	123,470	-	-	-	-
Backboard Adjusters	-	6,375	-	-	-
Basketball Court Padding	-	5,875	-	-	-
Restroom Renovations	-	-	-	-	25,000
Insulation Repairs	-	-	-	-	10,000
Forest City Elem Grounds Development	-	-	-	-	150,000
Replace -					
Gym Lighting	-	9,456	-	-	-
Scoreboards/South	-	11,797	-	-	20,000
Gym Floor - Field House	-	65,500	103,500	102,000	-
Lighting - Field House	-	-	12,500	14,531	-
Wall Pads	-	-	-	-	6,000
External Signs	-	-	-	-	5,000
<b>Total Park Improvements</b>	<b>\$ 201,488</b>	<b>\$ 321,103</b>	<b>\$ 802,500</b>	<b>\$ 566,457</b>	<b>\$ 2,496,800</b>

**New Vehicles**

Facilities Maintenance:

Step Van & Cabinets

\$ -      \$ 36,451      \$ -      \$ -      \$ -

Information Services

(1) Prius

23,495      -      -      -      -

Police Department:

(2) Chevy Impala

-      40,428      -      -      -

Parks & Land Mgmt / Operations

(1) Half Ton Pickup

-      -      -      -      21,000

(1) Kabota Tractor

-      -      -      -      24,500

**Vehicle Replacements**

Police Department:

(9) Impala (411, 412, 415, 423, 425, 431, 432, 1889, 1899)

204,235      -      -      -      -

(1) Impala Replacing Prius

22,693      -      -      -      -

(3) Chevy Tahoe (414, 428, 433)

-      67,032      -      -      -

(2) Toyota Camry (465, 803)

-      48,948      -      -      -

(6) Harley Davidsons

-      96,000      -      -      -

(2) Chevy Astro Van (CSO) (407, 847)

-      -      -      -      -

(1) Chevy Astro Van (829)

-      19,505      -      -      -

(8) Chevy Impala

-      105,208      -      -      -

(1) Chevy Impala

-      20,169      -      -      -

(1) Chevy Tahoe (K-P) (1818)

27,767      -      -      -      -

Vehicles Totaled in Accidents:

(1) Chevy Impala (873)

22,693      -      -      -      -

(1) Chevy Silverado Pickup (3255)

26,547      -      -      -      -

(7) Chevy Impala (404, 428, 421, 429, 434, 451)

-      -      175,000      217,081      -

(1) Toyota Camry

-      -      -      24,796      -

(6) Harley Davidsons (436, 437, 438,, 439, 440)

-      -      126,000      55,236      -

(1) Extended Cab Pick Up

-      -      -      24,108      -

(8) Chevy Impala (401, 449, 459, 476, 479, 480)

-      -      -      -      202,000

(5) Toyota Camry (463, 464, 466, 467, 1843)

-      -      -      -      117,500

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**Capital Projects Fund (301)**

	2012 <u>Actual</u>	2013 <u>Actual</u>	2014		2015 <u>Budget</u>
			<u>Budget</u>	<u>Projected</u>	
<b><u>Vehicle Replacements <i>continued</i></u></b>					
Leisure & Maintenance Services:					
(1) Prius to replace Impala (588)	23,495	-	-	-	-
Step Van (1402)	36,362	-	-	23,150	-
Chevy Silverado Crew Cab (3262)	23,769	-	-	-	-
(1) Chevy Silverado Pickup (20029)	16,524	-	-	-	-
(1) Recreation Bus (555)	-	122,957	-	-	-
(1) Toyota Camry (1108)	-	24,474	-	-	-
(1) F-150 Truck (3253)	-	16,926	-	-	-
(1) Step Van (1403)	-	-	42,000	36,025	-
(1) F-150 Truck (3254)	-	-	18,250	18,405	-
(1) Kubota RTV	-	11,469	-	-	-
(2) Scagg Riding Mowers	-	-	-	-	30,000
(1) 15 Passenger Van (624)	-	-	-	-	25,500
(1) 15 Passenger Cart (3015)	-	-	-	-	18,000
(1) Half Ton Pick Up Truck (1215)	-	-	-	-	22,000
City Clerk:					
(1) Impala	-	-	25,000	23,150	-
Finance:					
(1) Half Ton Pick Up Truck (203)	-	-	-	-	20,000
Total Vehicles	<u>\$ 427,580</u>	<u>\$ 609,567</u>	<u>\$ 386,250</u>	<u>\$ 421,951</u>	<u>\$ 480,500</u>
<b>Total Capital Outlay</b>	<u>\$ 1,952,195</u>	<u>\$ 3,828,013</u>	<u>\$ 8,990,750</u>	<u>\$ 7,244,733</u>	<u>\$ 5,843,650</u>
<b><u>Reserves</u></b>					
Reserve for Contingencies	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ 250,000</u>
<b>Total Expenditures and Other</b>	<u>\$ 1,952,195</u>	<u>\$ 3,828,013</u>	<u>\$ 9,240,750</u>	<u>\$ 7,244,733</u>	<u>\$ 6,093,650</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<u>\$ 585,083</u>	<u>\$ 893,774</u>	<u>\$ (6,490,750)</u>	<u>\$ (2,652,292)</u>	<u>\$ (3,593,650)</u>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>7,679,305</u>	<u>8,264,388</u>	<u>9,158,162</u>	<u>9,158,162</u>	<u>6,505,870</u>
End of Year	<u>\$ 8,264,388</u>	<u>\$ 9,158,162</u>	<u>\$ 2,667,412</u>	<u>\$ 6,505,870</u>	<u>\$ 2,912,220</u>

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**Transportation Impact Fee Fund (303)**

	2012 <u>Actual</u>	2013 <u>Actual</u>	<u>2014</u>		2015 <u>Budget</u>
			Budget	Projected	
<b><u>REVENUES</u></b>					
Impact Fees					
Commercial	\$ 305,172	\$ 160,047	\$ 5,000	\$ 270,645	\$ 149,500
Residential	1,992	-	-	1,096	500
Interest Income	192,347	20,625	65,000	138,394	75,000
TCEA - Transportation Concurrency Exception Fees	<u>13,671</u>	<u>12,526</u>	<u>7,500</u>	<u>3,247</u>	<u>2,500</u>
<b>Total Revenues</b>	<b><u>\$ 513,182</u></b>	<b><u>\$ 193,198</u></b>	<b><u>\$ 77,500</u></b>	<b><u>\$ 413,382</u></b>	<b><u>\$ 227,500</u></b>
<b><u>EXPENDITURES</u></b>					
SR 434 Improvements (south of 436) (Project Number 05-017)	\$ 33,271	\$ -	\$ -	\$ -	\$ -
Gateway Drive Right of Way (Church Property)	-	341,506	-	-	-
East Town Center Transportation Network Preliminary Engineering	-	-	250,000	-	-
Right of Way	-	-	-	-	750,000
Montgomery Road/Oak Drive Intersection Improvement	-	-	10,000	8,495	250,000
Oriente Ave.- Drainage and Pedestrian Improvements (12-029)					
Design	-	-	150,000	123,766	100,000
Construction	-	-	-	-	1,800,000
Reserved for Contingencies	<u>-</u>	<u>-</u>	<u>1,000,000</u>	<u>-</u>	<u>150,000</u>
<b>Total Expenditures</b>	<b><u>\$ 33,271</u></b>	<b><u>\$ 341,506</u></b>	<b><u>\$ 1,410,000</u></b>	<b><u>\$ 132,261</u></b>	<b><u>\$ 3,050,000</u></b>
<b><u>REVENUES OVER (UNDER) EXPENSES</u></b>	<b><u>\$ 479,911</u></b>	<b><u>\$ (148,308)</u></b>	<b><u>\$ (1,332,500)</u></b>	<b><u>\$ 281,121</u></b>	<b><u>\$ (2,822,500)</u></b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	<u>6,246,633</u>	<u>6,726,544</u>	<u>6,578,236</u>	<u>6,578,236</u>	<u>6,859,357</u>
End of Year	<u><u>\$ 6,726,544</u></u>	<u><u>\$ 6,578,236</u></u>	<u><u>\$ 5,245,736</u></u>	<u><u>\$ 6,859,357</u></u>	<u><u>\$ 4,036,857</u></u>

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**2nd Generation Infrastructure Sales Tax Fund (323)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b>REVENUES</b>					
Infrastructure Sales Tax	\$ 478,642	\$ 14,120	\$ -	\$ -	\$ -
Interest Income	565,014	60,404	65,000	222,324	70,000
<b>Total Revenues</b>	<b>\$ 1,043,656</b>	<b>\$ 74,524</b>	<b>\$ 65,000</b>	<b>\$ 222,324</b>	<b>\$ 70,000</b>
<b>EXPENDITURES</b>					
<b>Gateway Drive (Eastern Segment) (04-040)</b>					
Construct new 4-lane, divided road between Albermarle Road and Keller	\$ 595,527	\$ 6,749,443	\$ 4,200,000	\$ 4,190,000	\$ -
<b>West Town Parkway Extension (10-12)</b>					
Extend West Town Parkway north easterly from the intersection of Laurel Street and Orange Avenue.	818,037	1,034,544	364,000	363,067	-
<b>East Town Center</b>					
EDO Roadway Network - Design	22,493	116,440	-	-	-
<b>Other Roadway Improvements</b>					
Galloway Dr. - Realignment (12-009)	-	4,327	300,000	81,670	225,000
Oranole Rd - Bank Stabilization (13-018) Construction	-	-	100,000	100,000	-
Spring Oaks Blvd. (14-012) Traffic Calming-Construction	-	-	75,000	7,140	-
<b>Intersection Improvements</b>					
SR 436 @ Boston Ave. (add turn lanes) Construction (04-016)	99,369	-	-	-	-
West Town Parkway Traffic Signal Improvements	19,933	-	-	-	-
SR 436 @ Palm Springs Traffic Signal Improve (Sem Cty)	-	-	150,000	149,934	-
Traffic Signal Improvement (FDOT & County Participation)					
SR 436 @ Montgomery (13-007)	-	-	206,668	212,377	-
SR 436 @ Essex (13-007)	-	-	206,668	212,377	-
SR 436 @ Hattaway (13-007)	-	-	206,664	212,377	-
<b>Multi-modal Improvements</b>					
Sun Rail Station Pedestrian Crossing	-	52,193	-	-	-
<b>Reserved for Future Projects</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>50,000</b>
<b>Total Expenditures</b>	<b>\$ 1,555,359</b>	<b>\$ 7,956,947</b>	<b>\$ 6,309,000</b>	<b>\$ 5,528,941</b>	<b>\$ 275,000</b>

City of Altamonte Springs, Florida  
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**2nd Generation Infrastructure Sales Tax Fund (323)**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014</u>		<u>2015 Budget</u>
			Budget	Projected	
<b>REVENUES OVER (UNDER) EXPENSES</b>	\$ (511,703)	\$ (7,882,423)	\$ (6,244,000)	\$ (5,306,617)	\$ (205,000)
<b>FUND BALANCE</b>					
Beginning of Year	<u>19,120,886</u>	<u>18,609,183</u>	<u>10,726,760</u>	<u>10,726,760</u>	<u>5,420,143</u>
End of Year	<u>\$ 18,609,183</u>	<u>\$ 10,726,760</u>	<u>\$ 4,482,760</u>	<u>\$ 5,420,143</u>	<u>\$ 5,215,143</u>

City of Altamonte Springs, Florida  
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**3rd Generation Infrastructure Sales Tax Fund (324)**

	2012 Actual	2013 Actual	2014		2015 Budget
			Budget	Projected	
<b><u>REVENUES</u></b>					
Infrastructure Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ 1,305,500
Interest Income	-	-	-	-	-
Transfer from Capital Projects Fund	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,305,500</b>
<b><u>EXPENDITURES</u></b>					
City-wide Resurfacing	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Traffic Signal Improvement	-	-	-	-	37,500
Reserved for Contingencies	-	-	-	-	15,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 302,500</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,003,000</b>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	-	-	-	-	-
End of Year	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,003,000</b>

City of Altamonte Springs, Florida  
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**Neighborhood Enhancement Capital Projects Fund (325)**

	<u>2012</u> Actual	<u>2013</u> Actual	<u>2014</u>		<u>2015</u> Budget
			Budget	Projected	
<b><u>REVENUES</u></b>					
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ 11,500,000
FDOT Payment	-	-	-	-	3,500,000
Interest Income	-	-	-	-	150,000
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,150,000</u>
<b><u>EXPENDITURES</u></b>					
Spring Oaks	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
Maltbie Shores	-	-	-	-	75,000
Robin Rd.	-	-	-	-	200,000
Florida Blvd/ Hermits Cove	-	-	-	-	75,000
Florida Blvd./Lake Ave	-	-	-	-	75,000
Reserved for Contingencies	-	-	-	-	200,000
<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,125,000</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,025,000</u>
<b><u>FUND BALANCE</u></b>					
Beginning of Year	-	-	-	-	-
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,025,000</u>



*Section 10*  
*Capital Improvements*  
*Plan*

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## Five Year Capital Improvement Plan (Fiscal Years 2015 to 2019)

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The City's Five Year Capital Improvements Plan for fiscal years 2015 to 2019 (the "CIP") totals \$134 million. This Plan is consistent with the CIP included in the City's Comprehensive Plan although the version presented here is more comprehensive.

The CIP includes both anticipated funding sources and proposed uses of those funds. However, the CIP is a plan and not a funding authorization document. Funding of the CIP is totally dependent on the annual budget adopted by the City Commission each year. The City Commission, at their sole discretion, can choose to fund or not to fund any item in the CIP each year.

### **Revenues and Other Sources of Funds**

Currently there is about \$71.2 million available for capital improvements. We anticipate an additional \$73.6 million being available over the next five years. Thus we have

\$144.8 million to fund our \$134 million Capital Improvements Plan.

The lion's share of new revenues, some \$51.9 million or 70%, of funding for the CIP is anticipated to come from transfers from operating funds. Over the next five years we anticipate transfers of \$28 million from the General Fund and \$23.9 million from the Water and Sewer Operating Fund, the City's two main operating funds.

The 3<sup>rd</sup> generation Infrastructure Sales Tax should add another \$10.4 million. Payment in advance from the Florida Department of Transportation for operating the A-First pumping station and pipeline adds another \$4.5 million. We project \$3.2 million from investment income and \$2 million from net operating revenues.

Finally, we expect at least \$1.5 million from impact fees over the next 5 years.

## Five Year Capital Improvement Plan (Fiscal Years 2015 to 2019)

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### Expenses and Other Uses of Funds

The CIP includes \$134 million in spending within various categories. These include \$52.2 million in Water and Sewer projects, \$10.4 million in Stormwater projects, \$34.7 million in Transportation related projects, \$4 million for City Facilities, \$600,000 for Law Enforcement, \$7 million for Information Systems and Technologies, \$16.4 million for Parks, \$2.7 for Vehicles and Vehicle Replacements, and \$6 million to cover contingencies and inflation.

Major projects and undertakings include:

- \$17.9 million in improvements, renovations, and refurbishments to the Regional Wastewater Treatment Plant.
- \$14 million invested in our communities through our new Neighborhood Enhancement Program.

- \$10.6 million to complete the A-First Pipeline Project.
- \$10.3 million for the East Town Center Project.
- \$4.5 million as the City's share of a public parking garage at Cranes Roost.

We are excited to be able to pursue such a long list of worthy projects. The City has been saving for a long time to fund many of these programs. It's a testament to our City to be able to finance \$134 million in improvements with low taxes, competitive utility rates and no debt.

City of Altamonte Springs, Florida  
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**Five Year Capital Improvement Plan (Fiscal Years 2015 to 2019)**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Total</u>
<b>REVENUES</b>						
Net Operating Revenues Available for Capital	\$ 570,440	\$ 440,286	\$ 399,566	\$ 357,262	\$ 313,274	\$ 2,080,828
3rd Generation Infrastructure Sales Tax	1,305,500	2,251,055	2,273,568	2,296,302	2,319,266	10,445,691
Florida Department of Transportation	4,500,000	-	-	-	-	4,500,000
Investment Income	1,115,520	793,435	598,132	376,487	271,918	3,155,492
Impact Fees	320,325	304,313	303,446	302,622	301,840	1,532,545
Transfers from Other Funds	17,825,000	11,625,000	7,425,000	7,975,000	7,025,000	51,875,000
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$ 25,636,785</b>	<b>\$ 15,414,089</b>	<b>\$ 10,999,711</b>	<b>\$ 11,307,673</b>	<b>\$ 10,231,297</b>	<b>\$ 73,589,556</b>
<b>EXPENSES</b>						
<b>Water &amp; Sewer</b>						
Regional wastewater treatment plant	\$ 6,490,000	\$ 4,840,000	\$ 2,695,000	\$ 1,200,000	\$ 2,700,000	\$ 17,925,000
A-First pipeline project	10,565,390	-	-	-	-	10,565,390
Lift station replacements, rehab, upgrades	1,295,000	2,160,000	695,000	530,000	30,000	4,710,000
Forcemain assessment and replacement	200,000	900,000	500,000	500,000	500,000	2,600,000
Inflow and infiltration assessment and rehabilitation	500,000	500,000	500,000	500,000	500,000	2,500,000
Potable water projects	1,705,500	200,000	200,000	1,200,000	200,000	3,505,500
Forcemain river crossings	1,250,000	600,000	-	-	-	1,850,000
Repairs and maintenance	323,000	651,000	157,500	203,000	242,500	1,577,000
Road widenings - utility relocations	1,200,000	400,000	-	-	-	1,600,000
Fleet vehicle replacements	175,000	190,000	28,000	293,000	250,000	936,000
Asset Mgmt Implementation Upgrades	200,000	200,000	200,000	-	-	600,000
Miscellaneous equipment	160,000	-	-	-	-	160,000
Architectural Needs Assessment & Eng. Design	150,000	-	-	-	-	150,000
Reserves & inflation	1,000,000	798,075	500,659	561,618	680,237	3,540,589
	<b>\$ 25,213,890</b>	<b>\$ 11,439,075</b>	<b>\$ 5,476,159</b>	<b>\$ 4,987,618</b>	<b>\$ 5,102,737</b>	<b>\$ 52,219,479</b>

City of Altamonte Springs, Florida  
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**Five Year Capital Improvement Plan (Fiscal Years 2015 to 2019)**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Total</u>
<b>Stormwater</b>						
East Town EDO Master Drainage	\$ 250,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ 4,250,000
TMDL Reduction	550,000	550,000	550,000	550,000	550,000	2,750,000
Lake Adelaide SR 436 Outfall Retrofit	-	-	150,000	500,000	-	650,000
Fleet vehicle replacements	153,900	285,000	-	-	247,000	685,900
Pond 24 Erosion & Access Improvement	80,000	150,000	-	-	-	230,000
Orange St Erosion & Water Quality Imp	-	-	-	-	200,000	200,000
McNorton/Keller Road Intersection	-	-	-	-	150,000	150,000
General Large Projects	100,000	100,000	100,000	100,000	100,000	500,000
Reserves & inflation	100,000	231,375	281,749	145,924	191,804	950,852
	<u>\$ 1,233,900</u>	<u>\$ 3,316,375</u>	<u>\$ 3,081,749</u>	<u>\$ 1,295,924</u>	<u>\$ 1,438,804</u>	<u>\$ 10,366,752</u>
<b>Transportation</b>						
Neighborhood Improvement Program	\$ 3,925,000	\$ 2,410,000	\$ 2,555,000	\$ 2,700,000	\$ 2,500,000	\$ 14,090,000
East Town Center Project	750,000	300,000	1,000,000	2,000,000	2,000,000	6,050,000
Parking Garage Commitment	-	-	4,500,000	-	-	4,500,000
Oriente Drainage/Pedestrian	1,900,000	1,000,000	-	-	-	2,900,000
Traffic Signal Improvements	37,500	95,000	350,000	350,000	350,000	1,182,500
SR 436 East of I-4 Corridor Enhancements	-	150,000	1,000,000	-	-	1,150,000
City-wide Pavement Resurfacing	250,000	150,000	150,000	150,000	150,000	850,000
Traffic Signal Maintenance	-	196,002	205,803	216,093	226,897	844,795
TOD Pedestrian & Connectivity	-	-	100,000	300,000	300,000	700,000
Spring Lake Road Pedestrian Connector	-	100,000	500,000	-	-	600,000
Galloway Realignment	225,000	200,000	-	-	-	425,000
Sidewalks - Maint, Upgrades, ADA	-	100,000	100,000	100,000	100,000	400,000
Northlake Blvd Reconstruction	-	-	-	-	300,000	300,000
Lake Adelaide (SR 436 Outfall Retrofit)	-	-	150,000	150,000	-	300,000
Montgomery Rd/Oak Dr Intersection Improvement	250,000	-	-	-	-	250,000
Orange Ave (SR 436 to SR 434)	-	-	-	-	150,000	150,000
	<u>\$ 7,337,500</u>	<u>\$ 4,701,002</u>	<u>\$ 10,610,803</u>	<u>\$ 5,966,093</u>	<u>\$ 6,076,897</u>	<u>\$ 34,692,295</u>

City of Altamonte Springs, Florida  
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**Five Year Capital Improvement Plan (Fiscal Years 2015 to 2019)**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Total</u>
<b><u>Facilities</u></b>						
Post Office Building	\$ 1,000,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 1,020,000
Public Safety Building	189,000	175,000	75,000	100,000	210,000	749,000
Fleet Maintenance	239,000	10,000	45,000	215,000	-	509,000
City Hall Complex	23,000	100,000	175,000	140,000	-	438,000
Park Land Management	-	154,000	75,000	85,000	20,000	334,000
Station 11	58,000	-	-	-	60,000	118,000
Information Services Dome	2,500	-	60,000	-	-	62,500
City Clerk Office	2,500	-	-	-	-	2,500
Miscellaneous	7,000	200,000	200,000	200,000	200,000	807,000
	<u>\$ 1,521,000</u>	<u>\$ 659,000</u>	<u>\$ 630,000</u>	<u>\$ 740,000</u>	<u>\$ 490,000</u>	<u>\$ 4,040,000</u>
<b><u>Law Enforcement</u></b>						
Law Enforcement Electronic Equipment	\$ 269,000	\$ 9,900	\$ 22,600	\$ 15,200	\$ 15,180	\$ 331,880
Vehicles and Vehicle Related	71,150	17,500	12,500	12,500	12,500	126,150
Facilities and Other Equipment	65,500	14,000	5,000	13,000	9,000	106,500
Firearms and Related	4,000	10,000	-	-	-	14,000
Canine Replacement	10,000	-	-	-	-	10,000
	<u>\$ 419,650</u>	<u>\$ 51,400</u>	<u>\$ 40,100</u>	<u>\$ 40,700</u>	<u>\$ 36,680</u>	<u>\$ 588,530</u>
<b><u>Information Systems &amp; Technology</u></b>						
New ERP System	\$ 850,000	\$ 1,191,940	\$ 568,827	\$ 493,577	\$ 495,158	\$ 3,599,502
Other	311,700	403,500	1,030,000	1,047,500	615,000	3,407,700
	<u>\$ 1,161,700</u>	<u>\$ 1,595,440</u>	<u>\$ 1,598,827</u>	<u>\$ 1,541,077</u>	<u>\$ 1,110,158</u>	<u>\$ 7,007,202</u>
<b><u>Parks</u></b>						
Cranes Roost Park	\$ 4,221,950	\$ 10,000	\$ 160,000	\$ 75,000	\$ 162,000	\$ 4,628,950
Neighborhood Parks	82,000	7,000	67,000	7,000	2,000	165,000
Lake Lotus Park	129,800	100,000	30,000	20,000	35,000	314,800
Eastmonte Park	1,368,000	577,000	307,000	37,000	7,000	2,296,000
Westmonte Park	589,500	2,921,000	3,142,500	-	10,000	6,663,000
Merrill Park	111,500	490,000	100,000	105,000	20,000	826,500
Lake Brantley Sports Complex	216,000	460,000	36,000	15,000	27,000	754,000
Library	-	52,100	254,000	450,000	-	756,100
	<u>\$ 6,718,750</u>	<u>\$ 4,617,100</u>	<u>\$ 4,096,500</u>	<u>\$ 709,000</u>	<u>\$ 263,000</u>	<u>\$ 16,404,350</u>

City of Altamonte Springs, Florida  
Fiscal Year 2014 / 2015 Annual Budget

**Five Year Capital Improvement Plan (Fiscal Years 2015 to 2019)**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Total</u>
Vehicles	\$ 480,500	\$ 515,000	\$ 828,500	\$ 439,000	\$ 416,500	\$ 2,679,500
Reserves & Inflation	<u>887,398</u>	<u>910,421</u>	<u>1,791,601</u>	<u>1,197,325</u>	<u>1,290,988</u>	<u>6,077,733</u>
<b>TOTAL EXPENSES</b>	<u>\$ 44,974,288</u>	<u>\$ 27,804,813</u>	<u>\$ 28,154,239</u>	<u>\$ 16,916,737</u>	<u>\$ 16,225,764</u>	<u>\$ 134,075,841</u>
<b><u>REVENUES OVER (UNDER) EXPENSES</u></b>	\$ (19,337,503)	\$ (12,390,724)	\$ (17,154,528)	\$ (5,609,064)	\$ (5,994,467)	\$ (60,486,285)
<b><u>FUND BALANCE</u></b>						
Beginning of Year	<u>71,216,070</u>	<u>51,878,567</u>	<u>39,487,843</u>	<u>22,333,315</u>	<u>16,724,251</u>	<u>71,216,070</u>
End of Year	<u>\$ 51,878,567</u>	<u>\$ 39,487,843</u>	<u>\$ 22,333,315</u>	<u>\$ 16,724,251</u>	<u>\$ 10,729,785</u>	<u>\$ 10,729,785</u>