



## REGULAR MEETING OF THE CITY COMMISSION JUNE 19, 2018 MINUTES

Pursuant to due notice, a regular meeting of the Commission of the City of Altamonte Springs, Seminole County, was held at 225 Newburyport Avenue, in said City on June 19, 2018 at 7:00 p.m.

**PRESENT:** Mayor Bates, Commissioners Batman, Cushman, Reece and Turney

**ALSO PRESENT:**

Frank Martz	-	City Manager
Amanda Phillips	-	Assistant to the City Manager
Skip Fowler	-	City Attorney
Angela Apperson	-	City Clerk
Chris Ulmer	-	Deputy City Clerk
Mark DeBord	-	Finance Director
Daniel Smutz	-	Chief of Police
Ed Torres	-	Public Works & Utilities Director

Mayor Bates called the meeting to order at 7:00 p.m.

**INVOCATION:** A moment of silence was observed.

**PLEDGE OF ALLEGIANCE:** Mayor Bates led the Pledge of Allegiance.

Mayor Bates recognized members of Boy Scout Troop Number 936, who were in attendance.

### **APPROVAL OF MINUTES:**

**Motion:** by Commissioner Batman, seconded by Commissioner Reece, to approve the minutes of the Regular City Commission Meeting of June 5, 2018. The motion carried unanimously.

**INFORMAL COMMUNICATION FROM THE FLOOR:** None

**1. PUBLIC HEARING** Resolution 1352 – Neighborhood Enhancement Capital Projects Fund Budget Amendment

Mayor Bates opened the Public Hearing. No members of the public appeared before the Commission. Mayor Bates closed the Public Hearing.

**Motion:** by Commissioner Batman, seconded by Commissioner Reece, to approve Resolution Number 1352 amending the budget as defined. Commissioner Batman – For; Commissioner Cushman – For; Commissioner Reece – For; Commissioner Turney – For; Mayor Bates – For. The motion carried 5-0, after a roll call vote.

- 2. REQUEST FOR APPROVAL** Emergency Watershed Protection, Hurricane Irma Assistance Grant

City Manager Martz explained the grant provides for repairs along the Little Wekiva River. The length of time for award was briefly discussed and it was noted the anticipated award date has not been determined.

**Motion:** by Commissioner Reece, seconded by Commissioner Cushman, to authorize the Mayor to sign the Emergency Watershed Protection grant and agreement award from the United States Department of Agriculture Natural Resources Conservation Service. The motion carried unanimously.

- 3. REQUEST FOR APPROVAL** Memorandum of Understanding between the City of Altamonte Springs and the City of Maitland for Additional Sewer Capacity

**Motion:** by Commissioner Reece, seconded by Commissioner Turney, to authorize the Mayor to sign the Memorandum of Understanding between the City of Altamonte Springs and the City of Maitland for additional sewer capacity. The motion carried unanimously.

- 4. REQUEST FOR APPROVAL** Westmonte Park – Duke Energy Underground Distribution Easement and Notification of Easement Release Recording

Attorney Fowler explained requested modifications to the proposed agreement, which will require Duke Energy to receive prior written approval before they engage in certain activities including the removal of trees.

**Motion:** by Commissioner Turney, seconded by Commissioner Batman, to approve the Underground Distribution Easement with the changes and authorize the Mayor to sign the amended agreement. The motion carried unanimously.

- 5. REQUEST FOR APPROVAL** Risk Protection Order Filing Agreement Between the Seminole County Sheriff's Office and the City of Altamonte Springs

**Motion:** by Commissioner Reece, seconded by Commissioner Cushman, to approve the Risk Protection Order Agreement between the Seminole County Sheriff's Office and the City of Altamonte Springs, and authorize the Mayor to execute same. The motion carried unanimously.

- 6. DISCUSSION** Appointment of Citizen Board/Committee Members

Commissioner Batman reappointed Sheila Rashy to the Board of Zoning Appeals and reappointed Charles Condon to the Code Enforcement Board.

Commissioner Cushman reappointed Timothy Certain to the Planning Board.

Mayor Bates reappointed Connie Bays to the Code Enforcement Board.

Commissioner Turney reappointed Russel Hauck to the Code Enforcement Board and indicated Charles Wallace does not want to be reappointed to the Planning Board.

City Manager Martz indicated there are ongoing discussions about the algorithm used to make appointments to the boards and noted he would be seeking guidance from the City Attorney.

**7. DISCUSSION** CALNO Alternate Member

Commissioner Reece recommended Commissioner Cushman as the alternate. Commissioner Cushman accepted the appointment as alternate member to CALNO

- 8. FINANCE ITEMS**
- A.** City surplus equipment and machinery
  - B.** Solicitation Award – ITB-18-039-BK – Sodium Hypochlorite (Bleach) Tanks – Removal, Disposal, Furnish and Install
  - C.** Waive Solicitation and Approve Single Source – City Wide Internet Services (Spectrum)

Mayor Bates read the item titles into the record.

**Motion:** by Commissioner Cushman, seconded by Commissioner Reece, to approve Finance Items A, B and C. The motion carried unanimously.

**INFORMAL COMMUNICATION FROM THE FLOOR: None**

**REPORTS:**

**CITY MANAGER FRANK MARTZ:**

- Noted Mayor Bates and Commissioners Batman, Cushman and Turney attended the AS2I tour on June 12, 2018.
- Explained the AS2I Internship program has produced a city employee who will be working as a Laboratory Technician.
- Announced the completion of the All Star Baseball tournament and noted the players did well and participated honorably.
- Spoke about the Request for Proposal (FRP) which was published related to the selling of the City Hall property; an article in the Orlando Business Journal about it; shared statistics about ongoing/upcoming economic development; acknowledged the great staff members and City Attorney; and attributed the city's success to the City Commission or Boards not being divided.

**COMMISSIONERS BATMAN** thanked staff members for the AS2I tour and the inclusion of other elected officials and staff members, so they can see what types of things can be done.

**COMMISSIONER REECE** indicated the CALNO meetings will now be held only six times a year and the program will focus on being more informative. She noted the program at the last meeting in Longwood focused on mosquito control. She indicated the group is in need for other topics. City Manager Martz suggested inviting a representative from the Seminole County Veteran Affairs.

**COMMISSIONER TURNEY** echoed the comments about the AS2I tour and noted feedback he received from other elected officials. He also noted he enjoyed the June Rhythms at the Roost concert this past weekend.

**COMMISSIONER CUSHMAN** thanked staff members for the work they do for the AS2I program; noted his enjoyment of watching the interactions between the participants and the staff members and expressed appreciation for the fact that the program is open to all students in Seminole County. City Manager Martz indicated requests for attendance from individuals residing in other counties are received but cannot be fulfilled due to the volume of Seminole County participants.

**MAYOR BATES** gave a “Hats Off” to staff members who teach the AS2I programs and indicated she has attended in the past, but learned even more this time.

The meeting adjourned at 7:22 p.m.

  
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MAYOR

ATTEST:

  
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CITY CLERK

