



## REGULAR MEETING OF THE CITY COMMISSION NOVEMBER 15, 2016

Pursuant to due notice, a regular meeting of the Commission of the City of Altamonte Springs, Seminole County, was held at 225 Newburyport Avenue, in said City on November 15, 2016 at 7:00 p.m.

**PRESENT WERE:** Mayor Bates, Commissioners Batman, Hussey, & Reece and Commissioner Elect Cushman

**ABSENT WAS:** Commissioner Wolfram

**ALSO PRESENT WERE:**

Frank Martz	-	Frank Martz
Mary Sneed	-	Assistant City Attorney
Angela Apperson	-	City Clerk
Mark DeBord	-	Finance Director
John Sember	-	Growth Management Director
Tim Wilson	-	Director of Mobility
Daniel Smutz	-	Chief of Police
Ed Torres	-	Public Works & Utilities Director
Allison Marcous	-	Human Resources Director
Shelly Nooft	-	Leisure Services Director
Meredith Siems	-	Communication Coordinator
Glenn Phillippi	-	Deputy Fire Marshal

Mayor Bates called the meeting to order at 7:00 p.m.

**INVOCATION:** A moment of silence was observed.

**PLEDGE OF ALLEGIANCE:** Mayor Bates led the Pledge of Allegiance.

**1. ADMINISTRATION OF OATH OF OFFICE TO COMMISSIONER JON BATMAN AND COMMISSIONER ELECT LUCIUS CUSHMAN**

City Clerk Angela Apperson administered the Oath of Office, to which Commissioner Jon Batman and Commissioner Elect Cushman accepted. Commission Members shared congratulatory hugs or handshakes with Commissioner Batman and Commissioner Cushman.

### SELECTION OF VICE MAYOR

Commissioner Batman noted that he is currently the Vice Mayor. He provided a brief overview of the position responsibilities. Commissioner Batman indicated he has enjoyed serving.

**Motion:** Nomination and motion made by Commissioner Batman, seconded by Commissioner Hussey to select Commissioner Reece as Vice Mayor. Motion carried unanimously.

**2. APPROVAL OF MINUTES OF THE SPECIAL MEETING OF OCTOBER 13, 2016 AND THE REGULAR MEETING OF OCTOBER 18, 2016**

**Motion:** by Commissioner Hussey, seconded by Commissioner Reece, to approve the minutes of the Special Meeting of October 13, 2016 and the Regular City Commission Meeting of October 18, 2016. The motion carried unanimously.

**INFORMAL COMMUNICATION FROM THE FLOOR:** None

**3. PUBLIC HEARING (2<sup>ND</sup> READING) Ordinance No. 1703-16 and 1704-16 – Request to change the Future Land Use Designation and Rezone 1355 East Altamonte Drive**

Mayor Bates opened the Public Hearing. No members of the public appeared before the Commission. Mayor Bates closed the Public Hearing. Assistant City Attorney Mary Sneed read the Ordinance title into the record.

**Motion:** by Commissioner Batman, seconded by Commissioner Hussey, to pass and adopt Ordinance 1703-16 on second and final reading. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – Absent; Mayor Bates – yes. The motion carried 4-0, after a roll call vote.

Assistant City Attorney Mary Sneed read the Ordinance title into the record.

**Motion:** by Commissioner Batman, seconded by Commissioner Hussey, to pass and adopt Ordinance 1704-16 as described previously. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – Absent; Mayor Bates – yes. The motion carried 4-0, after a roll call vote.

**4. PUBLIC HEARING (2<sup>ND</sup> READING) Ordinance No. 1706-16 and 1707-16 – Request to change the Future Land Use Designation and Rezone 1390 East Altamonte Drive**

Mayor Bates opened the Public Hearing. No members of the public appeared before the Commission. Mayor Bates closed the Public Hearing. Assistant City Attorney Mary Sneed read the Ordinance title into the record.

**Motion:** by Commissioner Hussey, seconded by Commissioner Reece, that the Commission pass and adopt Ordinance 1706-16 on second and final reading. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – Absent; Mayor Bates – yes. The motion carried 4-0 after a roll call vote.

Assistant City Attorney Mary Sneed read the Ordinance title into the record.

**Motion:** by Commissioner Reece, seconded by Commissioner Batman, that we pass and adopt Ordinance 1707-16 on second and final reading. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – Absent; Mayor Bates – yes. The motion carried 4-0, after a roll call vote.

5. **PUBLIC HEARING** Ordinance No. 1709-16 – Land Development Code  
(1<sup>ST</sup> READING) Amendment for open air sales regulations

Mayor Bates opened the Public Hearing. No members of the public appeared before the Commission. Mayor Bates closed the Public Hearing. Assistant City Attorney Mary Sneed read the Ordinance title into the record.

**Motion:** by Commissioner Hussey, seconded by Commissioner Batman, that the Commission approve Ordinance No. 1709-16 on first reading and set second reading for December 6, 2016. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – Absent; Mayor Bates – yes. The motion carried 4-0, after a roll call vote.

6. **PUBLIC HEARING** Resolution No. 1317 – Determining the Necessity of  
Acquiring Certain Real Property and Easements along  
the Proposed Amanda Street Extension from Jackson  
Street to Station Street, Altamonte Springs, Seminole  
County, Florida, for the Purposes of Constructing and  
Installing a new Roadway and Directing  
Condemnation of the Necessary Property

Mayor Bates opened the Public Hearing. No members of the public appeared before the Commission. Mayor Bates closed the Public Hearing.

**Motion:** by Commissioner Batman, seconded by Commissioner Reece, to Pass and adopt Resolution No. 1317, determining the Necessity of Acquiring Certain Real Property and Easements along the Proposed Amanda Street Extension from Jackson Street to Station Street, Altamonte Springs, Seminole County, Florida, for the Purposes of Constructing and Installing a new Roadway and Directing Condemnation of the Necessary Property. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – Absent; Mayor Bates – yes. The motion carried 4-0, after a roll call vote.

7. **REQUEST FOR APPROVAL** Request for Reduction of Code Enforcement Board  
fines for 504 Lavon Drive

Mr. Pandora expressed his appreciation for any consideration the Commission provided. City Manager Martz explained the details of the Code Enforcement case; noted the property is in compliance today and recommended waiving all fees except for \$1,388.33, which represents the actual out of pocket costs to the City. Mr. Pandora agreed with Mr. Martz's recommendation.

**Motion:** Motion made by Commissioner Reece, seconded by Commissioner Batman to reduce the Code Enforcement Lien on the property located at 504 Lavon Drive from \$40,310.94 to \$1,388.33, if paid within 30 days. Motion carried unanimously.

8. **DISCUSSION** City Manager Review

Commissioner Batman indicated Mr. Martz is doing an exceptional job.

**Motion:** Motion made by Commissioner Batman, seconded by Commissioner Reece to approve a 3.7% merit raise to the City Manager, which represents the overall average merit awarded to City employees. Motion carried unanimously.

City Manager Martz thanked the City Commission for all the support given to him and all the employees.

9. FINANCE ITEMS
- A. Central Parkway Corridor Improvements – PFL Properties, LLC Right of Way Purchase – Approve the purchase agreement
  - B. Request for Approval – Alternate Source Contract Authorization – Montgomery Road Rehabilitation Project – Authorize the utilization of several Seminole County contracts to complete various construction tasks related to the Montgomery Road Rehabilitation Project for an estimated combined amount of \$1,158,600
  - C. Solicitation Award – RFP-17-001-CE CMAR – City Wide Audiovisual & Lighting Replacement & Enhancements – Approve RFP-17-001-CE Evaluation Committee’s ranking, authorize staff to negotiate a contract with the top ranked firm, Wharton-Smith, Inc., and authorize the Mayor to execute the final negotiated contract
  - D. Traffic Signal Upgrades - State Road 436 at Boston Avenue and at Northlake Boulevard, Central Parkway at Center Pointe Circle and at Raymond Avenue, Contract 602346-15B – Approve final payment to Traffic Control Devices in the amount of \$29,838.19
  - E. Waive Formal Solicitation and Approve Single Source – I-4 Ultimate Lighting Upgrades – Waive the formal solicitation process and approve SGL Contractors as the single source provider to upgrade the lighting related to the I-4 Ultimate project at a cost of \$132,774.59

Mayor Bates read the item titles into the record.

**Motion:** by Commissioner Hussey, seconded by Commissioner Reece, that the Commission approve Finance Items A through E. The motion carried unanimously.

**INFORMAL COMMUNICATION FROM THE FLOOR:** None

**REPORTS:**

**ASSISTANT CITY ATTORNEY MARY SNEED** wished everyone a great Thanksgiving.

**CITY MANAGER FRANK MARTZ:**

- Congratulated Commissioner Batman and Cushman on their election to office. Mr. Martz reiterated, on behalf of all the employees, that the uniqueness of this Commission and the support you have for the employees is extraordinary.
- Reminded everyone of the tree trimming on December 2, 2016 from 9-11 am.
- Noted the Coalition of Babe Ruth Athletes 10U team won the 10 and under fall championship and spoke of their improvement over the year. Mr. Martz noted Shelly Nooft, Steve Falk, Ryan Thompson, Daniel Yarborough and Ken Kelly collectively increased program participation by 20%.
- Explained this is the last City Commission Meeting before Mark Butler retires. He explained that Mr. Butler did not want any type of celebration; however, it was important to acknowledge his exceptional service to the City, to Mr. Penland and his assistance to him as he transitioned into the City Manager's Office. Mr. Martz indicated the impact Mr. Butler has had on the City is well beyond calculation and leaves hard shoes to fill. Mr. Martz encouraged everyone to wish him well before his last day on December 1<sup>st</sup>.
- Wished everyone a Happy Thanksgiving.

**COMMISSIONER BATMAN:**

- Noted the Police Explorers participated in a campout and finished first in the obstacle course challenge.
- Wished everyone a Happy Thanksgiving.

**COMMISSIONER REECE:**

- Noted that Buddy Ball's last game for the fall is this weekend. She thanked all of the individuals who help with the games and encouraged others to either attend or volunteer.
- Explained the Buddy Ball Fundraiser is in January to ensure there are not participant fees for the players.
- Welcomed Commissioner Cushman to the Commission and noted prior service to the City.
- Thanked Commissioner Batman for staying on the Commission.

**COMMISSIONER HUSSEY** welcomed Commissioner Cushman to the City Commission and complimented his prior service on other boards.

**COMMISSIONER CUSHMAN:**

- Thanked Commissioner Steve Wolfram for his 17 years of service; for being his District II Commissioner and for his past service on other boards.
- Thanked fellow Commissioners for their support/encouragement.
- Thanked Staff Members for their assistance as he becomes acquainted with the elections processes and the City.
- Indicated he was very impressed with the organizational chart and was happy to be a part of the City's leadership.
- Thanked his wife Jackie for her support and encouragement and expressed happiness over the attendance by his children/grandchildren.
- Wished everyone a Happy Thanksgiving.

**MAYOR BATES:**

- Thanked Commissioner Batman for continuing to run for Office and continue the positive direction for the City.
- Congratulated Commissioner Cushman on his election to office.
- Noted she participated in "Civics Class" at Teague Middle School; where she explained how City Government works. She thanked the Staff for all their hard work and the Commission for working together.
- Noted the wonderful Halloween festivities at Cranes Roost Park and thanked the Police Department and the Parks Department for the Event.

- Thanked the Police Department for the Veterans Day Ceremony held at the mall. She indicated it is an honor to attend and noted it is growing every year.
- Extended Happy Thanksgiving wishes to everyone.

The meeting adjourned at 7:38 p.m.

ATTEST:

*Pat Bates*

MAYOR

*Angela M. Apperson*

CITY CLERK

