



**CITY OF ALTAMONTE SPRINGS
COMMISSION AGENDA (REVISED)
FEBRUARY 16, 2016**

7:00 P.M. REGULAR MEETING
INVOCATION
PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 2, 2016
INFORMAL COMMUNICATIONS FROM THE FLOOR

1. **PUBLIC HEARING
(2nd READING)** **Ordinance 1696-16** – Revisions to City Code, Chapter 17 – “Garbage, Trash and Weeds,” to coincide with regulations set forth in Seminole County’s Urban Bear Management Ordinance

2. **REQUEST FOR APPROVAL** Lift Station 29 Duke Energy Easement Acquisition

3. **REQUEST FOR APPROVAL** Request To Extend Contracts AP13043 (A thru E) – Property Appraisal Services – Annual Requirements

4. **REQUEST FOR APPROVAL** Waive Formal Solicitation - Purchase Refuse Truck Adapters for Bear Resistant Containers

5. **FINANCE ITEMS**
 - A. **Regional Headworks Reclamation Facility Headworks Improvements -Construction Manager at Risk-Altamonte Springs RWRP Improvements** – Approve Amendment 2-Wharton Smith, Inc. GMP in the amount of \$10,037,424.00

 - B. **ITB-16-012-CE-Roadway & Utility Improvements – Orienta Avenue** – Award solicitation to Southland Corporation Inc. in the amount of \$2,668,035.48

- C. **ITB-16-014-CE – Sports & Athletic Equipment – Annual Requirements** – Award Solicitation to multiple vendors as follows: Group A & F to Ewing Irrigation in the amount of \$6,020.91, Group B, D, G & H to BSN Sports in the amount of \$7,185.81 & 10% discount off their catalog price for Group H, Group C to Good Sports in the amount of \$254.00 and Group H to Baker Sports at a 35% discount off their catalog price.

5. **ADD ON ITEM**
FINANCE ITEM

- D. **ITB 15-035- City Newsletter, Printing and Mailing – Annual Requirements** – Award Bid No: 15-035 to Paragon Products, Inc. in the bid amount of \$31,617.00

Persons with disabilities needing assistance in participating in any of these proceedings should contact the City Clerk Department ADA Coordinator 48 hours in advance of the meeting at 407-571-8122 (Voice) or 407-571-8126 (TDD).

Persons are advised if they wish to appeal any decision made at the hearing/meetings, they will need to ensure that a verbatim record of the proceedings is made which includes the testimony evidence upon which the appeal is to be based, per Chapter 286.0105, Laws of Florida. The City of Altamonte Springs does not provide this verbatim record.



REGULAR MEETING OF THE CITY COMMISSION FEBRUARY 2, 2016

Pursuant to due notice, a regular meeting of the Commission of the City of Altamonte Springs, Seminole County, was held at 225 Newburyport Avenue, in said City on February 2, 2016 at 7:00 p.m.

PRESENT WERE: Mayor Bates, Commissioners Batman, Hussey, Reece, and Wolfram

ALSO PRESENT WERE:

Frank Martz	-	City Manager
Skip Fowler	-	City Attorney
Erin O'Donnell	-	City Clerk

The meeting was called to order by Mayor Bates at 7:00 p.m.

INVOCATION:

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Motion: Moved by Commissioner Wolfram, seconded by Commissioner Reece, to approve the minutes of the regular Commission Meeting of January 19, 2016 as presented. Motion carried unanimously.

INFORMAL COMMUNICATION FROM THE FLOOR:

Mr. E. T. Sharp of 696 Sabal Palm Circle #6, Altamonte Springs, addressed the Commission. Mr. Sharp stated that he has served on the city council in Louisville, Kentucky and wanted to discuss the Invocation portion of the meeting. He stated he hated it to be called an Invocation, when it actually is a moment of silence.

Mr. Sharp also stated that he noticed a Police Officer was in attendance that it was good to have him there. Mr. Martz stated that you have the best Police Officer as he is the Chief of Police.

Mr. Sharp continued to address the Commission by notifying them of an illegal dump one mile from City Hall on SR 436. There are tall weeds and the property is fenced in. Mr. Martz stated the John Sember, Growth Management Director, was in attendance and is responsible for Code Enforcement, indicating he could Mr. Sharp's complaint. Mr. Martz was then informed that the property is owned by the State DOT. Mr. Sharp continued describing the trash and stated that it should be cleaned up. Mr. Sember stated that he would have someone contact DOT to provide Mr. Sharp's comments and that he appreciated the feedback.

**1. PUBLIC HEARING
(1st READING)**

Ordinance 1696-16 – Revisions to City Code, Chapter 17 – “Garbage, Trash and Weeds,” to coincide with regulations set forth in Seminole County’s Urban Bear Management Ordinance

Mr. Martz wanted to add that this ordinance was designed to move in the direction of the County’s ordinance. It is not that the City completely agrees with what the county has done, but rather it is to make it easier for our residents to only have only one set of rules. Mr. Martz stated that the City has only received a few phone calls, and almost all are centered on the change in times that you can set the garbage cans out for pickup. Our current ordinance allows setting out garbage at 5 PM the night before pickup. He explained that this is unfortunate, but that the science is extremely strong and that bears will migrate to the food. Mr. Martz stated that staff have been working on this change and have been referring people to the county website. He feels that the county has done a poor job with their website, and they have continued to add information which has made the information become less clear.

Mr. Martz stated that the city will send out a mailer to the residence that will explain the ordinance, and exactly what they need to do and how to deal with it. The mailer will include how the new ordinance will make the rules standardized and how pickups work. He continued by stating that it will answer the questions about keeping your garbage in your garage vs. having a bear proof trash can. Mr. Martz also mentioned that there are little things you can do to prevent bears from getting into your garbage, including using a small cup of Clorox to dissuade a bear from the garbage. Commissioner Reece mentioned she has cat litter in her garbage and the smell of ammonia also helps with the bears. Mr. Martz agreed and closed that bears are breeding animals, they will seek out larger food sources and grow their population in proportion.

Mr. Martz stated that staff have done an excellent job of analyzing what equipment to get and what we’ll need for training. We will not be able to implement our new collection policies until April, but the city will educate everyone on the process. He also stated the Commission will get a copy of the mailer in order for them to respond to questions. Mr. Martz closed by stating that the quandary was not if this was the right thing to do, but how to get it done.

There was discussion between the Commissioners about placing trash out the morning of pickup and that garages often cannot handle placement of large amount of trash. Mr. Martz reiterated that with our high level of customer service by our collections staff, they will go out and work hard to help all residents. Our level of refuse collection service to residents is unlike any other city.

No members of the public appeared before the Commission. The attorney read the title of the ordinance into the record.

Motion: Moved by Commissioner Hussey, seconded by Commissioner Batman to pass and adopt Ordinance 1696-16 on first reading and set second reading for February 16, 2016. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – yes; Mayor Bates – yes. Motion carried 5-0.

2. PUBLIC HEARING

Resolution 1319 – Support for Innovative Traffic Technologies Pilot Projects

No members of the public appeared before the Commission.

Mr. Martz commented that this was requested by Congressman Mica who is a huge proponent of both ITS and FlexBus, and this is really good for the city.

Motion: Moved by Commissioner Wolfram, seconded by Commissioner Reece to pass and adopt Resolution 1319. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – yes; Mayor Bates – yes. Motion carried 5-0.

3. PUBLIC HEARING

Resolution 1320 – Cranes Roost Park Boundary Conflict Resolution – Deed Exchange with Emerson International, Inc.

Motion: Moved by Commissioner Wolfram, seconded by Commissioner Reece to pass and adopt Resolution 1320. Commissioner Batman – yes; Commissioner Hussey – yes; Commissioner Reece – yes; Commissioner Wolfram – yes; Mayor Bates – yes. Motion carried 5-0.

4. REQUEST FOR APPROVAL

Broadstone Passerelle Plat

Motion: Moved by Commissioner Hussey, seconded by Commissioner Wolfram to approve the proposals. Motion carried unanimously.

5. REQUEST FOR APPROVAL

Hoen Subdivision, A Replat

Commissioner Hussey asked for clarification on the location of the replat.

Motion: Moved by Commissioner Hussey, seconded by Commissioner Wolfram to approve the proposals. Motion carried unanimously.

INFORMAL COMMUNICATION FROM THE FLOOR: None

REPORTS:

CITY ATTORNEY- None

CITY CLERK- None

CITY MANAGER - None

COMMISSIONER BATMAN

Asked for an update on the Transportation Task Force with the County. Mr. Martz stated they started, but it did not go well as they were stunned how much SunRail had gone over budget. Our staff did attend the meeting, and the task force will try again when the meeting is rescheduled.

COMMISSIONER REECE

Stated that the Buddy Ball Banquet was a success and that opening day is February 27. Mr. Martz also stated that registration is already higher than last year for all registrations and that opening day is always preceded by a breakfast fundraiser. It will be the first opportunity to showcase the Altamonte Baseball Academy and the new fields, which look phenomenal.

COMMISSIONER HUSSEY - None

COMMISSIONER WOLFRAM- None

MAYOR BATES

Reported that she attended a grand opening “bread breaking’ event for Whole Foods. It was well done event and the staff was great. Mr. Martz added that they are really giving back to the community and will donate 5%, or 1% per day for the first week to local charities and they are committed to being good community partners.

The meeting adjourned at 7:23 p.m.

ATTEST:

MAYOR

CITY CLERK



Meeting Date: February 16, 2016

From: _____
Ed Torres, Director of Public Works

Approved: _____
Franklin M. Martz, II, City Manager

Official Use Only

Commission Action: _____

City Manager: _____

Date: _____

SUBJECT: Ordinance No. 1696-16, second reading for revisions to City Code, Chapter 17 – “Garbage, Trash and Weeds,” to coincide with regulations set forth in Seminole County’s Urban Bear Management Ordinance.

SUMMARY EXPLANATION & BACKGROUND:
City Code, Chapter 17 – “Garbage, Trash and Weeds” sets forth regulations regarding pre-collection practices for trash including specifics on containers and times that trash can be placed at the collection site.

In order to avoid conflicts with Seminole County’s recently-adopted Urban Bear Management Ordinance, this revision incorporates additional standards to allow bear resistant containers and set times for storing of refuse in urban bear management areas.

FISCAL INFORMATION: Not applicable.

RECOMMENDED ACTION: PASS AND ADOPT Ordinance No. 1696-16 on second reading.

Initiated by James Wicket, Division Director, Solid Waste and Resource Management/Warehouse
c: L. J. Schulenberg

ORDINANCE NO.: 1696-16

AN ORDINANCE OF THE CITY OF ALTAMONTE SPRINGS, AMENDING CHAPTER 17, "GARBAGE, TRASH AND WEEDS," OF THE ALTAMONTE SPRINGS CODE OF ORDINANCES, BY AMENDING ARTICLE I, "GENERAL PROVISIONS," BY AMENDING SECTION 17-3, "PRECOLLECTION PRACTICES," TO PROVIDE ADDITIONAL STANDARDS RELATING TO BEAR RESISTANT CONTAINERS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Seminole County, Florida, in an effort to reduce human-bear conflicts within urban areas, has recently enacted an ordinance setting forth certain requirements regarding refuse collection and practices in certain urban areas adjacent or in close proximity to undeveloped natural black bear habitat; and

WHEREAS, the City Commission of the City of Altamonte Springs, Florida wishes to amend the City's residential refuse collection regulations to comport with the recently enacted county regulations; and

WHEREAS, the City Commission of the City of Altamonte Springs, Florida finds that this ordinance protects the public health, safety and welfare of citizens and visitors to the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF ALTAMONTE SPRINGS, FLORIDA:

SECTION 1. Section 17-3, "Precollection practices", of Article I, "In General", of Chapter 17, "Garbage, Trash and Weeds", of the Altamonte Springs Code of Ordinances is hereby amended to read as follows:

Sec. 17-3. - Precollection practices.

(a) *Refuse containers.* Containers shall conform to the following criteria and be limited to the uses prescribed:

(1) *i. General use refuse can.* This type container may be used for disposal of any authorized material. It must be used for disposal of garbage. They shall be constructed of metal or plastic and of a type commonly sold for the purpose. Capacity shall not exceed thirty-two (32) gallons. They shall have a tightly fitting lid and handles for lifting. Refuse cans which do not have properly fitting lids, or are otherwise defective shall be replaced by the owner.

ii. Bear resistant containers. Bear resistant containers shall be a fully enclosed residential refuse container of sturdy construction, with a reinforced lid. The lid must have a latch mechanism that prevents access to the contents by bears, and shall be containers from the Seminole County approved list of bear resistant residential refuse containers as approved in Ordinance No. 2015-33 by the Board of County Commissioners on December 8, 2015. Bear resistant containers shall be of 32, 64 or 95 gallon capacity.

Refuse containers shall be provided by the owner, tenant, lessee, or occupant of the premises. Refuse containers shall be maintained in good condition. Any container that does not conform to the provisions of this section, or that may have ragged or sharp edges or any other defect liable to hamper or injure the person collecting the contents thereof, shall be promptly replaced upon notice. The director shall have the authority to refuse collection services for failure to comply herewith.

(2) *Refuse bag.* A plastic or paper bag commonly manufactured [for use] in the disposal of refuse. The bag shall not exceed thirty-two (32) gallons capacity. When refuse bags are utilized, the open end shall be securely fastened by means of the standard wire "twist," or some other suitable method, to prevent the bag from opening when handled. This type container shall be used only for light bulky materials, and garden trash.

(3) *Nonreusable, nonstandard containers.* This classification includes a variety of containers intended for disposal along with their contents. Typical examples are small cardboard cartons. Use is strictly limited to rubbish of types posing no threat of health hazard or injury if spilled. Loaded weight shall not exceed twenty (20) pounds.

(4) *General.* Loaded weight of containers (other than bear resistant containers as set forth in subsection (1) ii., above, and other than as set forth in subsection (3) above) shall not exceed fifty (50) pounds. The city assumes no responsibility for spillage due to failure of the containers utilized or overloading of containers.

(5) *Yard waste containers.* All yard waste must be separated from other solid waste and must be contained in standard thirty-two-gallon containers, bagged, or bundled in such a manner as to facilitate reasonably easy handling by collectors of the waste. If the yard waste is contained in standard thirty-two-gallon containers, bagged, or bundled, it should not exceed forty (40) pounds in weight. If the yard waste is bundled, no one (1) piece should exceed three (3) feet in length or four (4) inches in diameter.

(b) *Storing of refuse.*

(1) *Public places.* No person shall place any refuse in any street, alley, or other public place, or upon any private property, whether owned by such person or not, within the city except it be in proper containers for collection or under express

(2) *Unauthorized accumulation.* Any unauthorized accumulation of refuse on any premises is hereby declared to be a nuisance and is prohibited. Failure to remove any existing accumulation of refuse within thirty (30) days after the effective date of this section shall be deemed a violation of this section.

(3) *Scattering of refuse.* No person shall cast, place, sweep or deposit anywhere within the city any refuse in such a manner that it may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway or other public place, or into any occupied premises within the city.

(4) *Urban Bear Management Areas.* Within Urban Bear Management Areas, which Areas are set by Seminole County, Florida, in Chapter 258 of the Seminole County Code of Ordinances, all refuse from residential properties must be secured with a functioning bear resistant container or secured within a house, garage, shed, or other secured structure at all times, with the exception of the placement of the containers at the designated collection location as set forth in subsection (c), below, during the times set forth in subsection (d) below.

(c) *Points of collection.* Containers shall be placed at the edge of the customer's property adjacent to the street or alley; provided, however, that the director of public service may make exception to the above regulation in the case of handicapped or infirmed persons upon receipt of properly executed medical statement and/or other authentication as he may deem to be adequate. Any person aggrieved by a decision of the director of public service may appeal to the mayor and thereafter to the city commission.

(d) *Time containers may be placed for collection.* All domestic containers shall be placed on the edge of streets or alleys in the manner provided above no earlier than 5:00 p.m. of the day preceding the day of collection, and shall be removed from the edge of such street or alley not later than 7:00 p.m. on such designated days; however, within Urban Bear Management Areas, containers shall not be placed at the designated collection location prior to 5:00 a.m. on the scheduled collection day and must be removed from the collection location and secured as soon as practicable after collection service has been provided, but not later than 7:00 p.m. on such designated days. The aforementioned time restrictions do not apply to bear resistant containers.

SECTION 2. Conflicts. Any and all Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 3. Severability. If any provisions of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared severable.

SECTION 4. Effective Date. This ordinance shall become effective immediately after passage.

PASSED AND ADOPTED THIS _____ DAY OF FEBRUARY, 2016.

FIRST READING: _____

ADVERTISED: _____

SECOND READING: _____

PAT BATES, MAYOR
City of Altamonte Springs, Florida

ATTEST:

ERIN O'DONNELL, CITY CLERK

Approved as to form and legality
for use and reliance by the City
of Altamonte Springs, Florida

JAMES A. FOWLER, ESQ.
CITY ATTORNEY



Meeting Date: February 16, 2016

From: _____

Ed Torres, Director of Public Works & Utilities

Approved: _____

Franklin W. Martz, II, City Manager

Official Use Only

Commission Action: _____

City Manager: _____

Date: _____

SUBJECT: Lift Station 29 Duke Energy Easement Acquisition

SUMMARY EXPLANATION & BACKGROUND:

The renovation of City Lift Station 29 on Douglas Avenue includes the upgrade, renovation and relocation of the existing lift station. This renovation necessitates a larger area for the lift station. Since the lift station is located on private property and more of this private property is needed for the renovation, an additional Duke Energy easement is required to construct the improvements.

The property owner, Anjali Management, LLC, has agreed to allow the Duke easement on their property in exchange for payment of the following: \$2,632.00 for Anjali Management, LLC and \$2,750.00 for Shutts & Bowen, LLP, the property owner's legal advisor. The amount of \$5,382.00, has been reviewed and approved by the City Attorney.

FISCAL INFORMATION: \$5,382.00/Public Works/Water & Sewer Capital Projects Fund
Account # 402-0810-536-63-70/PW#2012-025

RECOMMENDED ACTION: Approve payment in the amount of \$5,382.00.

Initiated by: Ed Torres, Public Works

C: LJ Schulenberg



Meeting Date: February 16, 2016

From: _____

Mark B. DeBord
Mark B. DeBord, Finance

Approved: _____

Franklin W. Marshall
Franklin W. Marshall, City Manager

Official Use Only

Commission Action: _____

City Manager: _____

Date: _____

SUBJECT: Request To Extend Contracts
AP13043 (A thru E) - Property Appraisal Services - Annual Requirements

SUMMARY EXPLANATION & BACKGROUND: On May 13, 2013, the Commission awarded formal solicitation RFP No. 13-043 to five different firms/consultants. All five expire on March 20, 2016 and have exhausted their renewal options. The purchase history for each contractor is listed below:

CONTRACT #	CONTRACTOR/CONSULTANT	CONTRACT PURCHASES
AP13043A	Clayton Roper & Marshall, Inc.	\$16,725.00
AP13043B	Derango Best & Associates	\$74,975.00
AP13043C	Florida Property Advisors. LLC	\$6,900.00
AP13043D	Pinel & Carpenter, Inc.	\$24,585.00
AP13043E	Property Valuation & Consulting, Inc.	\$2,750.00
	Grand Total	\$125,935.00
	Average per FY	\$41,978.33

Finance would like to extend the contracts an additional three years in lieu of issuing a rebid for these services.

The combined fiscal year contract purchases exceed the formal solicitation threshold of \$25,000 and over. Therefore, procurement procedures require City Commission approval to waive the formal solicitation process (Procurement Procedure No.003 & 004 and Resolution No. 988).

FISCAL INFORMATION: Funding will be through the City's capital projects fund.

RECOMMENDED ACTION: Waive the formal solicitation process and extend all five current contracts with Clayton Roper & Marshall, Inc., Derango Best & Associates, Florida Property Advisors LLC, Pinel & Carpenter, Inc., and Property Valuation & Consulting, Inc. an additional three years.



Meeting Date: February 16, 2016

From: _____

Mark B. DeBord, Finance

Approved: _____

Franklin W. Metz, II, City Manager

Official Use Only

Commission Action: _____

City Manager: _____

Date: _____

SUBJECT: Request for Approval
Waive Formal Solicitation – Purchase Refuse Truck Adapters for Bear Resistant Containers

SUMMARY EXPLANATION & BACKGROUND: Public Works is requesting authorization to waive the formal solicitation process to purchase five rotary tip adapters for the City's refuse trucks. These adapters are necessary to comply with the Seminole County Urban Bear Management Ordinance which requires the use of bear resistant containers by February 7, 2016 within the Urban Bear Management Area whenever trash cannot be otherwise secured as outlined in the County's Ordinance.

Public Works is requesting a waiver of the formal solicitation process because issuing a Request for Proposal (RFP) would add an approximate 60 additional days to the purchasing and installation schedule. If the City Commission approves this waiver, we estimate our sanitation trucks will be outfitted and ready for service in April. Formulating an RFP for these adapters would delay their purchase and installation by approximately 60 days, meaning our trucks may not be ready for service until June or later.

Public Works obtained three informal quotes, the lowest submitted by Container Systems & Equipment Company, Inc. for \$29,960.00.

This purchase exceeds the formal solicitation threshold of \$25,000. Therefore, procurement procedures require City Commission approval to waive the formal solicitation process (Procurement Procedure No. 003 & 004 and Resolution No. 988).

FISCAL INFORMATION: Fund: Refuse Disposal Fund

Acct / Project No.: 40408010-564150

RECOMMENDED ACTION: Waive the formal solicitation process and authorize the purchase of five rotary tip adapters for the City's refuse trucks from Container Systems & Equipment Company, Inc. for \$29,960.00.



Meeting Date: February 16, 2016

From: _____

Mark B. DeBord

Mark B. DeBord, Finance Director

Approved: _____

Franklin W. Martz, II

Franklin W. Martz, II, City Manager

Official Use Only

Commission Action: _____

City Manager: _____

Date: _____

SUBJECT: Regional Water Reclamation Facility Headworks Improvements Amendment 2 - Wharton-Smith, Inc. Guaranteed Maximum Price

SUMMARY EXPLANATION & BACKGROUND:

Wharton Smith, Inc. was selected as the Construction Manager at Risk (CMAR) for the ITB No. 15-031 Construction Manager at Risk – Altamonte Springs Regional Water Reclamation Facility (RWRF) Improvement Projects.

Due to the condition of the critical infrastructure at the RWRF, Amendment 1 was authorized on 9/10/15 to allow Wharton Smith, Inc. to proceed with an early site work authorization.

This authorization, Amendment 2, provides the Guaranteed Maximum Price (GMP) to complete the construction of the Headworks Improvement Project. The construction includes the new influent pre-treatment facilities (screenings and grit removal), new influent master and Return Activated Sludge (RAS) pump stations and demolition of existing facilities, followed by site restoration. The City would like to authorize Wharton Smith, Inc. to proceed with the GMP in the amount of \$10,037,424.

FISCAL INFORMATION:

Fund: Wastewater Treatment Facility

Dept/Div: Pollution Control

Activity/Element: City Plants/Lift Stations

Account Number: 40508050-563500-14003

Amount: \$10,037,424.00

RECOMMENDED ACTION: Approve RWRF Headworks Improvements Amendment 2- Wharton-Smith, Inc. GMP in the amount of \$10,037,424.00.

Initiated by: Liana Griffiths, Finance



Wharton-Smith, Inc.
CONSTRUCTION GROUP

February 9, 2016

Ms. Karen McCullen
City of Altamonte Springs
950 Calabria Drive
Altamonte Springs, FL 32714

Re: RWRF Headworks Improvements GMP
Clarifications & Exceptions

Dear Ms. McCullen:

Wharton-Smith is pleased to submit the attached proposal for Construction Manager at Risk services (CMAR) for the RWRF Headworks Improvements (RFP15-031). The construction includes the new influent pre-treatment facilities (screenings and grit removal), new influent master and RAS pump stations and demolition of existing facilities, followed by site restoration. The construction cost estimate for the project is \$10,037,424.00.

Please note the following clarifications regarding this proposal:

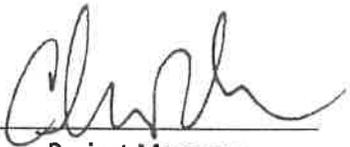
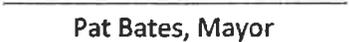
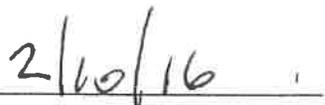
1. We have included all Work in accordance with the Atkins drawings "Regional Water Reclamation Facility Headworks Improvements" dated October 2015.
2. We also acknowledge that the grit facility will be relocated above ground to a location adjacent to the existing anoxic tank. This is in accordance with the email sketches provided by the Engineer, Raj Singh, on February 2nd, 2016.
3. We have included all required pipeline flushing, pressure testing, disinfection, and bacteriological sampling. Submission to FDEP for clearance is to be by others.
4. We have Included materials testing.
5. Storm water pollution prevention (SWPPP) is included.
6. All required restoration (sod, asphalt, sidewalks, etc.) is included. Note: A mutually agreeable allowance of \$37,946 is included within the mechanical scope for paving restoration as the final scope for this item cannot be determined at this time.
7. We have included performance and payment bond.
8. We have included builder's risk insurance.
9. All permits are by others. This includes, but is not limited to building permits, Right-of-Way permits, and FDEP permits.
10. As-built drawings will be provided in accordance with Section 01720.

750 Monroe Road, Sanford, FL 32771 | Phone: (407) 321-8410 | Fax: (407) 829-4453
Mailing Address: P.O. Box 471028, Lake Monroe, FL 32747-1028



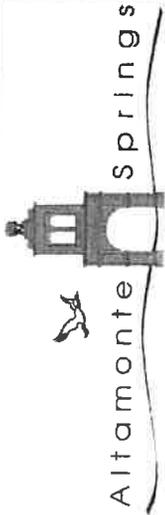
Wharton-Smith, Inc.
CONSTRUCTION GROUP

11. We have included a contingency of \$95,595.00. The contingency is to be used for scope omissions in the subcontractor bid documents. All unused contingency will be refunded to the City at the end of the project.
12. Prior to execution, all contingency expenditures are to be reviewed and approved by the City.
13. Unforeseen conflicts and utilities will be financially resolved with a contract change order. Project contingency is not intended for this use.

<u>CITY DEPARTMENT</u>	<u>CITY</u>	<u>CONTRACTOR</u>
Public Works	City of Altamonte Springs	Wharton-Smith, Inc.
 Project Manager	 Pat Bates, Mayor	 Vice President
 Date	 Date	 Date

750 Monroe Road, Sanford, FL 32771 | Phone: (407) 321-8410 | Fax: (407) 829-4453
Mailing Address: P.O. Box 471028, Lake Monroe, FL 32747-1028

AL - 45684 | FL - CG C032669 | GA - GCCO 001333 | LA - 52227 | MS - 18232MC | NC - 38755 | SC - G97817 | TN - 62419 | VA - 2705121584A



**RWRF Headworks Improvements
GMP Submittal**

COST SUMMARY

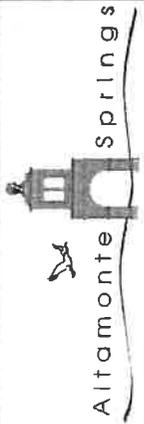
	LABOR	EQUIPMENT	MATERIALS	SUBS	TOTALS
Total Direct	\$0	\$0	\$1,364,542	\$7,083,647	\$8,448,189
Total GR's	\$17,696	\$0	\$56,450	\$14,650	\$88,796
Total GC's	\$600,204	\$30,240	\$35,280	\$0	\$665,724
Sales Tax (7%)			\$101,939		\$101,939
Bond (0.8%)				\$74,437	\$74,437
Fee (6.00%)					\$562,745
TOTAL					\$9,941,829

Contingency	\$95,595
Cost Estimate	\$10,037,424



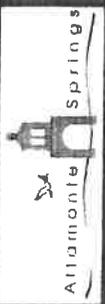
**RWRF Headworks Improvements
GMP Submittal**

DESCRIPTION	QTY	UNIT	M/H	UNIT	BASE RATE	U/P	LABOR TOTAL/MH	\$ AMOUNT	FURNISHMENT		MATERIAL		SUBCONTRACTS		\$ TOTALS
									RAVE	\$ AMOUNT	U/P	\$ AMOUNT	U/P	\$ AMOUNT	
GENERAL REQUIREMENTS															
PRIME'S INSURANCE, FEED, ETC.															
BUILDER'S RISK INSURANCE-NON-COASTAL COUNTY	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$0.00	\$0	\$650.00	\$7,150	\$7,150	
EXTENDED WARRANTY (BEYOND 12 MONTHS)	1	LS	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$0.00	\$0	\$3,500.00	\$3,500	\$3,500	
PROPERTY IMPROVEMENT AND SERVICES															
PHOTOGRAPHS	11	LS	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$1,375	\$0	\$0.00	\$0	\$1,375	
PLANS & SPECIFICATIONS REPRODUCTION COSTS	1	LS	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0	\$1,000	
TEMPORARIES & UTILITIES															
WATER, MONTHLY	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$3,300	\$3,300	\$0.00	\$0	\$3,300	
ELECTRIC, MONTHLY CHARGES	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$8,250	\$8,250	\$0.00	\$0	\$8,250	
INTERNET, MONTHLY CHARGES (AT&T HOTSPOT)	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$1,375	\$1,375	\$0.00	\$0	\$1,375	
FIELD OFFICE, WHARTON SMITH INC	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$5,500	\$5,500	\$0.00	\$0	\$5,500	
FIELD OFFICE SUPPLIES	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$3,300	\$3,300	\$0.00	\$0	\$3,300	
COMPUTER EQUIPMENT FOR FIELD OFFICE - W-5	1	LS	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$2,000	\$2,000	\$0.00	\$0	\$2,000	
TOOL TRAILERS	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$3,850	\$3,850	\$0.00	\$0	\$3,850	
TEMPORARY TOILETS	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$1,000	\$1,000	\$0.00	\$0	\$1,000	
TEMPORARY CHAIN LINK FENCE, INSTALL AND REMOVE	100	LF	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$10,000	\$10,000	\$0.00	\$0	\$10,000	
TOOLS, MATERIAL & EQUIPMENT															
SMALL TOOLS AND SUPPLIES	1	LS	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0	\$10,000	
MOVE OUT MATERIAL & EQUIPMENT	1	LS	40	\$28.00	\$1,120.00	40	\$1,120	\$750.00	\$0.00	\$0.00	\$0	\$4,000.00	\$4,000	\$5,120	
SAFETY & HEALTH / PPE / HOUSEKEEPING															
SAFETY MEETINGS	48	WK	2	\$28.00	\$56.00	96	\$2,688	\$0.00	\$0.00	\$0.00	\$0	\$0.00	\$0	\$2,688	
SAFETY DEVICES	1	LS	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$2,500.00	\$2,500	\$0.00	\$0	\$2,500	
CLEAN-UP AT END OF PROJECT	1	LS	200	\$28.00	\$5,600.00	200	\$5,600	\$0.00	\$0.00	\$400.00	\$400	\$0.00	\$0	\$6,000	
CLEAN-UP THROUGHOUT DURATION OF PROJECT	48	WK	4	\$28.00	\$112.00	192	\$5,376	\$0.00	\$0.00	\$0.00	\$0	\$0.00	\$0	\$5,376	
DUMPSTERS	11	MO	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$9,900.00	\$9,900	\$0.00	\$0	\$9,900	
PROJECT START/UP / PPE / HOUSEKEEPING															
AS-BUILT DRAWINGS	1	LS	80	\$28.00	\$2,240.00	80	\$2,240	\$0.00	\$0.00	\$0.00	\$0	\$0.00	\$0	\$2,240	
OPERATION & MAINTENANCE MANUALS	1	LS	24	\$28.00	\$672.00	24	\$672	\$0.00	\$0.00	\$500.00	\$500	\$0.00	\$0	\$1,172	
	0	LS	0	\$28.00	\$0.00	0	\$0	\$0	\$0.00	\$0.00	\$0	\$0.00	\$0	\$0	
TOTAL GENERAL REQUIREMENTS							632	\$17,696	\$0	\$56,750	\$14,650	\$0	\$0	\$88,796	



RWRF Headworks Improvements
GMP Submittal

COST OF WORK									
DESCRIPTION	QTY	UNIT	LABOR \$ AMOUNT	EQUIPMENT \$ AMOUNT	MATERIALS \$ AMOUNT	SUBS \$ AMOUNT	\$ TOTALS		
SUBCONTRACTS									
MATERIAL TESTING	1	LS	\$0	\$0	\$0	\$13,972	\$13,972		\$13,972
SECURITY SERVICES	1	LS	\$0	\$0	\$0	\$0	\$0		\$0
SURVEYING SERVICES	1	LS	\$0	\$0	\$0	\$20,000	\$20,000		\$20,000
DEMOLITION	1	LS	\$0	\$0	\$0	\$217,600	\$217,600		\$217,600
MECHANICAL INSTALLATION	1	LS	\$0	\$0	\$0	\$3,985,781	\$3,985,781		\$3,985,781
SHORING INSTALLATION	1	LS	\$0	\$0	\$0	\$0	\$0		\$0
CAST-IN-PLACE CONCRETE	1	LS	\$0	\$0	\$0	\$750,964	\$750,964		\$750,964
TURNKEY BUILDING	1	LS	\$0	\$0	\$0	\$211,931	\$211,931		\$211,931
COATINGS	1	LS	\$0	\$0	\$0	\$337,000	\$337,000		\$337,000
INSTRUMENTATION AND CONTROLS	1	LS	\$0	\$0	\$0	\$265,785	\$265,785		\$265,785
ELECTRICAL	1	LS	\$0	\$0	\$0	\$1,200,106	\$1,200,106		\$1,200,106
PRECAST ELECTRICAL BUILDING	1	LS	\$0	\$0	\$0	\$80,508	\$80,508		\$80,508
PURCHASE ORDERS									
MECHANICAL SCREENS	1	LS	\$0	\$0	\$287,022	\$0	\$287,022		\$287,022
GRIT REMOVAL SYSTEM	1	LS	\$0	\$0	\$507,720	\$0	\$507,720		\$507,720
PUMP PACKAGE	1	LS	\$0	\$0	\$291,800	\$0	\$291,800		\$291,800
ODOR CONTROL	1	LS	\$0	\$0	\$278,000	\$0	\$278,000		\$278,000
ALLOWANCES									
TOTAL DIRECT COST									\$8,448,189



RWRF Headworks Improvements
GMP Submittal

DESCRIPTION		QTY	UNIT	MIT	UNIT	BASE	U/P	LABOR	\$ AMOUNT	EQUIPMENT	\$ AMOUNT	MATERIAL	\$ AMOUNT	SUBCONTRACTS	\$ AMOUNT	\$ TOTALS
GENERAL CONDITIONS						RATE		TOTAL HR		DATE		U/P		U/P		
GENERAL SUPERINTENDENT		0	WK			\$108.00		0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0
SENIOR SUPERINTENDENT		48	WK	40		\$97.15		1,920	\$186,528	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$186,528
SENIOR CRAFT FOREMAN		48	WK	40		\$58.45		1,920	\$112,224	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$112,224
FIELD ENGINEER		0	WK	40		\$48.00		0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0
PROJECT ENGINEER		48	WK	40		\$49.28		1,920	\$94,618	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$94,618
PROJECT ASSISTANT		48	WK	8		\$35.04		384	\$13,455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$13,455
SENIOR PROJECT MANAGER		48	WK	40		\$83.35		1,920	\$160,032	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$160,032
PROJECT DIRECTOR		48	WK	8		\$86.84		384	\$33,347	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$33,347
PROJECT ACCOUNTANT		0	WK	8		\$35.00		0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0
SAFETY COORDINATOR		0	WK	4		\$45.00		0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0
CELLULAR TELEPHONE, MONTHLY CHARGES		202	WK	0		\$28.00		0	\$0	\$0.00	\$0.00	\$5,040	\$0.00	\$0.00	\$0	\$5,040
PICKUP TRUCK OR AUTOMOBILE		202	WK	0		\$28.00		0	\$0	\$150.00	\$30,240.00	\$0.00	\$0.00	\$0.00	\$0	\$30,240
FUEL, OIL, GREASE, MAINTENANCE		202	WK	0		\$28.00		0	\$0	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0	\$150.00
TOTAL GENERAL CONDITIONS								8,418	\$160,204	\$30,240	\$33,280	\$5,040	\$0	\$0	\$0	\$328,764



Meeting Date: February 16, 2016

From: _____

Mark B. DeBord

Mark B. DeBord, Finance

Approved: _____

Franklin W. Martin II

Franklin W. Martin II, City Manager

Official Use Only

Commission Action: _____

City Manager: _____

Date: _____

SUBJECT: SOLICITATION AWARD

ITB-16-012-CE – Roadway & Utility Improvements - Orienta Avenue

SUMMARY EXPLANATION & BACKGROUND:

The bid called for offers to secure the services of a Florida licensed certified General Contractor or Utility Contractor to provide all necessary labor, equipment, tools, materials, supplies and incidentals to perform the demolition of the existing road and construction of the new road and associated pedestrian and drainage improvements on Orienta Avenue

Procurement opened and publicly read aloud the bids on January 27, 2016. Staff then evaluated four (4) bids for conformance to the general specifications and found all four (4) bids complete and responsive. Procurement sent the three (3) lowest responses to Public Works for review. One (1) submittal was not sent due to their bid amount being significantly over the budget.

Public Works staff reviewed the three (3) bids for conformance to the technical requirements of this bid. After a review of the bids, they have determined that Southland Construction, Inc. is the lowest responsible and qualified bidder. The initial apparent low bidder at the opening was Central Florida Environmental Corp. Based on poor past performance on previous City projects the Public Works Department cannot place the City at risk for the Orienta Avenue improvement by awarding the solicitation to Central Florida Environmental Corp. (See attached Public Works Award Recommendation for full explanation).

FISCAL INFORMATION: Fund: 30304010-563604-12029

Capital Projects – Road/Drainage Improvements: Orienta Avenue Improvements

RECOMMENDED ACTION: Award solicitation to Southland Construction Inc. in the amount of \$2,668,035.48.



Meeting Date: February 16, 2016

From:

Mark B. DeBord

Mark B. DeBord, Finance

Approved:

Franklin W. Martz

Franklin W. Martz, City Manager

Official Use Only

Commission Action: _____

City Manager: _____

Date: _____

SUBJECT: SOLICITATION AWARD

ITB-16-014-CE – Sports & Athletic Equipment – Annual Requirements

SUMMARY EXPLANATION & BACKGROUND:

The bid called for offers to secure the services of a qualified contractor to provide sports and athletic equipment to the City of Altamonte Springs Leisure Services Department on an as needed basis throughout the contract term.

Procurement opened and publicly read aloud the bids on January 27, 2017. Staff then evaluated fourteen (14) bids for conformance to the general specifications and found all fourteen (14) bids complete and responsive.

Leisure Services staff reviewed the bids for conformance to the technical requirements of this bid and have recommended an award to multiple vendors. Group H is awarded to multiple vendors to secure each bidders discount off their catalog prices for other miscellaneous items. The apparent low bidder for Group C, BSN Sports was not selected because they did not meet specifications.

- Group A: Bases and Plates
- Group B: Balls
- Group C: Flags
- Group D: Nets & Court/Field Equipment
- Group E: Miscellaneous Items
- Group F: Screens and Frames
- Group G: Safety Equipment
- Group H: Balance of items (discount off catalog prices)

FISCAL INFORMATION: Fund: Various Leisure Services Operating Accounts

RECOMMENDED ACTION: Award solicitation to multiple vendors as follows:

- Group A & F to Ewing Irrigation in the amount of \$6,020.91
- Group B, D, G & H to BSN Sports in the amount of \$7,185.81 & 10% discount off their catalog price for Group H
- Group C to Good Sports in the amount of \$254.00
- Group H to Baker Sports at a 35% discount off their catalog price



Meeting Date: February 16, 2016

From:


Cam McCoy, Deputy Finance Director

Approved:


Franklin W. Mertz, II, City Manager

Official Use Only

Commission Action: _____

City Manager: _____

Date: _____

SUBJECT: Re-Award Solicitation

ITB NO.: 15-035 - CITY NEWSLETTER, PRINTING AND MAILING – ANNUAL REQUIREMENTS

SUMMARY EXPLANATION & BACKGROUND:

The bid called for offers to secure the services of a qualified contractor to print, deliver and distribute by mail a quarterly self-cover newsletter to the residents and businesses of the City of Altamonte Springs.

Procurement opened and publicly read aloud the bids on July 31, 2015. After the public opening, they evaluated the bids for conformance to the general specifications. Eight (8) of the nine (9) bids received were found complete and responsive. Economic Development staff reviewed the bids for conformance to the technical requirements and recommended an award to Royal Press Marketing Solutions in the amount of \$31,595.92.

The contract was awarded to Royal Press Marketing Solutions on August 11, 2015. This contract is being cancelled due to lack of performance, specifically for repeatedly missing critical deadlines which were specified in the solicitation document.

Economic Development has re-evaluated the bids for the above solicitation to determine if they are in conformance with the technical specifications. After reviewing the bids, they recommend Paragon Products, Inc. (dba Creative Printing and Publishing) as the second lowest responsible and qualified bidder in the amount of \$31,617.00

FISCAL INFORMATION: Fund: General | Acct/Project No.: 001-0103-512.48-10

RECOMMENDED ACTION: Re-Award Bid No: 15-035 to Paragon Products, Inc. in the bid amount of \$31,617.00.